

FIRST MEETING OF THE MONTH
(ZOOM VIDEO MEETING DUE TO THE
CORONAVIRUS PANDEMIC)
TOWN BOARD TOWN OF MARLBOROUGH
FEBRUARY 8, 2021 7:00 PM
MINUTES OF MEETING

Present: Supervisor Lanzetta
Councilman Molinelli (Arrived at 7:05 p.m.)
Councilman Corcoran
Councilman Koenig (Departed the meeting at 7:25 p.m. and arrived again
at 8:20 p.m.)
Councilman Baker

Also Present: Colleen Corcoran, Town Clerk
Thomas Corcoran, Building Inspector/Ulster County Legislator
Gerald Cocozza, Police Chief (Departed the meeting at 7:28 p.m.)
Manny Cauchi, Planning Board Member (Arrived at 7:32 p.m.)

ITEM #1 Call to order - Pledge of Allegiance

ITEM #2 Moment of Silence

ITEM #3 Motion to approve agenda

Councilman Baker made a motion to approve the agenda. Motion seconded by Councilman Koenig.

Yea: 4 Nays: 0 Carried

ITEM #4 Motion to approve minutes from the January 25, 2021 Town Board Meeting
Councilman Baker made a motion to approve minutes from the January 25, 2021 Town Board Meeting. Motion seconded by Councilman Corcoran.

Yea: 4 Nays: 0 Carried

ITEM #5 Authorize payment of bills

Councilman Corcoran made a motion to authorize payment of the abstract in the amount of \$302,980.45. Motion seconded by Councilman Baker.

Yea: 4 Nays: 0 Carried

ITEM #6 Comments on the agenda

No comments on the agenda.

ITEM #7 Presentations

No presentations.

ITEM #8 Report of Departments and Boards

A) SUPERVISOR - ALPHONSO LANZETTA

Supervisor's Report January 2021

Weekly conference calls with Ulster County Representative, Marc Rider, to discuss COVID updates

Additional discussions with Marc Rider, Neal Smoller, Councilman Baker and Ulster County Legislator Corcoran on the possible vaccination distribution to Marlborough Seniors who are underserved because of lack of transportation or inability to access or utilize technology

Met with representative of Danskammer Project, Michelle Hook, to discuss status

Met with Councilman Baker and Trail Committee Members to discuss next phase of Marlboro Nature Trail

Met with Michael Cucchiara, Nexamp representative, on the progress of the Solar Project at the Marlborough Landfill

Conference call with Dennis Larios to discuss Milton Sewer De-chlorination Project

Discussion with Lenny Conn on Conn Storage Project about water supply and fire safety requirements

Discussion with Senior Citizens President, Anna Rhodes, about Senior needs and concerns – especially regarding COVID

Attended Planning Board Meetings

Attended Town of Marlborough Police Reform meetings, with Councilman Baker, Chief Cocozza and Committee members

Attended monthly meeting of Ulster County Supervisor's

Respectfully,
Al Lanzetta, Supervisor

Supervisor Lanzetta thanked the Highway Department for doing a great job clearing the snow.

B) BUILDING INSPECTOR - THOMAS CORCORAN

**THOMAS CORCORAN - BUILDING INSPECTOR
MONTHLY REPORT - BUILDING DEPARTMENT
MONTH OF: JANUARY 2021**

CERTIFICATE OF OCCUPANCY	6	STOP WORK ORDER	0
REQUEST FOR INFORMATION	15	ZBA APPLICATION	1
TRAILER PARK RENEWALS	0	ORDER TO REMEDY	6
BUILDING EXTENSIONS	2	COMPLAINTS	22
FIRE INSPECTIONS	15	BURN PERMITS ISSUED	19
FIRE CALLS	1	CLOTHING BIN RENEWALS	0
 TOTAL MILEAGE	 1020	 TOTAL GAS USAGE	 70 Gals.

BUILDING PERMITS

ADDITION / RENOVATION	7	POOL / HOT TUB	1
BARN	1	ROOF	3
BURNING	19	SHED	2
CARPORT / GARAGE	0	SIGNS	0
DECK/STAIRS	3	SINGLE FAMILY	0
DEMOLITION	0	SOLAR PANELS	1
ELECTRICAL / HVAC	2	TANK INSTALL / REMOVAL	0
FURNACE / BOILER	0	WIRELESS COMMUNICATION	0
GENERATOR	1	WOOD / PELLET STOVE	0
 TOTAL PERMITS	 40	 EST. COST OF BUILDINGS	 \$240,994.00

FEES COLLECTED

CERTIFICATE OF OCCUPANCY	\$900.00
PERMIT EXTENSIONS	\$389.00
BUILDING PERMITS	\$2,618.60
REQUEST FOR INFORMATION	\$1,500.00
TOTAL BUILDING FEES	\$5,407.60
 FIRE INSPECTIONS	 \$1,220.00
TRAILER PARK RENEWALS	\$0.00
TOTAL FIRE FEES	\$1,220.00
 BURNING FEES	 \$40.00
 ZBA APPLICATIONS	 \$300.00
ZBA ESCROW	\$700.00
TOTAL FEES	\$7,667.60

Tom Corcoran gave a COVID-19 update at this time.

Ulster County

*Total Cases 9921
Total Active 2302
Total Deaths 219
Total Tested 255,679*

Marlborough

*Total Cases 613
Total Active 159
Total Deaths 6*

Mr. Corcoran stated that he has been working on getting more vaccines to the area for seniors. Walgreens in Highland and Poughkeepsie are the closest pharmacies giving the vaccine. Thirty-five seniors have been vaccinated so far. He suggested logging on at midnight when the clock resets to register on the Walgreens website.

Supervisor Lanzetta added that Jenny's Gardens and Milton Harvest senior residents have been vaccinated.

The majority of the Board discussed how and where to try to get the vaccine.

