

FIRST MEETING OF THE MONTH
TOWN BOARD TOWN OF MARLBOROUGH
21 MILTON TURNPIKE, MILTON NY
NOVEMBER 8, 2021, 7:00 PM
MINUTES OF MEETING

Present: Supervisor Lanzetta
Councilman Molinelli
Councilman Corcoran
Councilman Koenig

Also Present: Danielle Cherubini, Deputy Town Clerk
Gerald Cocozza, Chief of Police
Brooke Youngwirth, Town Attorney

Absent: Councilman Baker

ITEM #1 Call to order - Pledge of Allegiance

ITEM #2 Moment of Silence

There was a special moment of silence for Tony Falco who will be greatly missed.

ITEM #3 Motion to approve agenda

Supervisor Lanzetta made a motion to amend the agenda to add E) Inter-municipal agreement with Lexis Nexis and F) Tractor Parade to New Business. Motion seconded by Councilman Koenig.

*Y*eas: 4 *N*ays: 0 *C*arried

Councilman Corcoran made a motion to approve the agenda as amended. Motion seconded by Councilman Koenig.

*Y*ea*s*: 4 *N*ay*s*: 0 *C*arried

ITEM #4 Motion to approve minutes from the October 25, 2021 Town Board Meeting
Councilman Corcoran made a motion to approve minutes from the October 25, 2021 Town Board Meeting. Motion seconded by Councilman Molinelli.

*Yea*s: 4 *Nay*s: 0 *Carried*

ITEM #5 Authorize payment of bills
Supervisor Lanzetta made a motion to authorize payment of the abstract in the amount of \$590,511.91. Motion seconded by Councilman Corcoran.

*Yea*s: 4 *Nay*s: 0 *Carried*

ITEM #6 Comments on the agenda
No comments on the agenda.

ITEM #7 Presentations

Supervisor Lanzetta stated that the Veterans Ceremony will be held on Veterans Day at 11:00 a.m. at the Middle School Memorial.

Supervisor Lanzetta made a motion for the Board to enter Executive Session with the Chief and Town Attorney to discuss a police personnel matter at 7:12 p.m. Motion seconded by Councilman Corcoran.

*Yea*s: 4 *Nay*s: 0 *Carried*

Supervisor Lanzetta made a motion to end Executive Session and resume the regular meeting at 7:30 p.m. Motion seconded by Councilman Koenig.

*Yea*s: 4 *Nay*s: 0 *Carried*

The Board decided to move forward with the personnel matter.

ITEM #8 Report of Departments and Boards
A) SUPERVISOR - ALPHONSO LANZETTA

Supervisor's Report November 2021

Met with representatives of the Dock Road (Marlboro) project and Town Engineer Dennis Larios to discuss possible sewer capacity expansion.

Met with Timothy Weidemann (Ulster County Deputy to Executive) at the Milton Landing Park to show him the work being done

Met with Engineer to discuss the contracts with Phil Bell P.E. the TOMVAC Building

Attended the Ulster County Association of Supervisors meeting in Kingston

Eric Felter, from Parsons Consulting, and I arranged a meeting at the Landfill, so that tests might be taken and results are pending

Met with the Town's legal representatives, David Wise and Brooke Youngwirth, and Chief Cocozza, to discuss personnel matters

Attended the Troop 72 Eagle Scout Award Ceremony

Met with Roger Connor to sign the contract with Altice Cablevision

Worked with members of the Town Recreation Committee, Councilman Corcoran, Officer Fulton, and Highway Superintendent John Alonge to plan Trunk or Treat.
Attended Trunk or Treat

Attended Mr. Barbulean's class at the High School to talk about public policy

Respectfully submitted,

Al Lanzetta

Supervisor Lanzetta added that improvements to the Marlboro Sewer Plant could cost about one million dollars. Approximately \$300,000.00 from the Bayside apartment complex project, \$400,000.00 from the proposed high end condo project on Dock Road and the money the Town will receive from the federal government can be put toward the improvements. The improvements could increase the capacity from 175,000 gallons per day to 200,000 if the DEC approves the State Pollutant Discharge Elimination System (SPDES) Permit.

B) BUILDING INSPECTOR - THOMAS CORCORAN

**THOMAS CORCORAN - BUILDING INSPECTOR
MONTHLY REPORT - BUILDING DEPARTMENT
MONTH OF: OCTOBER 2021**

CERTIFICATE OF OCCUPANCY	5	STOP WORK ORDER	0
REQUEST FOR INFORMATION	17	ZBA APPLICATION	0
TRAILER PARK RENEWALS	0	ORDER TO REMEDY	6
BUILDING EXTENSIONS	2	COMPLAINTS	21
FIRE INSPECTIONS	14	BURN PERMITS ISSUED	11
FIRE CALLS	1	CLOTHING BIN RENEWALS	0
 TOTAL MILEAGE	 1,388	 TOTAL GAS USAGE	 88 GAL

BUILDING PERMITS

ADDITION / RENOVATION	8	POOL / HOT TUB	1
BARN	2	ROOF	4
BURNING	12	SHED	2
CARPORT / GARAGE	2	SIGNS	0
DECK/STAIRS	3	SINGLE FAMILY	0
DEMOLITION	1	SOLAR PANELS	3
ELECTRICAL / HVAC	1	TANK INSTALL / REMOVAL	1
FURNACE / BOILER	1	WIRELESS COMMUNICATION	0
GENERATOR	2	WOOD / PELLET STOVE	2
 TOTAL PERMITS	 45	 EST. COST OF BUILDINGS	 \$819,893.00

