

FIRST MEETING OF THE MONTH  
TOWN BOARD TOWN OF MARLBOROUGH  
21 MILTON TURNPIKE, MILTON NY  
JANUARY 13, 2020 7:00 PM  
MINUTES OF MEETING

Present: Supervisor Lanzetta  
Councilman Molinelli  
Councilman Corcoran  
Councilman Baker  
Councilman Koenig

Colleen Corcoran, Town Clerk

ITEM #1 Call to order - Pledge of Allegiance

ITEM #2 Moment of Silence

ITEM #3 Motion to approve agenda

***Councilman Koenig made a motion to approve the agenda. Motion seconded by Councilman Molinelli.***

***Yeas: 5                      Nays: 0                      Carried***

ITEM #4 Motion to approve minutes from the December 9, 2019 Town Board Meeting  
***Councilman Baker made a motion to approve minutes from the December 9, 2019 Town Board Meeting. Motion seconded by Councilman Corcoran.***

***Yeas: 5                      Nays: 0                      Carried***

Motion to approve minutes from the December 9, 2019 Public Hearing  
***Councilman Corcoran made a motion to approve minutes from the December 9, 2019 Public Hearing. Motion seconded by Councilman Molinelli.***

***Yeas: 5                      Nays: 0                      Carried***

ITEM #5 Authorize payment of bills

***Councilman Molinelli made a motion to authorize payment of the 2019 abstract in the amount of \$389,214.64 and the 2020 abstract in the amount of \$315,839.24. Motion seconded by Councilman Corcoran.***

***Yeas: 5                      Nays: 0                      Carried***

ITEM #6 Comments on the agenda

*No comments on the agenda.*

ITEM #7 Presentations

*No presentations.*

ITEM #8 Report of Departments and Boards

**A) SUPERVISOR - ALPHONSO LANZETTA/STATE OF THE TOWN ADDRESS**

**Supervisor's Report January 2020**

**Supervisor's Report on the State of the Town of Marlborough 2019-20**

On behalf of the Town Board, I would like to take this opportunity to assess the work accomplished in the previous year and outline our tasks for 2020.

**Infrastructure Improvements:**

With the help of the Town of Marlborough Highway Department and members of Laborers Local 17, we were able to complete the installation of sidewalks on the eastern side of West St. from Western Ave. to the Marlboro Free Library. This work was funded through a member item from the late Assemblyman Frank Skartados.

Thanks to funding from the late Assemblyman Skartados and the late Senator William Larkin, the Town was able to finish the installation of the first phase of the sewer extension along Rt. 9W in Marlboro. This will help existing businesses along the corridor and attract new growth.

Working with Senator Skoufis and Assemblyman Jacobson the Town negotiated with NYSDOT to receive over \$6 million to resurface Rt. 9W from the Orange County line to Highland and improve safety issues in the hamlet areas, starting in 2020.

The Town worked with Ulster County Planning and DPW to prepare for safety improvements for Western Ave. from the hamlet of Marlboro up to the Marlboro High School.

The Town was also party to negotiating an agreement with NYSDOT and CSX to upgrade the emergency crossing at Dock Rd. in Milton and build a new pedestrian crossing for the use of Milton Landing Park. The costs will be born by the State and not the Town of Marlborough.

The Town Highway Department began grading work on the improvements for the Milton Train Station Park.

A new concrete floor was poured at the Marlborough Transfer Station and 2 new overhead doors were installed.

The Town has signed a lease with Marlboro Market to enable the public to utilize part of their parking lot for municipal parking. The Town is fortunate that local business owners are willing to help provide this service to the Community.

**Economic Development:**

The Town is constantly looking for ways to broaden the tax base by making the Town more inviting to businesses. Besides the extension of infrastructure improvements, the Town Board adopted new design standards for the Rt. 9W corridor development. Town government works tirelessly with Ulster County Planning, IDA and representatives of NYSDOT and Central Hudson to facilitate movement on projects like the recently completed POD storage facility or the Chestnut Petroleum/Dunkin Donuts.

**Quality of Life:**

The Town Board recognizes the importance of keeping our sense of small town community, enhancing cultural opportunities, and finding ways to recreate in our beautiful natural surroundings. We are grateful to have worked on some projects that we think help achieve these aims.

TOMVAC – The volunteer Committee worked hard to come up with a design for a Community and Recreation Center that would meet the Town's needs. We had a \$250,000 member item from the late Assemblyman Skartados, but needed more monies for the project. Thanks to Senator Skoufis and Assemblyman Jacobson, \$800,000 in member items was secured to put toward the projected cost of the rehabilitation of the building. The contract with the State agencies is in process.

Milton Landing South Pier Construction – Thanks to the volunteer grant writing efforts of Rosemary Wein, the Town received a grant from the State CFA for \$313,000. The Town Board agreed to bond for \$1.2 million, went out to bid, and contracted with a construction firm to begin the process to construct the pier, based on previous engineering and permitting work. Work will begin this year 2020.

