

FIRST MEETING OF THE MONTH
TOWN BOARD TOWN OF MARLBOROUGH
21 MILTON TURNPIKE, MILTON NY
SEPTEMBER 10, 2018 7:00 PM
MINUTES OF MEETING

Present: Supervisor Lanzetta
Councilman Molinelli
Councilman Corcoran
Councilman Baker
Councilman Koenig

Colleen Corcoran, Town Clerk
Jason Morris, P.E., City Engineer, City of Newburgh

ITEM #1 Call to order - Pledge of Allegiance

ITEM #2 Moment of Silence

Supervisor Lanzetta asked for a moment of silence for the men and women fighting for our democracy and freedom and also for all those who were affected by the September 11th attacks.

ITEM #3 Motion to approve agenda

Councilman Koenig made a motion to amend ITEM #7 Presentations on the agenda to add Letter A) City of Newburgh Water Department Engineer. Motion seconded by Councilman Molinelli.

Yeas: 5 Nays: 0 Carried

ITEM #4 Motion to approve minutes from the August 27, 2018 Town Board Meeting

Councilman Koenig made a motion to approve minutes from the August 27, 2018 Town Board meeting. Motion seconded by Councilman Corcoran.

Yeas: 5 Nays: 0 Carried

ITEM #5 Authorize payment of bills

Councilman Molinelli made a motion to authorize payment of the abstract in the amount of \$39,119.10. Motion seconded by Councilman Baker.

Yeas: 5

Nays: 0

Carried

ITEM #6 Comments on the agenda

No comments on the agenda.

ITEM #7 Presentations

Jason Morris, City Engineer, City of Newburgh explained that the City of Newburgh began using the Catskill Aqueduct in May of 2016 because there were contaminants in the water supply that came from local reservoirs. There will be a temporary shutdown of the Catskill Aqueduct beginning on October 15, 2018. The city will then need to use Brown's Pond, which has approximately 500 million gallons and should last through the shutdown. If there should be contaminants in the water at Brown's Pond or if New Windsor needs to use water from the pond they will need another backup water source. They are looking to obtain raw water from Shaft 5A via the tap on Lattintown Road and truck it to the City of Newburgh for treatment. This would not cost the Town of Marlborough anything. The Board asked that they draw up a letter of intent.

ITEM #8 Report of Departments and Boards

A) SUPERVISOR - ALPHONSO LANZETTA

Town of Marlborough Supervisor's Report September 2018

Met with State Auditors & Budget Director Chris Wilklow to discuss audit

Met with Jordan Heller to discuss logging on Town property

Met with Playground Committee

Met with MVP Representative & Budget Director to discuss health insurance for 2019

Met with Inclusive Playground Equipment Distributor and Playground Committee at Schantz Park

Attended Milton Firehouse Lobster Bake Fundraiser

Met with Commissioner Mark Ciaglia to discuss additional LED lighting at Marlboro Fire House

Met with Representative from Spectrum to transfer wires on the west side of Grand St.

Met with Central Hudson Representative Nathan Jackson to discuss additional lights in hamlet of Marlboro

Beginning budget process with departments along with Councilman Corcoran & Budget Director

Joined Jolly Rovers Trail Builders at Milton Landing to continue building trail

Respectfully submitted,

Al Lanzetta

Supervisor Lanzetta announced wishes for a Happy Rosh Hashanah.

B) BUILDING INSPECTOR - THOMAS CORCORAN

**THOMAS CORCORAN/BUILDING INSPECTOR
MONTHLY REPORT/BUILDING DEPARTMENT
MONTH OF: AUGUST 2018**

CERTIFICATE OF OCCUPANCY 6 STOP WORK ORDER 2
REQUEST FOR INFORMATION 13 ZBA APPLICATION 0
TRAILER PARK RENEWALS 0 ORDER TO REMEDY 16
BUILDING EXTENSIONS 0 COMPLAINTS 41
FIRE INSPECTIONS 14 BURN PERMITS ISSUED 8
FIRE CALLS 0 CLOTHING BIN RENEWALS 0

