

**TOWN OF MARLBOROUGH
REORGANIZATION MEETING**

January 3, 2024, 7:15PM
21 Milton Turnpike, Milton NY 12547
MINUTES OF MEETING

Present: Supervisor Corcoran
Councilman Molinelli
Councilman Zambito
Councilwoman Sessa

Colleen Corcoran, Town Clerk

Absent: Councilman Cauchi

ITEM # 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

ITEM # 2 – MOMENT OF SILENCE IN RECOGNITION OF OUR TROOPS

ITEM # 3 – MOTION TO APPROVE AGENDA

Councilwoman Sessa made a motion to approve the agenda. Motion seconded by Councilman Zambito.

Yeas: 4 Nays: 0 Carried

ITEM # 4 – RESOLUTION TO ESTABLISH DATES FOR REGULAR TOWN BOARD MEETINGS

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved that the “regular” Town Board Meeting will, throughout the year 2024, be held at 7:00 P.M. on the second and fourth Monday of each month, in the Town Hall of the Town of Marlborough except if said Monday is a State or Federal Holiday, then in that event the meeting shall be held on the Tuesday following the State or Federal Holiday.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 5 – TO APPOINT TOWN BOARD COMMITTEEPERSONS

SUPERVISOR CORCORAN APPOINTS THE FOLLOWING:

POLICE DEPARTMENT LIAISONS	SCOTT CORCORAN / ED MOLINELLI
TRANSFER STATION LIAISONS	ED MOLINELLI / MANNY CAUCHI
HIGHWAY DEPARTMENT LIAISONS	SCOTT CORCORAN / DAVID ZAMBITO
WATER & SEWER LIAISONS	SCOTT CORCORAN / DAVID ZAMBITO
ASSESSORS OFFICE LIAISONS	MANNY CAUCHI / DAVID ZAMBITO

TOWN CLERK LIAISONS
TOWN JUSTICE LIAISONS
TOWN BUILDINGS & PARKS LIAISONS
PLANNING & ZONING LIAISONS

ED MOLINELLI / SHERIDA SESSA
ED MOLINELLI / SHERIDA SESSA
SCOTT CORCORAN / SHERIDA SESSA
MANNY CAUCHI / DAVID ZAMBITO

BUILDING DEPARTMENT LIAISONS
ETHICS BOARD
LABOR MANAGEMENT LIAISONS

ED MOLINELLI / MANNY CAUCHI
ED MOLINELLI / MANNY CAUCHI
SCOTT CORCORAN / ED MOLINELLI

CITIZEN COMMITTEES:

AGRICULTURAL COMMITTEE
CONSERVATION ADVISORY COUNCIL
RIVITALIZATION/ECONOMIC DEVELOPMENT COMMITTEE
RECREATION COMMITTEE

ED MOLINELLI / SHERIDA SESSA
SHERIDA SESSA / MANNY CAUCHI
MANNY CAUCHI / DAVID ZAMBITO
DAVE ZAMBITO / SHERIDA SESSA

EMERGENCY MAN. PREPAREDNESS COMMITTEE
IT COMMITTEE
MILTON TRAIN STATION COMMITTEE
MEET ME IN MARLBOROUGH
HAMLET OF MILTON ASSOCIATION
WATER COMMITTEE
MILTON LANDING CITIZENS COMMITTEE
MARKETING COMMITTEE
AND MOVES FOR ITS ADOPTION:

SCOTT CORCORAN / DAVID ZAMBITO
SCOTT CORCORAN / SHERIDA SESSA
MANNY CAUCHI / DAVID ZAMBITO
ED MOLINELLI / SHERIDA SESSA
SHERIDA SESSA / MANNY CAUCHI
SCOTT CORCORAN / DAVID ZAMBITO
SCOTT CORCORAN / DAVID ZAMBITO
SHERIDA SESSA/DAVID ZAMBITO

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 6– RESOLUTION AUTHORIZING THE SUPERVISOR & DEPUTY SUPERVISOR TO SIGN CHECKS.

