

FIRST MEETING OF THE MONTH
TOWN BOARD TOWN OF MARLBOROUGH
21 MILTON TURNPIKE, MILTON NY
AUGUST 14, 2023 7:00 PM
MINUTES OF MEETING

Present: Deputy Supervisor Appler
Councilman Molinelli
Councilman Zambito
Councilman Cauchi

Colleen Corcoran, Town Clerk

Also Present: Gerald Coccozza, Chief of Police
Thomas Corcoran, Building Inspector
Charlie Muggeo, Water Superintendent
Mici Simonofsky, CAC Chair
Rosemary Wein, Resident

Absent: Supervisor Corcoran
Councilwoman Sessa

ITEM #1 Call to order - Pledge of Allegiance

ITEM #2 Moment of Silence

ITEM #3 Motion to approve agenda

Councilman Molinelli made a motion to approve the agenda. Motion seconded by Councilman Cauchi.

Yeas: 3 Nays: 0 Carried

ITEM #4 Motion to approve the July 24, 2023 Town Board Meeting minutes

Councilman Zambito made a motion to approve the July 24, 2023 Town Board Meeting minutes. Motion seconded by Councilman Cauchi.

Yeas: 3 Nays: 0 Carried

Motion to approve the June 26, 2023 through July 24, 2023 Public Hearing minutes

Councilman Zambito made a motion to approve the June 26, 2023 through July 24, 2023 Public Hearing minutes. Motion seconded by Councilman Molinelli.

Yeas: 3 Nays: 0 Carried

ITEM #5 Authorize payment of bills

Councilman Molinelli made a motion to authorize payment of the abstract in the amount of \$375,803.06. Motion seconded by Councilman Zambito.

Yeas: 3 Nays: 0 Carried

ITEM #6 Comments on the agenda

No comments on the agenda.

ITEM #7 Report of Departments and Boards
A) BUILDING INSPECTOR - THOMAS CORCORAN

**THOMAS CORCORAN - BUILDING INSPECTOR
MONTHLY REPORT - BUILDING DEPARTMENT
MONTH OF: JULY 2023**

CERTIFICATE OF OCCUPANCY	6	STOP WORK ORDER	1
REQUEST FOR INFORMATION	8	FIRE CALLS	0
TRAILER PARK RENEWALS	1	ORDER TO REMEDY	3
BUILDING EXTENSIONS	13	COMPLAINTS	21
FIRE INSPECTIONS	4	CLOTHING BIN RENEWALS	0
TOTAL MILEAGE		TOTAL GAS USAGE	

BUILDING PERMITS

ADDITION / RENOVATION	5	POOL / HOT TUB	5
BARN	1	ROOF	3
BURNING	14	SHED	2
COMMERCIAL	0	SIGNS	0
DECK/STAIRS	4	SINGLE FAMILY	1
DEMOLITION	0	SOLAR PANELS	2
ELECTRICAL / HVAC	7	TANK INSTALL / REMOVAL	0
FURNACE / BOILER	0	WIRELESS COMMUNICATION	0
GENERATOR	1	WOOD / PELLET STOVE	1
TOTAL PERMITS	46	EST. COST OF BUILDINGS	\$994,627.00

FEES COLLECTED

CERTIFICATE OF OCCUPANCY	\$1,050.00
PERMIT EXTENSIONS	\$7,255.00
BUILDING PERMITS	\$7,365.62
REQUEST FOR INFORMATION	\$1,600.00
TOTAL BUILDING FEES	\$17,270.62
FIRE INSPECTIONS	\$400.00
TRAILER PARK RENEWALS	\$175.00
TOTAL FIRE FEES	\$575.00
BURNING FEES	\$75.00
TOTAL FEES	\$17,920.62

B) POLICE CHIEF - GERALD COCOZZA

Police Department
Town of Marlborough

MEMORANDUM

To: Town Board of the Town of Marlborough
From: Chief Cocozza
Date: August 14, 2023
Subject: Activity Summary for the Month of July 2023



Following is a summary of the activity of the Police Department for the month of July 2023

<u>MOTOR VEHICLE ACCIDENT</u>	July 23	Yr. Date 23	July 22	Yr. Date 22
Personal injury	4	23	6	38
Fatal	0	1	0	0
Property Damage	6	112	16	116
Total	10	136	Total 22	154

<u>SUMMONSES ISSUED</u>	July 23	Yr. Date 23	July 22	Yr. Date 22
Vehicle and Traffic	178	816	93	662
Parking	0	9	0	10

<u>COMPLAINT ACTIVITY</u>	July 23	Yr. Date 23	July 22	Yr. Date 22
Total Blotter Entries	1085	7108	1126	9144
Total Arrests	25	160	23	113

<u>TOTAL TELEPHONE CALLS</u>	1189	7746	1886	13256
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POLICE DEPARTMENT OVERTIME HOURS payroll 14 & 15

Full Time Officer Overtime	(see attached)	(see attached)
Full Time Officer Grant O/T	(see attached)	(see attached)
Part Time Officer Overtime	(see attached)	(see attached)
Part Time Officer Gant O/T	(see attached)	(see attached)
Full Time Dispatchers Overtime	8 (\$317) 33.5	0 (\$) 8
Part Time Dispatchers Overtime	55 (\$1670) 187	24 (\$898) 169
<u>Police Mileage</u>	15095	69950
		9434
		64377

**Police Department
Town of Marlborough**



MEMORANDUM

Activity Summary for the month of July 2023

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Police Department Payroll 14 & 15 Regular Hours

	July 23	Yr. Date	July 22	Yr. Date
Full Time Police Officer	1280	8290	1120	7945
Part Time Police Officer	869.5	8442	917	7732.25
Full Time Dispatcher	320	3146	80	1044
Part Time Dispatcher	372.5	2123	530.5	4529.25
Traffic Officer	0	400.5	0	377

Police Department Fuel Consumption

Police	1164.173	7283.124	1011.207	7247.93
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Use of Force

0-use of force	YTD 0 - use of force
0-deer	YTD 5 - deer
0 - Animal	YTD 1 - animal
1- Hands	YTD 3 - hands
1- Taser	YTD 2- Taser