BUILDING PERMITS 23

<u>1</u> ONE FAMILY	<u> </u> CLOTHING BIN
<u> </u> TWO FAMILY	<u> </u> SIGNS
<u> </u> ELECTRICAL/GENERATOR	<u> </u> BARN
<u>2</u> FURNACE/BOILER (INDOOR)	<u>7</u> ADDITIONS/RENOVATIONS
<u>2</u> DEMOLITION	<u> </u> COMMERCIAL STRUCTURE
<u> </u> TANK INSTALLATION/REMOVAL	<u>4</u> DECKS/STAIRS
<u> </u> STOVES (WOODSTOVE, PELLET)	<u>1</u> FIREWORKS
<u>2</u> POOL/HOT TUB	<u> </u> MOBILE HOME
<u>2</u> SHED	<u> </u> CARPORT/GARAGE
<u>2</u> ROOF	<u> </u> SOLAR PANELS

ESTIMATED COST OF BUILDINGS \$417,941.00

CERTIFICATE OF OCCUPANCY	\$ <u>900.00</u>
REQUEST FOR INFORMATION	\$ <u>1,300.00</u>
BUILDING EXTENSIONS	\$ <u>0</u>
TRAILER PARK RENEWALS	\$ <u>0</u>
BUILDING PERMITS	\$ <u>6,767.00</u>
FIRE INSPECTION FEES	\$ <u>800.00</u>
ZBA ESCROW FEES	\$ <u>0</u>
ZBA APPLICATION	\$ <u>0</u>
BURN PERMIT FEES	\$ <u>30.00</u>
TOTAL MILEAGE: 1158 MILES	
TOTAL GAS USAGE 97 GALLONS	
TOTAL MONTHLY RECEIPTS	\$ <u>9,797.00</u>

C) POLICE CHIEF - GERALD COCOZZA

Police Department Town of Marlborough

MEMORANDUM

To: Town Board of the Town of Marlborough
From: Chief Cocozza
Date: September 10, 2018
Subject: Activity Summary for the Month of August 2018



Following is a summary of the activity of the Police Department for the month of August 2018

<u>MOTOR VEHICLE ACCIDENT</u>	Aug. 18	Yr. Date 18	Aug. 17	Yr. Date 17
Personal injury	1	22	3	28
Fatal	0	0	0	0
Property Damage	6	91	5	97
Report Not Required	4	32	0	20
Total	11	145	8	145

<u>SUMMONSES ISSUED</u>				
Vehicle and Traffic	183	842	142	1197
Parking	1	18	0	27

<u>COMPLAINT ACTIVITY</u>				
Total Blotter Entries	380	2596	336	2665
Total Arrests	38	212	43	234

<u>TOTAL TELEPHONE CALLS</u>	1702	15387	1738	13909
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POLICE DEPARTMENT OVERTIME HOURS payroll 17 & 18

Full Time Officer Overtime	(see attached)	(see attached)		
Full Time Officer Grant O/T	(see attached)	(see attached)		
Part Time Officer Overtime	(see attached)	(see attached)		
Part Time Officer Gant O/T	(see attached)	(see attached)		
Full Time Dispatchers Overtime	0 (\$0) 0		0 (\$0) 0	
Part Time Dispatchers Overtime	0(\$0) 48		0 (\$0) 34	
<u>Police Mileage</u>	11803	93715	12330	84494

Chief Cocozza added that the department conducted two traffic details for the pedestrian crossings on Route 9W and wrote 53 tickets. He also reported that the speed trailer will be back in service and around town. Also, the department is in need of an intercom at the dispatch window. He received a very pricey quote for the intercom and installation; instead he purchased one online for \$163.00 and he installed it with Sgt. Pascale and Charlie Muggeo.

Some of the Board members discussed budget items with the Chief.

D) HIGHWAY SUPERINTENDENT - GAEL APPLER, SR.

HIGHWAY SUPERINTENDENT

Town of Marlborough
1650 Rt. 9W, P.O. Box 305
Milton, New York 12547



GAEL R. APPLER, Sr.
Superintendent of Highways

Home: (845) 795-2469
Office: (845) 795-2272 ext. 6
Fax: (845) 795-6037

Supervisor Lanzetta
Town Clerk Colleen Corcoran
Town Board Members

Monthly Report for August 2018

ROADS: We cleaned out ditch lines on Idlewild and South St. Marlboro. On 8/5 we had a heavy rain and winds and spent 8/6 chipping up fallen limbs. On 8/9 we assisted Police Department with the lane closure on 9W for the Senior Picnic. We had to push off and cut two trees on Tiel's Flats that fell the night before. We installed 160 ft w-beam guide rail on Ridge Road. We did some brush cutting for sight vision at intersections around Town. We continue to mow the road side throughout the Township.

