

**WORKSHOP MEETING
TOWN BOARD TOWN OF MARLBOROUGH
21 MILTON TURNPIKE, MILTON NEW YORK
JANUARY 27, 2020 7:00 PM
MINUTES OF MEETING**

Present: Supervisor Lanzetta
Councilman Molinelli
Councilman Corcoran
Councilman Baker
Councilman Koenig

Danielle Cherubini, Deputy Town Clerk

ITEM #1 Call to order - Pledge of Allegiance

ITEM #2 Moment of Silence

ITEM #3 Motion to approve agenda

Councilman Koenig made a motion to approve the agenda. Motion seconded by Councilman Molinelli.

ITEM #4 Motion to approve minutes from the January 13, 2020 Town Board Meeting
Councilman Corcoran made a motion to approve minutes from the January 13, 2020 Town Board Meeting. Motion seconded by Councilman Baker.

Yeas: 5 Nays: 0 Carried

Motion to approve the minutes from the 2020 Reorganizational Meeting
Councilman Koenig made a motion to approve minutes from the January 9, 2020 Reorganization Meeting. Motion seconded by Councilman Molinelli.

Yeas: 5 Nays: 0 Carried

ITEM #5 Authorize payments of bills

Councilman Baker made a motion to authorize the payment of the abstract in the amount of \$750,390.23. Motion seconded by Councilman Corcoran.

ITEM #6 Presentations

A). BJ Mikkelsen-MMIM

Marlborough Town Board Workshop
Monday Jan 27, 2020 @ 7:30PM

Meet Me in Marlborough Agenda:

Farm Trail Signs

MMiM, as part of our marketing strategy, continues to build on branding the Town of Marlborough in order to attract visitors and new businesses. Additional MMiM Farm Trail Signs have been included in a grant proposal. Signs are to be placed on I84 / Rt. 299 thruway exit, and Rt. 9 and Rt. 9W, to direct visitors to our town and tie into the already existing Farm Trail signs.

Tours and packages

MMiM is working on putting tours and packages together and would be able to tie into future River tours. We are the group working with the River Cruise Companies.

Brochures

We create brochures in order to inform new residents and business owners about MMiM. For residents to know what businesses are available in our town and to support “local” and to bring to attention the farms’ seasonal crops and events.

Upcoming events

Home of the 1st N.Y.S. Farm Trail

We would like to thank the Board for their support to future Boulevard signs to be placed throughout Marlborough. This is another part of the branding initiative to highlight different assets of our town’s farms, history, businesses and attractions.

Sheila Mannese explained that MMiM applied for a \$7,000.00 grant for signs which will be phase one of the funding. The goal is to use the money for boulevard signs or additional farm trail signs. The estimated cost for all of the signs is about \$15,000.00 - \$20,000.00. Ms.

Mannese explained the process that they had to go through to apply for the grant and she also explained how the signs might look and where they can be located.

B.J. Mikkelsen explained that MMiM is working on tour packages. They have been looking into how the cruise lines that travel the Hudson River can be part of a package once the Milton Landing Pier is completed. He asked the Board if there were renderings of the Milton Landing Pier Project that he can use for his presentations.

Supervisor Lanzetta and Councilman Baker stated that there are multiple items that the town has that he can use.

Sheila Mannese explained the idea of branding and promoting the town. There was a discussion regarding how the tours may work and the possible logistics of how the boats would dock and the people would get around. There was also a brief discussion about who they can contact for help and information in the future.

ITEM #7 Comments on the agenda
No comments on the agenda.

ITEM #8 New Business
No new business.

ITEM #9 Workshop topics
A). New codes for 2020

Tom Corcoran presented some code changes which are incorporated into the minutes as follows:

CODE CHANGES JUNE 14TH 2019

Town Code Section 155-1 Term Defined :

Escrow : A deposit or fund held as a security account held in the applicants name to pay obligations such as attorney fees, engineering fees, stenographer fees and any certain conditions that may apply to their application. Such fees shall be received and disburses by the appropriate agent. The escrow agent has the duty to properly account for the escrow funds and ensure that usage of those funds are explicitly used for the purpose intended specific to that applicant.