0- use of force	
1 - deer	YTD 6- deer
0- Animal	YTD 1-animal
2- Hands	YTD 3- hands
1- Taser	YTD 2- Taser

Civilian Complaints 0

Civilian Complaints 1

Police Officer Overtime (these figures are not exact and are intended for budget use and tracking)
 Figures are up to date of last payroll

<u>Line Item</u>	<u>Yr. to Date</u>	<u>Budgeted</u>	<u>remaining</u>	<u>% utilized</u>
Admin	\$883	\$3,233	\$2,350	27%
DARE	\$924	\$4,200	\$3,276	22%
F/T Court	\$384	\$3,052	\$2,668	13%
F/T Holiday *	\$7,337	\$42,335	\$34,998	17%
F/T Investigations	\$2,246	\$8,268	\$6,022	27%
F/T Shift Cover	\$6,957	\$18,197	\$11,240	38%
F/T Training	\$4,337	\$7,367	\$3,030	59%
P/T Court	\$0	\$4,557	\$4,557	0%
P/T Holiday *	\$11,265	\$10,020	(\$1,245)	112%
P/T Investigations	\$3,834	\$7,137	\$3,303	54%
P/T Shift Cover	\$7,449	\$16,604	\$9,155	45%
P/T Training	\$3,680	\$5,412	\$1,732	68%
F/T Firearms training &laser	\$4,551	\$3,578	(\$973)	127%
P/T Firearms training &Taser	\$3,876	\$7,684	\$3,808	50%
FT Special detail	\$1,237	\$7,156	\$5,919	17%
PT Special Detail	\$1,411	\$7,277	\$5,866	19%
Total	\$60,371	\$156,077	\$95,706	39%
*Holiday	\$18,602	\$52,355	\$33,753	36%

Police Officer Grant Overtime (these figures are not exact and are intended for budget tracking only)
 Figures are up to date of last payroll

<u>Line Item</u>	<u>Yr. to Date</u>	<u>Budgeted</u>	<u>remaining</u>	<u>% utilized</u>
Grant Funds				
BUNY (buckle up NY)	\$301	\$750	\$449	40%
DWI (driving while intoxicated)	\$3,696	\$5,000	\$1,304	74%
PTS (police traffic services)	\$2,019	\$2,250	\$231	90%



Incident Breakdown By Month Report



Print Date/Time: 08/11/2023 10:30
Login ID: jvanamburgh.marlpd
Year: 2023
Marlborough Town Police Department
ORI Number: NY0555800
Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
7 Digit Call	5	14.3	5	14.3	6	17.1	1	2.9	5	14.3	0	0.0	35
911 Abandoned	1	11.1	2	22.2	3	33.3	1	11.1	0	0.0	0	0.0	9
911 Misdialed	0	0.0	2	20.0	1	10.0	1	10.0	0	0.0	0	0.0	10
911 No Voice Call	0	0.0	1	8.3	3	25.0	2	16.7	1	8.3	0	0.0	12
Accident Personal	4	15.4	4	15.4	6	23.1	1	3.8	2	7.7	0	0.0	26
Accident Property	12	10.6	15	13.3	23	20.4	20	17.7	6	5.3	1	0.9	113
Alarm Burglary	16	11.2	17	11.9	27	18.9	26	16.1	2	1.4	0	0.0	143
Alarm Panic	2	22.2	0	0.0	1	11.1	2	22.2	0	0.0	0	0.0	9
Animal	10	11.1	11	12.2	16	17.8	8	8.9	17	18.9	11	12.2	90
Assault	1	25.0	0	0.0	2	50.0	0	0.0	0	0.0	0	0.0	4
Assist EMS	65	16.0	39	9.6	57	14.0	53	13.0	57	14.0	57	14.0	407
Assist Fire	19	15.4	19	15.4	11	8.9	16	13.0	14	11.4	19	15.4	123
Assist Other	8	22.9	5	14.3	3	8.6	7	20.0	3	8.6	7	20.0	35
ATV Complaint	0	0.0	2	16.7	2	16.7	0	0.0	2	16.7	3	25.0	12
Burglary	0	0.0	0	0.0	1	25.0	2	50.0	0	0.0	1	25.0	4
Civil Matter	5	35.7	1	7.1	2	14.3	1	7.1	0	0.0	1	7.1	14
Criminal Mischief	3	18.8	0	0.0	4	25.0	4	25.0	1	6.3	0	0.0	16
Custody Dispute	3	75.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	4
Disabled Vehicle	2	6.9	5	17.2	3	10.3	3	10.3	6	20.7	6	20.7	29
Disorderly	2	16.7	0	0.0	1	8.3	4	33.3	4	33.3	1	8.3	12
Dispute	7	13.0	5	9.3	0	0.0	0	0.0	8	14.8	14	25.9	54
Domestic Dispute	17	21.0	11	13.6	8	9.9	11	13.6	14	17.3	8	9.9	81
Encon Violation	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	1
Erratic Vehicle	9	12.7	8	11.3	7	9.9	9	12.7	13	18.3	14	19.7	71
Error	0	0.0	1	25.0	0	0.0	1	25.0	0	0.0	0	0.0	4
Fight	1	16.7	2	33.3	1	16.7	0	0.0	0	0.0	0	0.0	6



Incident Breakdown By Month Report



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Login ID: jvanamburgh.maripd
Year: 2023