SIDEWALKS: On 8/2 we started ripping out the old sidewalk on the west side of Grand Street. We finished this on 8/3 and worked with Water Department on moving 3 water shut offs. On 8/7 we started excavation for the new sidewalks on Grand Street from Dubois to Bloom. On 8/13 we started working with the team of Masons from Local 17, building the new sidewalks and are continuing to do so.

FUEL USEAGE: Gas: 288.392 gallons Diesel: 659.397 gallons.

Gael R. Appler, Sr.
Highway Superintendent

GRA/cw

E) WATER SUPERINTENDENT - CHARLIE MUGGEO

WATER SUPERINTENDENT
TOWN OF MARLBOROUGH
1650 ROUTE 9W, PO BOX 305
MILTON, NY 12547

CHARLES MUGGEO
WATER SUPERINTENDENT

FAX (845) 795-2031
PHONE (845) 795-5100

DATE: 9/10/2018

TO: SUPERVISOR AL LANZETTA
TOWN BOARD MEMBERS
TOWN CLERK

RE: MONTHLY REPORT FOR AUGUST

Water consumption totaled 15.7 million gallons, which is a daily usage of 508,000.
Compared to last month 16.3 million gallons, which is a daily usage of 525,000.
Compared to a year ago water consumption was 15.3 million for the month, which is a daily usage of 493,000.

SUMMARY FOR THE MONTH:

HYDRANTS: Repaired and rebuilt hydrant on North Rd.
CURB BOXES: We had to move 4 curb boxes on Grand Street for the sidewalk project.
Also repaired curb box on North Rd.
SERVICE LINES: Had to repair a service line on North Rd. and Old Post Rd.
VALVES: Had to repair valves on Mahoney Rd. and Route 9W in Milton.
STORAGE TANKS: We inspected, took samples and mowed around our storage tanks.
RESERVOIR: We mowed and weed wacked around the reservoir.
We had to take samples for HAA & THM sampling for Stage II disinfections.

SEWER LINE INSPECTIONS: 1
CLOSINGS: 2
MARKOUTS: 4
Gallons of Gas: 325
Gallons of Diesel: 30
Mileage for the month: 1800

Mr. Muggeo explained that HAA stands for Haloacetic Acid and THM is Trihalomethanes. They take samples to check these on a quarterly basis. Samples are taken to test for lead and copper from homes that were built before 1976. The school does their own testing for lead and copper.

F) TOWN CLERK - COLLEEN CORCORAN

09/04/2018

Town Clerk Monthly Report Monthly Report
August 01, 2018 - August 31, 2018

Page 1

Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	70.00
			Sub-Total:	\$70.00
Conservation	Conservation	A1255	11	49.37
			Sub-Total:	\$49.37
Dog Licensing	Female, Spayed	A2544	15	75.00
Dog Licensing	Female, Unspayed	A2544	2	20.00
Dog Licensing	Male, Neutered	A2544	10	50.00
Dog Licensing	Male, Unneutered	A2544	1	10.00
			Sub-Total:	\$155.00
General Fund	Water Service	2144SW	2	400.00
			Sub-Total:	\$400.00
LANDFILL FEES	T/s Permits	00-2130	3	105.00
LANDFILL FEES	T/s Punch Cards	00-2130	36	1,600.00
			Sub-Total:	\$1,705.00
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	7	122.50
			Sub-Total:	\$122.50
Misc Fees	Building Fees\Building Dept	00-2110	1	8,532.45
Misc Fees	Fire Fees\Building Dept	00-2110	1	1,000.00
Misc Fees	YRP Camp	00-2025	1	125.00
Misc Fees	YRP Zumba	00-2025	1	150.00
			Sub-Total:	\$9,807.45
MISC. FEES	Accident Reports	00-1255	7	35.00
MISC. FEES	Certified Copies	00-1255	7	270.00
MISC. FEES	Dog Warden	00-2611	1	350.00
MISC. FEES	Park Fees	00-2001	3	900.00
MISC. FEES	Peddler's License	00-2590	1	250.00
			Sub-Total:	\$1,805.00
Permit Fees	Sewer	00-212255	1	200.00
			Sub-Total:	\$200.00
YRP Jiu-Jitsu	YRP Jiu-Jitsu	00-2025	1	150.00
			Sub-Total:	\$150.00
Total Local Shares Remitted:				\$14,464.32
Amount paid to:	NYS Ag. & Markets for spay/neuter program			34.00
Amount paid to:	NYS Environmental Conservation			845.63
Amount paid to:	State Health Dept. For Marriage Licenses			157.50
Total State, County & Local Revenues:				\$15,501.45
Total Non-Local Revenues:				\$1,037.13

