

**TOWN OF MARLBOROUGH  
REORGANIZATION MEETING  
JANUARY 4, 2023, 7:00 PM  
21 Milton Turnpike, Milton NY 12547  
MINUTES OF MEETING**

Present: Supervisor Corcoran  
Councilman Molinelli  
Councilman Zambito  
Councilwoman Sessa  
Councilman Cauchi

Colleen Corcoran, Town Clerk

**ITEM # 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**ITEM # 2 – MOMENT OF SILENCE IN RECOGNITION OF OUR TROOPS**

*At this time, David Zambito was sworn into office of Town Board Councilman by Colleen Corcoran, Town Clerk.*

**ITEM # 3 – MOTION TO APPROVE AGENDA**

*Councilman Cauchi made a motion to approve the agenda. Motion seconded by Councilwoman Sessa.*

**Yea: 5      Nays: 0      Carried**

**ITEM # 4 – RESOLUTION TO ESTABLISH DATES FOR REGULAR TOWN BOARD MEETINGS**

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved that the “regular” Town Board Meeting will, throughout the year 2023, be held at 7:00 P.M. on the second and fourth Monday of each month, in the Town Hall of the Town of Marlborough except if said Monday is a State or Federal Holiday, then in that event the meeting shall be held on the Tuesday following the State or Federal Holiday.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

**ITEM # 5 – TO APPOINT TOWN BOARD COMMITTEEPERSONS**

SUPERVISOR CORCORAN APPOINTS THE FOLLOWING:

POLICE DEPARTMENT LIAISONS
TRANSFER STATION LIAISONS
HIGHWAY DEPARTMENT LIAISONS

SCOTT CORCORAN / ED MOLINELLI
ED MOLINELLI / MANNY CAUCHI
SCOTT CORCORAN / DAVID ZAMBITO

WATER & SEWER LIAISONS  
ASSESSORS OFFICE LIAISONS  
TOWN CLERK LIAISONS  
TOWN JUSTICE LIAISONS  
TOWN BUILDINGS & PARKS LIAISONS  
PLANNING & ZONING LIAISONS  
BUILDING DEPARTMENT LIAISONS  
ETHICS BOARD  
LABOR MANAGEMENT LIAISONS

SCOTT CORCORAN / DAVID ZAMBITO  
MANNY CAUCHI / DAVID ZAMBITO  
ED MOLINELLI / SHERIDA SESSA  
ED MOLINELLI / SHERIDA SESSA  
SCOTT CORCORAN / SHERIDA SESSA  
MANNY CAUCHI / DAVID ZAMBITO  
ED MOLINELLI / MANNY CAUCHI  
ED MOLINELLI / MANNY CAUCHI  
SCOTT CORCORAN / ED MOLINELLI

**CITIZEN COMMITTEES:**

AGRICULTURAL COMMITTEE  
CONSERVATION ADVISORY COUNCIL  
RIVITALIZATION/ECONOMIC DEVELOPMENT COMMITTEE  
RECREATION COMMITTEE

ED MOLINELLI / SHERIDA SESSA  
SHERIDA SESSA / MANNY CAUCHI  
MANNY CAUCHI / DAVID ZAMBITO  
SCOTT CORCORAN / SHERIDA SESSA

EMERGENCY MAN. PREPAREDNESS COMMITTEE  
IT COMMITTEE  
MILTON TRAIN STATION COMMITTEE  
MEET ME IN MARLBOROUGH  
HAMLET OF MILTON ASSOCIATION  
WATER COMMITTEE  
MILTON LANDING CITIZENS COMMITTEE

SCOTT CORCORAN / DAVID ZAMBITO  
SCOTT CORCORAN / SHERIDA SESSA  
MANNY CAUCHI / DAVID ZAMBITO  
ED MOLINELLI / SHERIDA SESSA  
SHERIDA SESSA / MANNY CAUCHI  
SCOTT CORCORAN / DAVID ZAMBITO  
SCOTT CORCORAN / DAVID ZAMBITO

**AND MOVES FOR ITS ADOPTION:**

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

**ITEM # 6– RESOLUTION AUTHORIZING THE SUPERVISOR & DEPUTY SUPERVISOR TO SIGN CHECKS**

**SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:**

Be it resolved, that Supervisor Corcoran and Deputy Supervisor Appler be and are hereby authorized to sign checks for the fiscal year ending December 31, 2023, and to authorize use of the facsimile machine. Be it further resolved that all checks over \$10,000.00 shall be hand signed and require both signatures.