Marlborough Town Police Department
ORI Number: NY0555800
Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
Fireworks	1 12.5 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	1 12.5 6 75.0	6 75.0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	8
Foot Patrol	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	2 66.7 1 33.3	1 33.3	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	3
Fraud	4 16.7 8 33.3 4	16.7 1 4.2 2 8.3	3 12.5 1 4.2 1	4 16.7 1 4.2 1	4 16.7 1 4.2 1	3 12.5 1 4.2 1	4 16.7 1 4.2 1	4 16.7 1 4.2 1	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	24
Harassment	3 6.8 4 9.1 9	20.5 7 15.9 2 4.5	12 27.3 3 6.8 4	9 1 4.2 1	4 16.7 1 4.2 1	3 12.5 1 4.2 1	4 16.7 1 4.2 1	4 16.7 1 4.2 1	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	44
Identity Theft	0 0.0 0 0.0 1	100.0 0 0.0 0 0.0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	1
Information	7 12.7 10 18.2 11	20.0 3 5.5 8 14.5	4 7.3 9 16.4	3 12.5 1 4.2 1	4 16.7 1 4.2 1	3 12.5 1 4.2 1	4 16.7 1 4.2 1	4 16.7 1 4.2 1	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	55
Juvenile	0 0.0 0 0.0 1	100.0 0 0.0 0 0.0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	1
Larceny	7 20.0 2 5.7 4	11.4 4 11.4 4	80.0 0 0.0 0	4 16.7 1 4.2 1	4 16.7 1 4.2 1	3 12.5 1 4.2 1	4 16.7 1 4.2 1	4 16.7 1 4.2 1	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	35
Local Law	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	5
Lock Out	3 6.5 5 10.9 3	6.5 3 6.5 3	6.5 3 6.5 3	6.5 3 6.5 3	6.5 3 6.5 3	6.5 3 6.5 3	6.5 3 6.5 3	6.5 3 6.5 3	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	46
Lost or Missing	2 16.7 2 5.7 4	11.4 4 11.4 4	80.0 0 0.0 0	4 16.7 1 4.2 1	4 16.7 1 4.2 1	3 12.5 1 4.2 1	4 16.7 1 4.2 1	4 16.7 1 4.2 1	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	12
Menacing	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	3
Mental Health Law	0 0.0 1 20.0 3	60.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	5
New Call	2 15.4 2 5.7 4	11.4 4 11.4 4	80.0 0 0.0 0	4 16.7 1 4.2 1	4 16.7 1 4.2 1	3 12.5 1 4.2 1	4 16.7 1 4.2 1	4 16.7 1 4.2 1	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	13
Noise Complaint	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	21
Open Door	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	1
Police Public	7 14.3 11 22.4 8	16.3 10 20.4 5	10.2 1 2.0 2	4 16.7 1 4.2 1	4 16.7 1 4.2 1	3 12.5 1 4.2 1	4 16.7 1 4.2 1	4 16.7 1 4.2 1	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	49
Police Station	1 11.1 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	9
Property Check	626 16.4 526 13.8 485	12.7 530 13.9 645	16.9 368 9.6 508	13.3 134 3.5 134	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	3822
Property Found	1 5.9 3 17.6 4	23.5 3 17.6 4	23.5 3 17.6 4	23.5 3 17.6 4	23.5 3 17.6 4	23.5 3 17.6 4	23.5 3 17.6 4	23.5 3 17.6 4	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	17
Property Lost	2 7.7 5 19.2 3	11.5 5 19.2 3	11.5 5 19.2 3	11.5 5 19.2 3	11.5 5 19.2 3	11.5 5 19.2 3	11.5 5 19.2 3	11.5 5 19.2 3	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	26
Property Retrieval	7 43.8 1 6.3 4	25.0 2 12.5 1	6.3 1 6.3 1	6.3 1 6.3 1	6.3 1 6.3 1	6.3 1 6.3 1	6.3 1 6.3 1	6.3 1 6.3 1	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	16
Psychiatric	1 5.9 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	17
Railroad Incident	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	1
Road Hazard	6 8.0 7 9.3 12	16.0 8 10.7 12	16.0 8 10.7 12	16.0 8 10.7 12	16.0 8 10.7 12	16.0 8 10.7 12	16.0 8 10.7 12	16.0 8 10.7 12	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	75
Robbery	1 100.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	0 0.0 0 0.0 0	1



Incident Breakdown By Month Report



Print Date/Time: 08/11/2023 10:30
 Login ID: jvanamburgh.maripd
 Year: 2023

Marlborough Town Police Department
 ORI Number: NY0555800
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
	# %	# %	# %	# %	# %	# %	# %	# %	# %	# %	# %	# %	# %
School Check	59 14.2	61 14.7	33 8.0	45 10.8	61 14.7	55 13.3	82 19.8	19 4.6	0 0.0	0 0.0	0 0.0	0 0.0	415
School Incident	5 16.7	8 26.7	2 6.7	5 16.7	8 26.7	2 6.7	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	30
Serve Papers	3 14.3	2 9.5	2 9.5	2 9.5	3 14.3	6 28.6	3 14.3	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	21
Sex Offense	0 0.0	0 0.0	0 0.0	1 100.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1
Shots Fired	1 20.0	0 0.0	1 20.0	0 0.0	0 0.0	2 40.0	1 20.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	5
Special Detail	1 3.1	0 0.0	0 0.0	3 9.4	3 9.4	7 21.9	13 40.6	5 15.6	0 0.0	0 0.0	0 0.0	0 0.0	32
Suicide or	0 0.0	0 0.0	1 100.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1
Suspicious	8 6.7	9 7.6	12 10.1	26 21.8	18 15.1	19 16.0	14 11.8	13 10.9	0 0.0	0 0.0	0 0.0	0 0.0	119
Traffic Complaint/	4 7.0	6 10.5	7 12.3	11 19.3	11 19.3	5 8.8	11 19.3	2 3.5	0 0.0	0 0.0	0 0.0	0 0.0	57
Traffic Stop	105 11.3	171 18.4	99 10.7	98 10.6	91 9.8	141 15.2	182 19.6	40 4.3	0 0.0	0 0.0	0 0.0	0 0.0	827
Transport	0 0.0	1 100.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1
Trespass	1 8.3	0 0.0	1 8.3	4 33.3	3 25.0	1 8.3	2 16.7	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	12
Unknown Police	1 9.1	0 0.0	4 36.4	3 27.3	1 9.1	1 9.1	1 9.1	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	11
Unwanted Subject	2 50.0	0 0.0	1 25.0	0 0.0	0 0.0	0 0.0	1 25.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	4
Vehicle	2 28.6	0 0.0	1 14.3	1 14.3	0 0.0	1 14.3	2 28.6	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	7
Warrant Execution	1 10.0	0 0.0	1 10.0	3 30.0	2 20.0	1 10.0	0 0.0	2 20.0	0 0.0	0 0.0	0 0.0	0 0.0	10
Water Emergency	0 0.0	0 0.0	0 0.0	0 0.0	1 100.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1
Wellfare Check	17 13.7	13 10.5	13 10.5	11 8.9	21 16.9	25 20.2	19 15.3	5 4.0	0 0.0	0 0.0	0 0.0	0 0.0	124
Total:	1083 14.6	1013 13.7	919 12.4	969 13.1	1133 15.3	906 12.2	1085 14.6	304 4.1	0 0.0	0 0.0	0 0.0	0 0.0	7412

