

**FIRST MEETING OF THE MONTH
(ZOOM VIDEO MEETING DUE TO THE
CORONAVIRUS PANDEMIC)
TOWN BOARD TOWN OF MARLBOROUGH
MAY 10, 2021 7:00 PM
MINUTES OF MEETING**

Present: Supervisor Lanzetta
Councilman Molinelli
Councilman Corcoran
Councilman Baker
Councilman Koenig

Also Present: Colleen Corcoran, Town Clerk
Gerald Cocozza, Police Chief
Thomas Corcoran, Building Inspector/Ulster County Legislator
John Behan, Behan Planning & Design

ITEM #1 Call to order - Pledge of Allegiance
ITEM #2 Moment of Silence

ITEM #3 Motion to approve agenda
Supervisor Lanzetta made a motion to amend the agenda to add Letter E) Tent for Camp to New Business. Motion seconded by Councilman Corcoran.

Yeas: 5 Nays: 0 Carried

Councilman Baker made a motion to approve the agenda as amended. Motion seconded by Councilman Molinelli.

ITEM #4 Motion to approve minutes from the April 26, 2021 Town Board Meeting
Councilman Koenig made a motion to approve minutes from the April 26, 2021 Town Board Meeting. Motion seconded by Councilman Molinelli.

Yeas: 5 Nays: 0 Carried

ITEM #5 Authorize payment of bills
Councilman Baker made a motion to authorize payment of the abstract in the amount of \$279,027.09. Motion seconded by Councilman Corcoran.

Yeas: 5 Nays: 0 Carried

ITEM #6 Comments on the agenda
No comments on the agenda.

ITEM #7 Presentations

A) John Behan -Planning and Design (Milton Train Station Park)

Supervisor Lanzetta introduced John Behan from Behan Planning and Design. He stated that there was a \$98,000.00 grant from years ago and there is \$73,000.00 left of which \$25,000.00 would need to be matched. The original plan for the Train Station Park was a lot of money so there were items that were eliminated. The Supervisor explained that he was able to get a one year extension on the grant from Parks & Recreation and it expires at the end of 2021. There is a resolution on the agenda to vote on to go out to bid.

John Behan gave a presentation and explained the layout of the Train Station Park plan (west of the Train Station) from 2019. They would leave out the proposed parking lot and also an overlook structure, however, the footings would be put in for future installation. The plan would mainly include a pathway, drainage, stairs, soil, trees, and plantings. The Town Highway Department has done quite a lot of work already. The overall plan would cost \$207,000.00 with no contingencies and up to \$235,000.00 with them. If the whole plan were to be executed it would cost \$300,000.00.

Some of the Board members discussed some of the logistics of the plans. Due to the concern with money at this time some of the Board asked Mr. Behan some numbers with even more adjustments.

John Behan explained that they could deduct about \$40,000.00 for trees, plantings, and soil; it would just leave the hard landscape to be done.

Councilman Corcoran suggested presenting the RFP with different options to see what comes in and they can accept what will work for the town. Then they will also have an idea of what work will need to be done in the future and a roundabout cost. The Board agreed to this. Mr. Behan stated that he will be able to do the RFP with alternates.

ITEM #8 Report of Departments and Boards
A) SUPERVISOR - ALPHONSO LANZETTA

Supervisor's Report May 2021

Met with Ulster County representatives and Chief Cocozza to determine site for vaccination clinic

Met with Emma Griener and Water Superintendent Muggeo to discuss her Silver Medal Girl Scout project to install the water fountain for the Milton Dog Park

Met with Peter Hoffman and representatives of a company to install cameras at the Milton Train Station site to record passing trains

Attended virtual monthly meeting of Ulster County Town Supervisors

Attended Town Planning Board meetings

Met with Marlboro School District representatives, including Superintendent Brooks, and Chief Cocozza to discuss school traffic issues

Met with local Boy Scouts to discuss possible projects in the community

Joined Ulster County Executive Pat Ryan in a ceremony to honor the Zebrowski family as the Ulster County Veterans of the Month

Several meetings with Tina Rosa and the new Director of the Summer Camp Program

Meeting with Rosemary Wein and Councilman Baker to discuss alterations on the Milton Landing Park Plan

Several trips to the Milton Landing Park Upper Portion (Sands Ave.) to oversee work being done

Respectfully,

Al Lanzetta

Supervisor Lanzetta added that he attended a press conference with the school where Senator Skoufis and Assemblyman Jacobson announced that the state will restore money back to the district which will be approximately five million dollars over the next three years. The funding includes Pre-Kindergarten programming.