C) POLICE CHIEF - GERALD COCOZZA

Police Department
Town of Marlborough

MEMORANDUM

To: Town Board of the Town of Marlborough

From: Chief Cocozza

Date: February 8, 2021

Subject: Activity Summary for the Month of January 2021



Following is a summary of the activity of the Police Department for the month of January 2021

<u>MOTOR VEHICLE ACCIDENT</u>	January 21	Yr. Date 21	January 20	Yr. Date 20
Personal injury	4	4	6	6
Fatal	0	0	0	0
Property Damage	21	21	12	12
Total	25	25	Total	18
				18

<u>SUMMONSES ISSUED</u>				
Vehicle and Traffic	62	62	128	128
Parking	2	2	52	52

<u>COMPLAINT ACTIVITY</u>				
Total Blotter Entries	1694	1694	1085	1085
Total Arrests	20	20	13	13

TOTAL TELEPHONE CALLS 1906 1906 1796 1796

POLICE DEPARTMENT OVERTIME HOURS payroll 1-3

Full Time Officer Overtime	(see attached)	(see attached)
Full Time Officer Grant O/T	(see attached)	(see attached)
Part Time Officer Overtime	(see attached)	(see attached)
Part Time Officer Gant O/T	(see attached)	(see attached)
Full Time Dispatchers Overtime	0 (\$)	0
Part Time Dispatchers Overtime	24 (\$624)	24
	0	0
	88	(\$2500)
	88	88

Police Mileage 9912 9912 13424 13424

Police Department
Town of Marlborough



MEMORANDUM

Activity Summary for the month of January 2021

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Police Department Payroll 1 - 3 Regular Hours

	January 21	Yr. Date	January 20	Yr. Date
Full Time Police Officer	1176	1176	1124.5	1124.5
Part Time Police Officer	1098.5	1098.5	826	826
Full Time Dispatcher	480	480	320	320
Part Time Dispatcher	328.25	328.25	463.5	463.5
Traffic Officer	48	48	63	63

Police Department Fuel Consumption

Police	1170.601	1170.601	1162.881	1162.881
Use of Force	1-deer			
Civilian Complaints	0			



Print Date/Time: 02/05/2021 11:57
 Login ID: janamburgh.majpd
 Year: 2021

Incident Breakdown By Month Report

Marlborough Town Police Department
 ORI Number: NY055500

Incident Type: All



Incident Type	January #	January %	February #	February %	March #	March %	April #	April %	May #	May %	June #	June %	July #	July %	August #	August %	September #	September %	October #	October %	November #	November %	December #	December %	Yearly #	Yearly %	Total
7 Digital Call	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	2	
911 Misdir	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	2	
Accident Personal	4	80.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	5	
Accident Property	21	80.8	5	19.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	26	
Alarm Burglary	19	85.4	3	13.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	22	
Animal	5	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	5	
Assault	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	1	
Assist EMS	48	90.6	5	9.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	53	
Assist Fire	18	80.0	4	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	20	
Assist Other	6	75.0	2	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	8	
Child Abuse	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	1	
Civil Matter	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	1	
Criminal Mischief	5	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	5	
Disabled Vehicle	4	44.4	5	55.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	5	
Dispute	9	75.0	3	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	9	
Domestic Dispute	10	90.9	1	9.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	12	
Erratic Vehicle	5	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	11	
Harassment	7	87.5	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	5	
Information	14	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	8	
Larceny	5	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	14	
Lock-Out	8	88.9	1	11.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	5	
New Call	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	9	
Noise Complaint	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	3	
NYS Pause	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	2	
Police Public	2	50.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	2	
Property Check	1109	86.1	179	13.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	4	



Incident Breakdown By Month Report



Marlborough Town Police Department
ORI Number: NY0555600
Incident Type: All

Print Date/Time: 02/05/2021 11:57
Login ID: jianamburgh.marpd
Year: 2021

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly		Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Property Found	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Property Lost	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Property Retrieval	3	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Psychiatric	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Road Hazard	7	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
School Check	39	83.0	8	17.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	47
Serve Papers	6	85.7	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Shots Fired	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Special Detail	3	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Suicide or	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Suspicious	10	83.3	2	16.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12
Traffic Complaint/	8	72.7	3	27.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	11
Traffic Stop	34	79.1	9	20.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	43
Trespass	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Unwanted Subject	4	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Vehicle	3	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Warrant Execution	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Welfare Check	15	88.2	2	11.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17
Total:	1452	85.7	242	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1894

Police Officer Overtime (these figures are not exact and are intended for budget use and tracking)
 Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Admin	\$27	\$3,092	\$3,065	1%
DARE	\$0	\$4,020	\$4,020	0%
F/T Court	\$0	\$2,984	\$2,984	0%
F/T Holiday *	\$231	\$38,171	\$37,940	1%
F/T Investigations	\$57	\$7,908	\$7,851	1%
F/T Shift Cover	\$172	\$17,405	\$17,233	1%
F/T Training	\$0	\$4,408	\$4,408	0%
P/T Court	\$0	\$4,359	\$4,359	0%
P/T Holiday *	\$398	\$430	\$32	93%
P/T Investigations	\$121	\$6,626	\$6,705	2%
P/T Shift Cover	\$179	\$15,880	\$15,701	1%
P/T Training	\$0	\$4,288	\$4,288	0%
F/T Firearms training	\$0	\$3,421	\$3,421	0%
P/T Firearms training	\$0	\$4,610	\$4,610	0%
FT Special detail	\$0	\$4,407	\$4,407	0%
PT Special Detail	\$0	\$3,348	\$3,348	0%
Total	\$1,184	\$125,557	\$124,373	1%
*Holiday	\$629	\$38,601	\$37,972	2%

Police Officer Grant Overtime (these figures are not exact and are intended for budget tracking only)
Figures are up to date of last payroll

<u>Line Item</u> Grant Funds	<u>Yr. to Date</u>	<u>Budgeted</u>	<u>remaining</u>	<u>% utilized</u>
BUNY (buckle up NY)	\$0	\$2,000	\$2,000	0%
DWI (driving while intoxicated)	\$0	\$2,000	\$2,000	0%
PTS (police traffic services)	\$0	\$4,000	\$4,000	0%

*Chief added that there was an accident with one of the police cars.
There was a brief discussion with regard to the increase in drug use and drug overdoses.*

D) HIGHWAY SUPERINTENDENT – JOHN ALONGE

SUPERINTENDENT OF HIGHWAYS

*Town of Marlborough
1650 Route 9W, P.O. Box 305
Milton, New York 12547*



John Alonge
Highway Superintendent

Supervisor Lanzetta
Town Clerk Colleen Corcoran
Town Board Members

Phone: 845-795-2272 x 6
Fax: 845-795-6037
Cell: 845-849-5549

Monthly Report for January 2021

ROADS: We continued to install cold patch where needed throughout the Town. We did road patrols inspecting catch basins and ditch lines. Also removed tires and garbage from along the roads. We completed our yearly roadside Christmas tree pick up.

DRAINAGE: On 1/8 we replaced a 30' x 12" pvc pipe on Upper Bailey's Gap and also ditched along the sides of the road.