FEES COLLECTED

CERTIFICATE OF OCCUPANCY	\$750.00
PERMIT EXTENSIONS	\$374.00
BUILDING PERMITS	\$8,053.54
REQUEST FOR INFORMATION	\$1,700.00
TOTAL BUILDING FEES	\$10,877.54
 FIRE INSPECTIONS	 \$1,045.00
TRAILER PARK RENEWALS	\$0.00
TOTAL FIRE FEES	\$1,045.00
 BURNING FEES	 \$50.00
 ZBA APPLICATIONS	 \$0.00
ZBA ESCROW	\$0.00
TOTAL FEES	\$11,972.54

C) POLICE CHIEF - GERALD COCOZZA

Police Department
Town of Marlborough

MEMORANDUM

To: Town Board of the Town of Marlborough

From: Chief Cocozza

Date: November 8, 2021

Subject: Activity Summary for the Month of October 2021



Following is a summary of the activity of the Police Department for the month of October 2021

<u>MOTOR VEHICLE ACCIDENT</u>	October 21	Yr. Date 21	October 20	Yr. Date 20
Personal injury	2	33	5	46
Fatal	0	0	0	0
Property Damage	39	189	23	154
Total	41	222	Total 28	200

<u>SUMMONSES ISSUED</u>				
Vehicle and Traffic	94	716	67	732
Parking	0	8	4	88

<u>COMPLAINT ACTIVITY</u>				
Total Blotter Entries	1626	15821	1834	12703
Total Arrests	17	149	12	129

<u>TOTAL TELEPHONE CALLS</u>				
	1818	18610	1796	16453

POLICE DEPARTMENT OVERTIME HOURS payroll 21 & 22

Full Time Officer Overtime	(see attached)	(see attached)
Full Time Officer Grant O/T	(see attached)	(see attached)
Part Time Officer Overtime	(see attached)	(see attached)
Part Time Officer Gant O/T	(see attached)	(see attached)
Full Time Dispatchers Overtime	19 (\$862) 39	0 (\$)
Part Time Dispatchers Overtime	49 (\$1274) 177	33 8 (\$204) 160

<u>Police Mileage</u>	10989	111452	11176	124967
-----------------------	-------	--------	-------	--------

Police Department
Town of Marlborough



MEMORANDUM

Activity Summary for the month of October 2021

Page 2.

Police Department Payroll 19 & 20 Regular Hours

	October 21	Yr. Date		October 20	Yr. Date
Full Time Police Officer	1120	10738		1120	1238.5
Part Time Police Officer	1390	10491.25		1001.5	8257
Full Time Dispatcher	320	3360		320	3200
Part Time Dispatcher	535	4010.25		432	4270
Traffic Officer	85	391.25		40	233

Police Department Fuel Consumption

Police	1162.756	11443.352	1147.940	8820.362
--------	----------	-----------	----------	----------

Use of Force

0-use of force	YTD 1- use of force
0-deer	YTD 6 – deer
1 – Animal	YTD 1 - animal
0- Hands	YTD 4- hands

Civilian Complaints 0

Police Officer Overtime { these figures are not exact and are intended for budget use and tracking}
 Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Admin	\$950	\$3,092	\$2,142	31%
DARE	\$0	\$4,020	\$4,020	0%
F/T Court	\$1,028	\$2,984	\$1,956	34%
F/T Holiday *	\$6,475	\$38,171	\$31,696	17%
F/T Investigations	\$1,333	\$7,908	\$6,575	17%
F/T Shift Cover	\$15,486	\$17,405	\$1,919	89%
F/T Training	\$0	\$4,408	\$4,408	0%
P/T Court	\$914	\$4,359	\$3,445	21%
P/T Holiday *	\$17,676	\$430	(\$17,246)	4111%
P/T Investigations	\$5,364	\$6,826	\$1,462	79%
P/T Shift Cover	\$8,291	\$15,880	\$7,589	52%
P/T Training	\$787	\$4,288	\$3,521	18%
F/T Firearms training	\$1,214	\$3,421	\$2,207	35%
P/T Firearms training	\$4,829	\$4,610	(\$219)	105%
FT Special detail	\$1,249	\$4,407	\$3,158	28%
PT Special Detail	\$3,815	\$3,348	(\$467)	114%
Total	\$69,391	\$125,557	\$56,166	55%
*Holiday		\$24,151	\$38,601	63%

Police Officer Grant Overtime (these figures are not exact and are intended for budget tracking only)
Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Grant Funds				
BUNY (buckle up NY)	\$938	\$2,000	\$1,062	47%
DWI (driving while intoxicated)	\$775	\$2,000	\$1,225	39%
PTS (police traffic services)	\$1,419	\$4,000	\$2,581	35%