All Inclusive Playground at Cluett Schantz Park – The Playground Committee decided on a playground manufacturer and a contract was signed to begin work. Thanks to volunteers the old playground was removed and the site prepared and the foundational equipment was installed before the weather got too cold. We hope to begin work in the Spring and finish the project by the summer of 2020.

The Tilcon/Christian Hill Trail – The Town signed a new lease that would guarantee public use of the Tilcon trail property for 25 years. This would enable the Town to apply for grants and begin trail development.

Cluett Schantz Park – We were able to improve parking and ADA areas, as well as improve lighting, including the installation of LED lights under the pavilion. We were able to improve the South Ball Field drainage, thanks to a grant from the late Assemblyman Skartados.

**Keeping taxes down:**

The Town Board is committed to finding ways to keep taxes down within the mandated 2% cap. That requires vigilant use of monies and resources. Some innovative ways to bring additional monies into the Town included allowing the installation of a cell tower at the Highway Department location on Rt. 9W in Milton. That lease is for \$1,800 a month, to the Town. If you add that to the lease on the cell tower on the Town's Milton Water tank and the mini-tower located on Rt. 9W in Marlboro, the town is receiving \$43,200 in yearly revenue.

The Town also did an RFP to lease land at the Town Transfer Station as a solar farm. We are in the process of establishing a lease with the interested Solar Company. Stay tuned... The Town has also been helped by a \$50,000 member item, from Senator Skoufis, for new police car.

**Acknowledgements:**

Thanks to our Town Board members, our Highway and Water Departments, and the extraordinary staff of the Town government, the Town has been able to offer quality services and accomplish improvements; all while keeping taxes down. Another important part of the money saving equation is the many volunteers who serve on committees, boards, and our fire departments. We cannot emphasize, enough, how important Community Involvement is!

Lastly, the Town is dependant on the good working relationship we have established with our government officials.

Last year we lost a good friend, Senator William Larkin. Senator Larkin was an example of someone who served this Community his entire life. Like the late Assemblyman Frank Skartados, we will continue to benefit from the monies he secured to address many of Marlborough's needs. Senator Larkin will be missed, but not forgotten.

We are fortunate that we have new representatives that are, already, working very hard to help the people of Marlborough – Senator James Skoufis, Assemblyman Jonathan Jacobson and Ulster County Executive Pat Ryan. With their help we will continue these important initiatives that will move Marlborough forward and provide the necessary services to improve all aspects of our constituents' lives.

Respectfully,  
Al Lanzetta, Supervisor



B) BUILDING INSPECTOR - THOMAS CORCORAN

**THOMAS CORCORAN - BUILDING INSPECTOR  
MONTHLY REPORT - BUILDING DEPARTMENT  
MONTH OF: DECEMBER 2019**

CERTIFICATE OF OCCUPANCY	9	STOP WORK ORDER	1
REQUEST FOR INFORMATION	15	ZBA APPLICATION	0
TRAILER PARK RENEWALS	0	ORDER TO REMEDY	8
BUILDING EXTENSIONS	7	COMPLAINTS	0
FIRE INSPECTIONS	10	BURN PERMITS ISSUED	10
FIRE CALLS	1	CLOTHING BIN RENEWALS	0
TOTAL MILEAGE	1611	TOTAL GAS USAGE	101

**BUILDING PERMITS**

ADDITION / RENOVATION	5	POOL / HOT TUB	0
BARN	0	ROOF	0
BURNING	10	SHED	3
CARPORT / GARAGE	0	SIGNS	0
DECK/STAIRS	0	SINGLE FAMILY	0
DEMOLITION	0	SOLAR PANELS	1
ELECTRICAL / HVAC	2	TANK INSTALL / REMOVAL	0
FURNACE / BOILER	0	WIRELESS COMMUNICATION	0
GENERATOR	0	WOOD / PELLET STOVE	0
TOTAL PERMITS	21	EST. COST OF BUILDINGS	\$187,758.00

**FEES COLLECTED**

CERTIFICATE OF OCCUPANCY	\$1,550.00
PERMIT EXTENSIONS	\$1,811.50
BUILDING PERMITS	\$1,724.50
REQUEST FOR INFORMATION	\$1,500.00
<b>TOTAL BUILDING FEES</b>	<b>\$6,586.00</b>
FIRE INSPECTIONS	\$750.00
TRAILER PARK RENEWALS	\$0.00
<b>TOTAL FIRE FEES</b>	<b>\$750.00</b>
<b>BURNING FEES</b>	<b>\$50.00</b>
ZBA APPLICATIONS	\$0.00
ZBA ESCROW	\$0.00
<b>TOTAL FEES</b>	<b>\$7,386.00</b>