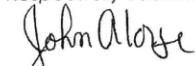
BRUSH/WEEDS: We finished our over the rail mowing throughout the Town. We trimmed and chipped trees and brush in several locations. On 1/19 through 1/22 we had a crew opening up a Town right of way on Idlewild Rd.

SNOW/ICE: On 1/3 we had freezing rain and called all men in to salt and sand all runs. On 1/26 we received 5" of snow and all runs were plowed and salted. Winter Storm Orlena: We received 18"+ of snow. We pretreated on 1/31 and spent 3 days salting and plowing all the Town roads. The storm and cleanup continued into February. NYS issued a State of Emergency," hats off to my crew for doing a great job during this storm."

SHARED SERVICES: We assisted the Water Department with a water main break on 1/15 on Main St. at St. James Church. We also assisted with another on 1/26 on Milton Turnpike.

FUEL USAGE: Gas: 236.082 gallons Diesel: 1,561.990 gallons

Respectfully Submitted,


John Alonge
Highway Superintendent

JA/cw

E) WATER SUPERINTENDENT - CHARLIE MUGGEO

**WATER SUPERINTENDENT
TOWN OF MARLBOROUGH
1650 ROUTE 9W, PO BOX 305
MILTON, NY 12547**

**CHARLES MUGGEO
WATER SUPERINTENDENT**

**FAX (845) 795-2031
PHONE (845) 795-5100**

DATE: 2/11/2021

**TO: SUPERVISOR AL LANZETTA
TOWN BOARD MEMBERS
TOWN CLERK**

RE: MONTHLY REPORT FOR JANUARY

Water consumption totaled 15.963 million gallons, which is a daily usage of 514,600. Compared to last month 15.091 million gallons, which is a daily usage of 486,806. Compared to a year ago water consumption was 16.3 million gallons for the month, which is a daily usage of 526,000.

SUMMARY FOR THE MONTH

HYDRANTS: We also had to rebuild a hydrant on South St. and Lattintown Rd. in Marlboro.

WATER MAINS: We had to repair an 8 inch water main on Main St., an 8 inch water main on Milton Turnpike and an 8 inch on Old Indian Rd. with the help of the Highway Dept.

SERVICE LINE: We had to repair a service line on Grand St.

CURB BOXES: We had to repair curb boxes on Old Post Rd. and Orange St.

We had to repair the roads where we had water main breaks with cold patch.

STORAGE TANKS: Had to do a temporary repair on a pinhole leak at the Western Ave. Storage Tank.

SERVICE LINE INSPECTIONS:

CLOSINGS: 9

MARKOUTS: 20

Gallons of Gas: 210

Gallons of Diesel: 25

Mileage for the month: 1,400

F) TOWN CLERK - COLLEEN CORCORAN

02/03/2021

Town Clerk Monthly Report Monthly Report
January 01, 2021 - January 31, 2021

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Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	65.00
			Sub-Total:	\$65.00
Conservation	Conservation	A1255	1	8.36
			Sub-Total:	\$8.36
Dog Licensing	Female, Spayed	A2544	7	35.00
Dog Licensing	Female, Unspayed	A2544	1	10.00
Dog Licensing	Male, Neutered	A2544	10	50.00
			Sub-Total:	\$95.00
General Fund	Towing Licenses	00-2590	2	500.00
			Sub-Total:	\$500.00
LANDFILL FEES	T/s Permits	00-2130	21	1,245.00
LANDFILL FEES	T/s Punch Cards	00-2130	34	2,445.00
			Sub-Total:	\$3,690.00
Misc Fees	Building Fees\Building Dept	00-2110	1	11,660.50
Misc Fees	Fire Fees/Building Dept	00-2110	1	795.00
			Sub-Total:	\$12,455.50
MISC. FEES	Accident Reports	00-1255	17	85.00
MISC. FEES	Certified Copies	00-1255	6	250.00
			Sub-Total:	\$335.00
			Total Local Shares Remitted:	\$17,148.86
Amount paid to: NYS Ag. & Markets for spay/neuter program				20.00
Amount paid to: NYS Environmental Conservation				751.64
Total State, County & Local Revenues:	\$17,920.50		Total Non-Local Revenues:	\$771.64

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor _____ Date _____ Town Clerk _____ Date _____

Colleen Corcoran stated that tax season is going well. The public is happy that the office is open. Ms. Corcoran added that Penny Cashman has been helping out during tax time and briefly explained how appreciative she is.

G) WASTEWATER TREATMENT FACILITY- ANTHONY FALCO

Water Quality Management, Inc.
P.O. Box 655
Marlboro, NY 12542

February 4, 2021

For the month of January 2021, both the Marlboro and Milton Wastewater Treatment Plants complied with all SPDES requirements. The following are monthly statistics for both plants;

Marlboro WWTP

- Average Daily Flow = **120,000** gallons per day.
 - (About 69% of design capacity.)
- Average BOD removal = **98%**
- Average Suspended Solids removal = **97%**

Milton WWTP

- Average Daily flow = **30,000** gallons per day.
 - (About 55% of design capacity)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **96%**

Both the Marlboro and Milton plants operated normally during the month of January without any major changes or events. We have received and approved design plans from Brinnier & Larios engineering firm for a dechlorination system for the Milton Treatment Plant. This information has been relayed to the NYSDEC and our next step is to complete construction by August 2022. We will begin repairs on the Marlboro Greenhouse roof as soon as weather permits. Overall Both wastewater treatment plants are in good working order but getting older. If you need any additional information, please do not hesitate to contact me. Stay safe and be healthy.

Thank you,
Julian Falco
Water Quality Management, Inc.

H) DOG CONTROL OFFICER - ANDREW MCKEE

21 Milton Turnpike
Marlborough, New York, 12547

Town of Marlborough Dog Control

Andrew.McKee-DogControlOfficer

Monday, February 1, 2021

January Monthly Report

Monthly Report - 1/1/2021 through 1/31/2021

Overview:

We received a total of 9 calls this month including 2 calls to service from Marlborough PD, State Police and Ulster County Sheriff

Responded to 2 active complaints and/or cases which are now closed or resolved

We currently have 3 open cases that have been addressed but are ongoing or un-resolved.

We Impounded 0 dogs this month.

There were 0 Dog Bites Reported this month.

We currently have 0 dog in the kennel

We have 0 case in the Marlborough Justice Court at this time

***I would like to urge residents to please be cautious when leaving your dogs outside in these frigid temperatures as we are in the coldest months of the year.