**AND MOVES FOR ITS ADOPTION:**

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

**ITEM # 7– RESOLUTION TO ESTABLISH OFFICIAL BONDS**

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that in accordance with Chapter 25 of the Town Law, that the amounts for the official bonds be set as follows for the year 2023:

Town Clerk/Tax Collector	Total Amount of Tax Warrant
Town Supervisor	\$100,000.00
All other Employees	\$5,000.00

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

**ITEM # 8 – RESOLUTION TO ESTABLISH MILEAGE ALLOWANCE**

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that the mileage rate is the prevailing IRS rate per mile to be allowed for specific Town Officials, with the approval of the Town Board for use of their own vehicles for official Town Business.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

**ITEM # 9 – RESOLUTION AUTHORIZING SENIOR CITIZENS RENT**

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that the Town Board of the Town of Marlborough has budgeted the amount of \$600.00 a month to cover the cost of rent for the Senior Citizens of the Town of Marlborough for 2023, to be paid to the Presbyterian Church for the Senior Citizens Meetings.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

**ITEM # 10- RESOLUTION TO SET TRANSFER STATION HOURS OF OPERATION**

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that the operating hours for the transfer station be set as follows for the year 2023

Friday	8:00 A.M. – 11:30 A.M.
Saturdays	8:00 A.M. – 3:00 P.M.
Sundays	9:00 A.M. – 12:30 P.M.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

**ITEM # 11– RESOLUTION TO ADOPT THE FEE SCHEDULE FOR 2023**

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that the fee schedule for 2023 be set as follows: (see attached)

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

**ITEM # 12– RESOLUTION TO AUTHORIZE THE OPENING OF COMPETITIVE BIDS**

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that authorization to open competitive bids on public works projects and purchase contracts required to be advertised, be given to the Supervisor, Deputy Supervisor, Town Clerk, Deputy Town Clerk and Budget Officer.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

## ITEM #13 RESOLUTION OF DESIGNATIONS AND APPOINTMENTS

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING

Be it resolved that the following designations and appointments be approved for the 2023 Calendar year.

Repository of Funds/Supervisors Office	Key Bank of NY Orange County Trust
Repository of Funds/Town Clerks Office	Key Bank of NY
Official Town Newspaper	Southern Ulster Times/Poughkeepsie Journal
Agent of record for Town Insurance	NFP Property & Casualty Services Inc./The Reis Group
Deputy Town Clerk	Danielle Cherubini
Tax Collector/Registrar of Vital Statistics	Colleen Corcoran
Deputy Registrar of Vital Statistics	Danielle Cherubini
Records Retention Officer	Colleen Corcoran
Collector of Water & Sewer Rents	Colleen Corcoran
Welfare Officer	Scott Corcoran
Town Historian	Tom Schroeder
Police Chief/Civil Defense Director	Gerald Cocozza
Water Superintendent	Charles Muggeo
Highway Superintendent	John Alonge Sr.
Deputy Highway Superintendent	Gary Lazaroff
Dog Control Officer	Andrew McKee
Deputy Dog Control Officer-volunteer	Bethany Wager
Transfer Station Manager	Larry Fuhrmann
Recycling Coordinator	Vincent Porcelli
Voting Machine Custodians	Alan Jacobson
Lawn care and Maintenance	Zambito Landscaping & Maintenance
Park Maintenance	Tom Schroeder
Assessor	Cindy Hilbert
Prosecutor	Dan Rusk/Bruce Dunn Jr.
Building Inspector	Thomas Corcoran
Code Enforcement Officer	Thomas Corcoran
Zoning Inspector	Thomas Corcoran
Fire Inspector	Thomas Corcoran
Camp Director	Melanie Oneto/Gale Troncillito
Asst Camp Director	Dawn Macario
Web Administrator	Danielle Cherubini
Social Media Administrator	Tina Rosa