*Supervisor Lanzetta invited Tom Corcoran, newly elected Ulster County Legislator, to address the Town with county updates when he can.*

## C) POLICE CHIEF - GERALD COCOZZA

**Police Department  
Town of Marlborough**

### MEMORANDUM

To: Town Board of the Town of Marlborough  
From: Chief Cocozza  
Date: January 13, 2020  
Subject: Activity Summary for the Month of December 2019



Following is a summary of the activity of the Police Department for the month of December 2019

<u>MOTOR VEHICLE ACCIDENT</u>	Dec. 19	Yr. Date 19	Dec. 18	Yr. Date 18
Personal injury	8	82	2	34
Fatal	0	1	0	0
Property Damage	31	139	11	152
Report Not Required	0	60	5	63
Total	39	282	Total 18	249

<u>SUMMONSES ISSUED</u>				
Vehicle and Traffic	145	1551	35	1089
Parking	43	115	0	27

<u>COMPLAINT ACTIVITY</u>				
Total Blotter Entries	951	4833	267	3911
Total Arrests	17	205	17	280

<u>TOTAL TELEPHONE CALLS</u>	1869	20734	1794	22269
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POLICE DEPARTMENT OVERTIME HOURS payroll 25 & 26

Full Time Officer Overtime	(see attached)	(see attached)		
Full Time Officer Grant O/T	(see attached)	(see attached)		
Part Time Officer Overtime	(see attached)	(see attached)		
Part Time Officer Grant O/T	(see attached)	(see attached)		
Full Time Dispatchers Overtime	16.5 (\$644) 118		10 (\$423) 96	
Part Time Dispatchers Overtime	40 (\$1067) 200		0 (\$) 128	
<u>Police Mileage</u>	13611	143212	10947	140836

Police Department  
Town of Marlborough

**MEMORANDUM**



Activity Summary for the month of December 2019

Page 2.

**Police Department Payroll 25 & 26 Regular Hours**

	<b>Dec. 19</b>	<b>Yr. Date</b>	<b>Dec. 18</b>	<b>Yr. Date</b>
Full Time Police Officer	1052	12669.5	1200	12377.5
Part Time Police Officer	1047	11764.5	1045.25	11465.25
Full Time Dispatcher	320	3680	320	3840
Part Time Dispatcher	425	4933.25	564	5258.5
Traffic Officer	78	743.5	88	538.5

**Police Department Fuel Consumption**

Police	1210.916	13418.910	972.504	10164.201
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**Police Officer Overtime** ( these figures are not exact and are intended for budget use and tracking)  
Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Admin	\$1,963	\$4,000	\$2,037	49%
DARE	\$1,738	\$3,825	\$2,087	45%
F/T Court	\$716	\$4,385	\$3,669	16%
F/T Holiday *	\$16,768	\$39,407	\$22,639	43%
F/T Investigations	\$7,321	\$8,712	\$1,391	84%
F/T Shift Cover	\$21,338	\$18,000	(\$3,338)	119%
F/T Training	\$975	\$5,196	\$4,221	19%
P/T Court	\$756	\$6,216	\$5,460	12%
P/T Holiday *	\$20,379	\$741	(\$19,638)	2750%
P/T Investigations	\$4,964	\$7,650	\$2,686	65%
P/T Shift Cover	\$17,283	\$23,817	\$6,534	73%
P/T Training	\$5,843	\$4,896	(\$947)	119%
F/T Firearms training	\$1,392	\$3,464	\$2,072	40%
P/T Firearms training	\$4,317	\$4,080	(\$237)	106%
FT Special detail	\$1,112	\$4,278	\$3,166	26%
PT Special Detail	\$1,749	\$1,530	(\$219)	114%
<b>Total</b>	<b>\$108,614</b>	<b>\$140,197</b>	<b>\$31,583</b>	<b>77%</b>
*Holiday	\$37,147	\$40,148	\$3,001	93%



Police Officer Grant Overtime ( these figures are not exact and are intended for budget tracking only)  
 Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Grant Funds				
BUNY (buckle up NY)	\$1,963	\$1,960	(\$3)	100%
DWI (driving while intoxicated)	\$2,922	\$5,000	\$2,078	58%
PTS (police traffic services)	\$3,940	\$3,920	(\$20)	101%

*Chief Coccozza explained with regard to bail reform and discovery laws that arraignments are now only done for refusal for a DWI or required for an order of protection (with no bail for either). All others who are arrested get an appearance ticket. The department is still working out the details for the new laws; he doesn't know how they will keep up with the mandated work and will do the best they can. He will need to discuss the need for help further with the Board. There may be changes again to the bail reform but not likely with the discovery laws. The chief explained the discovery laws and gave some examples of how things are working.*

*Supervisor Lanzetta stated that Senator Skoufis stated that they are looking for ways to help towns financially. Some of the Board members gave expressed their opinions with regard to the new laws and the financial impact and discussed some of the changes with the chief.*