B) BUILDING INSPECTOR - THOMAS CORCORAN

**THOMAS CORCORAN - BUILDING INSPECTOR
MONTHLY REPORT - BUILDING DEPARTMENT
MONTH OF: APRIL 2021**

CERTIFICATE OF OCCUPANCY	1	STOP WORK ORDER	0
REQUEST FOR INFORMATION	20	ZBA APPLICATION	3
TRAILER PARK RENEWALS	7	ORDER TO REMEDY	12
BUILDING EXTENSIONS	4	COMPLAINTS	29
FIRE INSPECTIONS	12	BURN PERMITS ISSUED	5
FIRE CALLS	1	CLOTHING BIN RENEWALS	0
 TOTAL MILEAGE	 1556	 TOTAL GAS USAGE	 104

BUILDING PERMITS

ADDITION / RENOVATION	0	POOL / HOT TUB	10
BURNING	5	ROOF	5
CARPORT / GARAGE	1	SHED	8
COMMERCIAL	1	SIGNS	0
DECK/STAIRS	9	SINGLE FAMILY	6
DEMOLITION	1	SOLAR PANELS	4
ELECTRICAL / HVAC	2	TANK INSTALL / REMOVAL	0
FURNACE / BOILER	0	WIRELESS COMMUNICATION	0
GENERATOR	0	WOOD / PELLET STOVE	0
 TOTAL PERMITS	 52	 EST. COST OF BUILDINGS	 \$4,495,604.40

FEES COLLECTED

CERTIFICATE OF OCCUPANCY	\$150.00
PERMIT EXTENSIONS	\$1,173.50
BUILDING PERMITS	\$21,944.63
REQUEST FOR INFORMATION	\$2,000.00
TOTAL BUILDING FEES	\$25,268.13
 FIRE INSPECTIONS	 \$1,000.00
TRAILER PARK RENEWALS	\$2,675.00
TOTAL FIRE FEES	\$3,675.00
 BURNING FEES	 \$0.00
 ZBA APPLICATIONS	 \$900.00
ZBA ESCROW	\$2,100.00
TOTAL FEES	\$31,943.13

C) POLICE CHIEF - GERALD COCOZZA

Police Department
Town of Marlborough

MEMORANDUM

To: Town Board of the Town of Marlborough

From: Chief Cocozza

Date: May 10, 2021

Subject: Activity Summary for the Month of April 2021



Following is a summary of the activity of the Police Department for the month of April 2021

<u>MOTOR VEHICLE ACCIDENT</u>	April 21	Yr. Date 21	April 20	Yr. Date 20
Personal injury	2	11	3	15
Fatal	0	0	0	0
Property Damage	7	65	11	50
Total	9	76	Total	14
				65

<u>SUMMONSES ISSUED</u>				
Vehicle and Traffic	19	210	9	479
Parking	1	5	0	71

<u>COMPLAINT ACTIVITY</u>				
Total Blotter Entries	1639	6353	1264	4765
Total Arrests	12	63	4	63

<u>TOTAL TELEPHONE CALLS</u>				
	1899	7559	1901	7324

POLICE DEPARTMENT OVERTIME HOURS payroll 8 & 9

Full Time Officer Overtime	(see attached)	(see attached)
Full Time Officer Grant O/T	(see attached)	(see attached)
Part Time Officer Overtime	(see attached)	(see attached)
Part Time Officer Gant O/T	(see attached)	(see attached)
Full Time Dispatchers Overtime	0 (\$0)	8 (\$323) 29
Part Time Dispatchers Overtime	24 (\$624)	24 (\$612) 112

<u>Police Mileage</u>	10626	44756	12170	60420
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Police Department
Town of Marlborough



MEMORANDUM

Activity Summary for the month of April 2021

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Police Department Payroll 8 & 9 Regular Hours

	April 21	Yr. Date		April 20	Yr. Date
Full Time Police Officer	1132	3428		1157	4521.5
Part Time Police Officer	1235.5	3404		649	3630.25
Full Time Dispatcher	320	1280		320	1280
Part Time Dispatcher	416.5	1040.75		464.5	11678
Traffic Officer	40	88		0	193

Police Department Fuel Consumption

Police	1121.677	4604.569	1049.250	3391.456
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Use of Force

0-deer YTD 5—deer

1- Hands YTD 2- hands

Civilian Complaints 0

Police Officer Overtime (these figures are not exact and are intended for budget use and tracking)
 Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Admin	\$80	\$3,092	\$3,012	3%
DARE	\$0	\$4,020	\$4,020	0%
F/T Court	\$0	\$2,984	\$2,984	0%
F/T Holiday *	\$528	\$38,171	\$37,643	1%
F/T Investigations	\$120	\$7,908	\$7,788	2%
F/T Shift Cover	\$525	\$17,405	\$16,880	3%
F/T Training	\$0	\$4,408	\$4,408	0%
P/T Court	\$40	\$4,359	\$4,319	1%
P/T Holiday *	\$966	\$430	(5536)	225%
P/T Investigations	\$506	\$6,826	\$6,320	7%
P/T Shift Cover	\$368	\$15,880	\$15,512	2%
P/T Training	\$109	\$4,288	\$4,179	3%
F/T Firearms training	\$110	\$3,421	\$3,311	3%
P/T Firearms training	\$725	\$4,610	\$3,885	16%
FT Special detail	\$0	\$4,407	\$4,407	0%
PT Special Detail	\$150	\$3,348	\$3,198	4%
Total	\$4,227	\$125,557	\$121,330	3%
*Holiday		\$1,494	\$38,601	4%

Police Officer Grant Overtime (these figures are not exact and are intended for budget tracking only)
Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Grant Funds				
BUNY (buckle up NY)	\$0	\$2,000	\$2,000	0%
DWI (driving while intoxicated)	\$82	\$2,000	\$1,918	4%
PTS (police traffic services)	\$0	\$4,000	\$4,000	0%