Colleen Corcoran explained that the peddlers permit was issued for free water testing. Also, payment was received for Boot Camp and will be included on the next report.

G) WASTEWATER TREATMENT FACILITY- ANTHONY FALCO

Water Quality Management, Inc.
P.O. Box 733
Marlboro, NY 12542

September 9, 2018

Report on The Marlboro Wastewater Treatment Plant for August 2018
The average flow meter readings to the plant was 136,000 gallons per day.
The design capacity is 175,000 gallons per day.
We used 78% of capacity.

The process is meeting all other SPDES requirements.
Lab results show that we removed 99% of BOD and 99% of Suspended Solids during the month.

Milton Wastewater Treatment Plant:
The Average flow to the Milton plant during August 2018 was 30,000 gallons per day.
This is about 54% of design capacity (55,000 gallons per day).
We showed 99% of BOD and 97% of TSS removal.
The process is working well meeting SPDES requirements.

Overall both wastewater treatment plants are in good working order but getting older.
The collection system is being monitored and maintained by Charlie Muggeo & the Water Dept.

If you need any additional information, please do not hesitate to contact me.

Julian Falco
845-549-2547
Water Quality Management, Inc.

H) DOG CONTROL OFFICER - ANDREW MCKEE

21 Milton Turnpike
Marlborough, New York, 12547

Town of Marlborough Dog Control

~~Andrew McKee-Dog Control Officer~~

Monday, September 10, 2018

Monthly Report - 8/1/2018 through 8/31/2018

Overview:

We received a total of **16** calls this month including 8 calls to service from Marlborough PD, State Police and Ulster County Sherriff

We responded to 3 active complaints and/or cases which are now closed or resolved

We currently have 0 open cases that have been addressed but are ongoing or un-resolved.

We Impounded 2 stray dogs, only 1 of which was redeemed by its owner.

0 appearance tickets were issued this month.

We currently have 0 dogs in the kennel

We had 0 Dog Bites reported this month.

I would like to urge residents to follow the Town ordinance regarding dogs running at large, also known as the leash law. We have had a large number of reports of loose dogs this month.

End of report.

I) ASSESSOR - CINDY HILBERT

Assessor's Office

Memo

To: Town Board
From: Cindy Hilbert
CC: Colleen Corcoran
Date: September 10, 2018
Re: **September** Report

Our office processed 25 real property sales transfers.

We worked on 4 property tax estimates.

We verified the sales records for the month.

Our Data Collector has been working around the Willowtree/Milton Turnpike/Clarke's Lane area in town.

1

The majority of the Board briefly discussed the increase in property transfers and where there is new construction.

J) PLANNING - CHRIS BRAND

Town of Marlborough

Planning Board Review August 2018

Meeting: August 6, 2018 / 7:30 PM / Town Hall

MEETING CANCELLED

NEXT Deadline

Friday, August 10, 2018

NEXT Scheduled Meeting

Monday, August 20, 2018

Meeting: August 20, 2018 / 7:30 PM / Town Hall

ATTENDEES

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Joe Lofaro,

AGENDA

Approval of Stenographic Minutes for 7/16/2018

Approval for the above minutes was granted unanimously.

Kevin and Kellie Casey, 134 Idlewild Road, Marlboro: Preliminary, Subdivision

- A Public Hearing for this project was scheduled for September 17, 2018.