## D) HIGHWAY SUPERINTENDENT – JOHN ALONGE

### **HIGHWAY SUPERINTENDENT**

Town of Marlborough  
1650 Rt. 9W, P.O. Box 305  
Milton, New York 12547



**Gael R. Appler, Sr.**  
Superintendent of Highways

Home: (845) 795-2469  
Office: (845) 795-2272 ext. 6  
Fax: (845) 795-6037

Supervisor Lanzetta  
Town Clerk Colleen Corcoran  
Town Board Members

#### **Monthly Report for December 2019**

**ROADS:** We did road patrols throughout the month, cleaning catch basins and doing cold patch repairs in both Hamlets. We replaced old "No Parking" signs throughout the hamlet of Marlboro with the required HIP signs.

**DRAINAGE:** Cleaned ditch lines on North Road, Mahoney Road and Bingham Road.

**BRUSH/WEEDS:** On 12/26 we did tree work by 410 Old Indian Road. We started with the Christmas tree pick up on 12/30.

**SNOW/ICE:** On 12/1 the forecast was for a major snow storm with 5" to 8" and black ice. We did receive 8" and Governor Cuomo declared a State of Emergency for Ulster County. On 12/4 we removed snow around Western Ave. and King St, Marlboro. On 12/5 we did snow removal on Main St., Milton. On 12/11 forecast was for 3" of snow with rain, creating slippery conditions. School had a delay opening. On 12/16 snow developed changing to a wintry mix causing hazardous road conditions that caused the schools to close on Tuesday, 12/17. Forecast was for light rain but it became sleet/snow on 12/30, about ½" inch of snow fell.

**WATER DEPARTMENT:** On 12/6 we assisted WD with a water main break on Hudson Terrace and assisted in repairing the road. On 12/27 we again assisted the WD with a water main on Young Avenue.

**FUEL USAGE:** Gas: 165.903 gallons Diesel: 1,696.817 gallons

Respectfully Submitted,

John Alonge  
Deputy Highway Superintendent

JA/cw

E) WATER SUPERINTENDENT - CHARLIE MUGGEO

**WATER SUPERINTENDENT  
TOWN OF MARLBOROUGH  
1650 ROUTE 9W, PO BOX 305  
MILTON, NY 12547**

**CHARLES MUGGEO  
WATER SUPERINTENDENT**

**FAX (845) 795-2031  
PHONE (845) 795-5100**

**DATE: 1/14/2020**

**TO: SUPERVISOR AL LANZETTA  
TOWN BOARD MEMBERS  
TOWN CLERK**

**RE: MONTHLY REPORT FOR DECEMBER**

Water consumption totaled 15.745 million gallons, which is a daily usage of 509,000. Compared to last month 15.250 million gallons, which is a daily usage of 508,000. Compared to a year ago water consumption was 14.250 million gallons for the month, which is a daily usage of 459,400.

**SUMMARY FOR THE MONTH**

**WATER MAINS:** We had to repair a 6-inch water main on Young Ave. with the help of the Highway Dept.

**HYDRANTS:** We had to repair and replace snow markers. We also had to rebuild a hydrant on South Rd. in Milton.

**SERVICE LINE:** We had to repair a service line on Hudson Terrace with the help of the Highway Dept. We inspected a service line on Orchard View Dr.

**CURB BOXES:** We had to repair curb boxes on Grand St.

**SERVICE LINE INSPECTIONS:** 1

**CLOSINGS:** 8

**MARKOUTS:** 25

**Gallons of Gas:** 270

**Gallons of Diesel:** 0

**Mileage for the month:** 1,660

**WATER SUPERINTENDENT  
TOWN OF MARLBOROUGH  
1650 ROUTE 9W, PO BOX 305  
MILTON, NY 12547**

**CHARLES MUGGEO  
WATER SUPERINTENDENT**

**FAX (845) 795-2031  
PHONE (845) 795-5100**

**DATE: 1/14/2020**

**TO: SUPERVISOR AL LANZETTA  
TOWN BOARD MEMBERS  
TOWN CLERK**

**RE: Summary of 2019**

Water consumption totaled 190.650 million gallons for the year. Monthly usage of 15,887,600 million gallons, and a daily usage of 522,331 per day. Compared to 2018 our annual usage was 178.2 million gallons for the year. Monthly usage of 14.8 million gallons and a daily usage of 438,700 per day.

WATER MAINS: In 2019, we had 9 major water main breaks compared to 2018 we had 10.

HYDRANTS: We had to repair 9 hydrants, 5 of which were hit by a motor vehicle. Last year there were 8 repairs, 3 of which were hit by a motor vehicle.

SERVICE LINES: Had to repair 23 service lines. Compared to 2018, which we had repaired 19.

VALVES: Repaired 6 valves in 2019 and in 2018 only 4.