Chief Coccozza added that the parking tickets are on order and should be done in a couple of weeks. Councilman Molinelli questioned the tickets which have about doubled this year and also asked how the full time dispatcher spot is being filled since one left. Chief Coccozza explained that the two new officers are influencing the increased ticket writing. Chief also explained what the situation is with the dispatchers.

C) HIGHWAY SUPERINTENDENT – JOHN ALONGE

SUPERINTENDENT OF HIGHWAYS

Town of Marlborough
1650 Route 9W, P.O. Box 305
Milton, New York 12547



John Alonge
Highway Superintendent

Phone: 845-795-2272 x 6
Fax: 845-795-6037
Cell: 845-849-5549

Supervisor Corcoran
Town Clerk Colleen Corcoran
Town Board Members

Monthly Report for July 2023

Throughout the month we installed millings along the shoulders of all the roads that were part of our paving project for this year. We did roadside ditching on Ridge Rd., and Lyons Ln. We cleaned catch basins in Marlboro.

On 7/5 a crew worked at the Milton Landing pier installing new bumpers.

We worked with the Water Department on 7/7 moving a shed and installing a new gate at the Town Park. At the TOMVAC building we continued to clean out the building, cleaning trees and debris from the property. We assisted in installing new air conditioning in the ambulance office.

Deputy Lazaroff and I attended a Department Head meeting on 7/10.

We continued mowing and cutting brush along the roadsides in both hamlets. On 7/12 we mowed Mt. Zion Rd. and Reservoir Rd. for the Water Department. On 7/17 we worked with DiLorenzo Tree Care removing trees at Milton Landing.

On 7/24 we sent 3 trucks to the Town of Lloyd to help with their paving project.

At the end of the month, we had a storm and had to send out the chipper, cutting trees on Old Indian Rd., Dock Rd., Robyn Dr., and Jackson Ave.

Fuel Usage: Gas: N/A gal. Diesel: N/A gal.

Respectfully submitted,

John Alonge, Highway Superintendent

JA/cm

D) WATER SUPERINTENDENT - CHARLIE MUGGEO

**WATER SUPERINTENDENT
TOWN OF MARLBOROUGH
1650 ROUTE 9W, PO BOX 305
MILTON, NY 12547**

**CHARLES MUGGEO
WATER SUPERINTENDENT**

**FAX (845) 795-2031
PHONE (845) 795-5100**

DATE: 8/14/2023

**TO: SUPERVISOR SCOTT CORCORAN
TOWN BOARD MEMBERS
TOWN CLERK**

RE: MONTHLY REPORT FOR JULY

Water consumption totaled 15,022,000 gallons, which is a daily usage of 484,580.
Compared to last month 17,304,000 gallons, which is a daily usage of 576,800.
Compared to a year ago water consumption was 18,803,000 gallons for the month, which is a daily usage of 590,580.

SUMMARY FOR THE MONTH

BILLING: Bills were mailed out. If there are any problems with billing, feel free to give us a call.

CURB BOXES: We had to repair a curb box and stem valves on Taber Pl.

METERS: We had to repair 15 meters.

SERVICE LINES: Had to repair a service line shut off on South St.

SEWER: We had to repair and replace a sewer cone on a sewer manhole.

WATER MAINS: We had to repair an 8-inch main on Milton Turnpike with the help of the Highway Dept.

We started handing out sampling bottles for Lead and Copper testing.

SEWER LINE INSPECTIONS: 1

SERVICE LINE INSPECTIONS: 1

CLOSINGS: 4

MARKOUTS: 25

Gallons of Gas: 190

Gallons of Diesel: 0

Mileage for the month: 1,400

E) TOWN CLERK - COLLEEN CORCORAN

08/08/2023

Town Clerk Monthly Report Monthly Report July 01, 2023 - July 31, 2023

Page 1

Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	65.00
			Sub-Total:	\$65.00
Conservation	Conservation	A1255	6	6.92
			Sub-Total:	\$6.92
Dog Licensing	Female, Spayed	A2544	12	60.00
Dog Licensing	Female, Unspayed	A2544	3	30.00
Dog Licensing	Male, Neutered	A2544	13	65.00
Dog Licensing	Male, Unneutered	A2544	2	20.00
			Sub-Total:	\$175.00
LANDFILL FEES	T/s Permits	00-2130	2	79.00
LANDFILL FEES	T/s Punch Cards	00-2130	19	1,614.00
			Sub-Total:	\$1,693.00
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	3	52.50
			Sub-Total:	\$52.50
Misc Fees	Building Fees\Building Dept	00-2110	1	24,683.01
Misc Fees	Fire Fees\Building Dept	00-2110	1	1,030.00
Misc Fees	YRP Camp	00-2025	20	3,795.00
			Sub-Total:	\$29,508.01
MISC. FEES	Accident Reports	00-1255	10	50.00
MISC. FEES	Certified Copies	00-1255	6	140.00
MISC. FEES	Clerk Fees	00-1255	1	170.00
MISC. FEES	Foi Requests	00-1255	1	2.50
MISC. FEES	Junkyard Licenses	00-2590	1	300.00
MISC. FEES	Park Fees	00-2001	3	1,250.00
			Sub-Total:	\$1,912.50
			Total Local Shares Remitted:	\$33,412.93
Amount paid to: NYS Ag. & Markets for spay/neuter program				40.00
Amount paid to: NYS Environmental Conservation				118.08
Amount paid to: State Health Dept. For Marriage Licenses				67.50
Total State, County & Local Revenues:		\$33,638.51		Total Non-Local Revenues: \$225.58

