

FIRST MEETING OF THE MONTH
TOWN BOARD TOWN OF MARLBOROUGH
21 MILTON TURNPIKE, MILTON NY
JANUARY 10, 2022 7:00 PM
MINUTES OF MEETING

Present: Supervisor Corcoran
Councilman Molinelli
Councilman Zambito
Councilwoman Sessa
Councilman Cauchi

Also Present: Colleen Corcoran, Town Clerk

ITEM #1 Call to order - Pledge of Allegiance

ITEM #2 Moment of Silence

ITEM #3 Motion to approve agenda

Councilman Molinelli made a motion to approve the agenda. Motion seconded by Councilman Cauchi.

Yeas: 5 Nays: 0 Carried

**ITEM #4 Motion to approve minutes from the December 13, 2021 Town Board Meeting-
approved prior via email**

Approval of minutes from the December 13, 2021 Town Board meeting, electronically via email, due to turnover of council members and that there will not be a quorum of these Town Board members at the next Town Board meeting in 2022.

The foregoing item was voted upon with all councilman voting as follows:

| | |
|----------------------|-----|
| Supervisor Lanzetta | Yes |
| Councilman Baker | Yes |
| Councilman Corcoran | Yes |
| Councilman Koenig | Yes |
| Councilman Molinelli | Yes |

Councilman Molinelli made a motion to approve the electronic approval of the December 13, 2021 Town Board Meeting minutes. Motion seconded by Supervisor Corcoran.

Yeas: 5 **Nay**s: 0 **Carried**

Motion to approve minutes from January 1, 2022 Special Meeting
Councilman Molinelli made a motion to approve minutes from the January 1, 2022 Special Meeting. Motion seconded by Councilwoman Sessa.

Yeas: 5 **Nay**s: 0 **Carried**

Motion to approve minutes from the January 5, 2022 Reorganizational Meeting
Councilman Cauchi made a motion to approve minutes from the January 5, 2022 Reorganizational Meeting. Motion seconded by Councilman Molinelli.

Yeas: 5 **Nay**s: 0 **Carried**

ITEM #5 Authorize payment of bills

Councilman Molinelli made a motion to authorize payment of the 2021 abstract paid in the year 2021 in the amount of \$195,545.74. Motion seconded by Councilman Zambito.

Yeas: 5 **Nay**s: 0 **Carried**

Councilman Molinelli made a motion to authorize payment of the 2021 abstract paid in the year 2022 in the amount of \$89,234.43. Motion seconded by Councilwoman Sessa.

Yeas: 5 **Nay**s: 0 **Carried**

Councilman Cauchi made a motion to authorize payment of the 2022 abstract paid in the year 2022 in the amount of \$86,721.60. Motion seconded by Councilwoman Sessa.

Yeas: 5 **Nay**s: 0 **Carried**

ITEM #6 Comments on the agenda

No comments on the agenda.

ITEM #7 Presentations

No presentations.

ITEM #8 Report of Departments and Boards
A) SUPERVISOR – SCOTT CORCORAN

Supervisor's Report January 2022

Met with Leyton properties owner Scott Leyton, Ron Cypers, John DeMarco and Councilwoman Sessa to discuss the Doc Side project

Met with Deputy Supervisor Gael Appler Jr. to go over job responsibilities, committee assignments and 2022 projects

Met with Highway Superintendent John Alonge, Deputy Gary Lazaroff and Cathy Wilklow to discuss heavy equipment budget and 2022 projects

Met with Police Chief Jerry Cocozza and Head Dispatcher Jenn Vanamburgh to discuss employee matters and possible 3rd Sergeant

Met with Secretary Tina Rosa and Budget Officer Christina Wilklow to discuss upcoming changes for the 2022 New Year

Met with Assessor Cindy Hilbert and Kathi Natland to discuss the 2022 tax assessments and new part time field assessor position

Met with Water Dept. Superintendent Charlie Muggeo, Cliff Rood and Bruno Keller to go over possible water district extensions (1) off Old Indian Road (1) off South Street and Plattikill Road.

Met with Danny Brooks to go over all IT needs for the Town and set up new emails for incoming administration

Met with Planning Board Chairman Chris Brand and Planning Board Secretary Jenn Flynn to discuss new Board member appointment and discussed possible code changes

Met with Town Clerk Colleen Corcoran and Deputy Clerk Danielle Cherubini to discuss upcoming tax season, code books and Town website updates

Met with Transfer Station Superintendent Larry Fuhrmann and Jeff Blom to discuss removal of trees and tires at the Transfer Station

Met with Rosemary and Jerry Wein to discuss the Milton Landing LWRP Local Waterfront Revitalization Program Grant. CFA #108302 - \$560,027 and the Empire State Development grant for the Pier CFA #81386 - \$313,000

Met with ZBA Chairman Bill Giametta and George Salinovich to discuss ZBA Board matters

Met with Building Dept. / Code enforcement officer Thomas Corcoran and Penny Cashman to discuss outstanding code violations, current and future building projects and start the conversation on 2022 code changes

Met with New Recreation Co-Chairs Arlette Porpiglia and Jenna Lazaroff and committee members Kristina Macchiarole, Tara Coupert, Tammy Corcoran, Vivian Lanzarone and Councilwoman Sessa to discuss the Milton Hamlet Tree lighting ceremony

Met with Town Engineer Phil Bell Town architect Ciro Interrante, Councilwoman Sessa and Dave Zambito to review engineer plans and discuss the TOMVAC project

Picked up the Town Christmas trees at Split rail nursery with the help of the Highway Dept. employees, Superintendent John Alonge, Police Chief Cocozza and Al Lanzetta

Met with Supervisor Lanzetta multiple times throughout the month to review all contracts, review all grant, review unfinished projects and review sewer plant updates

Had multiple phone conversations with Town Attorneys Gerard Comatos, Kyle Barnett, Jeff Battistoni and Brooke Youngwirth to review all legal matters for the Town.

Attended the Milton Hamlet Associations tree lighting ceremony

Attended Zoom meeting with Meet Me in Marlborough's Sheila Mannese and committee members

Attended Zoom meeting with Eric Dussault from American Cruise Line with Town Engineer Brandee Nelson, Howard Baker, BJ Mikkelsen and Deputy Supervisor Gael Appler Jr.