SEWER: We had 6 sewer back up calls compared to 4 for 2018.

CLOSINGS: We had 65 closings in 2019 and 55 closing in 2018

MARK OUTS: We had 450 mark outs in 2019, and 465 mark outs in 2018.

## F) TOWN CLERK - COLLEEN CORCORAN

01/02/2020

Town Clerk Monthly Report Monthly Report  
December 01, 2019 - December 31, 2019

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Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	40.00
			<b>Sub-Total:</b>	<b>\$40.00</b>
Conservation	Conservation	A1255	1	1.66
			<b>Sub-Total:</b>	<b>\$1.66</b>
Dog Licensing	Female, Spayed	A2544	7	35.00
Dog Licensing	Male, Neutered	A2544	5	25.00
			<b>Sub-Total:</b>	<b>\$60.00</b>
LANDFILL FEES	T/s Permits	00-2130	4	255.00
LANDFILL FEES	T/s Punch Cards	00-2130	33	1,900.00
			<b>Sub-Total:</b>	<b>\$2,155.00</b>
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	1	17.50
			<b>Sub-Total:</b>	<b>\$17.50</b>
Misc Fees	Building Fees\Building Dept	00-2110	1	18,331.50
Misc Fees	Fire Fees/Building Dept	00-2110	1	725.00
			<b>Sub-Total:</b>	<b>\$19,056.50</b>
MISC. FEES	Accident Reports	00-1255	12	70.00
MISC. FEES	Certified Copies	00-1255	6	110.00
MISC. FEES	Police Fees	1520	2	30.00
			<b>Sub-Total:</b>	<b>\$210.00</b>
<b>Total Local Shares Remitted:</b>				<b>\$21,540.66</b>
Amount paid to:	NYS Ag. & Markets for spay/neuter program			12.00
Amount paid to:	NYS Environmental Conservation			28.34
Amount paid to:	State Health Dept. For Marriage Licenses			22.50
<b>Total State, County &amp; Local Revenues:</b>				<b>\$21,603.50</b>
<b>Total Non-Local Revenues:</b>				<b>\$62.84</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor	Date	Town Clerk	Date
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*Colleen Corcoran added that tax collection time has been very busy. She stated that she will open her office on Saturday, January 18<sup>th</sup> and Saturday, January 25<sup>th</sup> from 9:00 a.m. to 12:00 p.m. to accommodate those who cannot make it in during normal business hours.*



## G) WASTEWATER TREATMENT FACILITY- ANTHONY FALCO

Water Quality Management, Inc.  
P.O. Box 733  
Marlboro, NY 12542

January 6, 2020

For the month of December 2019, both the Marlboro and Milton Wastewater Treatment Plants complied with all SPDES requirements. The following are monthly statistics for both plants;

### Marlboro WWTP

- Average Daily Flow = **158,000** gallons per day.
  - (About 90% of design capacity.)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **99%**
  - (Permit Requires at least 85% removal for both)

### Milton WWTP

- Average Daily flow = **38,000** gallons per day.
  - (About 69% of design capacity)
- Average BOD removal = **91%**
- Average Suspended Solids removal = **87%**
  - (Permit Requires at least an 85% removal for both)

Both systems have adjusted to the colder temperatures and are no longer experiencing issues with Total Suspended Solids. We had Rapid Pump & Meter replace a motor starter in the electrical panel and a motor for one of the Screw Pumps at Marlboro, other than that the plants are operating normally. In the near future we need a design engineered for the dechlorination system that the DEC is mandating for Milton. Please contact us with any concerns.

Thank you,  
Julian Falco  
Water Quality Management, Inc.

## H) DOG CONTROL OFFICER - ANDREW MCKEE

21 Milton Turnpike  
Marlborough, New York, 12547

# Town of Marlborough Dog Control

~~Andrew McKee-Dog Control Officer~~

Friday, January 3, 2020

### December Monthly Report

#### Monthly Report - 12/1/2019 through 12/31/2019

##### Overview:

We received a total of 30 calls this month including **8** calls to service from Marlborough PD, State Police and Ulster County Sherriff

Responded to **6** active complaints and/or cases which are now closed or resolved

We currently have **1** open cases that have been addressed but are ongoing or un-resolved.

We Impounded **1** dogs this month.

There were **0** Dog Bites Reported this month.

We currently have **1** dog in the kennel

We have **1** case in the Marlborough Justice Court at this time

We received it exceptionally high volume of calls this month relating to dogs left out in extreme cold temperatures. These complaints, which involve animal cruelty which is a misdemeanor or felony were referred to the Ulster County SPCA. I did follow up with SPCA and can confirm that these welfare complaints were addressed and resolved. I would like to thank the SPCA humane law officers for addressing these matters.

End of Report.