Print Date/Time: 11/03/2021 09:38
 Login ID: jvanburgh.marpd
 Year: 2021

Incident Breakdown By Month Report



Marlborough Town Police Department
 ORI Number: NY0556800
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly
	#	%	#	%	#	%	#	%	#	%	#	%	#
7 Digital Call	2	4.9	1	2.4	2	4.9	3	7.3	5	12.2	7	17.1	7
911 Abandoned	0	0.0	1	6.7	4	26.7	2	13.3	2	13.3	1	6.7	1
911 Misdial	2	11.1	1	5.6	0	0.0	6	33.3	0	0.0	1	5.6	1
911 No Voice Call	0	0.0	1	12.5	1	12.5	2	25.0	0	0.0	0	0.0	0
Abandoned	0	0.0	0	0.0	1	16.7	0	0.0	1	16.7	0	0.0	0
Accident Personal	4	11.4	3	8.6	2	5.7	2	5.7	3	8.6	6	17.1	2
Accident Property	21	57.1	20	50.0	17	8.9	7	3.7	20	10.5	14	7.4	13
Alarm Burglary	19	8.3	12	5.2	23	10.0	22	9.6	32	14.0	29	12.7	28
Alarm Panic	0	0.0	0	0.0	4	23.5	4	23.5	3	17.6	1	5.9	0
Animal	5	5.7	2	2.3	6	6.8	3	3.4	11	12.5	10	11.4	15
Assault	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Assist EMS	48	8.6	49	8.8	61	11.0	52	9.3	46	8.3	55	9.9	56
Assist Fire	16	9.8	19	11.6	15	9.1	6	3.7	14	8.5	21	12.8	25
Assist Other	6	12.8	5	10.6	5	10.6	4	8.5	3	6.4	8	17.0	7
ATV Complaint	0	0.0	0	0.0	4	19.0	4	19.0	5	23.8	6	28.6	0
Bad Check	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0
BOLO	0	0.0	3	50.0	0	0.0	1	16.7	1	16.7	0	0.0	0
Burglary	0	0.0	0	0.0	1	14.3	0	0.0	1	14.3	1	14.3	0
Child Abuse	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Civil Matter	1	10.0	1	10.0	0	0.0	2	20.0	1	10.0	4	40.0	0
Criminal Mischief	5	25.0	2	10.0	1	5.0	1	5.0	0	0.0	4	20.0	1
Diabetic	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0
Disabled Vehicle	4	7.1	8	14.3	4	7.1	3	5.4	4	8.9	4	7.1	9
Disorderly	0	0.0	2	11.1	4	22.2	1	5.6	2	11.1	0	1	5.6
Dispute	9	9.4	4	4.2	10	10.4	8	8.3	5	5.2	15	15.6	7
Domestic Dispute	10	11.9	5	6.0	7	8.3	6	7.1	7	8.3	12	14.3	10
													11.9
													15.5
													7
													8.3
													0
													0
													84

Page: 1 of 4



Print Date/Time: 11/03/2021 09:38
 Login ID: Ivanamburgh.marlpd
 Year: 2021

Incident Breakdown By Month Report



Marlboro Town Police Department
 ORI Number: NY0555800
 Incident Type: All

Incident Type	January #	January %	February #	February %	March #	March %	April #	April %	May #	May %	June #	June %	July #	July %	August #	August %	September #	September %	October #	October %	November #	November %	December #	December %	Yearly Totals
Erratic Vehicle	5	5.2	1	1.0	10	10.3	8	8.2	18	18.6	4	4.1	10	10.3	10	10.3	14	14.4	17	17.5	0	0.0	0	0.0	97
Error	0	0.0	0	0.0	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	3
Fainting/Dizziness	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Flight	0	0.0	0	0.0	1	14.3	1	14.3	1	14.3	0	0.0	1	14.3	2	28.6	1	14.3	0	0.0	0	0.0	0	0.0	7
Fireworks	0	0.0	0	0.0	0	0.0	1	20.0	1	20.0	0	0.0	1	20.0	0	0.0	2	40.0	0	0.0	0	0.0	0	0.0	5
Foot Patrol	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Forgery	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fraud	0	0.0	2	5.6	7	19.4	10	27.8	6	16.7	2	5.6	1	2.8	4	11.1	2	5.6	0	0.0	0	0.0	0	0.0	36
Harassment	7	18.4	1	2.6	9	23.7	0	0.0	6	15.8	3	7.9	2	5.3	3	7.9	2	5.3	5	13.2	0	0.0	0	0.0	38
Identity Theft	0	0.0	0	0.0	2	50.0	0	0.0	1	25.0	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Incident Exposure	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Information	14	15.7	5	5.6	5	5.6	11	12.4	12	13.5	20	22.5	9	10.1	6	6.7	4	4.5	2	2.2	1	1.1	0	0.0	89
Juvenile	0	0.0	0	0.0	2	40.0	1	20.0	0	0.0	0	0.0	0	0.0	1	20.0	0	0.0	1	20.0	0	0.0	0	0.0	5
Larceny	5	12.8	2	5.1	4	10.3	4	10.3	4	10.3	6	15.4	1	2.6	2	5.1	7	17.9	0	0.0	0	0.0	0	0.0	39
Lock Out	8	9.5	4	4.8	9	10.7	13	15.5	12	14.3	11	13.1	5	6.0	7	8.3	7	8.3	8	9.5	0	0.0	0	0.0	84
Lost or Missing	0	0.0	1	20.0	0	0.0	0	0.0	2	40.0	0	0.0	1	20.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Mental Health Law	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
New Call	2	18.2	1	9.1	1	9.1	1	9.1	1	9.1	0	0.0	0	0.0	1	9.1	4	36.4	1	9.1	0	0.0	0	0.0	11
Noise Complaint	2	4.9	0	0.0	1	2.4	3	7.3	4	9.8	5	12.2	11	26.8	3	7.3	8	19.5	4	9.8	0	0.0	0	0.0	41
NYS Pause	2	66.7	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Officer Needs	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Open Door	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Police Public	2	4.3	7	15.2	6	13.0	3	6.5	4	8.7	5	10.9	2	4.3	2	4.3	8	17.4	7	15.2	0	0.0	0	0.0	46
Police Station	0	0.0	1	6.7	2	13.3	2	13.3	3	20.0	1	6.7	4	26.7	2	13.3	0	0.0	0	0.0	0	0.0	0	0.0	15
Property Check	1109	9.8	1075	9.5	1198	10.6	1234	10.9	1101	9.8	936	8.3	992	8.8	1333	11.8	1073	9.5	1143	10.1	93	0.8	0.0	0	11287
Property Found	2	13.3	0	0.0	1	6.7	4	26.7	2	13.3	3	20.0	0	0.0	2	13.3	1	6.7	0	0.0	0	0.0	0	0.0	15