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that Supervisor Corcoran and Deputy Supervisor Appler be and are hereby authorized to sign checks for the fiscal year ending December 31, 2024, and to authorize use of the facsimile machine. Be it further resolved that all checks over \$10,000.00 shall be hand signed and require both signatures.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 7– RESOLUTION TO ESTABLISH OFFICIAL BONDS

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that in accordance with Chapter 25 of the Town Law, that the amounts for the official bonds be set as follows for the year 2024:

Town Clerk/Tax Collector	Total Amount of Tax Warrant
Town Supervisor	\$100,000.00
All other Employees	\$5,000.00

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 8 – RESOLUTION TO ESTABLISH MILEAGE ALLOWANCE

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that the mileage rate is the prevailing IRS rate per mile to be allowed for specific Town Officials, with the approval of the Town Board for use of their own vehicles for official Town Business.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 9 – RESOLUTION AUTHORIZING SENIOR CITIZENS RENT

SUPERVISOR CORCORAN PROPOSES THE FOLLWING:

Be it resolved, that the Town Board of the Town of Marlborough has budgeted the amount of \$600.00 a month to cover the cost of rent for the Senior Citizens of the Town of Marlborough for 2024, to be paid to the Presbyterian Church for the Senior Citizens Meetings.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 10- RESOLUTION TO SET TRANSFER STATION HOURS OF OPERATION

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that the operating hours for the transfer station be set as follows for the year 2024

Friday	8:00 A.M. – 11:30 A.M.
Saturdays	8:00 A.M. – 3:00 P.M.
Sundays	9:00 A.M. – 12:30 P.M.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 11– RESOLUTION TO ADOPT THE FEE SCHEDULE FOR 2024

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that the fee schedule for 2024 be set as follows: (see attached)

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 12– RESOLUTION TO AUTHORIZE THE OPENING OF COMPETITIVE BIDS

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that authorization to open competitive bids on public works projects and purchase contracts required to be advertised, be given to the Supervisor, Deputy Supervisor, Town Clerk, Deputy Town Clerk and Budget Officer.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM #13 RESOLUTION OF DESIGNATIONS AND APPOINTMENTS

Supervisor Corcoran made a motion to amend the term end date for Steve Clark under Board of Assessment Review to read 9-30-2026. Motion seconded by Councilwoman Sessa.

Yeas: 4 Nays: 0 Carried

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING

Be it resolved that the following designations and appointments be approved for the 2024 Calendar year.

Repository of Funds/Supervisors Office	Key Bank of NY Orange County Trust
Repository of Funds/Town Clerks Office	Key Bank of NY
Official Town Newspaper	Southern Ulster Times/Poughkeepsie Journal
Agent of record for Town Insurance	NFP Property & Casualty Services Inc./The Reis Group
Deputy Town Clerk	Danielle Cherubini
Tax Collector/Registrar of Vital Statistics	Colleen Corcoran
Deputy Registrar of Vital Statistics	Danielle Cherubini
Records Retention Officer	Colleen Corcoran
Collector of Water & Sewer Rents	Colleen Corcoran
Welfare Officer	Scott Corcoran
Town Historian	Tom Schroeder
Police Chief/Civil Defense Director	Gerald Coccozza
Water Superintendent	Charles Muggeo
Highway Superintendent	John Alonge Sr.
Deputy Highway Superintendent	Gary Lazaroff
Dog Control Officer	Andrew McKee
Deputy Dog Control Officer-volunteer	Bethany Wager
Transfer Station Manager	Jeff Blom
Recycling Coordinator	Vincent Porcelli
Voting Machine Custodians	Alan Jacobson
Lawn care and Maintenance	Zambito Landscaping & Maintenance
Park Maintenance	Tom Schroeder/Charles Muggeo/Reilly Parr
Assessor	Cindy Hilbert
Prosecutor	Dan Rusk/Bruce Dunn Jr.
Building Inspector	Thomas Corcoran

Code Enforcement Officer
Zoning Inspector
Fire Inspector
Camp Director
Asst Camp Director
Web Administrator
Social Media Administrator