Ethics Board Chairman	Vince Mannese (R) 12-31-2023	
Ethics Board Members	Ed Mackey (C) 12-31-2025 Joan Delatorre (D) 12-31-2025 Justin Pascale (R) 12-31-2023 James Kuha (D) 12-31-2025	
Planning Board Chairman	Chris Brand	12-31-2025
Planning Board Members	Bob Troncillito Frederick Callo Sr. James Garofalo Cindy Lanzetta Joe Lofoaro Steve Jennison	12-31-2027 12-31-2023 12-31-2024 12-31-2024 12-31-2025 12-31-2026
Planning Board Attorney	Van Dewater & Van Dewater	
ZBA Chairman	Lenny Conn	12-31-2023
ZBA Members	George Salinovich Jeff MeKeel Andrew Nikola Open position	12-31-2027 12-31-2027 12-31-2023 Open position
ZBA Attorney	Mackey Butts and Wise	
Board of Assessment Review	Joan Delatorre Joel Truncali Ralph Walters Jeff Magliato Steve Clark	9-30-2027 9-30-2023 9-30-2024 9-30-2025 9-20-2026
Town Engineering	McGoey, Hauser & Edsall Brinnier & Larios Greenman-Pederson Inc. Bell Engineering, P.L.L.C Barton & Loguidice, P.C. Behan Assoc.	
Planning Engineering		
Planning Board Consultant & Engineers Consultant of Technical Review	McGoey, Hauser & Edsall McGoey, Hauser & Edsall	

Legal Rusk, Wadlin, Heppner, & Martuscello/  
VanDewater & VanDewater/ Mackey Butts and Wise,  
Donohue, Thomas, Auslander, Drohan, Roemer,  
Wallens/ Gold & Mineaux, Gellert & Klein/  
Jacobowitz & Gubits

Auditors RBT CPA LLC.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

#### **ITEM # 14– TOWN SUPERVISORS DESIGNATIONS**

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved that the following are appointed by the Supervisor for the 2023 Calendar year:

Deputy Supervisor	Gael Appler Jr.
Secretary to the Supervisor	Tina Rosa
Budget Officer	Christina Wilklow
Fixed Asset Officer	Christina Wilklow

#### **ITEM # 15 RESOLUTION TO ESTABLISH SALARIES**

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that the salaries for the fiscal year 2023 are as follows:

NAME	SALARIES 2023
Town Supervisor	\$20,500.00
Deputy Supervisor	\$3,000.00
Budget Officer	\$72,500.00
Secretary to the Supervisor/Water	\$50,000.00
Town Clerk	\$54,018.00
Tax Collector	\$2,000.00
Deputy Town Clerk	\$40,000.00
Town Council (each)	\$6,500.00
Website Administrator	\$4,000.00

Town Justices	\$29,000.00
Prosecutors	\$275.00 PER SESSION
Court Clerk (Full-Time)	\$41,000.00
Court Clerk (Full – Time)	\$37,000.00
Assessor	\$65,500.00
Assessor Assistant	\$44,500.00
ZBA Chairman	\$2,000.00
ZBA Members (each)	\$1,750.00
Planning Board Chairman	\$3,100.00
Planning Board Members (each)	\$2,500.00
Planning Board/ ZBA Secretary	\$33,000.00
Planning Board Secretary substitute	\$1,400.00
Code Enforcement Officer/inspector	\$76,891.00
Secretary Building	\$39,000.00
Part Time Building Inspector	\$4,000.00
Transfer Station Manager	\$17.21
Transfer Station Attendants	\$15.80
Recycling Coordinator	\$1.00
Water Superintendent	\$62,500.00
Water Department Employee	Contract
Water Department Employee	Contract
Dog Control Officer	\$21,576.00
Town Historian	\$500.00
Police Chief	\$112,608.00
Full-Time Police	Contract
Part-Time Police	Contract
Full-Time Dispatchers	Contract
Part-Time Dispatchers	\$18.76
Traffic Control Officer	\$21.68
Park Superintendent	\$18.70
Custodian	\$17.00
Highway Secretary	\$44,500.00
Highway Superintendent	\$73,500.00
Highway Employees	Contract

## AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

## ITEM # 16—RESOLUTION TO APPOINT ONGOING COMMITTEES

## **SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:**

Resolved that the following be appointed to the Town of Marlborough Committees.