Met with Ulster County Deputy Executive John Milgram and County Legislator Thomas Corcoran to discuss gap funding opportunities for the sewer plants and the possibility of a County / Town Gateway sign at the southern border of the Hamlet of Marlboro

Met with Dennis Larios, Julian Falco and Al Lanzetta to discuss the sewer plant upgrades and how best to use the ARPA federal funding of \$875,000

Conducted interviews with Councilman Molinelli with applicants to fill the vacant Town Board Council member seat

Attended Zoom meeting for BidNet, an online bidding platform with Phil Bell, Denise Bell, Deputy Clerk Danielle Cherubini and Town Clerk Colleen Corcoran

Attended the Town of Marlborough Holiday Party at Locust Grove Brewing Company in the Hamlet of Milton

Attended the PBA Blue Light Tree Lighting Ceremony

Attended Mr. Barbulean's High School College classes to discuss Town initiatives and public policy

Attended Zoom meeting with Ulster County Executive Pat Ryan and the Ulster County Association of Town Supervisors and Mayors to discuss the up tic in COVID cases and the distribution of in-home rapid test kits provided by the County

Met on site at the TOMVAC building with Town Engineer Phil Bell, Councilwoman Sessa, Ciro Interrante, John Alonge, Charlie Muggeo and Dave Zambito to go over updated plans and final design

Met with Al Lanzetta and Deputy Supervisor Gael Appler Jr. to discuss the Milton Landing project and the train station walkway along Dock Road

Met with Hamlet of Marlboro Economic Committee Chair, Will Hughes to discuss development opportunities within the Hamlet of Marlboro

Attended the Milton Landing Ceremony for the award of \$560,027 from the LWRP grant. (Local Waterfront Revitalization Program) with Senator Skoufis, Assemblyman Jacobson, Deputy Executive Marc Rider, Howard Baker, Al Lanzetta, Cindy Lanzetta, BJ Mikkelsen, James Appler, Ed Mackey and Deputy Supervisor Gael Appler Jr.

Attended the Town of Marlborough swearing in ceremony with all our great new elected and appointed officials

Attended the Zoom training meeting with Danielle Ansell from BidNet to set up our new account with Phil Bell, Denise Bell, Deputy Clerk Danielle Cherubini and Town Clerk Colleen Corcoran

Attended a Zoom meeting with the Vice President of operations, Jack Bevins from cruise line company Sea-Streak with Brandee Nelson, Howard Baker, BJ Mikkelsen, Councilwoman Sessa, Councilman Zambito and Deputy Supervisor Gael Appler Jr.

Respectfully submitted,

Scott Corcoran

Supervisor
Town of Marlborough

B) BUILDING INSPECTOR - THOMAS CORCORAN

**THOMAS CORCORAN - BUILDING INSPECTOR
MONTHLY REPORT - BUILDING DEPARTMENT
MONTH OF: DECEMBER 2021**

| | | | |
|--------------------------|-----------|-----------------------|--------------|
| CERTIFICATE OF OCCUPANCY | 5 | STOP WORK ORDER | 0 |
| REQUEST FOR INFORMATION | 31 | ZBA APPLICATION | 1 |
| TRAILER PARK RENEWALS | 0 | ORDER TO REMEDY | 8 |
| BUILDING EXTENSIONS | 8 | COMPLAINTS | 23 |
| FIRE INSPECTIONS | 12 | BURN PERMITS ISSUED | 12 |
| FIRE CALLS | 1 | CLOTHING BIN RENEWALS | 0 |
| TOTAL MILEAGE | 1,411 | TOTAL GAS USAGE | 87 Gals. |

BUILDING PERMITS

| | | | |
|-----------------------|--------|----------------------------|------------------|
| ADDITION / RENOVATION | 1 | MOBILE HOME | 1 |
| BARN | 0 | ROOF | 2 |
| BURNING | 12 | SHED | 3 |
| CARPORT / GARAGE | 1 | SIGNS | 0 |
| DECK/STAIRS | 1 | SINGLE FAMILY | 3 |
| DEMOLITION | 0 | SOLAR PANELS | 1 |
| ELECTRICAL / HVAC | 1 | TANK INSTALL / REMOVAL | 0 |
| FURNACE / BOILER | 3 | WIRELESS COMMUNICATION | 0 |
| GENERATOR | 2 | WOOD / PELLET STOVE | 2 |
| TOTAL PERMITS | 33 | EST. COST OF BUILDINGS | \$980,450.00 |

FEES COLLECTED

| | |
|----------------------------|--------------------|
| CERTIFICATE OF OCCUPANCY | \$750.00 |
| PERMIT EXTENSIONS | \$1,747.00 |
| BUILDING PERMITS | \$5,303.10 |
| REQUEST FOR INFORMATION | \$3,200.00 |
| TOTAL BUILDING FEES | \$11,000.10 |
| FIRE INSPECTIONS | \$985.00 |
| TRAILER PARK RENEWALS | \$0.00 |
| TOTAL FIRE FEES | \$985.00 |
| BURNING FEES | \$45.00 |
| ZBA APPLICATIONS | \$300.00 |
| ZBA ESCROW | \$700.00 |
| TOTAL FEES | \$13,030.10 |

C) POLICE CHIEF - GERALD COCOZZA

Police Department
Town of Marlborough

MEMORANDUM

To: Town Board of the Town of Marlborough
From: Chief Cocozza
Date: January 10, 2022
Subject: Activity Summary for the Month of December 2021



Following is a summary of the activity of the Police Department for the month of December 2021

| <u>MOTOR VEHICLE ACCIDENT</u> | December 21 | Yr. Date 21 | December 20 | Yr. Date 20 |
|-------------------------------|-------------|-------------|-------------|-------------|
| Personal Injury | 4 | 43 | 4 | 54 |
| Fatal | 0 | 0 | 0 | 0 |
| Property Damage | 14 | 242 | 29 | 208 |
| Total | 18 | 285 | Total 33 | 262 |

| <u>SUMMONSES ISSUED</u> | | | | |
|-------------------------|----|-----|----|-----|
| Vehicle and Traffic | 94 | 900 | 61 | 874 |
| Parking | 2 | 14 | 1 | 90 |

| <u>COMPLAINT ACTIVITY</u> | | | | |
|---------------------------|------|-------|------|-------|
| Total Blotter Entries | 1340 | 18691 | 1515 | 15833 |
| Total Arrests | 32 | 201 | 11 | 168 |

TOTAL TELEPHONE CALLS 1879 22390 1728 19982

POLICE DEPARTMENT OVERTIME HOURS payroll 26 & 01

| | | |
|--------------------------------|-----------------|-----------------------|
| Full Time Officer Overtime | (see attached) | (see attached) |
| Full Time Officer Grant O/T | (see attached) | (see attached) |
| Part Time Officer Overtime | (see attached) | (see attached) |
| Part Time Officer Gant O/T | (see attached) | (see attached) |
| Full Time Dispatchers Overtime | 8 (\$363) 59 | 0 (\$) |
| Part Time Dispatchers Overtime | 80 (\$2705) 330 | 33 72 (\$2448) 248 |

Police Mileage 10070 132301 12550 149842

Police Department
Town of Marlborough



MEMORANDUM

Activity Summary for the month of December 2021

Page 2.