Print Date/Time: 11/03/2021 09:38
 Login ID: janamburgh.marlpd
 Year: 2021

Incident Breakdown By Month Report



Marlboro Town Police Department
 ORI Number: NY0555800
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly
	#	%	#	%	#	%	#	%	#	%	#	%	Total
Property Lost	2	6.9	2	6.9	6	20.7	3	10.3	1	3.4	8	27.6	1
Property Retrieval	3	23.1	0	0.0	0	0.0	1	7.7	0	0.0	2	15.4	5
Psychiatric	1	3.6	4	14.3	4	14.3	1	3.6	2	7.1	4	14.3	5
Railroad Incident	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Road Hazard	7	9.2	6	7.9	11	14.5	4	5.3	4	5.3	8	10.5	5
Robbery	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
School Check	39	5.0	56	7.2	33	4.2	95	12.2	91	11.7	84	10.8	73
School Incident	0	0.0	0	0.0	0	0.0	1	20.0	1	20.0	0	0.0	0
Serve Papers	6	23.1	2	7.7	6	23.1	3	11.5	1	3.8	2	7.7	1
Sex Offense	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0
Shots Fired	1	14.3	1	14.3	0	0.0	1	14.3	1	14.3	2	28.6	0
Sick/Unknown	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	1	50.0	0
Special Detail	3	6.5	7	15.2	1	2.2	8	17.4	5	10.9	2	4.3	4
Suicide or . . .	1	25.0	2	50.0	1	25.0	0	0.0	0	0.0	0	0.0	0
Suspicious	10	6.6	15	9.9	13	8.6	8	5.3	14	9.3	20	13.2	18
Suspicious Mail or	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0
Traffic Complaint/	8	8.3	5	5.2	7	7.3	9	9.4	5	5.2	8	6.3	12
Traffic Stop	34	5.3	46	7.2	91	14.2	37	5.8	94	14.7	42	6.6	88
Transport	0	0.0	1	10.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Trespass	2	10.5	0	0.0	2	10.5	1	5.3	3	15.8	0	0.0	2
Unknown Police	0	0.0	1	14.3	1	14.3	0	0.0	2	28.6	0	0.0	1
Unwanted Subject	4	36.4	1	9.1	3	27.3	0	0.0	1	9.1	0	0.0	2
Vehicle and Traffic	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0
Vehicle	3	23.1	3	23.1	0	0.0	0	0.0	1	7.7	1	7.7	1
Warrant Execution	2	16.7	2	16.7	0	0.0	1	8.3	0	0.0	2	16.7	1
Water Emergency	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	1

Page: 3 of 4



Incident Breakdown By Month Report

Print Date/Time: 11/03/2021 09:38
Login ID: janamburgh.marpd
Year: 2021

Marlborough Town Police Department
ORI Number: NY0555800

Incident Type: All

Incident Type	January #	January %	February #	February %	March #	March %	April #	April %	May #	May %	June #	June %	July #	July %	August #	August %	September #	September %	October #	October %	November #	November %	December #	December %	Yearly Totals
Weapons Seizure	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Welfare Check	15	9.5	14	8.9	7	4.4	27	17.1	14	8.9	10	6.3	26	16.5	14	8.9	19	12.0	11	7.0	1	0.6	0	0.0	158
Total:	1452	9.2	1408	9.0	1612	10.3	1639	10.4	1579	10.0	1390	8.8	1488	9.5	1811	11.5	1574	10.0	1626	10.3	135	0.9	0	0.0	15714

Chief Cocozza added that the police department is participating in “No Shave November”. The officers that participate donate money and that money will go toward the department’s annual toy drive.

The toy drive will begin soon; the department will collect gifts, toys, gift cards, wrapping paper and money to help Marlborough residents who need help during the holiday season.

Chief explained that after an incident with Mr. Corcoran and Mr. VanAmburgh there was a Town employee meeting to discuss safety/security.