I) ASSESSOR - CINDY HILBERT

**Assessor's Office**

# Memo

**To:** Town Board  
**From:** Cindy Hilbert  
**CC:** Colleen Corcoran  
**Date:** January 13, 2020  
**Re:** **January** Report

We prepared 5 property tax estimates.

We processed 24 real property transfers.

We are continuing to work on collecting our new construction and verifying our sales data.

We recently mailed out the Solar-Wind Exemption applications to everyone that has a Solar-Wind Energy System Installed.

We received notification from the State Department of Taxation and Finance there were some property owners (171) that **MAY** qualify for the Aged (Senior) Exemption in the Town because of their low income. We mailed out new exemption forms to all these individuals.

**The filing deadline FOR THIS YEAR ONLY for ALL exemptions in the Town is Monday, March 2, 2020.**

## J) PLANNING - CHRIS BRAND

Town of Marlborough

# Planning Board Review December 2019

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Meeting: December 2, 2019 / 7:30 PM / Town Hall

**\*\*Meeting Cancelled due to Weather\*\***

### NEXT Deadline

Friday, December 6, 2019

### NEXT Scheduled Meeting

Monday, December 16, 2019

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Meeting: December 16, 2019 / 7:30 PM / Town Hall

### ATTENDEES

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Ben Trapani, Joel Truncali

### AGENDA

#### Smith Subdivision, First Street, Milton: Extension, Subdivision

- The applicant requested and received unanimous approval for a 90 day extension to the Conditional Final Approval for the project via resolution.

#### Greiner BSD Realty NY, 96 Idlewild Rd., Marlboro: Sketch, S/D Lot Line

- The applicant's representative appeared with revised plans which would create 4 lots. The revisions created new questions regarding access to the newly created Lot 2 due to road frontage. The Board's Attorney will

seek legal ramifications of the proposal. In addition, the applicant's representative was advised the current water taking use, which was previously approved on the resulting Lot 1, will no longer have 10 acres and will no longer be permitted as a use for that site plan. As no amended site plan application has been received as part of the subdivision application, the previous approval for that site plan will be invalid based on the filing of the subdivision map. The applicant will return at the next meeting with clarification of these issues and seek to schedule a Public Hearing when appropriate.

**\*\*Note\*\***

- Board Member Joe Lofaro thanked Member Truncali for his 10 plus years of service on the Town of Marlborough Planning Board. Mr. Truncali, who will not seek reappointment, was thanked for his efforts by all.

**NEXT Deadline**

Friday, December 20, 2019

**NEXT Scheduled Meeting**

Monday, January 6, 2020

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board



ITEM #9 Report of Committees

A) RECREATION COMMITTEE

*Supervisor Lanzetta reported that work on the new playground will resume in the spring. There was a meeting with Marlboro Youth Baseball and Softball to discuss usage of two of the fields.*

*Councilman Corcoran stated that people would like to use the 3 garage bays at the TOMVAC building for batting cages.*

B) EMERGENCY MANAGEMENT PREPAREDNESS COMMITTEE

*Councilman Koenig reported that the Emergency Management Preparedness Plan was updated at the Reorganization Meeting.*

C) CONSERVATION ADVISORY COMMITTEE

*Supervisor Lanzetta reported that there is a resolution on the agenda amending Resolution #91 of 2019 with regard to the design guidelines.*

D) IT COMMITTEE

*Supervisor Lanzetta reported that the committee will meet on January 17, 2020.*

E) MILTON TRAIN STATION FOUNDATION

*Councilman Baker reported that the CFA grant for improvements to the lower area of the Milton Landing Park was declined and there was a meeting with New York State Department of State who said they can apply again next year.*

F) MILTON LANDING CITIZENS COMMITTEE

*Councilman Koenig reported that there will be a meeting on January 23, 2020 at 7:00 p.m. at the Milton Fire Department.*

G) MARLBORO HAMLET ECONOMIC DEVELOPMENT COMMITTEE

*Councilman Baker reported with regard to the Trail Committee (sub-committee) that there will be a meeting on January 14, 2020. They will focus on discussing another trail (Tilcon/Christian Hill Trail) instead of the Lattintown Creek Trail that can be accessed through Tilcon's property and they will put together an amended grant application.*

*Supervisor Lanzetta stated that Greenway suggested that the Town's lease be longer than 10 years with Tilcon who owns the property that the proposed trail would be on; he renegotiated and signed 25 year with Tilcon.*

H) MEET ME IN MARLBOROUGH

*B.J. Mikkelsen reported that MMiM is putting their brochure at rest stops and gas stations; there is a fee to do that. They need to update their website and also would like to offer excursions along with stay and eat packages. They are also looking into having a "passport" for Meet Me in Marlborough that would cost \$50.00 to obtain and then get "stamped" at MMiM member locations. Once the passport has 50 stamps the person would get a new passport for free. Mr. Mikkelsen asked if MMiM can use the Train Station on a regular basis for their meetings. Supervisor Lanzetta said that would be okay; he will just need to sort out the logistics with the Town Clerk. Mr. Mikkelsen and some of the Board members discussed which meeting (regular or workshop) would be appropriate for MMiM to present items/ideas. They also briefly discussed signs and banners.*