End of Report.

I) ASSESSOR - CINDY HILBERT

Assessor's Office

Memo

To: Town Board
From: Cindy Hilbert
CC: Colleen Corcoran
Date: February 4, 2021
Re: **February** Report

We prepared 7 property tax estimates.

We processed 19 real property transfers.

We worked on two agricultural rollbacks.

We have been working with the school district managing the Ulster County IDA PILOT projects.

We are continuing to work on collecting our new construction and verifying our sales data.

We are sending out reminder notices for the Agricultural Exemptions and Non-Profit Exemptions this week. The filing deadline is March 1, 2021.

J) PLANNING - CHRIS BRAND

Town of Marlborough

Planning Board Review

January 2021

Meeting: January 4, 2021 / 7:30 PM / Meeting Held via Zoom Video Conference

ATTENDEES

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Bob Trocillito, James Garofalo

AGENDA

Approval of Stenographic Minutes for 12/6/2020

Approval for the above minutes was granted unanimously.

Alden Carol Link, 30 Green Tree Lane, Milton: Public Hearing, Subdivision

- A Public Hearing was held with limited participation from members of the community. The Board approved to have Attorney Jeff Batastoni prepare a resolution of approval for the next meeting.

Guarino S/D, Lattintown Road, Milton: Public Hearing, Subdivision

- A Public Hearing was held with no participation from members of the community. The Board approved to have Attorney Jeff Batastoni prepare a resolution of approval for the next meeting.

Nason Subdivision, 89 Peach Lane, Marlboro: Preliminary, Subdivision

- The Board reviewed and discussed the project's Erosion and Sediment Control Plan, driveway locations, SWPPP, and septic approval. A public Hearing was scheduled to be held on February 1, 2021.

*** Discussion without Lawyer, Engineer, and/or Stenographer***

Kristie Savage, Plattekill Rd., Marlboro: Events Business

- Ms. Savage sought advice on how to proceed with plans for an events space at the above address. She was provided with the appropriate information on how to move forward.

Review of Site Plan Checklist

- The Board continued to work on revising the Site Plan Checklist for applicants. It was agreed to provide the consultants with the most recent version of the revised checklist for review.

NEXT Deadline

Friday, January 8, 2021

NEXT Scheduled Meeting

Tuesday, January 19, 2021

Meeting: January 19, 2021 / 7:30 PM / Meeting Held via Zoom Video Conference

ATTENDEES

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Bob Troncillito, James Garofalo

AGENDA

Approval of Stenographic Minutes for 12/20/2020 & 1/4/21

Approval for the above minutes was granted unanimously.

Alden Carol Link, 30 Green Tree Lane, Milton: Final, Subdivision

- The Project was approved via resolution unanimously.

Guarino S/D, Lattintown Road, Milton: Final, Subdivision

- The Project was approved via resolution unanimously.

HSC Milton LLC, Dollar General, Route 9W, Milton: Sketch, Site Plan/Lot Line

- The Board reviewed the project's SWPPP, sanitary sewer disposal system, proposed irrigation systems, and discussed the possibility of sprinklers located inside the proposed structure. The applicant provided updated maps which clarified previously discussed concerns. It was agreed the project could be sent to the Ulster County Planning for their review. A Public Hearing for this project will be scheduled for Tuesday, February 16, 2021.

***** Discussion without Lawyer, Engineer, and/or Stenographer*****

Planning Board Term Discussion

- A brief discussion was held in regards to the current and proposed terms of Planning Board Members. All members of the Planning Board agreed the simplest solution to the current 5 year term plan would be to institute a 7 year term for each member so that only one vacancy occurs each year. It was pointed out during the discussion NYS Law prescribes this 7 member/7year term as their default practice, which local municipalities can override. However, all agreed the 7 year term would best suit the Planning Board and the Town of Marlborough moving forward.

Review of Site Plan Checklist

- The Engineer and Attorney both indicated they would provide feedback on the updated checklist at the next meeting.

NEXT Deadline

Friday, January 22, 2021

NEXT Scheduled Meeting

Monday, February 1, 2021

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board

ITEM #9 Report of Committees

A) RECREATION COMMITTEE

Councilman Corcoran reported that a locksmith was called because the garage lock is broken at the TOMVAC building.

There was a brief discussion about what activities are taking place in the TOMVAC.

B) EMERGENCY MANAGEMENT PREPAREDNESS COMMITTEE

Supervisor Lanzetta reported that he and Councilman Koenig looked at an Emergency Response Plan from another town that included information with regard to COVID-19 and they amended ours. It has been sent to the Highway and Police unions for review.

C) CONSERVATION ADVISORY COMMITTEE

No report.

D) IT COMMITTEE

Councilman Corcoran suggested having the annual IT meeting.

E) MILTON TRAIN STATION FOUNDATION

No report.

F) MILTON LANDING CITIZENS COMMITTEE

No report.

G) MARLBORO HAMLET ECONOMIC DEVELOPMENT COMMITTEE

No report.

H) MEET ME IN MARLBOROUGH

Councilman Baker reported that Meet Me in Marlborough is promoting local businesses and wineries that are having Valentine's Day offerings.

I) HAMLET OF MILTON ASSOCIATION COMMITTEE

No report.

J) TRANSFER STATION REVIEW COMMITTEE

Supervisor Lanzetta reported Nexpamp is ready to get a survey team out to the landfill site where the 1.6-to-2-megawatt solar farm is proposed to be installed. If all goes as planned, they will likely break ground in the fall.

K) POLICE REFORM COMMITTEE

There was a brief discussion about the next steps for the Police Reform. Chief stated that he is close to being finished typing up the paperwork and he will forward it to the Board to review. The Board agreed to send the reform paperwork to Town Attorney, David Wise for additional review. Then a public hearing will need to be set.

Councilman Corcoran made a motion to allow the Supervisor to forward the revised police reform paperwork to Town Attorney, David Wise. Motion seconded by Councilman Baker.

Yea: 4

Nays: 0

Carried

ITEM #10 Old Business

A) Tomvac Rehabilitation Update

Supervisor Lanzetta stated that he called Senator Skoufis and Assemblyman Jacobsen to get an update on the funds for the TOMVAC and they are working on it but need to wait until April when the budget is done.

The town received the last payment for the completion of the sewer expansion.

Supervisor Lanzetta also spoke to Senator Skoufis with regard to our failing sewer plant and is filling out paperwork to see what can be done.

