

WORKSHOP MEETING  
TOWN BOARD TOWN OF MARLBOROUGH  
(ZOOM VIDEO MEETING DUE TO THE  
CORONAVIRUS PANDEMIC)  
JANUARY 25, 2021 7:00 PM  
MINUTES OF MEETING

Present: Supervisor Lanzetta  
Councilman Molinelli  
Councilman Corcoran  
Councilman Koenig  
Councilman Baker

Also Present: Colleen Corcoran, Town Clerk  
Danielle Cherubini, Deputy Town Clerk  
Thomas Corcoran, Building Inspector/Ulster County Legislator  
Gerald Cocozza, Police Chief  
Virginia Flynn, Planning Board Secretary  
Dave Zambito, Zoning Board Member  
Robert Troncillito, Planning Board Member  
Maribeth King, Resident  
Donna Howard, Resident  
Katherine Donlevy, Southern Ulster Times

## ITEM #1 Call to order - Pledge of Allegiance

## ITEM #2 Moment of Silence

### ITEM #3 Motion to approve agenda

*Councilman Corcoran made a motion to amend the agenda to add Letter A) Public Employee – Emergency Plan to New Business. Motion seconded by Councilman Koenig.*

*Yeas: 5 Nays: 0 Carried*

*Councilman Koenig made a motion to approve the agenda as amended. Motion seconded by Councilman Corcoran.*

*Yeas: 5 Nays: 0 Carried*

ITEM #4 Motion to approve minutes from the January 11, 2021 Town Board Meeting  
***Councilman Baker made a motion to approve minutes from the January 11, 2021 Town Board Meeting. Motion seconded by Councilman Corcoran.***

*Yeas: 5 Nays: 0 Carried*

ITEM #5 Authorize payments of bills

*Councilman Baker made a motion to approve payment of the abstract in the amount of \$362,493.48. Motion seconded by Councilman Molinelli.*

*Yea*s: 5

*Nay*s: 0

*Carried*

ITEM #6 Presentations

*No presentations.*

ITEM #7 Comments on the agenda

*No comments on the agenda.*

ITEM # 8 New Business

A). Public Employee – Emergency Plan

*Supervisor Lanzetta and Councilman Koenig explained that the Emergency Management Plan will be amended to include safety protocols, operating guidelines, what employees are capable of what during a pandemic. It is currently being worked on and will be shared with the Board soon. This will satisfy the requirements of the state as well.*

ITEM #9 Workshop topics

A). STR-Short Term Rentals

*Supervisor Lanzetta stated that he and Tom Corcoran are working with the town attorney to get the STR resolution done.*

B). COVID-19

*Some of the Board members had a brief discussion about what they may do with regard for extra compensation of some sort for the police officers and others for working during the pandemic.*

*Tom Corcoran gave a COVID-19 case and vaccine update for the county and the town.*

*The total confirmed cases for Ulster County are 8,993 with 2,458 being active. The Marlborough total is up to 525. Marlborough had 126 active cases, 394 recovered, and 5 deaths.*

*The Mid-Hudson Region received 123,150 doses of the vaccine and 1,677 of them were administered to Ulster County residents.*

*The total people tested for Ulster County was 235,469 of which 227,447 were negative.*

*Mr. Corcoran explained some challenges with getting the vaccine to our residents.*

C). Planning Board Member Terms

*Supervisor Lanzetta explained that the Planning Board member terms (years) generally coincides with the number of members, however, that is not required by the state. The Town Board can choose how long the term is.*

*Four Planning Board member terms were up at the end of 2020. The Board discussed the terms and their differences in opinions about whether they felt a five year term or seven year term would be the most appropriate for a seven person Board.*

*Supervisor Lanzetta explained that the draft resolution from the town attorney stated that the terms would be five years and one term would expire on December 31, 2021 (which would be Manny Cauchi that would be appointed for a five year term). The next term would expire on December 31, 2022 (which would be Bob Troncillito for a five year term). The remaining board member terms fall in line with the plan to have a term expire each year and for two of those years there will be two terms that expire. Mr. Cauchi and Mr. Troncillito will get a "waiver" in order to fix the issue with terms but will be still be required to submit a letter of interest if they would like to continue on the Board.*

*Some of the Board members disagreed with the "waiver" process.*

*New resident Ms. Maribeth King asked how the Planning Board members are appointed.*

*Supervisor Lanzetta explained how they are appointed and gave a summary of how being a Planning Board member works. He stated that the resolution should be ready for the next meeting for the Board to vote on the terms and one time waivers.*

#### D). Aqueduct closing- back up supply from New Windsor

*Supervisor Lanzetta and Councilman Koenig explained that the aqueduct will be closing sometime in 2023/2024 for about six months. The temporary backup supply from New Windsor will likely cost about double what Marlborough charges the end user. They plan to give the residents ample notice so they can plan accordingly for the increase; limit watering the garden and filling pools, etc...*

*There was a brief discussion about the cost of the water.*

#### E). Sands Ave. Park

*Supervisor Lanzetta stated that there have been three attempts to secure CFA grants to help toward improving the Sands Avenue Park. Residents near the park are concerned with the way the park looks. The town is getting some dirt from the Middle School project and Gael Apper Jr. is talking with an individual who may donate some sandy loam.*

*Councilman Koenig stated that the neighbors are really just asking for soil and grass so it improves the look of the site.*

*Dave Zambito gave his opinion about how much soil is likely needed and also about the community garden. He urged the Board to clean up the front of that property.*

*Supervisor Lanzetta and Councilman Koenig explained how the site has evolved over time.*

#### ITEM #10 Correspondence

*No correspondence.*

#### ITEM #11 Public Comment

*Sands Avenue residents, Maribeth King and Donna Howard commented on the looks of the park. Ms. Howard asked who would mow the grass once installed. Dave Zambito said he would be mowing it. She also commented that people go the dog park before and after posted hours which can sometimes be disturbing.*

*Ms. King asked about garbage removal from the landing and the dog park.*

*Supervisor Lanzetta explained that it is take in and take out your own garbage because people take advantage of the garbage cans.*

ITEM #12 Resolution

A). Resolution # 26 To adopt the retention and disposition schedule for New York Local Government records

ITEM#13 ADJOURNMENT

*Councilman Koenig made a motion to adjourn the meeting at 8:20 p.m. Motion seconded by Councilman Corcoran.*

*Yea: 5*

*Nays: 0*

*Carried*

*Respectfully submitted,  
Danielle Cherubini  
Deputy Town Clerk*

January 25, 2021

A). Resolution # 26 To adopt the retention and disposition schedule for New York Local Government records

Supervisor Lanzetta proposes the following:

Resolved, by the Town Board of the Town of Marlborough that Retention and Disposition Schedule for New York Local Government Records issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

Be it further resolved, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1) after they have met the minimum retention periods described therein,
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond established legal minimum periods.

And it moves for adoption

Councilman Corcoran	Yes
Councilman Molinelli	Yes
Councilman Koenig	Yes
Councilman Baker	Yes
Supervisor Lanzetta	Yes