## Agricultural Committee \*this is an open committee

Committee person: Ed Molinelli

Committee person: Sherida Sessa

**REVITALIZATION/ECONOMIC DEVELOPMENT COMMITTEE \*this is an open committee**

Committee person Manny Cauchi  
Committee person David Zambito

## Members:

Will Hughes  
Matt Kierstead

## **MARLBORO FALLS TRAIL SUB COMMITTEE \*this is an open committee**

Committee person: Ed Molinelli

Committee person: Dave Zambito

### Members:

Stephen Osborn  
Matt Kierstead  
Howard Baker

## **Recreation Committee \*this is an open committee**

Committee person: Scott Corcoran

Committee person: Sherida Sessa

Chairperson: Arlette Porpiglia

Chairperson: Jenna Lazaroff

Members:

Vinny Pomarico	Kristina Macchiaroli
Tina Rosa	Vivian Lanzarone
Tara Coupart	Tammy Corcoran

**Emergency Management Preparedness Committee \*this is an open committee**

Committeeperson:	Scott Corcoran	Superintendent of Schools: Michael Rydell
Committeeperson:	David Zambito	
Training/Education:	Ed Horton	Ambulnz: Michael Witkowski
Highway Dept:	John Alonge Sr.	
Red Cross:	Kathy Guarino	
Chief of Police:	Gerald Cocozza	Building Department: Thomas Corcoran
Fire Chiefs:	Erick Masten Todd Werba	

**IT Committee \*this is an open committee**

Committeeperson:	Scott Corcoran
Committeeperson:	Sherida Sessa
Chairperson:	Danny Brooks

Members:

Joel Naselow	Gary Lazaroff
Mike Bakatsias	Jerry Cocozza

**CAC Committee \*this is an open committee**

Committeeperson:	Manny Cauchi
Committeeperson:	Sherida Sessa

Members:

Anita Walters	Joan Delatorre	Jannelle Koszarek
Mici Simonofsky	Brian Simonofsky	Cindy Lanzetta

**Milton Landing Citizen Committee \*this is an open committee**

Committee person	Scott Corcoran
Committee Person	David Zambito
Chairperson:	Gael Appler Jr
Vice Chairperson	Rosemary Wein
Treasurer:	James Appler
Secretary:	Tim Lawton

Members:

Art Tabasco  
Ed Bozydaj  
TJ Carlson

Howard Baker  
Jim Santora

John Appler  
BJ Mikkelsen

Jerry Wein  
Al Lanzetta

**Friends of Milton Landing Park, Inc**

President: Gael Appler Jr  
Vice-President: Rosemary Wein  
Treasurer: James Appler  
Secretary: Timothy Lawton

Directors:

Allan Koenig Alphonso Lanzetta Jerry Wein

**Train Station Committee \*this is an open committee**

Committee person Manny Cauchi  
Committee person David Zambito  
President: John Scott  
Vice President Peter Hoffman  
Recording Sec: Cathy Cosman  
Financial Sec: Rosemary Wein  
Treasurer: Ed Mackey

Directors:

Glenn Clarke Cindy Lanzetta Glenn Botto  
Sherman Sitrin Joanne Pagnotta Tom Schroeder Edward DeSoto

**Hamlet of Milton Association \*this is an open committee**

Committee person: Manny Cauchi  
Committee person: Sherida Sessa  
Chairperson: Vivian Lanzarone

Members:

Stephanie Calabrese

**Water Committee \*this is an open committee**

Committee person: Scott Corcoran  
Committee person: David Zambito

Members:

Charles Muggeo	Cliff Rood	Jerry Moerschell
Ralph Walters	Gael Appler Jr	

**Meet me in Marlboro Committee \*this is an open committee**

Committee person: Ed Molinelli

Committee person: Sherida Sessa

**Historical Survey Committee**

Committee person: Ed Molinelli

Committee person: Dave Zambito

Members:

Matthew Kierstead	Ellen Stewart	Tom Schroeder
John Scott	Rosemary Wein	Howard Baker

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

## **ITEM # 17– RESOLUTION TO CONTRACT WITH WATER QUALITY MANAGEMENT**

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that the annual contract charge for service between the Town of Marlborough and Water Quality Management, for the operation of the Marlboro Sewer Treatment Plant and the Milton Sewer Treatment Plant for the calendar year 2023 be as follows:

Town of Marlboro Sewer Treatment Plant	\$119,480.00 annually
Town of Milton Sewer Treatment Plant	\$15,900.00 annually

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

## **ITEM # 18 EMERGENCY MANAGEMENT PLAN**

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that the Towns Emergency Management Preparedness Plan has been reviewed and updated for the year 2023 and shall be reviewed and updated for all Reorganization Meetings.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