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor	Date	Town Clerk	Date
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F) WASTEWATER TREATMENT FACILITY- JULIAN FALCO

Water Quality Management, Inc.
P.O. Box 655
Marlboro, NY 12542

August 4, 2023

For the month of July 2023, both the Marlboro and Milton Wastewater Treatment Plants complied with all of the SPDES requirements. The following are monthly statistics for both plants;

Marlboro WWTP

- Average Daily Flow = **109,000** gallons per day.
 - (About **62%** of design capacity.)
- Average BOD removal = **97%**
- Average Suspended Solids removal = **95%**

Milton WWTP

- Average Daily flow = **32,000** gallons per day.
 - (About 58% of design capacity)
- Average BOD removal = **98%**
- Average Suspended Solids removal = **90%**

Both the Marlboro and Milton treatment plants operated normally during the month of July without any major changes or events. The Water Department has received the necessary materials for the new aeration line at the Milton Facility. We are just waiting on their schedule to clear up before we begin the installation. This job should not take more than a day or two and will be done in a way that does not disrupt our treatment process. We are also expecting our yearly DEC inspection to be performed some time this month. Overall, both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me.

Thank you,
Julian Falco
Water Quality Management, Inc.

G) DOG CONTROL OFFICER - ANDREW MCKEE

21 Milton Turnpike
Marlborough, New York, 12547

Town of Marlborough Dog Control

Andrew McKee-Dog Control Officer Bethany Wager-McKee Deputy Dog Control Officer

Tuesday, August 1, 2023

July 2023 Monthly Report

Monthly Report -7/1/2023 through 7/31/2023

Overview:

We received a total of 16 calls this month including 4 calls to service from the Marlborough Police, New York State Police or Ulster County Sheriff.

Responded to 4 active complaints and/or cases which are now closed or resolved

We currently have 3 open case or complaint.

We Impounded 0 stray dogs this month.

0 appearance tickets were issued this month

There were no dog bites reported this month

We have no Dangerous Dog cases under investigation

On Saturday July 29th at approx. 10:30 PM, Marlborough Police officers Keith and Hensley performed a heroic rescue of a yorkie that was drowning in the Cluett Schantz Park front pond.

I would like to recognize and thank them for their compassion and dedication !!! Thank You !

End of report.

H) ASSESSOR - CINDY HILBERT
No report.

I) PLANNING - CHRIS BRAND

Town of Marlborough

Planning Board Review July 2023

July 2023 Financial Report	
July 2023 Application Fees	\$3,300
July 2023 Escrow Fees	\$7,750
July 2023 Recreation Fees	\$0
July 2023 Invoices	\$6,700.91

Meeting: July 3, 2023

MEETING CANCELED

NEXT Deadline

Friday, July , 2023

NEXT Scheduled Meeting

Monday, July 17, 2023

Meeting: July 17, 2023

ATTENDEES

Fred Callo, James Garofalo, Cindy Lanzetta, Joe Lofaro, Bob Troncillito

AGENDA

Approval of Stenographic Minutes for 6/5/2023

Approval for the above minutes was granted unanimously.

Pollock Recreation Fee Findings Discussion

- Acting Chairperson Lanzetta Read aloud the Recreation Fee Findings for the Pollock Site Plan Application situated at 39 Main Street in Milton. The Board unanimously approved \$64,000 in Recreation Fees for the Project.

Mazola Oil Service, 1871 Route 9W, Milton: Public Hearing, Site Plan

- The Board opened the Public Hearing with limited input from the public and was closed. The Board discussed final notifications from the Ulster County Department of Public Works, NYS DOT and Ulster County Planning. The Board authorized their attorney to draft a resolution of approval for the next meeting.

Keebomed, Old Indian & Route 9W, Milton: Public Hearing, Site Plan

- The Board opened the Public Hearing with limited input from the public and was closed. The Board reviewed comments from their engineer which included: the necessity for UC Health Department approval of the proposed septic system, NYS DOT approvals for stormwater drainage collection, architectural review, parking, roadway dedications, landscaping, and proposed dumpster locations. The Board also discussed proposed signage and lighting. The Board authorized their attorney to draft a resolution of approval for the next meeting.

Young's Field Aldrich, 40-60 Milton Turnpike, Milton: Public Hearing, Subdivision

- The Board held a brief discussion regarding the required certified mailings to notify neighboring residents before opening the Public Hearing. The Public Hearing was closed soon thereafter. Pat Hines stated his office's previous comments had all been addressed. The Board authorized their attorney to draft a resolution of approval for the next meeting which will waive recreational fees for the project as it includes adequate recreational space.

**Zelda Matilda, Inc., 255 Milton Cross Rd., Milton: Public Hearing,
Site Plan**

- The Board opened and closed the Public Hearing. Engineer Pat Hines reviewed the confirmation received from the Building Inspector regarding the recycled agricultural usage of the building. He also detailed narrowing of the access road, parking lot surfaces, and UC Planning and Public Works comments. The Board also discussed the proposed gate to an adjacent property owned by the Town of Marlborough. The Board authorized their attorney to draft a resolution of approval for the next meeting.

Diorio/Zambito, 25 Western Ave., Marlboro: Final, Site Plan

- The applicant for the representative distributed interior details which were previously requested. Pat Hines had no new comments, but reviewed the UC Planning comments and previously raised concerns. The Board unanimously agreed the proposed project has no significant environmental impacts [SEQRA]. The Board also approved Final Approval unanimously.

**Faurie and Masterson, 467-474 Old Indian Road, Milton: Sketch,
Subdivision**

- The applicant proposed a two lot subdivision of a 31.38 parcel split by Old Indian Road due to the fact current Town of Marlborough law does not recognize "natural subdivisions". The Board reviewed comments from their engineer, which included lot geometry, structures presently on the site, easements, and water sources. The Board also discussed alternatives to requiring perc tests. A Public Hearing was scheduled for August 21, 2023. The Board authorized their attorney to draft a resolution of approval for the August 21, 2023 meeting should there be no significant issues raised at the Public Hearing.