B) Water District Improvements (Milton Turnpike/Cross Rd)

No new information.

C) Short Term Rentals

Supervisor Lanzetta stated that the Board will vote on a resolution tonight with regard to Short Term Rentals.

D) Public Employee-Emergency Plan

This was explained earlier under Report of Emergency Management Plan Committee.

ITEM #11 New Business

At this time Supervisor Lanzetta explained that the court plans to, but has not begun to start the new email/mail ticketing system with Attorney Dan Rusk because they are waiting on Judge Kraiza to get the wording correct on the defendant's correspondence.

ITEM #12 Correspondences

Supervisor Lanzetta read correspondence from Donald Fredricks stating that he is resigning from the Highway Department as of February 12, 2021.

Supervisor Lanzetta read correspondence from the Casullo's on Breezy Heights thanking and complimenting the Highway Department for snow removal on their road.

Senator Skoufis sent a Recognition Certificate for the Marlboro Nature Trail.

ITEM #13 Public Comments

No public comment.

ITEM #14 Resolutions

A). Resolution #27 TO INTRODUCE A LOCAL LAW OF THE YEAR 2021, TO AMEND SECTION 2 OF THE LOCAL LAW NO. 2 OF 2015-TERM DATES FOR PLANNING BOARD MEMBERS

B). Resolution # 28 TO INTRODUCE A LOCAL LAW OF THE YEAR 2021, A LOCAL LAW OF THE TOWN OF MARLBOROUGH, ULSTER COUNTY, NEW YORK AMENDING VARIOUS PROVISIONS OF CHAPTER 155 "ZONING" OF THE MARLBOROUGH TOWN CODE AS FOLLOWS: AMENDING SECTION 155-1 "TERMS DEFINED" TO ADD A NEW DEFINITION FOR "SHORT TERM RENTAL", ADD A NEW SECTION 155-33 GOVERNING SHORT TERM RENTALS, AMENDING SECTION 155-31 "SITE PLAN REVIEW" TO ADD A PROVISION FOR

MINOR SITE PLAN REVIEW, AND AMENDING SECTION 155-31 TO PROVIDE THAT SHORT TERM RENTALS, BED AND BREAKFASTS AND HOME OCCUPATIONS ARE SUBJECT TO MINOR SITE PLAN REVIEW.

Some of the Town Board members, Planning Board members, and Tom Corcoran discussed the purpose of the law and the wording. It was agreed that they would remove wording as in the motion below so there would not be a need for a survey and also be considered a minor site plan.

Councilman Corcoran made a motion to remove the words "in clearly legible scale" from Section 6, Number 4, Sub-section (c) of the introduction of the local law AMENDING VARIOUS PROVISIONS OF CHAPTER 155 "ZONING" OF THE MARLBOROUGH TOWN CODE AS FOLLOWS: AMENDING SECTION 155-1 "TERMS DEFINED" TO ADD A NEW DEFINITION FOR "SHORT TERM RENTAL", ADD A NEW SECTION 155-33 GOVERNING SHORT TERM RENTALS, AMENDING SECTION 155-31 "SITE PLAN REVIEW" TO ADD A PROVISION FOR MINOR SITE PLAN REVIEW, AND AMENDING SECTION 155-31 TO PROVIDE THAT SHORT TERM RENTALS, BED AND BREAKFASTS AND HOME OCCUPATIONS ARE SUBJECT TO MINOR SITE PLAN REVIEW. Motion seconded by Councilman Molinelli.

Yeas: 5 Nays: 0 Carried

C). Resolution #29 SETTING THE AMOUNTS FOR FOUR PERFORMANCE BONDS AND THE AMOUNTS FOR INSPECTION FEE INITIAL DEPOSITS IN RELATION TO THE SITE PLAN APPROVAL FOR BAYSIDE CONSTRUCTION, LLC AND THE PHASE I RESIDENTIAL COMPONENT

ITEM #15 Adjournment

Councilman Koenig made a motion to adjourn the meeting at 8:31 p.m. Motion seconded by Councilman Corcoran.

Yeas: 5 *Nays: 0* *Carried*

*Respectfully submitted,
Danielle Cherubini
Deputy Town Clerk*

February 8, 2021

A). Resolution #27 TO INTRODUCE A LOCAL LAW OF THE YEAR 2021, TO AMEND SECTION 2 OF THE LOCAL LAW NO. 2 OF 2015-TERM DATES FOR PLANNING BOARD MEMBERS

Supervisor Lanzetta proposes the following:

Supervisor Lanzetta, seconded by Councilman Corcoran, introduced the following proposed local law, to be known as Local Law No. __ of 2021, entitled, Local Law No. __ of 2021, A LOCAL LAW OF THE TOWN OF MARLBOROUGH, ULSTER COUNTY, NEW YORK TO AMEND SECTION 2 OF LOCAL LAW NO. 2 OF 2015.

BE IT ENACTED by the Town Board of the Town of Marlborough that the Town Code is amended as follows:

Section 1. Section 2 of Local Law No. 2 of 2015 is amended to read as follows (additions are underscored and deletions are stricken):

Section 2. The purpose of this local law is to increase the membership of the Town of Marlborough Planning Board from five members to seven members each of whom shall serve a term which ends at the end of the calendar year. ~~The two additional members shall be first appointed by resolution of the Town Board. Each Planning Board term shall expire after five years.~~

The terms of office of members of the Planning Board shall re-commence of the effective date of this local law and expire as follows:

The term of one member shall expire on December 31, 2021.

The term of one member shall expire on December 31, 2022.

The term of one member shall expire on December 31, 2023.

The terms of two members shall expire on December 31, 2024.

The terms of two members shall expire on December 31, 2025.

The persons appointed for the foregoing terms shall be designated by the Town Board.

At the expiration of the term of each member, such member shall be re-appointed or his or her successor shall be appointed for a term of five years. Each incumbent member of the Planning Board whose term of office was shortened by the Town Board in accordance with this local law and who has informed the Town Board in writing that he or she wishes to continue in office following the expiration of his or her shortened term and who is in good standing at the time of the expiration of his or her shortened term will be exempt from the provisions of the Town of Marlborough - Appointed Person Interview and Appointment Procedure adopted on September 22, 2008, which Procedure shall be waived in connection with the re-appointment of each such incumbent member for a successive five year term.

Section 2. Supersession.

Pursuant to Section 22 of New York State Municipal Home Rule Law, the provisions of this law are intended to supersede any inconsistent provisions of state or local law, including those of the following sections of New York State Town Law governing Planning Boards: Town Law Section 271.