Police Department Payroll 26 & 01 Regular Hours

| | December 21 | Yr. Date | | December 20 | Yr. Date |
|--------------------------|-------------|----------|--|-------------|----------|
| Full Time Police Officer | 1164 | 13022 | | 1164 | 14618.5 |
| Part Time Police Officer | 1130 | 12749.75 | | 1072.5 | 10406 |
| Full Time Dispatcher | 320 | 4000 | | 456 | 4096 |
| Part Time Dispatcher | 565.5 | 5159 | | 342 | 5100 |
| Traffic Officer | 60 | 520.25 | | 0 | 303 |

Police Department Fuel Consumption

| | | | | |
|--------|----------|-----------|----------|-----------|
| Police | 1093.113 | 13616.028 | 1164.584 | 11151.621 |
|--------|----------|-----------|----------|-----------|

Use of Force

| | |
|----------------|---------------------|
| 0-use of force | YTD 1- use of force |
| 0-deer | YTD 6- deer |
| 0 - Animal | YTD 1 - animal |
| 0- Hands | YTD 4- hands |

Civilian Complaints 0



Incident Breakdown By Month Report

Print Date/Time: 01/07/2022 11:53
Login ID: jvanamburgh.marlpd
Year: 2021

Marlborough Town Police Department
ORI Number: NY0555800

| Incident Type | January | | February | | March | | April | | May | | June | | July | | August | | September | | October | | November | | December | |
|-------------------|---------|------|----------|------|-------|------|-------|------|-----|-------|------|------|------|------|--------|------|-----------|------|---------|------|----------|-------|----------|-------|
| | # | % | # | % | # | % | # | % | # | % | # | % | # | % | # | % | # | % | # | % | # | % | # | % |
| 7 Digit Call | 2 | 4.3 | 1 | 2.1 | 2 | 4.3 | 3 | 6.4 | 5 | 10.6 | 7 | 14.9 | 3 | 6.4 | 7 | 14.9 | 4 | 8.5 | 3 | 6.4 | 3 | 6.4 | 47 | 19 |
| 911 Abandoned | 0 | 0.0 | 1 | 5.3 | 4 | 21.1 | 2 | 10.5 | 2 | 10.5 | 1 | 5.3 | 1 | 5.3 | 0 | 0.0 | 2 | 10.5 | 2 | 10.5 | 2 | 10.5 | 2 | 10.5 |
| 911 Misdir | 2 | 8.3 | 1 | 4.2 | 0 | 0.0 | 6 | 25.0 | 0 | 0.0 | 1 | 4.2 | 2 | 8.3 | 3 | 12.5 | 1 | 4.2 | 2 | 8.3 | 1 | 4.2 | 5 | 20.8 |
| 911 No Voice Call | 0 | 0.0 | 1 | 9.1 | 1 | 9.1 | 2 | 18.2 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 2 | 18.2 | 1 | 9.1 | 1 | 9.1 | 3 | 27.3 | 0 | 0.0 |
| Abandoned | 0 | 0.0 | 0 | 0.0 | 1 | 12.5 | 0 | 0.0 | 1 | 12.5 | 3 | 37.5 | 1 | 12.5 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 2 | 25.0 | 0 | 0.0 |
| Accident Personal | 4 | 9.3 | 3 | 7.0 | 2 | 4.7 | 2 | 4.7 | 3 | 7.0 | 6 | 14.0 | 2 | 4.7 | 7 | 16.3 | 2 | 4.7 | 6 | 14.0 | 4 | 9.3 | 8 | 43 |
| Accident Property | 21 | 9.5 | 20 | 9.0 | 17 | 7.7 | 7 | 3.2 | 20 | 9.0 | 14 | 6.3 | 13 | 5.9 | 15 | 6.8 | 23 | 10.4 | 39 | 17.6 | 19 | 8.6 | 14 | 6.3 |
| Alarm Burglary | 19 | 6.7 | 12 | 4.2 | 23 | 8.1 | 22 | 7.7 | 32 | 11.2 | 29 | 10.2 | 28 | 9.8 | 27 | 9.5 | 20 | 7.0 | 13 | 4.6 | 31 | 10.9 | 29 | 10.2 |
| Alarm Panic | 0 | 0.0 | 0 | 0.0 | 4 | 19.0 | 4 | 19.0 | 3 | 14.3 | 1 | 4.8 | 0 | 0.0 | 1 | 4.8 | 2 | 9.5 | 2 | 9.5 | 2 | 9.5 | 21 | 9.5 |
| Animal - | 5 | 4.8 | 2 | 1.9 | 6 | 5.8 | 3 | 2.9 | 11 | 10.6 | 10 | 9.6 | 15 | 14.4 | 11 | 10.6 | 10 | 9.6 | 15 | 14.4 | 7 | 6.7 | 9 | 8.7 |
| Assault | 1 | 20.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 20.0 | 1 | 20.0 | 2 | 40.0 |
| Assist EMS | 48 | 6.8 | 30 | 7.0 | 61 | 8.7 | 52 | 7.4 | 46 | 6.5 | 55 | 7.8 | 56 | 8.0 | 63 | 9.0 | 65 | 9.2 | 58 | 8.3 | 61 | 8.7 | 89 | 12.7 |
| Assist Fire | 16 | 8.2 | 19 | 9.8 | 15 | 7.7 | 6 | 3.1 | 14 | 7.2 | 21 | 10.8 | 25 | 12.9 | 15 | 7.7 | 22 | 11.3 | 11 | 5.7 | 12 | 6.2 | 18 | 9.3 |
| Assist Other | 6 | 12.0 | 5 | 10.0 | 5 | 10.0 | 4 | 8.0 | 3 | 6.0 | 8 | 16.0 | 7 | 14.0 | 3 | 6.0 | 6 | 12.0 | 0 | 0.0 | 1 | 2.0 | 2 | 4.0 |
| ATV Complaint | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 4 | 16.7 | 4 | 16.7 | 5 | 20.8 | 6 | 25.0 | 0 | 0.0 | 2 | 8.3 | 0 | 0.0 | 1 | 4.2 | 2 | 8.3 |
| Bad Check | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 100.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 0.0 |
| BOLO | 0 | 0.0 | 3 | 42.9 | 0 | 0.0 | 1 | 14.3 | 1 | 14.3 | 0 | 0.0 | 1 | 14.3 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Burglary | 0 | 0.0 | 0 | 0.0 | 1 | 12.5 | 0 | 0.0 | 1 | 12.5 | 2 | 25.0 | 1 | 12.5 | 0 | 0.0 | 1 | 12.5 | 0 | 0.0 | 1 | 12.5 | 8 | 12.5 |
| Child Abuse | 0 | 0.0 | 1 | 50.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 50.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Civil Matter | 1 | 9.1 | 1 | 9.1 | 0 | 0.0 | 0 | 0.0 | 2 | 18.2 | 1 | 9.1 | 4 | 38.4 | 0 | 0.0 | 0 | 0.0 | 1 | 9.1 | 1 | 9.1 | 0 | 0.0 |
| Criminal Mischief | 5 | 21.7 | 2 | 8.7 | 4 | 1.4 | 0 | 0.0 | 3 | 13.0 | 4 | 17.4 | 1 | 4.3 | 0 | 0.0 | 3 | 13.0 | 1 | 4.3 | 2 | 8.7 | 23 | 8.7 |
| Custody Dispute | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 100.0 | 2 | 100.0 |
| Diabetic | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 0.0 |
| Disabled Vehicle | 4 | 6.3 | 8 | 12.5 | 4 | 6.3 | 3 | 4.7 | 4 | 6.3 | 5 | 7.8 | 4 | 6.3 | 9 | 14.1 | 11 | 17.2 | 5 | 7.8 | 3 | 4.7 | 64 | 4.7 |
| Disorderly | 0 | 0.0 | 2 | 7.7 | 4 | 15.4 | 1 | 3.8 | 2 | 7.7 | 2 | 7.7 | 0 | 0.0 | 1 | 3.8 | 4 | 15.4 | 6 | 23.1 | 2 | 7.7 | 26 | 7.7 |
| Dispute | 9 | 8.0 | 4 | 3.6 | 10 | 8.9 | 8 | 7.1 | 5 | 4.5 | 15 | 13.4 | 7 | 6.3 | 10 | 8.9 | 14 | 12.5 | 14 | 12.5 | 9 | 8.0 | 7 | 6.3 |