**Santini Subdivision, 219-229 Mt Zion Road, Marlboro: Sketch,
Subdivision**

- The applicant proposed a three lot subdivision, two of which have pre-existing homes. Pat Hines questioned the previous concerns at this location regarding a landscaping business operating there. The applicant's representative stated the previous issue had been resolved and she could provide documentation to that effect. The Board also reviewed the sight distances for the proposed access points, boundary

lines, offsets, and the possibility of requiring variances. The attorney for the Board questioned what agreements, if any, were in place for the shared driveway. The applicant agreed to check on what agreements may or may not be in place.

Willow Tree Resort Hotel, 300-304 Willow Tree, Milton: Sketch, Site Plan

- The applicant's representative provided updates since the April meeting when they last appeared. The proposed project will now include 30 cabins and a main facility, with some associated structures on the 50 acre site. Fire Chief Werba questioned the width of the proposed roadways on site and requested a dry hydrant be located in one of the larger ponds on the site. Engineer Pat Hines reviewed his comments which included: an increase in the proposed number of cabins, access to the site, stormwater regulations, restricting permanent residents on site, fire access, architectural review, sight distances, traffic analysis, security, noise, setbacks, parking, water supply, SEQRA concerns, wetlands on site, sewer, and grading. The Board also discussed possible concerns from neighboring property owners, possible events held on site, and additional traffic concerns.

Wash & Shine, 560 Route 44/55, Marlboro: Preliminary, Site Plan

- The applicant proposed the consolidation of two lots, one of which has an existing gas station and convenience store. The adjacent lot is vacant and would be combined with the other lot with the intention of constructing a self contained, one unit car wash. Pat Hines comments included: coordinating with NYS DOT to discuss access points, survey information, piping, site topography, run off, permitted uses on site, site development details, lighting, hours of operation, parking, traffic flow, landscaping, and driveway widths.

Deborah Jones s/d, 98 Orange St., Marlboro: Sketch, Subdivision

- The applicant proposed subdividing a 2.4 acre parcel with a single family residence into five lots. Pat Hines indicated Orange Street and Orchard Street terminate at the property line which would require a cul-de-sac with private access from it or extension of the roadways. The Board discussed having a Town road transitioning to a private road and how current Town Code does not permit this. The Board also discussed

water and sewer extensions, road frontage for newly proposed Lot 3,
locations of utilities, rights of way, setbacks, limits of disturbance,
SHPO review, and roadway status.

NEXT Deadline

Friday, July 21, 2023

NEXT Scheduled Meeting

Monday, August 7, 2023

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board

ITEM #8 Report of Committees
A) RECREATION COMMITTEE
No report.

B) EMERGENCY MANAGEMENT PREPAREDNESS COMMITTEE
No report.

C) CONSERVATION ADVISORY COMMITTEE

CONSERVATION ADVISORY COMMITTEE
REPORT TO MARLBOROUGH TOWN BOARD
AUGUST 14, 2023

The summer vacation schedules of members dictated some changes in our July and August meeting dates as well as turnout, but we continue to plan for future presentations to the public as well as our ongoing work as a Climate Smart Community.

I believe you received a rather lengthy written report in July explaining the meetings member Koszarek and I have had with people from the Hudson Valley Regional Council (HVRC) and the Cornell Cooperative Extension of Ulster County (CCEUC) as well as some of their associates. Through our relationship with them through the Climate Smart Community (CSC) program, we have been invited to join a cohort of communities known as Clean Energy Communities. The Clean Energy Communities (CEC) program is funded by NYSERDA and with a recent increase in their program, the Town has the possibility of up to \$100,000 in awards as we successfully follow their format which basically mirrors the Climate Smart Communities path to bronze certification.

Participating in the cohort lends the CAC assistance of the cohort team in gathering and reporting data using their guidance, suggested templates, and analytical formats. This will save the CAC so much time and give us professional expertise that will help us toward meeting our bronze certification goal.

To formalize the CAC participation with the HVRC and the CCEUC in this regard and admission to the cohort, tonight the Board is asked to adopt two resolutions which outline the CAC's role and duties to undertake a "Community Greenhouse Gas Inventory and Community Climate Action Plan", and another resolution that supports the CAC in "Establishing Benchmarking Requirements for Certain Municipal Buildings". We thank you for your support.

In the past I have explained that the CAC wants to have a more noticeable presence in the community. I spoke with Sheila Mannese of Meet Me in Marlborough about having a table at the Farmers' Market and the Bounty Festival. She is open to that but suggested that I obtain Board approval to be able to represent the Town there rather than her approving a Town group specifically. I don't know if you need a motion to that effect but I would like the Board's OK. If you agree we can plan accordingly.

As always, the public is invited to like our Facebook page and participate with us on environmental issues. Our next meeting will be on Wednesday, September 6, 6:15 Marlboro Library.

Respectfully submitted,
Mici Simonofsky, Chair

D) IT COMMITTEE

No report.

E) MILTON TRAIN STATION FOUNDATION

No report.

F) MILTON LANDING CITIZENS COMMITTEE

No report.

G) MARLBORO HAMLET ECONOMIC DEVELOPMENT COMMITTEE

No report.

H) MEET ME IN MARLBOROUGH

No report.

I) HAMLET OF MILTON ASSOCIATION COMMITTEE

No report.

J) TRANSFER STATION REVIEW COMMITTEE

No report.

ITEM #9 Presentation

A). Jaclyn Moore-Program Director for Ulster County Street Outreach Program-Opioid Overdose Prevention

No presentation. Jaclyn Moore was not present.

ITEM #10 Old Business

A). Tomvac Rehabilitation Update

No report.

ITEM #11 New Business

A). Waive Pier fee for Historic Fire Boat John J. Harvey

Deputy Supervisor Appler stated that the fire boat is a retired FDNY fire boat that takes community members out for tours of the river and spray their hoses. They asked to use the Milton Landing Pier on September 3, 2023 at no charge.

Councilman Molinelli made a motion to waive the pier fee on September 3, 2023 for the historic fire boat John J. Harvey. Motion seconded by Councilman Zambito.