Town Code Section 71-3 - Open Burning Prohibited

Open burning of any type, including in a container, is prohibited in the R and the C Zones **and all abutting properties with no exceptions.**

* add bold underlined text to existing code

Town Code Section 149-1 - Compliance with regulations

*add this to Water Section :

Connection to public water required ; penalties for offenses

The owners of all houses, buildings or properties used for human occupancy, employment, recreation or other purpose situated within the improvement boundaries are hereby required, at their expense, to install suitable plumbing facilities therein and to connect such facilities directly with the proper public water in accordance with the provisions of this chapter within 180 days after the date of official notice to do so. Failure to connect in specified time frame shall be a violation of this section and subject to a fine of \$10 per day for the first 30 days from notification of a violation and \$25 per day thereafter until the violation is corrected.

Mr. Corcoran explained with regard to the open burn change that there have been instances that have cultivated many complaints because of the smoke produced by fires, mainly agricultural because farmers are exempt from many of the general rules. The majority of the Board asked for clarification of the burning rules for residential and agricultural and where the problem is happening. They also discussed possibly measuring a certain distance for larger parcels that abut the R and C zones.

The majority of the Board members discussed with Tom Corcoran with regard to the proposed water section of the code that the change would be for new development and should include wording to state that. They also discussed possibly changing the sewer code to state the same as the water code or add exemptions under the existing code(s).

Some of the Board members discussed with Tom Corcoran the possibility of requiring or suggesting that businesses have a "Knoxbox" which is a box located on the outside of a building that contains a key that only the fire department would have in case of emergency. Tom Corcoran suggested that he could get all the locations from both the Marlboro and Milton fire departments and send a letter stating that the importance of them and suggesting they have one. The requirement to have a "Knoxbox" also can be a part of the site plan approval for new Planning Board applicants.

Mr. Corcoran also stated that Section 155.31 code refers to the design standards. Some of the Board members discussed junkyards with Mr. Corcoran.

Supervisor Lanzetta stated that the solar law may need to be changed because it has to be more clear on the exemptions and pilot programs.

Tom Corcoran explained that it was brought to his attention that the way the code reads now is that all residential and solar farms are exempt from taxes. A pilot program for solar farms are separate from town code and there isn't a way to separate the two.

Councilman Corcoran made a motion to allow the Supervisor and Tom Corcoran to consult legal on the proposed code changes and concerns. Motion seconded by Councilman Molinelli.

Yeas: 5 Nays: 0 Carried

B). Milton Sewer Plant Roof

Supervisor Lanzetta stated that the roof will need to be painted at the Milton Sewer Plant so they will need to get estimates.

C). Computers, servers and PC

Danny Brooks explained that the town is in need of two new servers and they will cost about \$20,000.00 for a solid-state hard drive which he recommends. Mr. Brooks explained the software, data and security that is on the servers and urged the Board to purchase the new servers. The current servers are about 7 years old. He also explained that the PC's that currently have Windows 7 are more vulnerable to viruses and ransomware because there is no more support; he recommended that the towns PC's are upgraded to Windows 10 for optimal

security. He suggested increasing the budget every 5-7 years because that is approximately how long the servers last.

Councilman Corcoran stated that they will be over budget for the year but they can do a resolution for a transfer of funds.

There was a brief discussion about budgeting and also about which computers need to be updated. Some of the Board members gave their opinions regarding the upgrading of the servers and the computers.

Chief Cocozza stated that he may be getting a grant to replace the Live Scan machine and if they get the funds it can be transferred to cover some of the cost.

D). Camp busing donation

Supervisor Lanzetta stated that Quality Bus Company will not be donating busing for camp this year so they may need to do an RFP. The cost is about \$6,000.00. The county raised the price of the pool entry from \$2.00 to \$4.00 for the campers and \$6.00 to \$9.00 for the counselors.

ITEM #10 Correspondence

No correspondence.

ITEM #11 Public Comment

At this time Councilman Corcoran stated that he found someone with a 10' x 40' net to use for a batting cage at the TOMVAC. He asked the Board to spend money to place artificial grass carpeting in the batting cage.

Supervisor Lanzetta made a motion to spend up to \$500.00 for artificial grass carpeting for the batting cage at TOMVAC. Motion seconded by Councilman Koenig.

Yeas: 5

Nays: 0

Carried

ITEM #12 Resolutions

No resolutions.

ITEM #13 Adjournment

Councilman Koenig made a motion to adjourn the meeting at 8:56 p.m. Motion seconded by Councilman Molinelli.

Yeas: 5

Nays: 0

Carried

Respectfully submitted,

Danielle Cherubini

Deputy Town Clerk