Thomas Corcoran
Thomas Corcoran
Thomas Corcoran
Melanie Oneto/Gale Troncillito
Dawn Macario
Danielle Cherubini
Tina Rosa

Ethics Board Chairman

Vince Mannese (R) 12-31-2026

Ethics Board Members

Ed Mackey (C) 12-31-2025
Joan Delatorre (D) 12-31-2025
Justin Pascale (R) 12-31-2026
James Kuha (D) 12-31-2025

Planning Board Chairman

Chris Brand 12-31-2025

Planning Board Members

Bob Troncillito 12-31-2027
Frederick Callo Sr. 12-31-2028
James Garofalo 12-31-2024
Cindy Lanzetta 12-31-2024
Joe Lofaro 12-31-2025
Steve Jennison 12-31-2026

Planning Board Attorney

Van Dewater & Van Dewater

ZBA Chairman

Lenny Conn 12-31-2028

ZBA Members

George Salinovich 12-31-2027
Jeff McKeel 12-31-2027
Andrew Nikola 12-31-2028
Larry Bartolotti 12-31-2024

ZBA Attorney

VanDeWater and VanDeWater

Board of Assessment Review

Joan Delatorre 9-30-2027
Joel Truncali 9-30-2028
Ralph Walters 9-30-2024
Jeff Magliato 9-30-2025
Steve Clark 9-30-2026

Town Engineering	McGoey, Hauser & Edsall Brinnier & Larios Greenman-Pederson Inc. Bell Engineering, P.L.L.C Collier Engineering
Planning Engineering	Barton & Loguidice, P.C. Behan Assoc.
Planning Board Consultant & Engineers Consultant of Technical Review	McGoey, Hauser & Edsall McGoey, Hauser & Edsall
Legal	Rusk, Wadlin, Heppner, & Martuscello/ VanDewater & VanDewater/ Youngwirth Mackey Butts and Wise
Auditors	RBT CPA LLC.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 14– TOWN SUPERVISORS DESIGNATIONS

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved that the following are appointed by the Supervisor for the 2024 Calendar year:

Deputy Supervisor	Gael Appler Jr.
Secretary to the Supervisor	Tina Rosa
Budget Officer	Christina Wilklow
Fixed Asset Officer	Christina Wilklow

ITEM # 15 RESOLUTION TO ESTABISH SALARIES

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that the salaries for the fiscal year 2024 are as follows:

NAME	SALARIES 2024
Town Supervisor	\$21,000.00
CFO	\$5,000.00
Deputy Supervisor	\$3,500.00
Budget Officer	\$78,940.00
Secretary to the Supervisor/Water	\$54,080.00
Town Clerk	\$56,179.00
Tax Collector	\$2,080.00
Deputy Town Clerk	\$45,760.00
Town Council (each)	\$7,000.00
Town Justices	\$29,870.00
Prosecutors	\$275.00 PER SESSION
Court Clerk (Full-Time)	\$42,640.00
Court Clerk (Full – Time)	\$38,480.00
Assessor	\$68,120.00
Assessor Assistant	\$46,280.00
ZBA Chairman	\$2,250.00
ZBA Members (each)	\$2,000.00
Planning Board Chairman	\$3,600.00
Planning Board Members (each)	\$3,000.00
Planning Board/ ZBA Secretary	\$34,320.00
Planning Board Secretary substitute	\$1,456.00
Code Enforcement Officer/inspector	\$79,967.00
Secretary Building	\$40,560.00
Full time Code Enforcer	\$40,000.00
Pt Inspector	\$2,000.00
Transfer Station Manager	\$18.27
Transfer Station Attendants	\$16.77
Recycling Coordinator	\$1.00
Water Superintendent	\$65,000.00
Water Department Employee	Contract
Water Department Employee	Contract
Dog Control Officer	\$26,576.00
Town Historian	\$500.00
Police Chief	\$115,985.00
Full-Time Police	Contract
Part-Time Police	Contract
Full-Time Dispatchers	Contract
Part-Time Dispatchers	\$19.32

Traffic Control Officer	\$21.64
Property Management Cleaner	\$50.00 per cleaning
Park Superintendent	\$18.70
Custodian	\$17.51
Highway Secretary	\$47,280.00
Highway Superintendent	\$76,440.00
Highway Employees	Contract
Camp Directors	\$22.58
Adult Counselor	\$12.00
Junior Counselor	\$11.50
Youth Counselor	

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 16– RESOLUTION TO APPOINT ONGOING COMMITTEES

Councilwoman Sessa made a motion to amend the name of the last listed committee to read Marketing Committee. Motion seconded by Supervisor Corcoran.