Incident Breakdown By Month Report

Print Date/Time: 01/07/2022 11:53
Login ID: jvanamburgh.maripd
Year: 2021

Marlborough Town Police Department
ORI Number: NY0555800
Incident Type: All

| Incident Type | January | February | March | April | May | June | July | August | September | October | November | December | Yearly % | Total |
|---------------------|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|----------|-------|
| # | % | # | % | # | % | # | % | # | % | # | % | # | % | |
| Domestic Dispute | 10 | 10.0 | 5 | 5.0 | 7 | 7.0 | 6 | 6.0 | 7 | 7.0 | 12 | 12.0 | 10 | 10.0 |
| Erratic Vehicle | 5 | 4.4 | 1 | 0.9 | 10 | 8.8 | 8 | 7.1 | 18 | 15.9 | 4 | 3.5 | 10 | 8.8 |
| Fainting/Dizziness | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 33.3 | 0 | 0.0 | 0 | 0.0 | 1 | 33.3 |
| Fight | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Fireworks | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 9.1 | 1 | 9.1 | 0 | 0.0 | 1 | 9.1 |
| Foot Patrol | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 20.0 | 0 | 0.0 | 1 | 20.0 |
| Forgery | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 50.0 | 1 | 50.0 | 0 | 0.0 |
| Fraud | 0 | 0.0 | 2 | 4.8 | 7 | 16.7 | 10 | 23.8 | 6 | 14.3 | 2 | 4.8 | 1 | 2.4 |
| Harassment | 7 | 16.7 | 1 | 2.4 | 9 | 21.4 | 0 | 0.0 | 6 | 14.3 | 3 | 7.1 | 2 | 4.8 |
| Identity Theft | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 2 | 50.0 | 0 | 0.0 | 1 | 25.0 | 0 | 0.0 |
| Inadequate Exposure | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 2 | 100.0 | 0 | 0.0 | 0 | 0.0 | 1 | 25.0 |
| Information | 14 | 14.0 | 5 | 5.0 | 11 | 11.0 | 12 | 12.0 | 20 | 20.0 | 9 | 9.0 | 6 | 6.0 |
| Juvenile | 0 | 0.0 | 0 | 0.0 | 2 | 40.0 | 1 | 20.0 | 0 | 0.0 | 0 | 0.0 | 1 | 20.0 |
| Larceny | 5 | 10.4 | 2 | 4.2 | 4 | 8.3 | 4 | 8.3 | 6 | 12.5 | 1 | 2.1 | 2 | 4.2 |
| Lock Out | 8 | 8.2 | 4 | 4.1 | 9 | 9.2 | 13 | 13.3 | 12 | 12.2 | 11 | 11.2 | 5 | 5.1 |
| Lost or Missing | 0 | 0.0 | 1 | 8.3 | 0 | 0.0 | 0 | 0.0 | 2 | 16.7 | 0 | 0.0 | 1 | 8.3 |
| Managing | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Mental Health Law | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 2 | 66.7 | 0 | 0.0 | 0 | 0.0 |
| New Call | 2 | 13.3 | 1 | 6.7 | 1 | 6.7 | 0 | 0.0 | 0 | 0.0 | 1 | 6.7 | 4 | 26.7 |
| Noise Complaint | 2 | 4.3 | 0 | 0.0 | 1 | 2.2 | 3 | 6.5 | 4 | 8.7 | 5 | 10.8 | 11 | 23.9 |
| NYS Pause | 2 | 66.7 | 0 | 0.0 | 1 | 33.3 | 0 | 0.0 | 0 | 0.0 | 1 | 50.0 | 1 | 50.0 |
| Officer Needs | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 50.0 | 0 | 0.0 |
| Open Door | 0 | 0.0 | 0 | 0.0 | 1 | 50.0 | 0 | 0.0 | 1 | 50.0 | 0 | 0.0 | 0 | 0.0 |
| Police Public | 2 | 3.5 | 7 | 12.3 | 6 | 10.5 | 3 | 5.3 | 4 | 7.0 | 5 | 8.8 | 2 | 3.5 |
| Police Station | 0 | 0.0 | 1 | 5.3 | 2 | 10.5 | 2 | 10.5 | 3 | 15.8 | 1 | 5.3 | 4 | 21.1 |