Yeas: 3 Nays: 0 Carried

ITEM #12 Correspondence

Deputy Supervisor Appler read correspondence from the Marlboro Milton Lions Club requesting use of the Train Station on September 6, 2023 for a meeting at no charge.

Councilman Molinelli made a motion to waive the fee for use of the Train Station for the Marlboro Milton Lions Club on September 6, 2023. Motion seconded by Councilman Cauchi.

Yeas:3 Nays: 0 Carried

ITEM #13 Public Comments

Rosemary Wein added to the information with regard the John J. Harvey fire boat. She stated that the boat will be docked overnight in Poughkeepsie and would like to come to Milton early in the morning on the 3rd to setup. They plan to do up to 4 trips from 12:00 p.m. to 5:00 p.m. and can take 75 people on the boat at a time. Ms. Wein suggested that the Milton Landing Committee work together with the Recreation Committee to book the trips with the fire boat.

Chief Coccozza asked for a head count when the totals are known so he can plan accordingly.

Mici Simonofsky asked the Board if she needs them to motion for the CAC to have a table at the Farmers Market and Bounty Fest.

Councilman Cauchi made a motion to allow the CAC to have an informational table at the Meet Me in Marlborough Farmers Market and Bounty Fest. Motion seconded by Councilman Zambito.

Yeas: 3 Nays: 0 Carried

ITEM #14 Resolutions

A). Resolution #76 To accept a quote for the Milton Landing Kayak Launch

B). Resolution #77 To re appoint at BOAR member

C). Resolution #78 To undertake a community greenhouse gas inventory and community climate action plan

D). Resolution #79 To establish an energy benchmarking requirement for certain Municipal buildings
Mici Simonofsky explained that the resolution was a template and some of the information needed to be updated on the version on the agenda. The “Department” should be the (CAC) Conservation Advisory Committee; the “Commissioner” should be the Town Supervisor; the date under Benchmarking Required for Covered Municipal Buildings (1), should read No later than May 1, 2017, and no later than August 14, 2023.

Ms. Simonofsky also explained that the resolution is to let the Hudson Valley Regional Council and Cornell Cooperative Extension of Ulster County know that Marlborough wants to participate. It is also to make the Town and public aware of what the CAC is looking to do; nothing happens to the Town if the CAC cannot do the benchmarking.

Councilman Molinelli made a motion to adopt Resolution #79 as amended. Motion seconded by Councilman Cauchi.

Yeas: 3 Nays: 0 Carried

E). Resolution #80 To approve proposition by the Sara Hull Hallock Library
Councilman Molinelli commented that he would like to make sure that voters are reminded to turn over their ballots.

ITEM #15 Adjournment

Councilman Molinelli made a motion to adjourn the meeting at 7:52 p.m. Motion seconded by Councilman Cauchi.

Yeas: 3 Nays: 0 Carried

*Respectfully submitted,
Danielle Cherubini
Deputy Town Clerk*

August 14, 2023

A). Resolution #76 To accept a quote for the Milton Landing Kayak Launch

Deputy Supervisor Appler proposes the following:

Whereas, the Town was awarded a Hudson River Estuary Grant in December 2021 for an Accessible Kayak Launch at Milton Landing Park, and

Whereas, a scope and specification document had been developed, and

Whereas, the Town of Marlborough Procurement Policy requires three quotes, and

Whereas, the Town received the following quotes

The Dock Doctors	\$55,000.00
Board Safe	\$49,522.00
Kay-aKcess	\$42,927.00

Whereas, after a review by the Kayak committee, BoardSafe was the best fit for the needs of the Town, and

Whereas, BoardSafe offered to oversee the installation of the Kayak launch with our Highway Department as they install the dock, and

Whereas, BoardSafe also offered training on how to install and remove the dock yearly.

Be it resolved that the Town of Marlborough accepts the quote from BoardSafe for the Milton Landing Kayak Launch.

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Absent
Councilman Cauchi	Yes
Councilman Zambito	Yes
Supervisor Corcoran	Absent

August 14, 2023

B). Resolution #77 To re appoint at BOAR member

Deputy Supervisor Appler proposes the following:

Whereas, an advertisement was placed for the open position on the Board of Assessment Review, and

Whereas, current board member Joel Truncali was the only letter of interest received.

Be it resolved, that Joel Truncali be reappointed to the Board of Assessment Review effective October 1, 2023 with a term date ending September 30, 2028.

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Absent
Councilman Cauchi	Yes
Councilman Zambito	Yes
Supervisor Corcoran	Absent

August 14, 2023

C). Resolution #78 To undertake a community greenhouse gas inventory and community climate action plan

Deputy Supervisor Appler proposes the following:

WHEREAS, the Town of Marlborough pledged to take part in the NYS DEC Climate Smart Communities Certification Program that includes the preparation of a Community Greenhouse Gas Emissions Inventory Report and Community Operations Climate Action Plan; and

WHEREAS, a Community Greenhouse Gas Inventory is an inventory of greenhouse gas emissions created by the entire community; and

WHEREAS, free technical assistance is available to support the development of the inventory and plan from the Hudson Valley Regional Council (HVRC) through a NYS DEC Climate Smart Communities Coordinator Services contract; and

WHEREAS, a completed inventory and plan count toward Climate Smart Communities certification, specifically;

- 1) PE2 Action: Community Greenhouse Gas (GHG) Emissions Inventory; and
- 2) PE2 Action: Community Climate Action Plan; and

WHEREAS, the Climate Smart Task Force, comprised of town officials and environmental volunteer community leaders, will collaborate with HVRC in the development of these publications, reviewed drafts, and provide valuable feedback on iterations that result in the final draft; and

WHEREAS, the task force will provide an opportunity for public input and comment on the draft report; and

WHEREAS, the task force will present a summary of the inventory results and the draft community operations climate action plan to the Town Board for consideration of adoption;

NOW THEREFORE BE IT RESOLVED that the Town Board hereby undertake a Community Operations Greenhouse Emission Inventory Report and the Community Operations Climate Action Plan; and