Some items discussed were:

1. Bulletproof window for the Town Clerk’s Office with a passthrough drawer/tray
2. Managed control access to the building
3. Controlled access to each office with an intercom

He explained briefly how each could work. He and some of the Board members gave their opinions on each item.

The Board agreed that they can start with asking the Chief to get quotes for a bulletproof window for the Town Clerk’s Office.

Chief Cocozza stated that his department is faced with more unfunded mandates from the state. The mandates are mainly administrative, and he does not have the manpower within the department to fulfill the demands. Some of the mandates are to include race, gender and creed reporting on traffic stops and arrests and change hiring practices to add polygraphing and psychological reviews for new candidates. He would like to promote from within for a lieutenant but the Chief asked the Board to consider allowing him to promote a third sergeant because it would be more feasible. He explained that it wouldn’t take that person off the road, and he should be able to reconfigure his budget to accommodate the increase in pay. There are four people who run the department; the chief, two sergeants, and the head dispatcher. Three of the four are eligible to retire and the fourth is one year away and an officer would need to be a sergeant for three years before they could run the department.

There was a discussion and disagreement about how many sergeants there can be and if this is a contractual issue or a negotiation issue or not. There was also a disagreement about retaining officers.

D) HIGHWAY SUPERINTENDENT – JOHN ALONGE

SUPERINTENDENT OF HIGHWAYS

*Town of Marlborough
1650 Route 9W, P.O. Box 305
Milton, New York 12547*



John Alonge
Highway Superintendent

Phone: 845-795-2272 x 6
Fax: 845-795-6037
Cell: 845-849-5549

Supervisor Lanzetta
Town Clerk Colleen Corcoran
Town Board Members

Monthly Report for October 2021

ROADS: We milled and filled many bad blacktop spots on Old Indian Rd. We also repaired many driveway aprons on Old Indian Rd., Old Post Rd., Bingham Rd., Dock Rd. Maple St. and Watson Ave. Also, on Maple St. and Watson Ave. we did repairs on the road shoulders. We started a project of replacing our street name signs with a new design.

DRAINAGE: On 10/6 we replaced 40' x 12" and 30' x 12" pvc pipes at 2 driveways on Mt. Zion Rd. that washed out during one of our rainstorms. We started our yearly marking of all catch basins and pipe ends. We cleaned the stream at Bingham Rd. and Hampton Hills Dr. for better water flow.

BRUSH/WEEDS: We continued mowing Marlboro and Milton. On 10/18 we assisted DiLorenzo Tree Care with tree removal on Maple St. and Watson Ave.

LANDFILL: On 10/19 we did tree trimming and clearing brush. On 10/28 and 10/29 we assisted DiLorenzo Tree Care with tree removal. On 10/25 we sorted tires for pick up.

TOWN PARKS: At the Sands Ave Dog Park we spent a few days trimming trees. On 10/22 we had 5 trucks hauling blacktop for the paving project.

WATER DEPARTMENT: We assisted the WD with 2 water main breaks on Dock Rd., Marlboro. We also assisted DeBella Seal Coating with repairs on Old Post Rd.

SHARED SERVICES: On 10/18 we sent 4 trucks to the Town of Kingston to assist in their blacktopping project.

TRAINING: On 10/13 we sent 3 men to a Snow and Ice Control class through the Cornell Local Roads Program.

FUEL USEAGE: Gas: N/A gallons Diesel: N/A gallons

Respectfully submitted,
John Alonge
John Alonge, Highway Superintendent

E) WATER SUPERINTENDENT - CHARLIE MUGGEO

WATER SUPERINTENDENT
TOWN OF MARLBOROUGH
1650 ROUTE 9W, PO BOX 305
MILTON, NY 12547

CHARLES MUGGEO
WATER SUPERINTENDENT

FAX (845) 795-2031
PHONE (845) 795-5100

DATE: 10/12/2021

TO: SUPERVISOR AL LANZETTA
TOWN BOARD MEMBERS
TOWN CLERK

RE: MONTHLY REPORT FOR OCTOBER

Water consumption totaled 16.360 million gallons, which is a daily usage of 527,740
Compared to last month 16.850 million gallons, which is a daily usage of 561,666
Compared to a year ago water consumption was 18,035 million gallons for the month,
which is a daily usage of 581,700.

SUMMARY FOR THE MONTH

HYDRANTS: We had to repair a hydrant on South St. in Marlboro.

CURB BOXES: We had to repair a curb box on Birdsall Ave. and Old Post Rd.

WATER MAINS: We had to repair two 4-inch water mains on Dock Rd. in Marlboro
which included replacing 15 feet of water main.

BILLING: Calls for high water bills had to be alleviated.

SERVICE LINES: We had to inspect a service line on Lattintown Rd. We also had to
install a new service line at the new Dollar General.

SEWER: We had to repair the back flow valve going into the Marlboro Sewer Plant. We
also had to repair two yard hydrants at the plant.

We had to rebuild two pressure reducing valves, that reduce the pressure in the Hamlet of
Marlboro. Calls for high pressure on Young Ave. and North Young Ave. had to be
addressed.