Incident Breakdown By Month Report

Print Date/Time: 01/07/2022 11:53
 Login ID: jvanamburgh.marpd
 Year: 2021

Marlborough Town Police Department
 ORI Number: NY0555800
 Incident Type: All

| Incident Type | January | February | March | April | May | June | July | August | September | October | November | December | Yearly | | | | | | | | | | | | |
|---------------------|---------|----------|-------|-------|------|------|------|--------|-----------|---------|----------|----------|--------|------|------|-------|------|------|------|------|------|------|-----|------|-------|
| | # | % | # | % | # | % | # | % | # | % | # | % | # | | | | | | | | | | | | |
| Property Chick | 1109 | 8.5 | 1075 | 8.2 | 1198 | 9.1 | 1234 | 9.4 | 1101 | 8.4 | 936 | 7.1 | 992 | 7.6 | 1333 | 10.2 | 1073 | 8.2 | 1143 | 8.7 | 1058 | 8.1 | 854 | 6.5 | 13106 |
| Property Found | 2 | 11.8 | 0 | 0.0 | 1 | 5.9 | 4 | 23.5 | 2 | 11.8 | 3 | 17.6 | 0 | 0.0 | 2 | 11.8 | 1 | 5.9 | 0 | 0.0 | 1 | 5.9 | 1 | 5.9 | 17 |
| Property Lost | 2 | 5.3 | 2 | 5.3 | 6 | 15.8 | 3 | 7.9 | 1 | 2.6 | 8 | 21.1 | 1 | 2.6 | 3 | 7.9 | 1 | 2.6 | 8 | 21.1 | 2 | 5.3 | 38 | | |
| Property Retrieval | 3 | 18.8 | 0 | 0.0 | 0 | 0.0 | 1 | 6.3 | 0 | 0.0 | 0 | 0.0 | 2 | 12.5 | 5 | 31.3 | 0 | 0.0 | 0 | 0.0 | 2 | 12.5 | 3 | 18.8 | 16 |
| Psychiatric | 1 | 3.1 | 4 | 12.5 | 4 | 12.5 | 1 | 3.1 | 2 | 6.3 | 4 | 12.5 | 4 | 12.5 | 5 | 15.6 | 1 | 3.1 | 2 | 6.3 | 2 | 6.3 | 2 | 6.3 | 32 |
| Railroad Incident | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 33.3 | 0 | 0.0 | 1 | 33.3 | 1 | 33.3 | 3 |
| Road Hazard | 7 | 7.6 | 6 | 6.5 | 11 | 12.0 | 4 | 4.3 | 4 | 4.3 | 8 | 8.7 | 5 | 5.4 | 9 | 9.8 | 12 | 13.0 | 10 | 10.9 | 6 | 6.5 | 10 | 10.9 | 92 |
| Robbery | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 100.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 |
| School Check | 39 | 4.0 | 56 | 5.8 | 33 | 3.4 | 95 | 9.8 | 91 | 9.4 | 84 | 8.6 | 73 | 7.5 | 95 | 9.8 | 80 | 8.2 | 124 | 12.8 | 108 | 11.1 | 94 | 9.7 | 972 |
| School Incident | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 11.1 | 1 | 11.1 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 2 | 22.2 | 4 | 44.4 | 1 | 11.1 | 9 |
| Serve Papers | 6 | 20.7 | 2 | 6.9 | 6 | 20.7 | 3 | 10.3 | 1 | 3.4 | 2 | 6.9 | 1 | 3.4 | 3 | 10.3 | 0 | 0.0 | 2 | 6.9 | 2 | 6.9 | 1 | 3.4 | 29 |
| Sex Offense | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 100.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 |
| Shots Fired | 1 | 12.5 | 1 | 12.5 | 0 | 0.0 | 0 | 0.0 | 1 | 12.5 | 1 | 12.5 | 2 | 25.0 | 0 | 0.0 | 0 | 0.0 | 1 | 12.5 | 1 | 12.5 | 0 | 0.0 | 8 |
| Sick/Unknown | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 50.0 | 1 | 50.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 2 |
| Special Detail | 3 | 6.0 | 7 | 14.0 | 1 | 2.0 | 8 | 16.0 | 5 | 10.0 | 2 | 4.0 | 4 | 8.0 | 6 | 12.0 | 7 | 14.0 | 2 | 4.0 | 3 | 6.0 | 2 | 4.0 | 50 |
| Suicide or | 1 | 25.0 | 2 | 50.0 | 1 | 25.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 4 |
| Suspicious | 10 | 5.8 | 15 | 8.7 | 13 | 7.5 | 8 | 4.6 | 14 | 8.1 | 14 | 8.1 | 20 | 11.6 | 20 | 11.6 | 18 | 10.4 | 18 | 10.4 | 12 | 6.9 | 11 | 6.4 | 173 |
| Suspicious Mail or | 0 | 0.0 | 0 | 0.0 | 1 | 50.0 | 1 | 50.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 2 |
| Traffic Complaint/ | 8 | 7.4 | 5 | 4.6 | 7 | 6.5 | 9 | 8.3 | 5 | 4.6 | 8 | 7.4 | 12 | 11.1 | 15 | 13.9 | 20 | 18.5 | 6 | 5.6 | 6 | 5.6 | 7 | 6.5 | 108 |
| Traffic Stop | 34 | 4.4 | 46 | 6.0 | 91 | 11.8 | 37 | 4.8 | 94 | 12.2 | 42 | 5.5 | 88 | 11.4 | 74 | 9.6 | 73 | 9.5 | 52 | 6.8 | 64 | 8.3 | 74 | 9.6 | 769 |
| Transport | 0 | 0.0 | 1 | 100.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 |
| Trespass | 2 | 9.1 | 0 | 0.0 | 2 | 9.1 | 2 | 9.1 | 1 | 4.5 | 3 | 13.6 | 0 | 0.0 | 2 | 9.1 | 5 | 22.7 | 3 | 13.6 | 0 | 0.0 | 0 | 0.0 | 22 |
| Unknown Police | 0 | 0.0 | 1 | 11.1 | 1 | 11.1 | 0 | 0.0 | 2 | 22.2 | 0 | 0.0 | 1 | 11.1 | 1 | 11.1 | 0 | 0.0 | 2 | 22.2 | 0 | 0.0 | 9 | | |
| Unwanted Subject | 4 | 33.3 | 1 | 8.3 | 3 | 25.0 | 0 | 0.0 | 0 | 0.0 | 1 | 8.3 | 0 | 0.0 | 2 | 16.7 | 0 | 0.0 | 1 | 8.3 | 0 | 0.0 | 12 | | |
| Vehicle and Traffic | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | 100.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 1 | | |
| Vehicle | 3 | 20.0 | 3 | 20.0 | 0 | 0.0 | 0 | 0.0 | 1 | 6.7 | 1 | 6.7 | 1 | 6.7 | 2 | 13.3 | 0 | 0.0 | 4 | 26.7 | 0 | 0.0 | 15 | | |

Police Officer Overtime (these figures are not exact and are intended for budget use and tracking)
 Figures are up to date of last payroll

| Line Item | Yr. to Date | Budgeted | remaining | % utilized |
|-----------------------|-----------------|------------------|------------------|-------------|
| Admin | \$950 | \$3,092 | \$2,142 | 31% |
| DARE | \$0 | \$4,020 | \$4,020 | 0% |
| F/T Court | \$1,028 | \$2,984 | \$1,956 | 34% |
| F/T Holiday * | \$11,915 | \$38,171 | \$26,258 | 31% |
| F/T Investigations | \$1,333 | \$7,908 | \$6,575 | 17% |
| F/T Shift Cover | \$20,186 | \$17,405 | (\$2,781) | 116% |
| F/T Training | \$0 | \$4,408 | \$4,408 | 0% |
| P/T Court | \$1,183 | \$4,359 | \$3,176 | 27% |
| P/T Holiday * | \$29,328 | \$430 | (\$28,890) | 6820% |
| P/T Investigations | \$7,327 | \$6,826 | (\$501) | 107% |
| P/T Shift Cover | \$12,330 | \$15,880 | \$3,550 | 78% |
| P/T Training | \$767 | \$4,288 | \$3,521 | 18% |
| F/T Firearms training | \$1,214 | \$3,421 | \$2,207 | 35% |
| P/T Firearms training | \$4,829 | \$4,610 | (\$219) | 105% |
| FT Special detail | \$1,249 | \$4,407 | \$3,158 | 28% |
| PT Special Detail | \$4,136 | \$3,348 | (\$788) | 124% |
| Total | \$97,775 | \$125,557 | \$27,782 | 78% |
| Holiday | \$41,243 | \$38,601 | (\$2,642) | 107% |