Print Date/Time: 05/05/2021 09:20
 Login ID: ivanamburgh.marpd
 Year: 2021

Incident Breakdown By Month Report



Marlborough Town Police Department
 ORI Number: NY0555800
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly
	#	%	#	%	#	%	#	%	#	%	#	%	Total
7 Digit Call	2	25.0	1	12.5	2	25.0	3	37.5	0	0.0	0	0.0	8
911 Abandoned	0	0.0	1	14.3	4	57.1	2	28.6	0	0.0	0	0.0	0
911 Medical	2	22.2	1	11.1	0	0.0	6	66.7	0	0.0	0	0.0	7
911 No Voice Call	0	0.0	1	25.0	1	25.0	2	50.0	0	0.0	0	0.0	9
Abandoned	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	4
Accident Personal	4	36.4	3	27.3	2	18.2	2	18.2	0	0.0	0	0.0	1
Accident Property	21	32.3	20	30.6	17	26.2	7	10.8	0	0.0	0	0.0	11
Alarm Burglary	19	24.1	12	15.2	23	29.1	22	37.8	3	38.0	0	0.0	65
Alarm Panic	0	0.0	0	0.0	4	50.0	4	50.0	0	0.0	0	0.0	79
Animal	5	29.4	2	11.8	6	35.3	3	17.6	1	5.9	0	0.0	8
Assault	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17
Assist EMS	48	22.1	49	22.6	61	28.1	52	24.0	7	32.0	0	0.0	1
Assist Fire	16	26.7	19	31.7	15	25.0	6	10.0	4	6.7	0	0.0	217
Assist Other	6	28.6	5	23.8	5	23.8	4	19.0	1	4.8	0	0.0	60
ATV Complaint	0	0.0	0	0.0	0	0.0	4	80.0	1	20.0	0	0.0	21
BOLO	0	0.0	3	75.0	0	0.0	1	25.0	0	0.0	0	0.0	5
Burglary	0	0.0	0	0.0	1	50.0	0	0.0	1	50.0	0	0.0	4
Child Abuse	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Civil Matter	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Criminal Mischief	5	55.6	2	22.2	1	11.1	1	11.1	0	0.0	0	0.0	2
Disabled Vehicle	4	20.0	8	40.0	4	20.0	3	15.0	1	5.0	0	0.0	9
Disorderly	0	0.0	2	28.6	4	57.1	1	14.3	0	0.0	0	0.0	20
Dispute	9	27.3	4	12.1	10	30.3	8	24.2	2	6.1	0	0.0	7
Domestic Dispute	10	34.5	5	17.2	7	24.1	6	20.7	1	3.4	0	0.0	33
Erratic Vehicle	5	19.2	1	3.8	10	38.5	8	30.8	2	7.7	0	0.0	29
Fight	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	26
													2



Incident Breakdown By Month Report

Print Date/Time: 05/05/2021 09:20
 Login ID: ivanamburgh.maripd
 Year: 2021

Marlborough Town Police Department
 OR Number: NY0555800
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly
	#	%	#	%	#	%	#	%	#	%	#	%	#
Fireworks	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0
Fraud	0	0.0	2	10.0	7	35.0	10	50.0	1	5.0	0	0.0	0
Harassment	7	35.0	1	5.0	9	45.0	0	0.0	3	15.0	0	0.0	0
Identity Theft	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0
Indecent Exposure	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0
Information	14	40.0	5	14.3	5	14.3	11	31.4	0	0.0	0	0.0	2
Juvenile	0	0.0	0	0.0	2	66.7	1	33.3	0	0.0	0	0.0	0
Larceny	5	33.3	2	13.3	4	26.7	4	26.7	0	0.0	0	0.0	3
Lock Out	8	22.2	4	11.1	9	25.0	13	36.1	2	5.6	0	0.0	15
Lost or Missing	0	0.0	1	10.0	0	0.0	0	0.0	0	0.0	0	0.0	0
New Call	2	40.0	1	20.0	1	20.0	1	20.0	0	0.0	0	0.0	1
Noise Complaint	2	33.3	0	0.0	1	16.7	3	50.0	0	0.0	0	0.0	5
NYS Pause	2	66.7	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	6
Open Door	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0
Police Public	2	10.5	7	36.8	6	31.6	3	15.8	1	5.3	0	0.0	19
Police Station	0	0.0	1	20.0	2	40.0	0	0.0	0	0.0	0	0.0	5
Property Check	1109	23.1	1075	22.4	1198	24.9	25.7	190	4.0	0	0.0	0.0	4806
Property Found	2	25.0	0	0.0	1	12.5	4	50.0	1	12.5	0	0.0	8
Property Lost	2	15.4	2	15.4	6	46.2	3	23.1	0	0.0	0	0.0	13
Property Retrieval	3	75.0	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	4
Psychiatric	1	10.0	4	40.0	4	40.0	1	10.0	0	0.0	0	0.0	10
Road Hazard	7	25.0	6	21.4	11	39.3	4	14.3	0	0.0	0	0.0	28
School Check	39	16.4	56	23.5	33	13.9	95	39.9	15	6.3	0	0.0	236
School Incident	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	1
Serve Papers	6	35.3	2	11.8	6	35.3	3	17.6	0	0.0	0	0.0	17
Shots Fired	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	2