Yeas: 4 Nays: 0 Carried

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Resolved that the following be appointed to the Town of Marlborough Committees.

MARLBORO FALLS TRAIL SUB COMMITTEE*this is an open committee

Committee person: Ed Molinelli
Committee person: Dave Zambito

Members:

Al Lanzetta Julian Falco
Matt Kierstead
Howard Baker

Recreation Committee*this is an open committee

Committee person: Dave Zambito

Committee person: Sherida Sessa

Chairperson: Arlette Porpiglia

Chairperson: Jenna Lazaroff

Members:

Vinny Pomarico	Kristina Macchiaroli
Tina Rosa	Vivian Lanzarone
Tara Coupart	Tammy Corcoran
Naomi Biviano	Roseann Alonge

Emergency Management Preparedness Committee*this is an open committee

Committeeperson:	Scott Corcoran
Committeeperson:	David Zambito
Ambulnz:	Michael Witkowski, Meghan Mcgregor-Lass
Ulster County DES:	Everette Erichsen, Michael Madison
Highway Dept:	John Alonge Sr.
Red Cross:	Kathy Guarino
Chief of Police:	Gerald Cocozza
Building Department:	Thomas Corcoran
Fire Chiefs:	Michael Troncillito, Stephen Rivieccio
Superintendent of Schools:	Michael Rydell

IT Committee*this is an open committee

Committeeperson:	Scott Corcoran
Committeeperson:	Sherida Sessa
Chairperson:	Danny Brooks

Members:

Joel Naselow	Gary Lazaroff
Mike Bakatsias	Jerry Cocozza

CAC Committee *this is an open committee

Committeeperson: Manny Cauchi

Committeeperson: Sherida Sessa

Members:

Mici Simonofsky	Brian Simonofski
Jannelle Koszarek	
Jeff Eckes	Don Smerdon
Matt Sabina	Howard Baker
Joseph Caserto	Ted Millar
Maribeth King	Naseem Haidaoui
Joan Delatore	Niki Sturceski
Anita Walters	

Milton Landing Citizen Committee*this is an open committee

Committee person	Scott Corcoran
Committee Person	David Zambito
Chairperson:	Gael Appler Jr
Vice Chairperson	Rosemary Wein
Treasurer:	James Appler
Secretary:	Tim Lawton

Members:

Art Tabasco			
Ed Bozydaj	Howard Baker	John Appler	Jerry Wein
	BJ Mikkelsen	Al Lanzetta	

Train Station Committee*this is an open committee

Committee person	Manny Cauchi
Committee person	David Zambito
President:	John Scott
Vice President	Peter Hoffman
Recording Sec:	Cathy Cosman
Financial Sec:	Rosemary Wein
Treasurer:	Ed Mackey

Directors:

Glenn Clarke	Cindy Lanzetta	Glenn Botto	
Sherman Sitrin	Joanne Pagnotta	Tom Schroeder	Edward DeSoto

Meet me in Marlboro Committee*this is an open committee

Committee person: Ed Molinelli
Committee person: Sherida Sessa

Historical Survey Committee

Committee person: Ed Molinelli
Committee person: Dave Zambito

Members:

Matthew Kierstead	Ellen Stewart	Tom Schroeder
John Scott	Rosemary Wein	Howard Baker

Marketing Committee

Committee person: Sherida Sessa
Committee person : Dave Zambito

Members:

TBA

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 17– RESOLUTION TO CONTRACT WITH WATER QUALITY MANAGEMENT

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that the annual contract charge for service between the Town of Marlborough and Water Quality Management, for the operation of the Marlboro Sewer Treatment Plant and the Milton Sewer Treatment Plant for the calendar year 2024 be as follows:

Town of Marlboro Sewer Treatment Plant	\$123,064.00 annually
Town of Milton Sewer Treatment Plant	\$16,377.00 annually

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 18 EMERGENCY MANAGEMENT PLAN

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that the Towns Emergency Management Preparedness Plan has been reviewed and updated for the year 2024 and shall be reviewed and updated for all Reorganization Meetings.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 19 PUBLIC HEALTH EMERGENCY PLAN

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING

Be it resolved, that the Town of Marlborough Public Health Emergency Plan has been reviewed and updated for the year 2024 and shall be reviewed and updated for all Reorganization Meetings.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 20 RESOLUTION TO ESTABLISH WATER RATES

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING

Be it resolved, that the schedule for water use rates for the year 2024 be a follow:

\$10.67 per thousand gallons from 0 to 100,000 gallons used
\$11.67 per thousand gallons from 100,001 to 200,000 gallons used
\$12.67 per thousand gallons from 200,001 and higher
And a minimum of \$ 10.00 per tri-annual period

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 21 RESOLUTION TO ESTABLISH SEWER RATES

SUPERVISOR CORCORAN PROPOSES THE FOLLOWING:

Be it resolved, that the sewer rates for 2024 be as follows:

Marlboro Sewer District	\$7.65 per thousand gallons and a minimum of \$10.00
Milton Sewer District	\$9.87 per thousand gallons and a minimum of \$10.00
	Per tri-annual period

AND MOVES FOR ITS ADOPTION:

COUNCILMAN MOLINELLI	Yes
COUNCILWOMAN SESSA	Yes
COUNCILMAN CAUCHI	Absent
COUNCILMAN ZAMBITO	Yes
SUPERVISOR CORCORAN	Yes

ITEM # 22 REMINDER THAT THE OPENING OF THE TIME CAPSULE IN THE YEAR 2088 TO ASSURE THE TOWN WILL CELEBRATE ITS 300TH BIRTHDAY WITH THE OPENING OF THE TIME CAPSULE BURIED AT THE VETERANS MEMORIAL MONUMENT LOCATED AT THE MARLBORO MIDDLE SCHOOL, ROUTE 9W, MARLBORO, NY 12542. PLEASE CONTINUE THIS NOTICE ANNUALLY AT THE REQUEST OF THE SUPERVISOR AS PART OF THE MINUTES OF THE REORGANIZATION MEETING.

ITEM # 23– MOTION TO ADJOURN

Councilman Molinelli made a motion to adjourn the meeting at 7:28 p.m. Motion seconded by Councilwoman Sessa.

Yeas: 4 Nays: 0 Carried

***Respectfully submitted,
Danielle Cherubini
Deputy Town Clerk***

SEWER PLANT OPERATOR AGREEMENT

AGREEMENT made this third (3rd) day of January 2024 between the Marlboro Sewer Improvement Area, a Sewer Improvement Area organized under the Town Law of the State of New York, hereinafter called the Owner, and

WATER QUALITY MANAGEMENT, INC PO Box 733, Marlboro New York 12542 hereinafter called the Contractor,

WHEREAS, the Marlboro Sewer Improvement Area is the owner of a Wastewater Treatment Plant situated on the northerly side of Dock Road in the Town of Marlboro, Ulster County, New York and

WHEREAS, the contractor is trained in the operation of Wastewater Treat Facility of the type of Owner, and

WHEREAS, the parties hereto wish to enter into a contract for the operation and maintenance of the Owners, Waste Treatment Facility by the contractor,

NOW THEREFORE BE IT RESOLVED, it is mutually agreed as follows:

1). That the contractor shall supply all labor and services necessary to manage, supervise and operate the Wastewater Treatment Facility, in the Town of Marlboro Sewer Improvement Area, and insure proper operation

and maintenance of the existing Wastewater Treatment Facility including but not limited to the following:

- A) Adhere to the recognized New York State Department of Conservation and Ulster County mandated standards for the operation and maintenance of the Wastewater Treatment Facility and analysis of wastewater. If compliance with the DEC Permit Requirements are not met, corrected procedures shall be taken within the scope of the operating procedures hereby agreed to. If compliance cannot be met, the operator shall make recommendations to the Owner as to the actions necessary to obtain compliance.
- B). Conduct his services and maintain each workplace within the Wastewater Treatment Facility in a clean hygienic manner.