Wade Davis, 39 Reservoir Road, Marlboro: Sketch, Lot Line

- The application received unanimous approval of SEQRA Negative Declaration and Notice of Determination of Non-Significance and Resolution of Approval from the Board.

Paul Gladman, 107 South Street, Marlboro: Sketch, Lot Line

- The applicant will address several technical issues on their submitted maps and return for a Public Hearing on October 1, 2018.

Marlboro on Hudson, Hudson Circle, Marlboro: Sketch, Site Plan

- The project's applicants have identified new easements for the water main. The Town of Marlborough will require dedication of said water main. Additional plans for a proposed generator on site should be detailed on future plans/maps. A site lighting plan has been submitted. Discussion of garbage disposal may require additional consideration. The applicant must address payment of water and sewer fees. A Public Hearing is scheduled for September 17, 2018.

NEXT Deadline

Friday, August 24, 2018

NEXT Scheduled Meeting

Tuesday, September 4, 2018

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board

ITEM #9 Report of Committees

A) RECREATION COMMITTEE

Supervisor Lanzetta reported that he spoke with the Zumba instructor about possibly holding classes at the Train Station. He also stated that he spoke with Tom Corcoran and Councilman Corcoran who suggested hiring and paying the instructors and process the registrations for the participants. He asked that the liaisons to look into how other towns are doing it and if it is worthwhile.

Councilman Corcoran stated that if the town is planning to offer more recreation programs they will need to come up with a better system. Supervisor Lanzetta stated that they are meeting with Larry Cavazza from the school district regarding their recreation procedures.

B) EMERGENCY MANAGEMENT PREPAREDNESS COMMITTEE

No report

C) CONSERVATION ADVISORY COMMITTEE

Supervisor Lanzetta reported that they are likely meeting in November to review comments regarding the design guidelines.

D) IT COMMITTEE

Councilman Corcoran reported that all the equipment (TV's, Chromebooks, etc...) for the meeting room is in and will be installed soon.

E) MILTON TRAIN STATION FOUNDATION

Supervisor Lanzetta reported that there will be an event at the Train Station on October 20, 2018; the donors and Senator Larkin will be in attendance.

F) MILTON LANDING CITIZENS COMMITTEE

Supervisor Lanzetta reported that there are steps being built on the trail at the landing and they are almost done and also that the CFA responses should be in December.

G) MARLBORO HAMLET ECONOMIC DEVELOPMENT COMMITTEE

Some of the Board briefly discussed the usage and ownership of the parking lot across from St. Mary's Church. Supervisor Lanzetta and Councilman Baker are going to meet with Father Tom to discuss further.

H) MEET ME IN MARLBOROUGH

Councilman Baker reported that the farmers market is ongoing. Supervisor Lanzetta reported that the town historian looked at the Camp Young building that is on the Bayside site and said that it isn't in very good shape; it is unknown at this point what is going to be done with it.

I) HAMLET OF MILTON ASSOCIATION COMMITTEE

No report.

J) TRANSFER STATION REVIEW COMMITTEE

The majority of the Board had a brief discussion regarding garbage districts.

ITEM #10 Old Business

A) Sale of TOMVAC property

No new information.

B) Design Standards for RT 9W Corridor Overlay District

No new information.

C) LWRP

Supervisor Lanzetta stated that John Behan recently submitted the information that the state requested.

Councilman Baker added that there will be a scenic resource survey done for our town by students from Cornell and they will be using the Train Station on October 14th.

D) Route 9W Corridor study

Councilman Baker stated that the consultants are finishing up the added work that they were asked to do by Ulster County Planning.

E) Zoning Change

Some of the Board members briefly discussed the new zoning law; Councilman Baker is going to discuss the Ulster County Planning Board recommendations with Tom Corcoran.

F) Water District Improvements (Milton Turnpike/Cross Road)

Mr. Muggeo stated that he looked into the history and cost of fixing water mains on Milton Turnpike from Walnut Lane to Clarks Lane. There have been seven main breaks along the 1,200 foot span and it has cost about \$30,000.00 to fix. Generally, it would cost approximately \$160,000.00 to replace a whole 1,200 foot span including the taps but this project would be more involved and cost more. He discussed with the Board the area that has the most issues and also what the project would entail.