Incident Breakdown By Month Report

Print Date/Time: 05/05/2021 09:20
 Login ID: ivanamburgh.maripd
 Year: 2021

Marlborough Town Police Department
 ORI Number: NY0555800
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#
Special Detail	3	15.8	7	36.6	1	5.3	8	42.1	0	0.0	0	0.0	0
Suicide or	1	25.0	2	50.0	1	25.0	0	0.0	0	0.0	0	0.0	19
Suspicious	10	18.6	15	28.4	13	25.5	8	15.7	5	9.8	0	0.0	4
Suspicious Mail or	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	51
Traffic Complaint/	8	26.7	5	16.7	7	23.3	9	30.0	1	3.3	0	0.0	2
Traffic Stop	34	15.6	46	21.4	91	42.3	37	17.2	7	3.3	0	0.0	30
Transport	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Trespass	2	33.3	0	0.0	2	33.3	0	0.0	0	0.0	0	0.0	2
Unknown Police	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Unwanted Subject	4	50.0	1	12.5	3	37.5	0	0.0	0	0.0	0	0.0	2
Vehicle	3	50.0	3	50.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Warrant Execution	2	40.0	2	40.0	0	0.0	1	20.0	0	0.0	0	0.0	6
Welfare Check	15	23.8	14	22.2	7	11.1	27	42.9	0	0.0	0	0.0	5
Total:	1452	22.8	1408	22.1	1612	25.3	1639	25.8	250	3.9	0	0.0	6361

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Chief Cocozza explained that three officers will be attending Crisis Intervention Training in June. Another officer is going to attend a cannabis and driving class and also an advanced DWI class; that officer may then be eligible to train to be Drug Recognition Expert.

D) HIGHWAY SUPERINTENDENT – JOHN ALONGE

SUPERINTENDENT OF HIGHWAYS

*Town of Marlborough
1650 Route 9W, P.O. Box 305
Milton, New York 12547*



John Alonge
Highway Superintendent

Phone: 845-795-2272 x 6
Fax: 845-795-6037
Cell: 845-849-5549

Supervisor Lanzetta
Town Clerk Colleen Corcoran
Town Board Members

Monthly Report for April 2021

ROADS: We removed an old guide rail on Bailey's Gap Rd. On 4/5 Chemung Supply's crew, along with some of our crew, installed a new guide rail. We did litter patrol throughout the month. We collected 40 bags on Highland Ave. and 35 bags between Gabriety Rd., Bailey's Gap Rd. and Mahoney Rd. On 4/6 we put our street sweeper into service. We started with road sweeping along with cleaning the swales throughout the Town. We also continued doing lawn repair from the winter plow season.

BRUSH/WEEDS: On 4/5 and 4/6 we worked with DiLorenzo Tree Care to remove trees on Bingham Rd., South Rd., Bailey's Gap Rd., Old Indian Rd., Chestnut Ln., Lyons Ln., Old Post Rd., and Purdy Ave. We also removed trees at the Dog Park. At the end of the month, we rented a stump grinding machine and removed the stumps created from all the tree removal. We continued tree trimming along all our roads.

TOWN PARKS: On 4/26 through 4/30 a crew worked at the Town's Dog Park removing black top and relocating it to the Landfill. They cleaned and chipped brush, along with some tree removal and prepped a designated area for topsoil. They delivered 3 loads of millings and applied it on the roadway.

SHARED SERVICES: On 4/22 we assisted the Water Department with a water main break on Hudson Terrace in Marlboro.

LANDFILL: We sent 2 men up to the Landfill to help Larry in picking up garbage.

FUEL USEAGE: Gas: 239.812 gallons Diesel: 1,299.701 gallons

Respectfully submitted,


John Alonge, Highway Superintendent

JA/cw

There was a brief discussion regarding the trash being thrown on the ground at the Milton Landing.

E) WATER SUPERINTENDENT - CHARLIE MUGGEO

**WATER SUPERINTENDENT
TOWN OF MARLBOROUGH
1650 ROUTE 9W, PO BOX 305
MILTON, NY 12547**

**CHARLES MUGGEO
WATER SUPERINTENDENT**

**FAX (845) 795-2031
PHONE (845) 795-5100**

DATE: 5/10/2021

**TO: SUPERVISOR AL LANZETTA
TOWN BOARD MEMBERS
TOWN CLERK**

RE: MONTHLY REPORT FOR APRIL

Water consumption totaled 16,272 million gallons, which is a daily usage of 542,400. Compared to last month 16,849 million gallons, which is a daily usage of 543,600. Compared to a year ago water consumption was 13,602 million gallons for the month, which is a daily usage of 453,400.

SUMMARY FOR THE MONTH

HYDRANTS: We started weed whacking around hydrants.

WATER MAINS: We had to repair an 8-inch water main on Hudson Terrace with the help of the Highway Dept.

SERVICE LINE: We had to repair a service line on West St. We also had to put a new service shut off on Old Post Rd.

METERS: We had to replace a meter at Rosa Dr.

STORAGE TANKS: We took water a sample out of our storage tanks to test for bacteria and also had to increase the chlorine levels in the tanks.