## **ITEM # 19 PUBLIC HEALTH EMERGENCY PLAN**

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING

Be it resolved, that the Town of Marlborough Public Health Emergency Plan has been reviewed and updated for the year 2023 and shall be reviewed and updated for all Reorganization Meetings.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

## **ITEM # 20 RESOLUTION TO ESTABLISH WATER RATES**

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING

Be it resolved, that the schedule for water use rates for the year 2023 be a follow:

\$9.80 per thousand gallons from 0 to 100,000 gallons used  
\$10.80 per thousand gallons from 100,001 to 200,000 gallons used  
\$11.80 per thousand gallons from 200,001 and higher  
And a minimum of \$ 10.00 per tri-annual period

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

## **ITEM # 21 RESOLUTION TO ESTABLISH SEWER RATES**

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that the sewer rates for 2023 be as follows:

Marlboro Sewer District	\$7.40 per thousand gallons and a minimum of \$10.00
Milton Sewer District	\$9.87 per thousand gallons and a minimum of \$10.00
	Per tri-annual period

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

## **ITEM # 22 RESOLUTION TO AUTHORIZE TOWN SUPERVISOR TO SIGN MOA**

*Councilman Molinelli made a motion to amend Item #22 to add that officers from the New York City retirement systems are also eligible. Motion seconded by Councilman Cauchi.*

**Yea:s: 5      Nays: 0      Carried**

Whereas, The Town of Marlborough and the PBA have reached an agreement on an MOA to modify Article 14 (1) Hourly rate of pay of the **Part Time** by adding language to recognize and provide prior police officer experience for new hires and all current employees for placement on the Step Program

**ARTICLE 14-HOURLY RATE OF PAY**

Effective Jan 1, 2023, all new hires and all current part time employees hired on or before December 31, 2022 shall advance through the Step Programs and/or be placed accordingly on the Hour Rate of pay schedule, as set forth on their anniversary date (date of hire) with the Employer. The part-time employees years of service for the purpose of placement on the Hourly rate of pay schedule shall be based upon the New York State and New York City Retirements Systems Computation of total time within the retirement system

Be it resolved, that the Town Board of the Town of Marlborough hereby authorizes the Town Supervisor to sign MOA

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Yes
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

**ITEM # 23 REMINDER THAT THE OPENING OF THE TIME CAPSULE IN THE YEAR 2088 TO ASSURE THE TOWN WILL CELEBRATE ITS 300<sup>TH</sup> BIRTHDAY WITH THE OPENING OF THE TIME CAPSULE BURIED AT THE VETERANS MEMORIAL MONUMENT LOCATED AT THE MARLBORO MIDDLE SCHOOL, ROUTE 9W, MARLBORO, NY 12542. PLEASE CONTINUE THIS NOTICE ANNUALLY AT THE REQUEST OF THE SUPERVISOR AS PART OF THE MINUTES OF THE REORGANIZATIONN MEETING.**

*Councilwoman Sessa made a motion to advertise for a Zoning Board Member. Motion seconded by Councilman Molinelli.*

**Yea: 5      Nays: 0      Carried**

**ITEM # 24– MOTION TO ADJOURN**

*Councilman Molinelli made a motion to adjourn the reorganization meeting at 7:25 p.m. Motion seconded by Councilwoman Sessa.*

**Yea: 5      Nays: 0      Carried**

*Respectfully submitted,  
Danielle Cherubini  
Deputy Town Clerk*

SEWER PLANT OPERATOR AGREEMENT

AGREEMENT made this fifth (5<sup>th</sup>) day of January 2023 between the Marlboro Sewer Improvement Area, a Sewer Improvement Area organized under the Town Law of the State of New York, hereinafter called the Owner, and

WATER QUALITY MANAGEMENT, INC PO Box 733, Marlboro New York 12542 hereinafter called the Contractor,

WHEREAS, the Marlboro Sewer Improvement Area is the owner of a Wastewater Treatment Plant situated on the northerly side of Dock Road in the Town of Marlboro, Ulster County, New York and

WHEREAS, the contractor is trained in the operation of Wastewater Treatment Facility of the type of Owner, and

WHEREAS, the parties hereto wish to enter into a contract for the operation and maintenance of the Owners, Waste Treatment Facility by the contractor,