Police Officer Grant Overtime (these figures are not exact and are intended for budget tracking only)
Figures are up to date of last payroll

| <u>Line Item</u> | <u>Yr. to Date</u> | <u>Budgeted</u> | <u>remaining</u> | <u>% utilized</u> |
|------------------------------------|--------------------|-----------------|------------------|-------------------|
| Grant Funds | | | | |
| BUNY (buckle up NY) | \$938 | \$2,000 | \$1,062 | 47% |
| DWI (driving while intoxicated) | \$1,624 | \$2,000 | \$376 | 81% |
| PTS (police traffic services) | \$1,526 | \$4,000 | \$2,474 | 38% |

D) HIGHWAY SUPERINTENDENT – JOHN ALONGE

SUPERINTENDENT OF HIGHWAYS

*Town of Marlborough
1650 Route 9W, P.O. Box 305
Milton, New York 12547*



John Alonge
Highway Superintendent

Phone: 845-795-2272 x 6
Fax: 845-795-6037
Cell: 845-849-5549

Supervisor Corcoran
Town Clerk Colleen Corcoran
Town Board Members

Monthly Report for December 2021

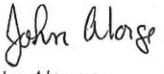
This month we continued road patrols cleaning catch basins and removing leaves and debris from road ditch lines. We also built 2 new rooms to be used as file rooms, in our building for the Town Hall offices. The walls have been repaired and painted.

Highlights for the month:

1. We completed replacing our new street name signs along 9W. Our goal is to replace all our street name signs with the newly designed signs as our budget allows.
2. On 12/1 we assisted the Water Department repairing road cuts on Old Indian Rd., 9W, North Rd., and Willow Tree Rd.
3. On 12/9 we took down trees at the Landfill and cut brush under the power lines by the office.
4. We installed 240' x 15" PVC pipe and a catch basin on Old Post Rd.
5. We spent several days repairing and refurbishing the Town's light towers. They are now equipped with LED lights and new tires.
6. We sent trucks out 12/22, 24, 25 and 27th to salt the roads due to 1" of snow and freezing rain.
7. On 12/30, with the assistance of Chemung Supply, we replaced a guide rail on Maple Ave.

Fuel Usage: Gas: 154.924 gallons Diesel: 910.190 gallons

Respectfully submitted,


John Alonge,
Highway Superintendent

Councilman Zambito and Supervisor Corcoran thanked John Alonge and the Highway employees for all of their help cleaning out the TOMVAC building and also commented on the great job of cleaning up and doing some projects at the Highway Department. The Board agreed with the comments.

E) WATER SUPERINTENDENT - CHARLIE MUGGEO

**WATER SUPERINTENDENT
TOWN OF MARLBOROUGH
1650 ROUTE 9W, PO BOX 305
MILTON, NY 12547**

**CHARLES MUGGEO
WATER SUPERINTENDENT**

**FAX (845) 795-2031
PHONE (845) 795-5100**

DATE: 1/10/2022

**TO: SUPERVISOR SCOTT CORCORAN
TOWN BOARD MEMBERS
TOWN CLERK**

RE: MONTHLY REPORT FOR DECEMBER

Water consumption totaled 15,591 million gallons, which is a daily usage of 502,935
Compared to last month 16,079 million gallons, which is a daily usage of 535,966
Compared to a year ago water consumption was 15,091 million gallons for the month,
which is a daily usage of 486,806.

SUMMARY FOR THE MONTH

HYDRANTS: We had to repair hydrants on Milton Turnpike, Rt. 9W & Warren St. and on Orchard View Dr. We continued to install snow markers and winterizing hydrants where needed.

CURB BOXES: We had to repair a curb box on Milton Turnpike.

WATER MAINS: We had to repair water main road cuts on North Rd., Mahoney Rd. & 9W in Milton and Old Indian Rd. with the help of the Highway Dept.

SERVICE LINES: We had to repair a service line on Milton Turnpike.

SEWER: We had to repair a sewer riser on a manhole on Main St. in Milton.

VALVE BOXES: We had to repair a valve box on the corner of Old Indian Rd. and South Rd. in Milton.

SERVICE LINE INSPECTIONS: 1

CLOSINGS: 4

MARKOUTS: 20

Gallons of Gas: 260

Gallons of Diesel: 20

Mileage for the month: 2,000

**WATER SUPERINTENDENT
TOWN OF MARLBOROUGH
1650 ROUTE 9W, PO BOX 305
MILTON, NY 12547**

**CHARLES MUGGEO
WATER SUPERINTENDENT**

**FAX (845) 795-2031
PHONE (845) 795-5100**

DATE: 1/8/2022

**TO: SUPERVISOR SCOTT CORCORAN
TOWN BOARD MEMBERS
TOWN CLERK**

RE: Summary of 2021

Water consumption totaled 196,130 million gallons for the year. Monthly usage of 16,344,166 million gallons, and a daily usage of 537,345 per day. Compared to 2020, our annual usage was 194,339 million gallons for the year. Monthly usage of 16,194,600 million gallons and a daily usage of 532,435 per day.

WATER MAINS: In 2021, we had 14 major water main breaks compared to 2020 we had 5.

HYDRANTS: In 2021, we had to repair 9 hydrants, 3 of which were hit by a motor vehicle. Compared to 2020, there were 4 repairs, 2 of which were hit by a motor vehicle.

SERVICE LINES: Had to repair 9 service lines in 2021. Compared to 2020, which we had repaired 15.

VALVES: Repaired 1 valve in 2021 and in 2020 we repaired 2.

SEWER: In 2021, we had 2 sewer back up calls compared to 4 for 2020.

CURB BOX: We had to repair 14 in 2021 compared to 18 in 2020.

CLOSINGS: We had 91 closings in 2021 and 65 closings in 2020.

MARK OUTS: We had 435 mark outs in 2021, and 425 mark outs in 2020.

NEW TAPS: We had 6 taps in 2021, and 4 taps in 2020.

Councilman Zambito stated that the Water Department also should be commended for all of their hard work and availability should they be needed.