TOWN PARK: We got the park ready for the season at the pavilion. Installed sewer pumps and installed a chlorinator pump.

SERVICE LINE INSPECTIONS:

CLOSINGS: 4

MARKOUTS: 60

Gallons of Gas: 200

Gallons of Diesel: 25

Mileage for the month: 1,600

F) TOWN CLERK - COLLEEN CORCORAN

04/30/2021

Town Clerk Monthly Report Monthly Report
April 01, 2021 - April 30, 2021

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Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	10.00
			Sub-Total:	\$10.00
Conservation	Conservation	A1255	4	9.12
			Sub-Total:	\$9.12
Dog Licensing	Female, Spayed	A2544	18	90.00
Dog Licensing	Female, Unspayed	A2544	1	10.00
Dog Licensing	Male, Neutered	A2544	15	75.00
Dog Licensing	Male, Unneutered	A2544	3	30.00
			Sub-Total:	\$205.00
General Fund	Water Service	2144SW	1	1,500.00
			Sub-Total:	\$1,500.00
LANDFILL FEES	T/s Permits	00-2130	6	285.00
LANDFILL FEES	T/s Punch Cards	00-2130	34	1,945.00
			Sub-Total:	\$2,230.00
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	5	87.50
			Sub-Total:	\$87.50
Misc Fees	Building Fees\Building Dept	00-2110	1	15,348.20
Misc Fees	Fire Fees/Building Dept	00-2110	1	735.00
			Sub-Total:	\$16,083.20
MISC. FEES	Accident Reports	00-1255	4	20.00
MISC. FEES	Certified Copies	00-1255	5	210.00
MISC. FEES	Foi Requests	00-1255	1	1.25
MISC. FEES	Junkyard Licenses	00-2590	3	750.00
MISC. FEES	Park Fees	00-2001	7	2,300.00
			Sub-Total:	\$3,281.25
			Total Local Shares Remitted:	\$23,406.07
Amount paid to:	NYS Ag. & Markets for spay/neuter program			45.00
Amount paid to:	NYS Environmental Conservation			155.88
Amount paid to:	State Health Dept. For Marriage Licenses			112.50
Total State, County & Local Revenues:	\$23,719.45		Total Non-Local Revenues:	\$313.38

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor _____ Date _____

Town Clerk _____ Date _____

G) WASTEWATER TREATMENT FACILITY- ANTHONY FALCO

Water Quality Management, Inc.
P.O. Box 655
Marlboro, NY 12542

May 6, 2021

For the month of April 2021, both the Marlboro and Milton Wastewater Treatment Plants complied with the SPDES requirements. The following are monthly statistics for both plants;

Marlboro WWTP

- Average Daily Flow = **114,000** gallons per day.
 - (About 65% of design capacity.)
- Average BOD removal = **98%**
- Average Suspended Solids removal = **98%**

Milton WWTP

- Average Daily flow = **28,000** gallons per day.
 - (About 51% of design capacity)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **93%**

Both the Marlboro and Milton treatment plants operated normally during the month of April without any major changes or events. The DEC had requested the Marlboro WWTP to test its effluent for mercury, due to a dentist office connected into the collection system. It is our understanding that mercury will soon become an additional monthly test required on our SPDES permit. We have yet to receive the results from the lab but the DEC mentioned that depending on what mercury level is detected, a weekly testing schedule may be required. We have also been assisting the Brinner and Larios engineer firm to create a plan for equipment replacements and upgrades at the Marlboro Plant. Overall both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me. Stay safe and be healthy.

Thank you,
Julian Falco
Water Quality Management, Inc.

H) DOG CONTROL OFFICER - ANDREW MCKEE

21 Milton Turnpike
Marlborough, New York, 12547

Town of Marlborough Dog Control

Andrew McKee-Dog Control Officer Bethany Wager-McKee Deputy Dog Control Officer

Sunday, April 4, 2021

March 2021 Monthly Report

Monthly Report - 3/1/2021 through 3/31/2021

Overview:

We received a total of 14 calls this month including 4 calls to service from the New York State Police and Ulster County Sheriff.

Responded to 4 active complaints and/or cases which are now closed or resolved

We currently have 0 open case or complaint.

We Impounded 0 stray dogs this month.

no appearance tickets were issued this month

There were no dog bites reported this month

*** There was a high number of dogs running at large reported this month. I would like to urge residents to keep their dogs physically contained while outdoors and to not leave dog outside unattended when you are not home.

If you use invisible or electronic fences please take the time to do necessary maintenance so they continue working as most of our “running at large” calls are a result of electronic restraints that are damaged or have dead batteries.

End of report.

I) ASSESSOR - CINDY HILBERT

Assessor's Office

Memo

To: Town Board
From: Cindy Hilbert
CC: Colleen Corcoran
Date: May 10, 2021
Re: **May** Report

We prepared 4 property tax estimates.

We processed 26 real property transfers.

We filed our Tentative Assessment Roll on April 30, 2021.

Grievance Day will be held on Tuesday, May 25, 2021. The hours for grievance appointments will be from 1:00-4:00 PM and 6:00-8:00 PM BY APPOINTMENT ONLY. The meetings will be held via Zoom this year.