- C). Provide a 24-hour, 7 day a week, on call emergency service to the owner

- D). Comply with all applicable provisions of the New York State Labor Law, New York State Workmen's Compensation Law, New York State Unemployment Insurance Law, Federal Social Security and Federal Internal Revenue Code Provisions as to withholding and all rules of the Department of Labor applicable to the operation of a Wastewater Treatment Facility.

- E). Design and submit a compliance report to the Town Board as its regular monthly meetings, held on the fourth (4) Monday of each month. All records including written reports shall be and shall remain the property of the owner.

- F). Submit monthly reports on forms prescribed by New York State Department of Environmental Conservation and supply a copy of said report to Owner.

- G). Perform all daily testing and routine maintenance required at the Wastewater Treatment Facility testing of Influent and Effluent B.O.D will be performed by an inside as required by the State Pollution discharge Elimination System Monitoring Report.

- H). Provide necessary insurance covering the Contractor and his agents and employees operating said plant from any loss or damage that may result to the Treatment Plant from his or his employee's negligence in operating and maintaining said plant.

- I). Provide supervision for the removal of sludge from the Wastewater Treatment Facility's Plant.

- J). Provide a pickup truck for use at the wastewater treatment facility. This vehicle shall be used for general wastewater operations.

2). Owner shall, in order to facilitate the maintenance and operation by the Contractor, provide free of charge the following items:

- A). A water supply from the Marlboro Water District System.

- B). Use of laboratory space and equipment for in house purposes.
- C). Telephone, light, heat and power to all areas of the Wastewater Treatment Facility.
- D). Complete first aid equipment and protective devices.
- E). Designate a representative to certify, and authorize corrective maintenance work not within the scope of this agreement.
- F). Expedite action on requests for emergency authorizations and approvals to comply with Requirements of the Department of Environmental Conservation.
- G). Safe accessible entry and exit to the Wastewater Treatment Facility, including snow removal.
- H). All equipment essential to daily operation and maintenance, including maintaining the grounds, Maintenance of landscaping and building upkeep.
- I). All maintenance to the sewer collection system.
- J). All costs for testing of parameters other than those of specified in the State Pollution Discharge Elimination Monitoring Permit.
- K). Sludge removal when and as necessary as required by the Contractor.
- L). All plant supplies, chemicals, maintenance materials necessary for routine operation of the Water Treatment Facility's Plant.

- 3). The owner shall pay to the Contractor from funds of the Marlboro Sewer Improvement Area, the sum of \$123,064.00 annually, payable in semi-monthly payments, payable on the 1st and 15th of each month, Commencing January 1, 2024, and continuing on the 1st and 15th of each month during the year 2024 With Town Board approval this rate may be changed on an annual basis.
- 4). The Contractor reserves the right to transfer this contract to any corporation of which he shall be the Principal shareholder.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seal this on the third day of January 2024

MARLBORO SEWER IMPROVEMENT AREA

BY: _____

SCOTT CORCORAN

TOWN SUPERVISOR

BY: _____

JULIAN FLACO

WATER QUALITY MANAGEMENT, INC

SEWER PLANT OPERATOR AGREEMENT

AGREEMENT made this third (3rd) day of January 2024 between the Milton Sewer Improvement Area, a Sewer Improvement Area organized under the Town Law of the State of New York, hereinafter called the owner, and

WATER QUALITY MANAGEMENT, INC., PO Box 733, Marlboro New York 12542 hereinafter called the Contractor,

WHEREAS, the Marlboro Sewer Improvement Area is the owner of a Wastewater Treatment Plant situated on Dock Road in the Hamlet of Milton, Town of Marlborough, Ulster County, New York, and