Section 3. This local law shall be effective upon filing with the Secretary of State.

Supervisor Lanzetta advised the Town Board that, pursuant to the Municipal Home Rule Law of the State of New York, it will be necessary to hold a public hearing upon this

law. He offered the following resolution which was seconded by Councilman Corcoran, who moved its adoption:

WHEREAS, on February 8, 2021 this local law was introduced for the Town of Marlborough, to be known as “Town of Marlborough Local Law No. ___ of the Year 2021, A LOCAL LAW OF THE TOWN OF MARLBOROUGH, ULSTER COUNTY, NEW YORK TO AMEND SECTION 2 OF LOCAL LAW NO. 2 OF 2015.

RESOLVED, that a public hearing be held in relation to the proposed changes as set forth in the form of notice, hereinafter provided, at which hearing parties of interest and citizens shall have an opportunity to be heard. The public hearing will be held remotely via the video conferencing platform Zoom in accordance with the Governor’s Executive Order No. 202.1, on February 22, 2021, at 7:00 o’clock p.m., Prevailing Time, and that notice of said meeting shall be published in the official newspaper of general circulation in the Town of Marlborough, by the Town Clerk, at least five (5) days before such hearing and that notice shall be in the following form:

NOTICE OF PUBLIC HEARING

TAKE NOTICE, that the Town Board of the Town of Marlborough will hold a public hearing remotely via the video conferencing platform Zoom in accordance with the Governor's Executive Order No. 202.1, February 22, 2021 at 7:00 o'clock, p.m., prevailing time, on proposed Local Law No. -- of the Year 2021 for the purpose of amending Section 2 of Local Law No. 2 of 2015. The public hearing will be held remotely via the video conferencing platform Zoom in accordance with the Governor's Executive Order No. 202.1. All interested parties can join the Public Zoom meeting by contacting the Clerk's office for an invite.

TAKE FURTHER NOTICE, that copies of the aforesaid proposed local law will be available for examination at the office of the Clerk of the Town of Marlborough, 21 Milton Turnpike, Milton, New York, 12547 between the hours of 8:00 a.m. to 4:00 p.m. on all business days between the date of this notice and the date of the public hearing.

TAKE FURTHER NOTICE, that all person interested, and citizens shall have an opportunity to be heard on said proposal at the time and place aforesaid.

Dated: Milton, New York
 February 8, 2021

COLLEEN CORCORAN, TOWN CLERK

The foregoing resolution was duly put to a vote which resulted as follows:

Supervisor Lanzetta Yes

Councilman Molinelli Yes

Councilman Corcoran Yes

Councilman Baker No

Councilman Koenig Yes

DATED: Milton, New York
February 8, 2021

COLLEEN CORCORAN, TOWN CLERK

February 8, 2021

B). RESOLUTION # 28 TO INTRODUCE A LOCAL LAW OF THE YEAR 2021, A LOCAL LAW OF THE TOWN OF MARLBOROUGH, ULSTER COUNTY, NEW YORK AMENDING VARIOUS PROVISIONS OF CHAPTER 155 "ZONING" OF THE MARLBOROUGH TOWN CODE AS FOLLOWS: AMENDING SECTION 155-1 "TERMS DEFINED" TO ADD A NEW DEFINITION FOR "SHORT TERM RENTAL", ADD A NEW SECTION 155-33 GOVERNING SHORT TERM RENTALS, AMENDING SECTION 155-31 "SITE PLAN REVIEW" TO ADD A PROVISION FOR MINOR SITE PLAN REVIEW, AND AMENDING SECTION 155-31 TO PROVIDE THAT SHORT TERM RENTALS, BED AND BREAKFASTS AND HOME OCCUPATIONS ARE SUBJECT TO MINOR SITE PLAN REVIEW.

Supervisor Lanzetta proposes the following:

Supervisor Lanzetta, seconded by Councilman Corcoran, introduced the following proposed local law, to be known as Local Law No. __ of 2021, entitled, Local Law No. __ of 2021, A LOCAL LAW OF THE TOWN OF MARLBOROUGH, ULSTER COUNTY, NEW YORK AMENDING VARIOUS PROVISIONS OF CHAPTER 155 "ZONING" OF THE MARLBOROUGH TOWN CODE AS FOLLOWS: AMENDING SECTION 155-1 "TERMS DEFINED" TO ADD A NEW DEFINITION FOR "SHORT TERM RENTAL", ADD A NEW SECTION 155-33 GOVERNING SHORT TERM RENTALS, AMENDING SECTION 155-31 "SITE PLAN REVIEW" TO ADD A PROVISION FOR MINOR SITE PLAN REVIEW, AND AMENDING SECTION 155-31 TO PROVIDE THAT SHORT TERM RENTALS, BED AND BREAKFASTS AND HOME OCCUPATIONS ARE SUBJECT TO MINOR SITE PLAN REVIEW.

BE IT ENACTED by the Town Board of the Town of Marlborough that the Town Code is amended as follows:

Section 1. Section 155-1 of the Town Code of the Town of Marlborough is amended to add a new definition reading as follows:

SHORT TERM RENTAL

The rental by a tenant of all or part of a furnished, self-contained detached dwelling unit for a period of 30 days or less (the “Short Term Rental Unit”), fee title to which is owned by the person who (i) owns fee title to and (ii) permanently resides at the Short Term Rental Unit or at a dwelling unit which is next door to or directly across the street from the Short Term Rental Unit (the “Owner”).

Section 2. Section 155-12(A)(4) of the Town Code of the Town of Marlborough is amended to add a new subsection (k) reading as follows: “Short Term Rental”.

Section 3. Section 155-12(B)(4) of the Town Code of the Town of Marlborough is amended to add a new subsection (m) reading as follows: “Short Term Rental”.

Section 4. Section 155-12(C)(4) of the Town Code of the Town of Marlborough is amended to add a new subsection (q) reading as follows: “Short Term Rental”.

Section 5. Section 155 of the Town Code is amended to add new Section 155-33. Short Term Rentals reading as follows:

§ 155-33. SHORT TERM RENTALS.

Each Owner of a Short Term Rental Unit requires an annual operating permit from the Building Department, must pay any related permitting/inspection fees, and comply with the following:

A. Application process and required submittals:

(1) Provide a completed annual permit application, including:

(a) a safety/egress plan, to be posted in the proposed Short Term Rental Unit in a visible location and on the back of each bedroom door of a bedroom occupied by a renter.