J) PLANNING - CHRIS BRAND

Town of Marlborough

Planning Board Review

April 2021

Meeting: April 5, 2021 / 7:30 PM / Meeting Held via Zoom Video Conference

ATTENDEES

Chris Brand, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Bob Trocillito, James Garofalo

AGENDA

Approval of Stenographic Minutes for 3/1/21

Approval for the above minutes was granted unanimously.

WMG Property Holdings, 565 Lattintown Rd., Marlboro: Public Hearing, Subdivision

- A Public Hearing was opened and closed without any public input. The applicant still needs to address concerns raised at the March 1, 2021 Meeting.

Marlboro Flats, 8-10 Watson Ave., Milton: Sketch, Subdivision

- Since the applicant last appeared, new plans were submitted which rotated the proposed structures 90 degrees. The applicant also addressed technical issues from their last submission. The Highway Superintendent requested paving to be completed along the shoulder of the roadway. A motion was made and approved to have the Planning Board Attorney prepare SEQR Negative Declaration and Resolution of Approval for the project to be voted upon at the Meeting.

Dzieglewski AirBnB, 95 Millhouse Road, Marlboro: Sketch, Site Plan

- The applicant presented initial plans for a B&B application at the above residence. The Board requested a plan of the house depicting what portions of the home would be used by guests in order to comply with the B&B regulations. The applicant was also requested to provide plans for adequate on site parking. The Board also requested from the Attorney to clarify whether or not the Town had finalized the STR ordinance and what, if any, impact this would have on the proposal.

Review of Site Plan Checklist

- The Board continued to work on revising the Site Plan Checklist for applicants.

NEXT Deadline

Friday, April 9, 2021

NEXT Scheduled Meeting

Monday, April 19, 2021

Meeting: April 19, 2021 / 7:30 PM / Meeting Held via Zoom Video

Conference

ATTENDEES

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Bob Troncillito, James Garofalo

AGENDA

Approval of Stenographic Minutes for 3/15/21

Approval for the above minutes was granted unanimously.

HSC Milton LLC, Dollar General, Route 9W, Milton: Final, Site Plan/Lot Line

- The applicant was granted Conditional Approval via Resolution.

WMG Property Holdings, 565 Lattintown Rd., Marlboro: Preliminary, Subdivision

- The Board reviewed documentation from the Ulster County Highway Department indicating conceptual approval of the proposed driveway with the provision a sight distance triangle be protected with sight distances indicated on any deed within the subdivision. Approval from the Ulster County Health Department for the proposed subsurface sanitary sewer system is outstanding. The Board authorized the Attorney to prepare a SEQR Negative Declaration and Resolution of Approval for the application to be voted on at the next meeting.

Crimi Varoli, 282 Orchard Street, Marlboro: Sketch, Subdivision

- The Board discussed several pre-existing zoning deficiencies on one of the two lots. The Attorney will require roadway dedication documentation for review. The applicant indicated they would remove a trailer on site due to non-conformity. A Public Hearing was scheduled for May 17, 2021.

Rivercrest Lot 6, 12 Rivercrest Lane, Marlboro: Sketch, Subdivision

- The Board requested copies of the Ulster County Health Department approval identified on the maps for review by the Engineer. The Board requested the Engineer and/or Attorney research the original subdivision filed May 19, 1998, entitled American Land Preservation Corporation, to review any previous restrictions, covenants, reservation rights of way, and any other easement and agreements on further subdivisions. The Highway Superintendent comments on new driveway locations and previous roadway dedications are outstanding. Several other technical issues on the submission were requested to be addressed.

Bishop Subdivision, New Road/Mahoney Road, Milton: Sketch, Subdivision

- The Board reviewed the initial application for a proposed two lot subdivision. The Board reviewed several technical deficiencies in the application and asked the applicant to address them. They include: updating the submitted EAF, roadway dedication, clarification of depicted rights of way, well and septic approvals, grading, bulk table

setbacks, sight distances, driveways, floor elevations and culvert locations. The Board also requested clarification of a barn depicted on the site. The Board also reminded the applicant that newly created lots less than five acres in size need to be proven buildable and asked the applicant to document this requirement.

Swartz, 71 & 79 Ridge Road, Marlboro: Sketch, Lot Line

- The applicant proposed a transfer of 0.06 acres and a subsequent transfer of a 156 square foot property between two adjoining parcels. The Board authorized the Attorney to prepare a Resolution of Approval for the application to be voted on at the next meeting.

Kent Family Farm, 152 & 178 North Road, Milton: Sketch, Site Plan

- The Board reviewed the applicant's initial application for a Farm Winery and Cidery. The Board requested clarification of on site parking, sewer and water, signage, roadway access point, hours of operation, and additional usages. Questions regarding the newly constructed barn and building permitting were also discussed in terms of agricultural usage and public usage. A historic structure on the site was also discussed in terms of hazards to visitors on the site. A Public Hearing was scheduled for May 17, 2021.

***** Discussion without Lawyer, Engineer, and/or Stenographer*****

Review of Site Plan Checklist

- Due to the time, discussions were postponed until the next meeting. Board Members were asked to review the last revision to the checklist and to familiarize themselves with Ag and Market regulations.