WHEREAS, the contractor is trained in the operation of Wastewater Treatment Facility of the type of Owner, and

WHEREAS, the parties hereto wish to enter into a contract for the operation and maintenance of the Owners Waste Treatment Facility by the Contractor,

NOW THEREFORE BE IT RESOLVED, it is mutually agreed as follows:

- 1). that the Contractor shall supply all labor and service necessary to manage, supervise and operate the Wastewater Treatment Facility, the Milton Sewer Improvement Area, and insure proper operation and maintenance of the existing Wastewater Treatment Facility including but not limited to the following:

- A). Adhere to the recognized New York State Department of Conservation and Ulster County mandated standards for the operation and maintenance of the Wastewater Treatment Facility and analysis of wastewater. If compliance with the DEC Permit Requirements are not met, corrected procedures shall be taken within the scope of operating procedures hereby agreed to. If compliance cannot be met, the operator shall make recommendations to the Owner as to the actions necessary to obtain compliance.

B). Conducted his services and maintain each workplace within the Wastewater Treatment Facility in a clean and hygienic manner.

C). Provide 24-hour, 7 day a week, on call emergency service to the owner

D). Comply with all applicable provisions of the New York State labor Law, New York State Workmen's Compensation Law, New York State Unemployment Insurance Law, Federal Social Security and Federal Internal Revenue Code Provisions as to withholding and all rules of the Department of Labor applicable to the operation of a Wastewater Treatment Facility.

E). Design and submit a compliance report to the Town Board at its regular monthly meetings. All records including written reports shall be and shall remain the property of the owner.

F). Submit monthly reports on forms prescribed by New York State Department of Environmental Conservation and supply a copy of said report to the Owner.

G). Perform all daily testing and routine maintenance required at the Wastewater Treatment Facility testing of Influent and Effluent B.O.D will be performed by an inside as required by the State Pollution discharge Elimination System Monitoring Report.

H). Provide necessary insurance covering the Contractor and his agents and employees operating said plant from any loss or damage that may result to the Treatment Plant from his or his employees' negligence in operating and maintaining said plant.

I). Provide supervision for the removal of sludge from the wastewater Treatment Facility's Plant.

2) The Owner shall, in order to facilitate the maintenance and operation by the Contractor, provide free of charge, the following items:

A). A water supply from the Marlborough Water District System.

B). Use of Laboratory space and equipment for in house and outside purposes.

- C). Telephone, light, heat and power to all areas of the Wastewater Treatment Facility.
- D). Complete first aid equipment and protective devices.
- E). Designate a representative to certify and authorize corrected maintenance work not within the scope of this agreement.
- F). Expedite action on requests for emergency authorizations and approvals to comply with Requirements of the Department of Environmental Conservation.
- G). Safe accessible entry and exit to the Wastewater Treatment Facility, including snow removal.
- H). All equipment essential to daily operation and maintenance, including maintaining the grounds, landscaping, and building upkeep.
- I). All maintenance to the sewer collection system.
- J). All costs for testing of parameters other than those specified in the State Pollution Discharge Elimination Monitoring Permit.
- K). Sludge removal when and as necessary as requested by the Contractor.
- L). All plant supplies, chemicals, maintenance materials necessary for routine operation of the Water Treatment Facility's Plant.

- 3) The Owner shall pay to the Contractor from funds of the Milton Sewer Improvement Area, the sum of \$16,377.00 annually, payable in semimonthly payments, payable on the 1st and 15th of each month, Commencing January 1, 2024, and continuing on the 1st and 15th day of each and every month during the year 2024 With Town Boards approval, this rate may be changed on an annual basis.
- 4) That the Contractor reserves the right to transfer this contract to any corporation of which he shall be the principal shareholder.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seal this on the third day of January 2024

MILTON SEWER IMPROVEMENT AREA

BY _____

SCOTT CORCORAN

TOWN SUPERVISOR

BY _____

JULIAN FALCO

WATER QUALITY MANAGEMENT, INC.