(b) A parking layout plan identifying where parking is to be located as required in accordance with standards set forth in §155-27 of this Chapter.

(c) a garbage removal plan (garbage receptacles will not be left out for more than 24 hours before and after pick-up).

B. The name and contact information of the Owner shall be provided to the Building Department and shall be posted in the Short Term Rental Unit. Both the Owner and the renter will be responsible for addressing rental issues and compliance with Short Term Rental requirements within 24 hours. The Owner must notify the Building Department of any changes in short term renter contact information and posted notice in the Short Term Rental Unit shall be revised accordingly.

C. Occupancy shall be limited to two (2) guests per bedroom and total short term rental occupancy shall be posted in the Short Term Rental Unit. Children twelve years old and under shall not be counted as guests.

D. Owners of Short Term Rental Units must register them with Ulster County in accordance with Ulster County Local Law #5 of 1991. A copy of said registration must accompany each Short Term Rental Unit application to the Town Building Department. Owners of properties in the Town of Marlborough that are listed on the Ulster County registry of homes used for short term rentals shall receive notification from the Building Department of the provisions of the Town Code applicable to short term rentals, including the registration and operational requirements.

E. Short Term Rental Units must pass a yearly fire/safety inspection and a copy of the inspection report must be attached to Short Term Rental Unit annual renewal permit applications. All Short Term Rental Units must comply with New York State Building Code requirements.

F. Short Term Rental Units may be rented out a minimum of 30 days per calendar year.

G. Only an Owner is permitted to register a Short Term Rental Unit. An individual Owner must be a resident of the Town of Marlborough. Registration by an Owner which is a corporation, limited liability company or other business entity beneficially owned by persons who have an interest in more than one (1) Short Term Rental Unit is prohibited in residential districts. Registrations are transferable with a new application. Transfer of permits must be applied for within 30 days of transfer of title.

- H. The Town Board may set limits on the number of Short Term Rental Units permitted within the Town and shall establish the fee schedule on an annual basis.
- I. Each Owner will provide guests with copies of applicable local laws, including the noise, fire, safety ordinances and requirements. Each Owner will also provide emergency contact information as well as address of property and will ensure the property address is clearly identifiable from the street. Owner will provide guests with a property map that shows the property boundaries.
- J. Approved Short Term Rental Units will be assigned a registration number that must be included in all rental listings, both print and on-line and posted within the Short Term Rental Unit. Advertising on or at the site of the Short Term Rental Unit is prohibited.
- K. Failure to comply with the requirements of this Section will result in denial of Short Term Rental Unit applications.
- L. Three or more violations of Local Laws may lead to revocation or non-renewal of an approved Short Term Rental Unit operating permit.

Section 6. Section 155-31 of the Town Code is amended to add new subsection

- O. Minor Site Plan Review, reading as follows:

1. Applicability. Minor site plan approval in accordance with this sub-section is required for the proposed use of a structure as a Short Term Rental Unit, Bed and Breakfast, or Home Occupation.
2. The provisions of subsections (B)(2), (3) and (4), (H), (I), and (K) of Section 155-31 are incorporated herein by reference and shall apply to minor site plan review as if fully set forth herein.
3. The Planning Board's review of an application subject to minor site plan review is limited to findings that the proposed use complies with applicable zoning standards, conforms with the Town's planning goals and objectives as expressed in the Comprehensive Plan, and is sufficiently served by services, utilities and infrastructure.

4. Minor site plan application requirements. The application requirements shall include, but not be limited to the following:
 - (a) Submission of an application for minor site plan approval on forms prescribed therefor and payment of the required fee as established by the Town Board.
 - (b) A narrative description of the proposed project, addressing its scope of operation, purpose, justification and impact on the immediate area and Town in general and including the following:
 - (i) the address of the site;
 - (ii) the name of the applicant;
 - (iii) site zoning;
 - (iv) the name of the proposed business (if applicable);
 - (v) a description of the existing site and use;
 - (vi) a description of the intended site development and use;
 - (vii) anticipated impacts on services (i.e. traffic, water, sewer);
 - (viii) the impact on adjoining property (i.e. noise, visual, drainage, other);
 - (ix) the proposed gross floor area;
 - (x) the number of parking spaces;
 - (xi) the number of employees (if applicable);
 - (xii) hours of operation;
 - (c) a site plan outlining the proposed design, showing:
 - (i) address of the property;
 - (ii) boundary lines of property;
 - (iii) names and uses of all adjoining property owners;
 - (iv) location and names of existing streets;
 - (v) existing zoning district;
 - (vi) existing and proposed buildings and other improvements;
 - (vii) existing and proposed parking

- (viii) number of parking spaces and analysis of parking requirement;
- (ix) access

(d) Any other information, document, or material required elsewhere in this Chapter in respect of Short Term Rentals, Bed and Breakfasts and Home Occupations,

5. The Planning Board may waive or allow deferred submission of any of the information required in sub-paragraph 4 above, as it deems appropriate to the application. The Planning Board shall issue a written statement of waivers granted on a project, which statement shall be filed in the permanent record of the property.

Section 7. Section 155-31(B)(1)(a) of the Town Code is amended to read as follows:

- (a) All special uses cited in §155-12, Use regulations, or identified herein, other than Short Term Rental, Bed and Breakfasts and Home Occupations, which are subject to minor site plan approval.

Section 8. If any of this section of this local law shall be held unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to affect, impair, or invalidate the remainder of this law.

Section 9. This local law shall be effective upon filing with the Secretary of State.

Supervisor Lanzetta advised the Town Board that, pursuant to the Municipal Home Rule Law of the State of New York, it will be necessary to hold a public hearing upon this law. He offered the following resolution which was seconded by Councilman Corcoran, who moved its adoption:

WHEREAS, on February 8, 2021, Supervisor Lanzetta has introduced this local law for the Town of Marlborough, to be known as “Town of Marlborough Local Law No. of the Year 2021, A LOCAL LAW OF THE TOWN OF MARLBOROUGH, ULSTER COUNTY, NEW YORK AMENDING VARIOUS PROVISIONS OF CHAPTER 155 “ZONING” OF THE MARLBOROUGH TOWN CODE AS FOLLOWS: AMENDING SECTION 155-1 “TERMS DEFINED” TO ADD A NEW DEFINITION FOR “SHORT TERM RENTAL”, ADD A NEW SECTION 155-33 GOVERNING SHORT TERM RENTALS, AMENDING SECTION 155-31 “SITE PLAN REVIEW” TO ADD A PROVISION FOR MINOR SITE PLAN REVIEW, AND AMENDING SECTION 155-31 TO PROVIDE THAT SHORT TERM RENTALS, BED AND BREAKFASTS AND HOME OCCUPATIONS ARE SUBJECT TO MINOR SITE PLAN REVIEW.