F) TOWN CLERK - COLLEEN CORCORAN

01/03/2022

Town Clerk Monthly Report Monthly Report
December 01, 2021 - December 31, 2021

Page 1

| Account Description | Fee Description | Account# | Qty | Local Share |
|---|-----------------------------|----------|-----|--|
| building Dept/ Burn permits | Burn Permits | 00-2110 | 1 | 70.00 |
| | | | | Sub-Total: \$70.00 |
| Conservation | Conservation | A1255 | 5 | 9.94 |
| | | | | Sub-Total: \$9.94 |
| Dog Licensing | Female, Spayed | A2544 | 2 | 10.00 |
| Dog Licensing | Male, Neutered | A2544 | 7 | 35.00 |
| Dog Licensing | Male, Unneutered | A2544 | 1 | 10.00 |
| | | | | Sub-Total: \$55.00 |
| LANDFILL FEES | T/s Permits | 00-2130 | 5 | 255.00 |
| LANDFILL FEES | T/s Punch Cards | 00-2130 | 27 | 1,690.00 |
| | | | | Sub-Total: \$1,945.00 |
| Marriage Lic. | MARRIAGE LICENSE FEE | 00-1255 | 1 | 17.50 |
| | | | | Sub-Total: \$17.50 |
| Misc Fees | Building Fees\Building Dept | 00-2110 | 1 | 14,324.50 |
| Misc Fees | Fire Fees/Building Dept | 00-2110 | 1 | 1,015.00 |
| | | | | Sub-Total: \$15,339.50 |
| MISC. FEES | Accident Reports | 00-1255 | 13 | 65.00 |
| MISC. FEES | Burgular Permits | 00-2590 | 1 | 20.00 |
| MISC. FEES | Certified Copies | 00-1255 | 8 | 190.00 |
| MISC. FEES | Foi Requests | 00-1255 | 2 | 6.25 |
| MISC. FEES | Park Fees | 00-2001 | 1 | 300.00 |
| | | | | Sub-Total: \$581.25 |
| | | | | Total Local Shares Remitted: \$18,018.19 |
| Amount paid to: NYS Ag. & Markets for spay/neuter program | | | | 12.00 |
| Amount paid to: NYS Environmental Conservation | | | | 170.06 |
| Amount paid to: State Health Dept. For Marriage Licenses | | | | 22.50 |
| Total State, County & Local Revenues: | \$18,222.75 | | | Total Non-Local Revenues: \$204.56 |

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor _____ Date _____

Town Clerk _____ Date _____

G) WASTEWATER TREATMENT FACILITY- JULIAN FALCO

Water Quality Management, Inc.
P.O. Box 655
Marlboro, NY 12542

January 5, 2022

For the month of December 2021, both the Marlboro and Milton Wastewater Treatment Plants complied with all the SPDES requirements. The following are monthly statistics for both plants;

Marlboro WWTP

- Average Daily Flow = **123,000** gallons per day.
 - (About 70% of design capacity.)
- Average BOD removal = **98%**
- Average Suspended Solids removal = **96%**

Milton WWTP

- Average Daily flow = **30,000** gallons per day.
 - (About 55% of design capacity)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **96%**

Both the Marlboro and Milton treatment plants operated normally during the month of December without any major changes or events. The construction of the Milton de-chlorination system was officially completed. The system is working as expected and all chlorine is being removed from the Effluent. The actual de-chlorination tablets will be purchased by the bucket from USA Bluebook. We are now currently meeting the new DEC guidelines for the Milton WWTP. Overall, both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me.

Thank you,
Julian Falco
Water Quality Management, Inc.

H) DOG CONTROL OFFICER - ANDREW MCKEE

21 Milton Turnpike
Marlborough, New York, 12547

Town of Marlborough Dog Control

Andrew McKee-Dog Control Officer Bethany Wager-McKee Deputy Dog Control Officer

Sunday, January 2, 2022 December 2021 Monthly Report

Monthly Report – 12/1/2021 through 12/31/2021

Overview:

We received a total of 17 calls this month including 3 calls to service from the New York State Police and Ulster County Sheriff.

Responded to 3 active complaints and/or cases which are now closed or resolved

We currently have 1 open case or complaint.

We Impounded 0 dogs this month.

no appearance tickets were issued this month

We have 0 Dangerous Dog cases in progress in the Marlborough Justice Court

End of report.

Memo

To: Town Board
From: Cindy Hilbert
CC: Colleen Corcoran
Date: January 10, 2022
Re: **January** Report

We prepared 9 tax estimates.

We processed 25 sales this month. Several of the sales were transfers into Trusts or Life Estates. We have also contacted the attorneys' offices to get copies of these documents.

We have been in the field reviewing the monthly sales and have continued to review and collect all of the yearly permits from 2021.

J) PLANNING - CHRIS BRAND

Town of Marlborough

Planning Board Review

December 2021

| December 2021 Financial Report | |
|--------------------------------|-------------|
| December 2021 Application Fees | \$8,040 |
| December 2021 Escrow Fees | \$28,273.48 |
| December 2021 Recreation Fees | \$2,000 |
| December 2021 Invoices | \$6,294.88 |

Meeting: December 6, 2021

ATTENDEES

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Bob Troncillito, James Garofalo

AGENDA

Approval of Stenographic Minutes for 10/18/2021, 11/1/2021, & 11/15/2021

Approval for the above minutes was granted unanimously.

Qiang Subdivision, 24 Plattekill Rd., Marlboro: Public Hearing, Subdivision

- A Public Hearing was held with many residents seeking clarification of the project's scope and size. Additional questions regarding wildlife and drainage runoff were asked. The project is going before the ZBA to address the pre-existing non-conforming uses. Status of UC Health

Department approval for subsurface sanitary sewer disposal and Highway Superintendent review of the access drives are outstanding. The Board closed the Public Hearing and authorized the attorney to draft a Negative Declaration and Resolution for the next meeting.

Gallo Subdivision, 46 Idlewild Rd., Marlboro: Final, Subdivision

- The Board issued a Negative Declaration and Resolution of Approval for the project.

Blasher Haferd, 346 Mount Zion Rd., Marlboro: Sketch, Minor Site Plan

- The applicant provided details of their project. Revised maps which indicate adequate parking are required. A Public Hearing for the Project will be set at the next Meeting.

Pollock Site Plan, 39 Main Street, Milton: Sketch, Site Plan

- The Board reviewed comments from UC Planning and engineer Pat Hines. The discussion included fire hydrants, rock removal on site, the applicant's request of a waiver for parking space size, minimum distances required between dwellings, off street parking, coordination of various utility companies for poles, signage, sewers, fencing, and lighting.

Tonsing, 20 Walnut Lane, Milton: Sketch, Subdivision

- The applicant provided details of their project. The Board agreed to waive the need for topography on 3.8 acre parcel as no new construction is being proposed. A Public Hearing was scheduled for 1/3/2022 and the Board authorized the attorney to draft a Resolution of Approval for the same date, barring any major issues being raised at the Public HEaring.

Guarino, 5 ahkyn Dr., Marlboro: Sketch, Subdivision

- This project was previously before the Board for a Sketch on 11/16/2020. Due to the length of elapsed time, the applicant will resubmit their application.