NOW THEREFORE BE IT RESOLVED, it is mutually agreed as follows:

1). That the contractor shall supply all labor and services necessary to manage, supervise and operate the Wastewater Treatment Facility, in the Town of Marlboro Sewer Improvement Area, and insure proper operation and maintenance of the existing Wastewater Treatment Facility including but not limited to the following:

- A) Adhere to the recognized New York State Department of Conservation and Ulster County mandated standards for the operation and maintenance of the Wastewater Treatment Facility and analysis of wastewater. If compliance with the DEC Permit Requirements are not met, corrected procedures shall be taken within the scope of the operating procedures hereby agreed to. If compliance cannot be met, the operator shall make recommendations to the Owner as to the actions necessary to obtain compliance.
- B). Conduct his services and maintain each workplace within the Wastewater Treatment Facility in a clean hygienic manner.

- C). Provide a 24-hour, 7 day a week, on call emergency service to the owner
- D). Comply with all applicable provisions of the New York State Labor Law, New York State Workmen's Compensation Law, New York State Unemployment Insurance Law, Federal Social Security and Federal Internal Revenue Code Provisions as to withholding and all rules of the Department of Labor applicable to the operation of a Wastewater Treatment Facility.
- E). Design and submit a compliance report to the Town Board as its regular monthly meetings, held on the fourth (4) Monday of each month. All records including written reports shall be and shall remain the property of the owner.
- F). Submit monthly reports on forms prescribed by New York State Department of Environmental Conservation and supply a copy of said report to Owner.
- G). Perform all daily testing and routine maintenance required at the Wastewater Treatment Facility testing of Influent and Effluent B.O.D will be performed by an inside as required by the State Pollution discharge Elimination System Monitoring Report.
- H). Provide necessary insurance covering the Contractor and his agents and employees operating said plant from any loss or damage that may result to the Treatment Plant from his or his employee's negligence in operating and maintaining said plant.
- I). Provide supervision for the removal of sludge from the Wastewater Treatment Facility's Plant.
- J). Provide a pickup truck for use at the wastewater treatment facility. This vehicle shall be used for general wastewater operations.

2). Owner shall, in order to facilitate the maintenance and operation by the Contractor, provide free of charge the following items:

- A). A water supply from the Marlboro Water District System.

- B). Use of laboratory space and equipment for in house purposes.
- C). Telephone, light, heat and power to all areas of the Wastewater Treatment Facility.
- D). Complete first aid equipment and protective devices.
- E). Designate a representative to certify, and authorize corrective maintenance work not within the scope of this agreement.
- F). Expedite action on requests for emergency authorizations and approvals to comply with Requirements of the Department of Environmental Conservation.
- G). Safe accessible entry and exit to the Wastewater Treatment Facility, including snow removal.
- H). All equipment essential to daily operation and maintenance, including maintaining the grounds, Maintenance of landscaping and building upkeep.
- I). All maintenance to the sewer collection system.
- J). All costs for testing of parameters other than those of specified in the State Pollution Discharge Elimination Monitoring Permit.
- K). Sludge removal when and as necessary as required by the Contractor.
- L). All plant supplies, chemicals, maintenance materials necessary for routine operation of the Water Treatment Facility's Plant.

- 3). The owner shall pay to the Contractor from funds of the Marlboro Sewer Improvement Area, the sum of \$119,480.00 annually, payable in semi-monthly payments, payable on the 1<sup>st</sup> and 15<sup>th</sup> of each month, Commencing January 1, 2023, and continuing on the 1<sup>st</sup> and 15<sup>th</sup> of each month during the year 2023 With Town Board approval this rate may be changed on an annual basis.
- 4). The Contractor reserves the right to transfer this contract to any corporation of which he shall be the Principal shareholder.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seal this on the fifth (5<sup>th</sup>) day of January 2023

MARLBORO SEWER IMPROVEMENT AREA

BY: \_\_\_\_\_

SCOTT CORCORAN

TOWN SUPERVISOR

BY: \_\_\_\_\_

JULIAN FLACO

WATER QUALITY MANAGEMENT, INC

## SEWER PLANT OPERATOR AGREEMENT

AGREEMENT made this fifth (5<sup>th</sup>) day of January 2023 between the Milton Sewer Improvement Area, a Sewer Improvement Area organized under the Town Law of the State of New York, hereinafter called the owner, and