RESOLVED, that a public hearing be held in relation to the proposed changes as set forth in the form of notice, hereinafter provided, at which hearing parties of interest and citizens shall have an opportunity to be heard. The public hearing will be held remotely via the video conferencing platform Zoom in accordance with the Governor’s Executive Order No. 202.1, on February 22, 2021, at 7:00 o’clock p.m., Prevailing Time, and that notice of said meeting shall be published in the official newspaper of general circulation in the Town of Marlborough, by the Town Clerk, at least ten (10) days before such hearing and that notice shall be in the following form:

NOTICE OF PUBLIC HEARING

TAKE NOTICE, that the Town Board of the Town of Marlborough will hold a public hearing remotely via the video conferencing platform Zoom in accordance with the Governor's Executive Order No. 202.1 on February 22, 2021 at 7:00 o'clock, p.m., prevailing time, on proposed Local Law No. -- of the Year 2021. A LOCAL LAW OF THE TOWN OF MARLBOROUGH, ULMSTER COUNTY, NEW YORK AMENDING VARIOUS PROVISIONS OF CHAPTER 155 "ZONING" OF THE MARLBOROUGH TOWN CODE AS FOLLOWS: AMENDING SECTION 155-1 "TERMS DEFINED" TO ADD A NEW DEFINITION FOR "SHORT TERM RENTAL", ADD A NEW SECTION 155-33 GOVERNING SHORT TERM RENTALS, AMENDING SECTION 155-31 "SITE PLAN REVIEW" TO ADD A PROVISION FOR MINOR SITE PLAN REVIEW, AND AMENDING SECTION 155-31 TO PROVIDE THAT SHORT TERM RENTALS, BED AND BREAKFASTS AND HOME OCCUPATIONS ARE SUBJECT TO MINOR SITE PLAN REVIEW. The public hearing will be held remotely via the video conferencing platform Zoom in accordance with the Governor's Executive Order No. 202.1. All interested parties can join the Public Zoom meeting by contacting the Clerk's office for an invite.

TAKE FURTHER NOTICE, that copies of the aforesaid proposed local law will be available for examination at the office of the Clerk of the Town of Marlborough, 21 Milton Turnpike, Milton, New York, 12547 between the hours of 8:00 a.m. to 4:00 p.m. on all business days between the date of this notice and the date of the public hearing.

TAKE FURTHER NOTICE, that all person interested and citizens shall have an opportunity to be heard on said proposal at the time and place aforesaid.

DATED: Milton, New York
 February 8, 2021

COLLEEN CORCORAN, TOWN CLERK

The foregoing resolution was duly put to a vote which resulted as follows:

Supervisor Lanzetta	Yes
Councilman Molinelli	Yes
Councilman Corcoran	Yes
Councilman Baker	Yes
Councilman Koenig	Yes

DATED: Milton, New York
February 8, 2021

COLLEEN CORCORAN, TOWN CLERK

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February 8, 2021

C) Resolution #29 SETTING THE AMOUNTS FOR FOUR PERFORMANCE BONDS AND THE AMOUNTS FOR INSPECTION FEE INITIAL DEPOSITS IN RELATION TO THE SITE PLAN APPROVAL FOR BAYSIDE CONSTRUCTION, LLC AND THE PHASE I RESIDENTIAL COMPONENT

Supervisor Lanzetta proposes the following:

WHEREAS, by Resolution dated May 7, 2018, the Town of Marlborough Planning Board (“Planning Board”) granted site plan approval to Bayside Construction, LLC for property identified as (Tax Lot 109.1-4-29) for a mixed-use development consisting of 104 apartment units (84 2-bedroom units and 20 3-bedroom units) and a 12,600 square foot commercial building with NYS Route 9W roadway frontage; and

WHEREAS, said approval was extended for a period of one year by the Planning Board for a period of one year by Resolution dated May 5, 2019 and was extended for another one year period by Resolution dated April 20, 2020; and

WHEREAS, Town of Marlborough Town Code Section 155-31(L) requires performance bonds to ensure that certain improvements will be installed in accordance with standards, specifications and procedures acceptable to appropriate Town Departments; and

WHEREAS, Town of Marlborough Town Code Section 155-47.2(A) requires that for improvements which may potentially be accepted by the Town through a process of dedication, the project sponsor will deposit with the Town inspection fees in an initial amount set by the Town Board equal to 6% of the value of the improvements based upon a recommendation from the relevant engineering consultant to the Town; and

WHEREAS, Town of Marlborough Town Code Section 155-47.2(B) requires that for improvements where there is no anticipation that they will be accepted by the Town

through a process of dedication, the project sponsor will deposit with the Town inspection fees in an initial amount set by the Town Board equal to 2% of the value of the improvements based upon a recommendation from the relevant engineering consultant to the Town: and

WHEREAS, by letter dated January 13, 2021 from Patrick J. Hines, Principal, of MH&E Consulting Engineers, D.P.C., engineers for the Town, a copy of which is attached hereto, the engineer has recommended to the Town Board the amount for each of the four performance bonds and the amount for each of the four initial inspection fees deposits;

NOW, THEREFORE, BE IT RESOLVED as follows:

A. The Town Board hereby sets the amounts for four performance bonds as follows:

Stormwater Performance Bond - \$671,832.00

Construction Performance Bond - \$1,896,748.00

Landscape Performance Bond - \$168,882.00

Town Road Performance Bond - \$747,852.85; and

B. The Town Board hereby sets the initial deposit amounts for four inspection fees as follows:

Stormwater Inspection Fee (2%) - \$13,936.64

Construction Inspection Fee (2%) - \$37,934.96

Landscape Inspection Fee (2%) - \$3,377.64

Town Road Inspection Fee (6%) - \$44,871.17; and

C. The project sponsor shall execute and deliver to the Town a Performance Bond with appropriate security for each of the above referenced bonds in form acceptable to the attorney for the Planning Board.

The foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Lanzetta Yes

Councilman Molinelli Yes

Councilman Corcoran Yes

Councilman Baker Yes

Councilman Koenig Yes

The Resolution was thereupon declared duly adopted.

DATED: Milton, New York

February 8, 2021

Colleen Corcoran, Town Clerk