He recommended that if the Town were going to spend that amount, there is another area on Cross Road by the High School that if a 1,200-1,300 foot span of main were installed it would benefit the whole system. The serviceability would be better, it would provide more fire service, possibly create more pressure, and they would pick up some more users. The Board briefly discussed how it could be paid for.

Councilman Koenig made a motion to amend Letter F on Old Business to read Water District Improvements (Milton Turnpike/Cross Road). Motion seconded by Councilman Baker.

Yeas: 5

Nays: 0

Carried

ITEM #11 New Business

A) Phil Bells updated changes for new Rec/community center.

Councilman Koenig made a motion to approve an expenditure of \$1,200.00 for Phil Bell Engineering for a new cost estimate for the proposed community/recreation center that will include construction, excavation, site work, sanitation treatment, stormwater system, and consultant fees. Motion seconded by Councilman Molinelli.

Yeas: 4

Nays: 1 (Baker)

Carried

ITEM #12 Correspondences

Supervisor Lanzetta stated that he received correspondence from:

Father Tom regarding the St. Mary's parking lot.

Ulster County Planning Board recommendations for the proposed zoning changes.

Marlboro Central School District Board of Education stating that they welcome the town to present the proposed project for the recreation/community center at their next meeting on October 4, 2018.

Marlboro Youth Football and Cheerleading requested dates to use the lower lighted fields at the park for practice on Tuesday's, Thursday's, and Friday's from 6-8:00PM, September 25th through November 2nd.

Councilman Corcoran made a motion to allow Marlboro Youth Football and Cheerleading to use the lower lighted field on Tuesday's, Thursday's, and Friday's from 6-8:00PM, September 25th through November 2nd. Motion seconded by Councilman Koenig.

Yeas: 5

Nays: 0

Carried

ITEM #13 Public Comments

James Garlofalo thanked the Board for having the Town of Newburgh come to the meeting. He also stated with regard to the Transfer Station that there are changes in the way recycling works and also the roads can use some work. Mr. Garofalo questioned if a new water main on Cross Road is installed would it service the proposed recreation/community center and he also suggested having the loggers who may be cutting down trees on town property look at the site where the water tower is.

The Board discussed the logging of the trees and it was suggested that they look into whether or not the DEC is involved in some way to make sure that the proper permits are obtained and the proper trees are cut down.

ITEM #14 Resolutions

A). Resolution #69 To approve proposition by the Sara Hull Hallock Library

ITEM #15 Adjournment

September 10, 2018

A). Resolution #69 To approve proposition by the Sara Hull Hallock Library

Supervisor Lanzetta proposes the following:

**NOTICE OF SUBMISSION OF QUESTION TO VOTERS OF THE TOWN OF
MARLBOROUGH AT THE NEXT GENERAL ELECTION**

Notice is hereby given, that pursuant to NYS, Education Law 259(1) (13) and in accordance with the provisions of the N.Y. S. Election Law, the following question will be submitted to the qualified voters of the Town of Marlborough at the General Election to be held on the 6th day of November, 2018:

**SHALL THE ANNUAL CONTRIBUTION OF THE TOWN OF MARLBOROUGH
FORE THE OPERATING BUDGET OF THE SARAH HULL HALLOCK FREE
LIBRARY BE INCREASED BY TWENTY THOUSAND (\$20,000) DOLLARS TO THE
SUM OF ONE HUNDRED FIFTY-TWO THOUSAND ANF FIVE HUNDRED
(\$152,500) DOLLARS ANNUALLY?**

Further notice is hereby given and that said election shall be held at the Town Hall and St. Mary's Hall in the Town of Marlborough, on the 6th day of November 2018, and that the polls will be open on that day between the hours of 6 a.m. and 9 p.m.

Town Clerk, Town of Marlborough

And moves for its adoption

Councilman Corcoran	Yes
Councilman Molinelli	Yes
Councilman Koenig	Yes
Councilman Baker	Yes
Supervisor Lanzetta	Yes

Councilman Koenig made a motion to adjourn the meeting at 8:40 PM. Motion seconded by Councilman Molinelli.

Yeas: 5

Nays: 0

Carried

***Respectfully submitted,
Danielle Cherubini
Deputy Town Clerk***