BE IT FURTHER RESOLVED, the Town Board authorizes submission of these documents to the NYS DEC Office for Climate Change for consideration of points toward Climate Smart Communities certification for the Town of Marlborough

And moves for its adoption

Councilman Molinelli	Yes
Councilwoman Sessa	Absent
Councilman Cauchi	Yes
Councilman Zambito	Yes
Supervisor Corcoran	Absent

The Resolution was thereupon adopted on August 14, 2023

CERTIFICATION

I, Colleen Corcoran, hereby certify that I am the TOWN CLERK for the Town of Marlborough, in said County of Ulster and do hereby certify the above is a true copy of the RESOLUTION TO UNDERTAKE THE Town of Marlborough COMMUNITY OPERATIONS GREENHOUSE GAS INVENTORY AND GOVT. OPERATIONS CLIMATE ACTION PLAN. I further certify the record is located at 21 Milton Turnpike, Milton NY 12547 I have hereunto set my hand and affixed the seal of said Town this 14th day of August 2023.

Colleen Corcoran, Town Clerk

August 14, 2023

D). Resolution #79 To establish an energy benchmarking requirement for certain Municipal buildings

Deputy Supervisor Appler proposes the following:

WHEREAS, buildings are the single largest user of energy in the State of New York. The poorest performing buildings typically use several times the energy of the highest performing buildings—for the exact same building use; and

WHEREAS, collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information the Town of Marlborough is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

WHEREAS, the Town of Marlborough Town Board desires to use Building Energy Benchmarking - a process of measuring a building's energy use, tracking that use over time, and comparing performance to similar buildings - to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Town of Marlborough; and

WHEREAS, the Town of Marlborough Town Board desires to establish procedure or guideline for the Conservation Advisory Committee to conduct such Building Energy Benchmarking; and

NOW THEREFORE, IT IS HEREBY RESOLVED AND DETERMINED, that the following specific policies and procedures are hereby adopted;

BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES

§1. DEFINITIONS

(A) "Benchmarking Information" shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(B) "Building Energy Benchmarking" shall mean the process of measuring a building's Energy use, tracking that use over time, and comparing performance to similar buildings.

(C) "Commissioner" shall mean the Town Supervisor.

(4) "Covered Municipal Building" shall mean a building or facility that is owned or occupied by the Town that is 1,000 square feet or larger in size.

(5) "Department" shall mean the Conservation Advisory Committee (CAC).

(6) "Energy" shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.

(7) “Energy Performance Score” shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.

(8) “Energy Use Intensity (EUI)” shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.

(9) “Gross Floor Area” shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(11) “Portfolio Manager” shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.

(12) “Utility” shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(13) “Weather Normalized Site EUI” shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

§2. APPLICABILITY

(1) This policy is applicable to all Covered Municipal Buildings as defined in Section 2 of this policy.

(2) The Town Supervisor may exempt a particular Covered Municipal Building from the benchmarking requirement if the Town Supervisor determines that it has characteristics that make benchmarking impractical.

§3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS

(1) No later than August 14, 2023 and every year thereafter, the Town Supervisor or his or her designee from the CAC shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.

(2) For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Town Supervisor or his or her designee from the CAC shall begin inputting data in the following year.

§4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION

(1) The CAC shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than December 31, 2023 and every year thereafter for Covered Municipal Buildings; and

(2) The CAC shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and

(b) For each Covered Municipal Building individually:

(i) The status of compliance with the requirements of this Policy; and

(ii) The building address, primary use type, and gross floor area; and

- (iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and
- (iv) A comparison of the annual summary statistics (as required by Section 5(2)(b)(iii) of this Policy) across calendar years for all years since annual reporting under this Policy has been required for said building.

§5. MAINTENANCE OF RECORDS

The CAC shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years.

§6. ENFORCEMENT AND ADMINISTRATION

(1) The Town Supervisor or his or her designee from the CAC shall be the Chief Enforcement Officer of this Policy.

(2) The Chief Enforcement Officer of this Policy may promulgate regulations necessary for the administration of the requirements of this Policy.

(3) Within thirty days after each anniversary date of the effective date of this Policy, the Chief Enforcement Officer shall submit a report to the Marlborough Town Board including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Commissioner determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Policy.

§7. EFFECTIVE DATE

This policy shall be effective immediately upon passage.

§8. SEVERABILITY

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

The vote on the foregoing resolution was as follows:

Councilman Molinelli	Yes
Councilwoman Sessa	Absent
Councilman Cauchi	Yes
Councilman Zambito	Yes
Supervisor Corcoran	Absent

August 14, 2023

E). Resolution # 80 To approve proposition by the Sara Hull Hallock Library

Deputy Supervisor Appler proposes the following:

NOTICE OF SUBMISSION OF QUESTION TO VOTERS OF
THE TOWN OF MARLBOROUGH AT THE NEXT GENERAL
ELECTION

Notice is hereby given that, pursuant to NYS. Education Law §259(1)(13), and in accordance with the provisions of the N.Y. S. Election Law, the following question will be submitted to the qualified voters of the Town of Marlborough at the General Election to be held on the 7th day of November, 2023:

SHALL THE ANNUAL CONTRIBUTION OF THE TOWN OF MARLBOROUGH FOR THE OPERATING BUDGET OF THE SARAH HULL HALLOCK FREE LIBRARY BE INCREASED BY THIRTY-SIX THOUSAND SEVEN HUNDRED (\$36,700) DOLLARS TO THE SUM OF ONE HUNDRED EIGHTY-NINE THOUSAND TWO HUNDRED (\$189,200) DOLLARS ANNUALLY?

Further notice is hereby given that said election shall be held at the Town Hall and St. Mary's Hall in the Town of Marlborough, on the 7th day of November 2023, and that the polls will be open on that day between the hours of 6 a.m. and 9 p.m.

Colleen Corcoran
Town Clerk, Town of Marlborough

And moves for its adoption

Supervisor Corcoran	Absent
Councilman Molinelli	Yes
Councilman Cauchi	Yes
Councilwoman Sessa	Absent
Councilman Zambito	Yes