SERVICE LINE INSPECTIONS:

CLOSINGS: 15

MARKOUTS: 45

Gallons of Gas: 215

Gallons of Diesel: 0

Mileage for the month: 1,700

F) TOWN CLERK - COLLEEN CORCORAN

11/05/2021

Town Clerk Monthly Report Monthly Report
October 01, 2021 - October 31, 2021

Page 1

Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	75.00
				Sub-Total: \$75.00
Conservation	Conservation	A1255	11	73.40
				Sub-Total: \$73.40
Dog Licensing	Female, Spayed	A2544	14	70.00
Dog Licensing	Female, Unspayed	A2544	3	30.00
Dog Licensing	Male, Neutered	A2544	12	60.00
Dog Licensing	Male, Unneutered	A2544	3	30.00
				Sub-Total: \$190.00
LANDFILL FEES	T/s Permits	00-2130	3	90.00
LANDFILL FEES	T/s Punch Cards	00-2130	30	2,470.00
				Sub-Total: \$2,560.00
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	4	70.00
				Sub-Total: \$70.00
Misc Fees	Building Fees\Building Dept	00-2110	1	13,999.20
Misc Fees	Fire Fees/Building Dept	00-2110	1	2,060.00
				Sub-Total: \$16,059.20
MISC. FEES	Accident Reports	00-1255	21	105.00
MISC. FEES	Certified Copies	00-1255	6	100.00
MISC. FEES	Dog Warden	00-2611	1	50.00
MISC. FEES	Foi Requests	00-1255	6	19.75
				Sub-Total: \$274.75
Park and Rec Fees	Train Station Fee	2001	1	300.00
				Sub-Total: \$300.00
				Total Local Shares Remitted: \$19,602.35
Amount paid to: NYS Ag. & Markets for spay/neuter program				44.00
Amount paid to: NYS Environmental Conservation				1,257.60
Amount paid to: State Health Dept. For Marriage Licenses				90.00
Total State, County & Local Revenues:	\$20,993.95			Total Non-Local Revenues: \$1,391.60

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor _____ Date _____

Town Clerk _____ Date _____

G) WASTEWATER TREATMENT FACILITY- ANTHONY FALCO

Water Quality Management, Inc.

P.O. Box 655

Marlboro, NY 12542

November 10, 2021

For the month of October 2021, both the Marlboro and Milton Wastewater Treatment Plants complied with all the SPDES requirements. The following are monthly

statistics for both plants;

Marlboro WWTP

- Average Daily Flow = **133,000** gallons per day.
 - (About 76% of design capacity.)
- Average BOD removal = **96%**
- Average Suspended Solids removal = **97%**

Milton WWTP

- Average Daily flow = **38,000** gallons per day.
 - (About 69% of design capacity)
- Average BOD removal = **97%**
- Average Suspended Solids removal = **95%**

Both the Marlboro and Milton treatment plants operated normally during the month of October without any major changes or events. We were able to patch the Milton

Aeration line with the product received from Enecon. It completely sealed the leak and

was able to dry even with high moisture content of the building. We also were left with

an extra amount of compound for any leaks in the future. Overall, both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me.

Thank you,

Julian Falco

Water Quality Management, Inc.

H) DOG CONTROL OFFICER - ANDREW MCKEE

21 Milton Turnpike
Marlborough, New York, 12547

Town of Marlborough Dog Control

Andrew McKee-Dog Control Officer Bethany Wager-McKee Deputy Dog Control Officer

November 2, 2021

October 2021 Monthly Report

Monthly Report – 10/1/2021 through 10/31/2021

Overview:

We received a total of 22 calls this month including 9 calls to service from the New York State Police and Ulster County Sheriff.

Responded to 3 active complaints and/or cases which are now closed or resolved

We currently have 2 open case or complaint.

We Impounded 1 stray dogs this month.

no appearance tickets were issued this month

We have 1 Dangerous Dog hearing in progress in the Marlborough Justice Court

We had our 9th successful inspection from the New York State Department of Agriculture and Markets this month.

End of report.

I) ASSESSOR - CINDY HILBERT

Assessor's Office

Memo

To: Town Board
From: Cindy Hilbert
CC: Colleen Corcoran
Date: November 8, 2021
Re: **November** Report

We prepared 7 tax estimates.

We processed 49 sales this month.

All the aged, non-profit, agricultural and disability exemptions were mailed out three weeks ago. Currently we have not received very many back yet. The filing deadline is March 1, 2022.

We are continuing to work on collecting our new construction and field reviewing our sales.

Our office has key punched all the sewer and water relevys onto our file to be added onto the 2022 Town General Tax Bill.

J) PLANNING - CHRIS BRAND

Town of Marlborough

Planning Board Review

October 2021

October 2021 Financial Report	
October 2021 Application Fees	\$1,700
October 2021 Escrow Fees	\$3,850
October 2021 Recreation Fees	\$0
October 2021 Invoices	\$1,735.81

Meeting: October 4, 2021

ATTENDEES

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Bob Troncillito,
James Garofalo

AGENDA

Chevers Air B&B, 45 Cross Road, Marlboro: Resolution, Site Plan

- The applicant received unanimous approval via Resolution of Approval for the proposed project.

Bishop Subdivision, New Road / Mahoney Road, Milton: Resolution, Subdivision

- The applicant received unanimous approval via Resolution of Approval for the proposed project.