I) HAMLET OF MILTON ASSOCIATION COMMITTEE

*Councilman Koenig reported that the holiday decorations will be taken down.*

K) TRANSFER STATION REVIEW COMMITTEE

*No report.*

ITEM #10 Old Business

A) Tomvac Rehabilitation Update

*Supervisor Lanzetta explained that all three member items are with the Dormitory Authority of the State of New York (DASNY) and it takes about a year to get the funds. The TOMVAC rehabilitation should begin sometime in 2020.*

B) LWRP

*No new information.*

C) Water District Improvements (Milton Turnpike/Cross Rd)

*No new information.*

D) Ice Skating Rink

*No new information.*

ITEM #11 New Business

*No new business.*

ITEM #12 Correspondences

*Supervisor Lanzetta read correspondence from Marlboro Youth Baseball & Softball requesting use of the Cluett Schantz Park on April 11, 2020 for an opening day festival at no charge.*

***Councilman Corcoran made a motion to waive the fee for use of the park and pavilion for Marlboro Youth Baseball & Softball on April 11, 2020. Motion seconded by Councilman Baker.***

***Yeas: 5***

***Nays: 0***

***Carried***

*Supervisor Lanzetta read correspondence from Emily McDonough who would like any fees waived for a 5k Walk/Run event at Cluett Schantz Park on June 6, 2020 to honor her brother's memory and raise awareness for traumatic brain injuries.*

***Councilman Koenig made a motion to waive the fee for use of the park and pavilion for a 5k Walk/Run event on June 6, 2020. Motion seconded by Councilman Molinelli.***

***Yeas: 5***

***Nays: 0***

***Carried***

ITEM #13 Public Comments

*James Garofalo thanked the Board for appointing him to the Planning Board. He also thanked the Highway and Water Department's for work they did on Young Avenue.*

*Mr. Garofalo stated his opinion that the Planning Board should be mentioned in Resolution #30. He asked if the same new police discovery laws apply to the Dog Control Officer as well. Chief Cocozza said he will find out.*

ITEM #14 Resolutions

- A). Resolution #28 To Establish a capital reserve fund to be known as the Police Vehicle reserve fund
- B). Resolution #29 To establish a Capital Reserve Fund to be known as the Highway Heavy Equipment Reserve Fund
- C). Resolution #30 To amend resolution #91 to accept Rt. 9W Design Guidelines
- D). Resolution #31 To ratify a Memorandum of Agreement for a Successor Collective Bargaining Agreement between the Town of Marlborough and the Marlborough Town Police Benevolent Associations, Inc., for Part-Time Officers.
- E). Resolution #32 To ratify a Memorandum of Agreement for a Successor Collective Bargaining Agreement between the Town of Marlborough and the Marlborough Town Police Benevolent Associations, Inc., for Full-Time Officers.

ITEM #15 Adjournment

***Councilman Koenig made a motion to adjourn the meeting at 8:29 p.m. Motion seconded by Councilman Molinelli.***

***Yeas: 5***

***Nays: 0***

***Carried***

*Respectfully submitted,  
Danielle Cherubini  
Deputy Town Clerk*

January 13, 2020

A). Resolution #28 To establish a Capital Reserve Fund to be known as the Police Vehicle Reserve Fund

Supervisor Lanzetta proposes the following:

Resolved, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “Police Vehicle Reserve Fund” (hereinafter “Reserve Fund”). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of equipment. The type of equipment to be financed from the Reserve Fund is the acquisition of Police Vehicles.

The Chief Fiscal Officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Chief Fiscal Officer may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Marlborough. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The Chief Fiscal Officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions

or proceedings as may be required by Section 6-c of the General Municipal Law or any other law.

This resolution may be subject to a permissive referendum if required by subdivision 4 of Section 6-c.

The foregoing resolution was duly put to a vote which resulted as follows:

Supervisor Lanzetta	Yes
Councilman Molinelli	Yes
Councilman Corcoran	Yes
Councilman Baker	Yes
Councilman Koenig	Yes

DATED: Milton, New York  
January 13, 2020

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COLLEEN CORCORAN, TOWN CLERK

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January 13, 2020

B). Resolution #29 To establish a Capital Reserve Fund to be known as the Highway Heavy Equipment Reserve Fund

Supervisor Lanzetta proposes the following:

Resolved, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “Highway Heavy Equipment Reserve Fund” (hereinafter “Reserve Fund”). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of equipment. The type of equipment to be financed from the Reserve Fund is the acquisition of Heavy Equipment.