NEXT Deadline

Friday, April 23, 2021

NEXT Scheduled Meeting

Monday, May 5, 2021

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board

ITEM #9 Report of Committees

A) RECREATION COMMITTEE

Councilman Molinelli reported there will be 16 bocce teams and they will begin the week of June 7th.

B) EMERGENCY MANAGEMENT PREPAREDNESS COMMITTEE

No report.

C) CONSERVATION ADVISORY COMMITTEE

No report.

D) IT COMMITTEE

Supervisor Lanzetta stated that the town established an IT Fund and by resolution they are funding the fund.

E) MILTON TRAIN STATION FOUNDATION

No report.

F) MILTON LANDING CITIZENS COMMITTEE

Councilman Koenig reported that there will be a meeting on Thursday via Zoom.

G) MARLBORO HAMLET ECONOMIC DEVELOPMENT COMMITTEE

Supervisor Lanzetta stated that Trail Committee is meeting with a representative from Tilcon to discuss an addition to the Marlboro Nature Trail.

H) MEET ME IN MARLBOROUGH

No report.

I) HAMLET OF MILTON ASSOCIATION COMMITTEE

No report.

J) TRANSFER STATION REVIEW COMMITTEE

No report.

ITEM #10 Old Business

A) Tomvac Rehabilitation Update

Supervisor Lanzetta stated that he is hoping to hear about the funding in the next month or two.

B) Water District Improvements (Milton Turnpike/Cross Rd)

No new information.

C) Short Term Rentals

Councilman Molinelli made a motion to remove Letter C) Short Term Rentals from Old Business on the agenda. Motion seconded by Councilman Koenig.

Yea: 5

Nays: 0

Carried

There was a question regarding whether they are going to cap the amount of people that will be allowed to have a Short Term Rental.

There was a discussion between most of the Board members and Tom Corcoran about the definition of Bed and Breakfast and Short Term Rental.

Supervisor Lanzetta stated that the town attorney is going to put something together for all those involved to explain the differences and the definitions so everyone is on the same page.

ITEM #11 New Business

A) License Agreement to permit kayak rentals at Milton Landing Park
Councilman Koenig gave his opinion that they should charge because the town may need to cover costs that come with the rental such as a porta potty and garbage pick up. Councilman Corcoran stated that he would like the fees to be concurrent with the fees charged for the TOMVAC building rental for recreation.

The Board agreed that \$75.00 per week would be the fee for the kayak/canoe rentals at the Milton Landing that Mr. Murphy had presented at the last meeting.

B) Town Board in person meetings

The Board gave their opinions about whether or not they would like to continue doing Zoom meetings or meet in person. They decided to discuss this again in July. There is a capability to have in person meetings and still have Board members and the public join via Zoom.

C) Sands Avenue Park

Supervisor Lanzetta stated that the park is being worked on and things are really moving along.

Councilman Baker explained that they will need about another 2000 tons of sandy loam which would cost \$36,000.00. Approximately \$10,000.00 would cover some tree plantings and hydro seeding.

Councilman Corcoran added that there is a bid out for hydro seeding and tree planting. The landscapers who he spoke with are concerned with timing of the hydro seeding. He suggested increasing the amount to spend up to \$50,000.00 because the bids have not come in yet and they will need some other items to finish the front section of the park and to do some work to other sections.

The Board thanked Dave Zambito for all his work at the park.

Councilman Koenig made a motion to spend up to \$50,000.00 from the Park Reserve Fund for sandy loam, hydroseeding, trees, tree planting and items of the like for the Sands Avenue Park. Motion seconded by Councilman Baker.

D) Cluett Schantz Memorial Park Athletic Field Lighting Design - Task Order 04
Supervisor Lanzetta stated that he received a quote of \$11,000.00 from McGoe, Hauser, and Edsall to engineer a lighting plan at the upper field at the Town Park. It will be helpful if they need to go for granting.

Councilman Corcoran expressed concern that people may not use the field to make it worthwhile for the town.

Councilman Koenig asked if a company who does the actual work could come out to the field and give the town some guidance and cost estimate.

Tom Corcoran stated that he could get the person who originally gave the town the write up that is unable to be found to come and look at everything again.

The Board agreed to have the person Tom Corcoran knows look at the lighting rather than the engineer.

E) Tent for Camp
No discussion or action.

ITEM #12 Correspondences

Supervisor Lanzetta read correspondence from Dare Thomsen, League of Women Voters, requesting use of the Train Station on June 16th at no charge.

Councilman Baker made a motion to waive the fee for the League of Women Voters for use of the Train Station on June 16, 2021. Motion seconded by Councilman Molinelli.

Yeas: 5 Nays: 0 Carried

Supervisor Lanzetta stated that he received correspondence from Brigitte Supernova with regard to vaccines and he will forward the information to the county and the Board.

ITEM #13 Public Comments

Maribeth King thanked the Board for moving forward with the work that is being done at the Sands Avenue Park; she stated that it's looking great.