NEXT Deadline

Friday, December 10, 2021

NEXT Scheduled Meeting

Monday, December 20, 2021

Meeting: December 20, 2021 / 7:30 PM

ATTENDEES

Steve Clarke, Cindy Lanzetta, Bob Troncillito, Joe Lofaro, James Garofalo

AGENDA

Mad Batter Bakers Tale, 579 Route 44/55, Marlboro: Sketch, Site Plan

- The applicant appeared to present plans for a change of use to a retail facility for a portion of an existing structure. NYSDOT and UC Planning referrals are required. The Board will require clarification of water usage/sewers, set backs, parking, bathrooms, utilities, dumpster placement, loading zones, lighting, landscaping, and access.

Grunewald, 471 Old Indian Road, Milton: Sketch, Lot Line

- The project proposes a consolidation of two existing lots into one 8.51 acre lot. The Board reviewed accessory uses on site and right of way easements.

Verizon Marlboro High School, 50 Cross Road, Marlboro: Sketch, Site Plan

- The applicant submitted plans for a new wireless facility to be located at Marlboro High School. Photo simulations were discussed. The Board will be utilizing the services of Mike Mussi for wireless consultation. Structural analysis will be reviewed. The project will require a Coastal Consistency Review and approval from NYS Department of State. Fire access road width must meet the NYS Fire Code requirements. The Board declared itself Lead Agency for the project.

***** Conceptual Site Plan Discussion with Engineer*****

Mazzola, Sketch, Site Plan

- The applicant sought guidance on approval of a proposed Site Plan. The project will require feedback from DOT. The Board also discussed curbing, easements, sidewalks, and rights of way.

NEXT Deadline

Friday, December 23, 2021

NEXT Scheduled Meeting

Monday, January 3, 2022

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board

ITEM #9 Report of Committees

A) RECREATION COMMITTEE

Supervisor Corcoran reported that a committee meeting will be scheduled in a couple of weeks. Jenna Lazaroff and Arlette Porpiglia are the new chairpersons for the committee. He asked that if the Board has any recreation suggestions to contact Councilwoman Sessa and himself.

B) EMERGENCY MANAGEMENT PREPAREDNESS COMMITTEE

Supervisor Corcoran reported that the plan document was updated but there will need to be follow up meetings with all the departments involved in the plan to get it completely updated.

C) CONSERVATION ADVISORY COMMITTEE

No report.

D) IT COMMITTEE

Supervisor Corcoran reported that he is looking into new tablets for the Board. There have been discussions with the school about getting a new camera system.

E) MILTON TRAIN STATION FOUNDATION

Supervisor Corcoran reported that part of the LWRP grant will go toward pavers for the Train Station.

F) MILTON LANDING CITIZENS COMMITTEE

No report.

G) MARLBORO HAMLET ECONOMIC DEVELOPMENT COMMITTEE

Supervisor Corcoran reported that Will Hughes is the chairperson for the committee and will be talking to the businesses to get them more involved.

H) MEET ME IN MARLBOROUGH

Supervisor Corcoran read a report from Sheila Mannese stating that they plan to set up an annual calendar to list all community events so there aren't conflicts. MMiM would like to talk about having an ice-skating rink in the Town and Ms. Mannese stated in her report some examples from other towns.

Supervisor Corcoran also stated that Ms. Mannese stated that the MMiM sign was removed by a developer at the northern gateway to Marlborough and asked if he was putting it back. The developer was contacted and said he will put it back once the Department of Transportation is okay with everything. Ms. Mannese also asked if she could talk to Councilman Zambito about planters in the Hamlet of Marlboro.

Councilman Zambito stated that he will follow up with her.

I) HAMLET OF MILTON ASSOCIATION COMMITTEE

No report.

J) TRANSFER STATION REVIEW COMMITTEE

Supervisor Corcoran stated that this committee was created to review options for garbage pickup such as having an agreement with one company to pick up garbage to eliminate multiple heavy garbage trucks on the roads.

ITEM #10 Old Business

A). Tomvac Rehabilitation Update

Supervisor Corcoran thanked Chief Cocozza, Tina Rosa, Jen VanAmburgh, Charlie Muggeo and the Highway Department for all of their help clearing out the TOMVAC building. Zumba has temporarily been using the meeting room at Town Hall and the gym at Middlehope School. The batting cages are packed up for now.

An advertisement for bid will go out soon for asbestos abatement; keeping it separate from the actual construction bid will save money. They are planning to add a 35'x 40' addition to the original construction bid package; as of right now it looks like some of the work might be able to be done in house for the construction. The building could accommodate Town Hall in the future if need be. Supervisor Corcoran also explained in detail some of plans for the aesthetics of the outside of the building. The asbestos bid is scheduled to go out soon for work to begin March 1st and the main construction bid is scheduled to go out March 23rd.

B). South Pier Update

Supervisor Corcoran stated that the pier still needs a fender pile system; there have been discussions with American Cruise Lines and Sea Streak about financing a system that would accommodate all/most boats. Arben Group is having a third party do the welding certificate, therefore, the Certificate of Occupancy should be issued soon.

Supervisor Cocoran thanked Rosemary and Jerry Wein, Al Lanzetta, and Howard Baker for all of their work to get the \$560,000.00 LWRP grant. The grant is for the Milton Landing Park improvements which he explained.

ITEM #11 New Business

A). Updates to the Employee Handbook

Supervisor Corcoran stated that the Board will need to discuss the proposed changes to the employee handbook in more detail. One of the updates is a snow policy.

B). Illumination Standards

Supervisor Corcoran stated that he has had additional conversations with Nick Galella with regard to illumination standard suggestions. There are a few properties that are having an issue with bright lighting shining on other homes/properties, however, it may be difficult to oversee.

ITEM #12 Correspondences

Supervisor Corcoran read correspondence from Highway Superintendent John Alonge informing the Board that he has increased the rate of pay for Matthew Kneeter from \$21.00 to \$22.00 per hour.

The Board agreed with the increase.

ITEM #13 Public Comments

Mici Siminofsky congratulated each new Board member and wished all good luck and offered her help if need be. She suggested that the Board speak into the microphones so the public can hear them better.

ITEM #14 Resolutions

No resolutions.

ITEM #15 Executive Session- Kyle Barnette- Van DeWater and Van DeWater
Supervisor Corcoran explained that the new Board is being updated about a legal matter with a homeowner. The session is informational only and no decisions will be made at this time. The Town Board, Town Attorney, Kyle Barnette, and Tom Corcoran, Building Inspector/Code Enforcement Officer will be in attendance.

Councilman Molinelli made a motion to enter executive session at 8:06 p.m. Motion seconded by Councilman Zambito.

Yeas: 5 Nays: 0 Carried

Councilman Molinelli made a motion to end executive session at 8:54 p.m. and return to the regular meeting. Motion seconded by Councilwoman Sessa.

Yeas: 5 Nays: 0 Carried

No decisions were made.

ITEM #16 Adjournment

Councilman Molinelli made a motion to adjourn the meeting at 8:55 p.m. Motion seconded by Councilman Cauchi.

*Respectfully submitted,
Danielle Cherubini
Deputy Town Clerk*