WATER QUALITY MANAGEMENT, INC., PO Box 733, Marlboro New York 12542 hereinafter called the Contractor,

WHEREAS, the Marlboro Sewer Improvement Area is the owner of a Wastewater Treatment Plant situated on Dock Road in the Hamlet of Milton, Town of Marlborough, Ulster County, New York, and

WHEREAS, the contractor is trained in the operation of Wastewater Treatment Facility of the type of Owner, and

WHEREAS, the parties hereto wish to enter into a contract for the operation and maintenance of the Owners Waste Treatment Facility by the Contractor,

NOW THEREFORE BE IT RESOLVED, it is mutually agreed as follows:

1). that the Contractor shall supply all labor and service necessary to manage, supervise and operate the Wastewater Treatment Facility, the Milton Sewer Improvement Area, and insure proper operation and maintenance of the existing Wastewater Treatment Facility including but not limited to the following:

A). Adhere to the recognized New York State Department of Conservation and Ulster County mandated standards for the operation and maintenance of the Wastewater Treatment Facility and analysis of wastewater. If compliance with the DEC Permit Requirements are not met, corrected procedures shall be taken within the scope of operating procedures hereby agreed to. If compliance cannot be met, the operator shall make recommendations to the Owner as to the actions necessary to obtain compliance.

B). Conducted his services and maintain each workplace within the Wastewater Treatment Facility in a clean and hygienic manner.

C). Provide 24-hour, 7 day a week, on call emergency service to the owner

D). Comply with all applicable provisions of the New York State labor Law, New York State Workmen's Compensation Law, New York State Unemployment Insurance Law, Federal Social Security and Federal Internal Revenue Code Provisions as to withholding and all rules of the Department of Labor applicable to the operation of a Wastewater Treatment Facility.

E). Design and submit a compliance report to the Town Board at its regular monthly meetings. All records including written reports shall be and shall remain the property of the owner.

F). Submit monthly reports on forms prescribed by New York State Department of Environmental Conversation and supply a copy of said report to the Owner.

G). Perform all daily testing and routine maintenance required at the Wastewater Treatment Facility testing of Influent and Effluent B.O.D will be performed by an inside as required by the State Pollution discharge Elimination System Monitoring Report.

H). Provide necessary insurance covering the Contractor and his agents and employees operating said plant from any loss or damage that may result to the Treatment Plant from his or his employees' negligence in operating and maintaining said plant.

I). Provide supervision for the removal of sludge from the wastewater Treatment Facility's Plant.

2) The Owner shall, in order to facilitate the maintenance and operation by the Contractor, provide free of charge, the following items:

A). A water supply from the Marlborough Water District System.

B). Use of Laboratory space and equipment for in house and outside purposes.

- C). Telephone, light, heat and power to all areas of the Wastewater Treatment Facility.
- D). Complete first aid equipment and protective devices.
- E). Designate a representative to certify and authorize corrected maintenance work not within the scope of this agreement.
- F). Expedite action on requests for emergency authorizations and approvals to comply with Requirements of the Department of Environmental Conservation.
- G). Safe accessible entry and exit to the Wastewater Treatment Facility, including snow removal.
- H). All equipment essential to daily operation and maintenance, including maintaining the grounds, landscaping, and building upkeep.
- I). All maintenance to the sewer collection system.
- J). All costs for testing of parameters other than those specified in the State Pollution Discharge Elimination Monitoring Permit.
- K). Sludge removal when and as necessary as requested by the Contractor.
- L). All plant supplies, chemicals, maintenance materials necessary for routine operation of the Water Treatment Facility's Plant.

- 3) The Owner shall pay to the Contractor from funds of the Milton Sewer Improvement Area, the sum of \$15,900.00 annually, payable in semimonthly payments, payable on the 1st and 15th of each month, Commencing January 1, 2023, and continuing on the 1st and 15th day of each and every month during the year 2022 With Town Boards approval, this rate may be changed on an annual basis.
- 4) That the Contractor reserves the right to transfer this contract to any corporation of which he shall be the principal shareholder.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seal this on the fifth (5<sup>th</sup>) day of January 2023

MILTON SEWER IMPROVEMENT AREA

BY \_\_\_\_\_

SCOTT CORCORAN

TOWN SUPERVISOR

BY \_\_\_\_\_

JULIAN FALCO

WATER QUALITY MANAGEMENT, INC.