Tom Corcoran stated that the key definition in the code for STR's is: *Rental by a tenant or any part of a furnished self contained detached dwelling unit for a period of 30 days or less. The key definition for is Bed and Breakfast is a home occupation allowing overnight accommodations in a residential structure which takes place in an owner occupied structure.*

ITEM #14 Resolutions

- A) Resolution #51 To transfer funds
- B) Resolution #52 To authorize a legal notice in paper for Milton Train Station Park Site Improvements, and to proceed with Behan Planning for professional services
- C) Resolution #53 To approve an in-house audit of the Town of Marlborough Justice Court Town Clerk, Planning, and Building Department
- D) Resolution #54 To transfer funds
- E) Resolution #55 To increase the Town of Marlborough Water rate

ITEM #15 Adjournment

Councilman Koenig made a motion to adjourn the meeting at 9:08 p.m. Motion seconded by Councilman Molinelli.

Yeas: 5 Nays: 0 Carried

May 10, 2021

A). Resolution #51 To transfer funds

Supervisor Lanzetta proposes the following:

Whereas, the Town Board needs to approve the transfer of funds.

Be it resolved that the Town Board of the Town of Marlborough hereby approves the following transfer of funds.

To transfer \$500,000 from Highway Fund balance DA.200 to Highway Heavy Equipment DA.0203.004 to replace the 2009 truck #10 (approx. \$207,000) and the 2007 Street Sweeper (under \$300,000)

And moves for its adoption

Councilman Corcoran	Yes
Councilman Molinelli	Yes
Councilman Koenig	Yes
Councilman Baker	Yes
Supervisor Lanzetta	Yes

May 10, 2021

B) Resolution #52 To authorize a legal notice in paper for Milton Train Station Park Site Improvements, and to proceed with Behan Planning for professional services

Supervisor Lanzetta proposes the following:

Whereas the Town and many partners have been working on this project for the past ten-plus years, including recent grading and drainage improvements by the town highway department, and

Whereas the Town has funding from a grant from New York State Office of Parks, Recreation and Historic Preservation in support of the project, and

Whereas the Town has prepared bid documents including plans, specifications and construction documents for site and landscape improvements developed with the assistance of Behan Planning and Design with Pitingaro & Doetsch Engineering, and

Whereas the Town's professional services agreement with Behan Planning and Design provides for construction administration and inspection services as an additional hourly service.

Now therefore be it resolved that the Town Board authorizes the Town Clerk to issue an advertisement and notice to bidders for the MILTON TRAIN STATION PARK SITE IMPROVEMENTS, and

Be it further resolved that the Town Board authorizes the Town Clerk to place a legal notice in the official newspaper for the Town requesting sealed bids on the aforementioned projects and that all bids must be accompanied by a signed non collusion affidavit, and other requirements as set forth in the bid documents, and

Be it further resolved that all bids are to be received by the Office of the Town Clerk; 21 Milton Turnpike, Milton New York 12547 until 2:00 PM June 29, 2021 or at such time designated in the final advertisement for bids at which time will be opened and read aloud, and

Be it further resolved the Town Supervisor is authorized to execute a notice to proceed with Behan Planning and Design to provide professional services in support of the project an hourly service at an estimated cost of \$13,500.

And moves for its adoption

Councilman Corcoran	Yes
Councilman Molinelli	Yes
Councilman Koenig	Yes
Councilman Baker	Yes
Supervisor Lanzetta	Yes

May 10, 2021

C) Resolution #53 To approve an in-house audit of the Town of Marlborough Justice Court, Town Clerk, Planning Department, and Building Department

Supervisor Lanzetta proposes the following:

Whereas an audit was conducted of the Town of Marlborough Justice Court, Town Clerk, Planning Department, and Building Department for the year of 2020, and

Whereas the report of the audit was provided to all Town Board Members for their approval.

Be it resolved that the Town Board of the Town of Marlborough acknowledges and accepts the audit and votes for its approval.

And moves for its adoption.

Councilman Corcoran Yes

Councilman Molinelli Yes

Councilman Koenig Yes

Councilman Baker Yes

Supervisor Lanzetta Yes

May 10, 2021

D) Resolution #54 To transfer funds

Supervisor Lanzetta proposes the following:

Whereas, the Town Board needs to approve the transfer of funds, and

Be it resolved that the Town Board of the Town of Marlborough hereby approves the following transfer of funds.

To transfer \$50,000 from General Fund balance A.0200 to the IT reserve account A.0230.005 for future use of computers and software.

And moves for its adoption

Councilman Corcoran	Yes
Councilman Molinelli	Yes
Councilman Koenig	Yes
Councilman Baker	Yes
Supervisor Lanzetta	Yes

May 10, 2021

E) Resolution #55 To increase the Town of Marlborough Water rate

Supervisor Lanzetta proposes the following:

Whereas the Town of Marlborough needs to increase the water rate by \$1.00 per 1000 gallons, and

Whereas, \$.60 of that increase is a one-time billing in June to cover deficit and \$.40 of that increase is for all future billings to cover the cost of the increase from Newburgh Water.

Be it resolved that the following rates are approved for the June 2021 billing.

\$9.31 per 1000 gallons up to 100,000 gallons used.

\$10.31 per 1000 gallons up to 200,000 gallons used.

\$11.31 per 1000 gallons up from 201,000 gallons used.

Be it further resolved that after the June billing the rate will decrease \$.60.

And moves for its adoption.

Councilman Corcoran	Yes
Councilman Molinelli	Yes
Councilman Koenig	Yes
Councilman Baker	Yes
Supervisor Lanzetta	Yes