Mackey, 540 & 544 Milton Turnpike, Milton: Sketch, Lot Line

- The applicant received ZBA Variances for minimum lot areas. The applicant will need to clarify sewer services and building height specifications.

Lordi, 11 Mt. Rose Road, Marlboro: Sketch, Subdivision

- The applicant's proposal requires clarification regarding an existing barn structure on proposed Lot #3. In addition, the applicant must provide a principal permitted use for proposed Lot #3. Questions regarding proposed road dedications and bulk table modifications were discussed. An existing loading ramp depicted on the plans also raised questions.

NEXT Deadline

Friday, October 8, 2021

NEXT Scheduled Meeting

Monday, October 18, 2021

Meeting: October 18, 2021 / 7:30 PM

ATTENDEES

Chris Brand, Manny Cauchi, Cindy Lanzetta, Joe Lofaro, Bob Troncillito, James Garofalo

AGENDA

Approval of Stenographic Minutes for 9/20/2021

Approval for the above minutes was granted unanimously.

Taddeo / Giometta, 14, 16 & 18 Riverwood Dr., Milton: Public Hearing, Lot Line

- A Public Hearing was opened. However, the applicant's representative failed to mail out proper notification to all the required landowners. The Public Hearing was adjourned until November 1, 2021, to allow the appropriate mailings to be completed.

Henry's Farm to Table, 220 North Rd., Milton: Public Hearing, Site Plan

- A Public Hearing was opened. However, the applicant's representative failed to mail out any notification. The Public Hearing was adjourned until November 1, 2021, to allow the appropriate mailings to be completed.

Gallo Subdivision, 46 Idlewild Rd., Marlboro: Sketch, Subdivision

- The applicant's representative provided details for the project. Questions regarding on site agricultural uses, setbacks, water provisions, and relocation of the driveway were discussed. A Public Hearing was scheduled for November 15, 2021.

Qiang Subdivision, 24 Plattekill Rd., Marlboro: Sketch, Subdivision

- The applicant's representative provided details for the project. Additional clarification from the Code Enforcement Officer will be sought to ascertain if the applicant will require ZBA approval for the proposal.

Lordi, 11 Mt. Rose Road, Marlboro: Sketch, Subdivision/Lot Line

- The applicant's representative presented revised plans for the Board to review a Lot Line Change instead of the previously proposed Subdivision. The Board authorized their attorney to prepare a Resolution of Approval for the next Meeting.

NEXT Deadline

Friday, October 22, 2021

NEXT Scheduled Meeting

Monday, November 1, 2021

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board

ITEM #9 Report of Committees

A) RECREATION COMMITTEE

Councilman Corcoran reported that he has been discussing the tree lighting and Christmas festivities in Milton with those who usually are involved and they are looking at December 5th.

B) EMERGENCY MANAGEMENT PREPAREDNESS COMMITTEE

No report.

C) CONSERVATION ADVISORY COMMITTEE

No report.

D) IT COMMITTEE

Supervisor Lanzetta reported that ITC will be doing a telephone phone update on Tuesday.

E) MILTON TRAIN STATION FOUNDATION

Supervisor Lanzetta reported that the Foundation will need to purchase a utility pole and hire an electrician to install the train watching camera. If they decided to go ahead with it, the Town would pay for the electricity.

F) MILTON LANDING CITIZENS COMMITTEE

Councilman Koenig reported that he waiting to hear back from Sea Tow about moving the floating dock. It is currently scheduled to be moved by the end of November.

Supervisor Lanzetta reported that Jerry and Rosemary Wein, Councilman Baker and John Behan secured a \$40,000.00 (estuary) grant to build an inclusive kayak launch at the Milton Landing.

G) MARLBORO HAMLET ECONOMIC DEVELOPMENT COMMITTEE

No report.

H) MEET ME IN MARLBOROUGH

Councilman Corcoran reported that the annual Holiday Extravaganza will be on November 20, 2021 at the Marlboro Elementary School.

I) HAMLET OF MILTON ASSOCIATION COMMITTEE

No report.

J) TRANSFER STATION REVIEW COMMITTEE

Councilman Corcoran reported that there was an issue with the tire company that is taking the tractor/truck tires. They are working with them on a new plan to get rid of the tires with the same company but at a slower rate.

ITEM #10 Old Business

A) Tomvac Rehabilitation Update

Supervisor Lanzetta stated that the engineering fees are 24% of the building cost totaling \$192,077.97. The fees include drawings for the general contractor, plumbing, air conditioning, and electrical. He added that he and some of the other Board members are not pleased with this fee.

Councilman Corcoran added that the fees are high but also include site management (overseeing the whole project). If they were to start again the project would likely cost a lot more money.

Councilman Corcoran made a motion to allow the Supervisor to sign the engineering contracts with Phil Bell totaling \$192,077.97. Motion seconded by Councilman Molinelli.

Supervisor Lanzetta read correspondence from Councilman Baker who was not in attendance which stated that the engineering fees are on the high side. However, he recommends signing the contract, so the project is not delayed any further.

B) Water District Improvements (Milton Turnpike/Cross Rd)

No new information.