The Chief Fiscal Officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Chief Fiscal Officer may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Marlborough. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The Chief Fiscal Officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions

or proceedings as may be required by Section 6-c of the General Municipal Law or any other law.

This resolution may be subject to a permissive referendum if required by subdivision 4 of Section 6-c.

The foregoing resolution was duly put to a vote which resulted as follows:

Supervisor Lanzetta	Yes
Councilman Molinelli	Yes
Councilman Corcoran	Yes
Councilman Baker	Yes
Councilman Koenig	Yes

DATED: Milton, New York  
January 13, 2020

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COLLEEN CORCORAN, TOWN CLERK

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January 13, 2020

C). Resolution #30 To amend resolution #91 to accept Rt. 9W Design Guidelines

Supervisor Lanzetta proposes the following:

Whereas the Marlborough Town Board adopted the provisions for the Rt. 9W Business Corridor (BC) Zone and

Whereas, the Town Board stated that it would develop Design Guidelines to accompany the BC Zone development and

Whereas the Town Board directed the Town Conservation Advisory Council to create such guidelines and

Whereas the Town Board reviewed those guidelines and directed changes to the satisfaction of Board members inclination for economic development in line with community standards and aesthetics and

Whereas, at the Town Board Meeting on December 9, 2019, the Board adopted resolution #91 to accept the Final Draft 2019 Rt. 9W Design Guidelines but noted that the resolution did not encompass all zoning along Rt. 9W

Be it resolved that the Town of Marlborough accepts the Final Draft 2019 for Rt. 9W Design Guidelines and directs that the Guidelines be made available to the public online and applicants who apply for site plans in all zones, including the BC, along the Rt. 9W Corridor and

Directs the Supervisor to engage legal counsel to develop language so that the Town Board might amend the Town Code for compliance with the Design Guidelines

And moves for its adoption

Councilman Corcoran	Yes
Councilman Molinelli	Yes
Councilman Koenig	Yes
Councilman Baker	Yes
Supervisor Lanzetta	Yes

January 13, 2020

D). Resolution #31 To ratify a Memorandum of Agreement for a Successor Collective Bargaining Agreement between the Town of Marlborough and the Marlborough Town Police Benevolent Associations, Inc., for Part-Time Officers.

Supervisor Lanzetta proposes the following:

**WHEREAS**, The Town of Marlborough (“Town”) and the Marlborough Town Police Benevolent Association, Inc., (“PBA”) are parties to a collective bargaining agreement (“CBA”) that expired on December 31, 2018; and

**WHEREAS**, the Town and PBA have reached an agreement on the terms for a successor CBA for the period of January 1, 2019 through December 31, 2023; and

**WHEREAS**, such successor terms are set forth in the Memorandum of Agreement attached to this Resolution.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Marlborough hereby ratifies the MOA attached to this Resolution; and

**BE IT FUTHER RESOLVED**, that the Town Supervisor is authorized to execute any documentation necessary to effect this ratification.

The forgoing resolution was voted upon with all council members voting as follows:

Supervisor Lanzetta	Yes
Councilman Molinelli	Yes
Councilman Corcoran	Yes
Councilman Baker	Yes
Councilman Koenig	Yes

DATED: Milton, New York  
January 13, 2020

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COLLEEN CORCORAN, TOWN CLERK

Contact Person:  
Colleen Corcoran, Town Clerk  
21 Milton Turnpike, Suite 200  
Milton, NY 12547  
845-795-5100

January 13, 2020

E). Resolution #32 To ratify a Memorandum of Agreement for a Successor Collective Bargaining Agreement between the Town of Marlborough and the Marlborough Town Police Benevolent Associations, Inc., for Full-Time Officers.

Supervisor Lanzetta proposes the following:

**WHEREAS**, The Town of Marlborough (“Town”) and the Marlborough Town Police Benevolent Association, Inc., (“PBA”) are parties to a collective bargaining agreement (“CBA”) that expired on December 31, 2018; and

**WHEREAS**, the Town and PBA have reached an agreement on the terms for a successor CBA for the period of January 1, 2019 through December 31, 2023; and

**WHEREAS**, such successor terms are set forth in the Memorandum of Agreement attached to this Resolution.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Marlborough hereby ratifies the MOA attached to this Resolution; and

**BE IT FUTHER RESOLVED**, that the Town Supervisor is authorized to execute any documentation necessary to effect this ratification.

The forgoing resolution was voted upon with all council members voting as follows:

Supervisor Lanzetta	Yes
Councilman Molinelli	Yes
Councilman Corcoran	Yes
Councilman Baker	Yes
Councilman Koenig	Yes

DATED: Milton, New York  
January 13, 2020

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COLLEEN CORCORAN, TOWN CLERK

Contact Person:  
Colleen Corcoran, Town Clerk  
21 Milton Turnpike, Suite 200  
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845-795-5100