C) South Pier update
Supervisor Lanzetta read correspondence from Councilman Baker stating that the latest estimate for the fender pile system is about \$231,000.00. \$136,000.00 is the base amount with overhead and profit added, a 20% contingency, and 10% for engineering and project administration. He said this is a high number and suggested looking into an alternate design. He also commented on the winterizing checklist and items that the Building Inspector needs.

Councilman Corcoran asked if Tighe & Bond has been charging. He also asked if they lose the permit to do anything under the water when the building permit is closed out.

Supervisor Lanzetta stated that he has not seen any bills. Councilman Baker is working on getting the specifications from the pier reconstruction including the welding from the Arben Group for the Building Inspector. The time frame to go back in the water and do work is likely up for this year and the town would probably have to apply for new permits for another time frame.

ITEM #11 New Business

A) Purchasing a balled Christmas Tree

Councilman Corcoran made a motion to spend \$340.00 for a balled Christmas Tree. Motion seconded by Councilman Molinelli.

B) Changing the name of Marlboro Nature Trail to the Tony Falco Nature Trail

Councilman Molinelli made a motion to change the name of the Marlboro Nature Trail to the Tony Falco Nature Trail and purchase a new sign up to \$200.00. Motion seconded by Councilman Koenig.

C) Agreement with Tilcon and Poughkeepsie for firing range
Councilman Koenig made a motion to allow the Supervisor to sign an agreement with Tilcon and Poughkeepsie for a firing range. Motion seconded by Councilman Molinelli.

*Yea*s: 4 *Nay*s: 0 *Carried*

D) Trunk or Treat review (candy cost)
Supervisor Lanzetta reported that there were about 500-600 children that came to Trunk or Treat. He thanked Councilman Corcoran, the Recreation Committee, John Alonge and the Highway Department, Officer Curt Fulton and the Police and Fire Departments. The Meet me in Marlborough Trick or Treat event and the Halloween event in Milton both went well. The Marlboro High School jazz ensemble played a couple of songs in memory of Tony Falco.

E) Inter-municipal agreement with Lexis Nexis
Councilman Koenig made a motion to sign the inter-municipal agreement with Lexis Nexis. Motion seconded by Councilman Molinelli.

*Yea*s: 4 *Nay*s: 0 *Carried*

Councilman Corcoran explained that that the agreement is between the town and the school for property tax identification.

F) Tractor Parade
Supervisor Lanzetta stated that Chip Kent would like to have a tractor parade on Saturday.

ITEM #12 Correspondences
No correspondence.

ITEM #13 Public Comments
Councilman Corcoran suggested that the Board motion to advertise for a Planning Board Member and a Town Board Member.
The Board briefly discussed the logistics of the advertising, interviewing, and voting process for the new members.
Councilman Koenig made a motion to advertise for a Planning Board Member and a Town Board Member. Motion seconded by Councilman Molinelli.

*Yea*s: 4 *Nay*s: 0 *Carried*

ITEM #14 Resolutions

A). Resolution # 80 To approve and ratify the Retainer Agreement and authorizes the Supervisor to deliver the Release to facilitate the recovery of \$50,000 arising out of the Claim.

Councilman Molinelli asked for clarification that the Supervisor asked legal if the agreement was legally binding since the Board didn't consent at the time.

Supervisor Lanzetta stated that he asked and that section 29(8) of town law (stated in the resolution) gave him permission to sign the agreement.

ITEM #15 Adjournment

Councilman Koenig made a motion to adjourn the meeting at 8:51 p.m. Motion seconded by Councilman Molinelli.

*Yea*s: 4

*Nay*s: 0

Carried

Respectfully submitted,

Danielle Cherubini

Deputy Town Clerk

November 8, 2021

A). Resolution #80 To approve and ratify the Retainer Agreement and authorizes the Supervisor to deliver the Release to facilitate the recovery of \$50,000 arising out of the Claim.

Supervisor Lanzetta proposes the following:

WHEREAS, the incident gave rise to a claim for damages in favor of the Town of Marlborough against the driver of the other automobile pursuant to General Municipal Law section 207(c) (the “Claim”);

WHEREAS, pursuant to Town Law section 29(8), the Supervisor is empowered to “...prosecute, in the name of the town, for all moneys or property due the town; and

WHEREAS, to prosecute the Claim, the Supervisor, on behalf of the Town, engaged the services of Michael D. Blythe, Esq., pursuant to Retainer Agreement dated December 1, 2020 (the “Retainer Agreement”); and

WHEREAS, attorney Blythe successfully prosecuted the Claim which resulted in a net recovery to the Town in the amount of \$50,000.00; and

WHEREAS, to receive the net recovery in the amount of \$50,000.00, it is necessary for the Supervisor to execute a Full Release of All Claims and Demands (the “Release”) the terms of which have been reviewed and approved by the Town Attorney.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board approves and ratifies the Retainer Agreement and authorizes the Supervisor to deliver the Release to facilitate the recovery of \$50,000 arising out of the Claim.

The foregoing resolution was duly put to a vote which resulted as follows:

Supervisor Lanzetta	Yes
Councilman Molinelli	Yes
Councilman Corcoran	No
Councilman Baker	Absent
Councilman Koenig	Yes

DATED: Milton, New York
November 8, 2021

COLLEEN CORCORAN, TOWN CLERK