

FIRST MEETING OF THE MONTH  
TOWN BOARD TOWN OF MARLBOROUGH  
21 MILTON TURNPIKE, MILTON NY  
JANUARY 8, 2024 7:00 PM (Meeting began at 7:57 p.m.)  
MINUTES OF MEETING

Present: Supervisor Corcoran  
Councilman Molinelli  
Councilman Zambito  
Councilwoman Sessa  
Councilman Cauchi

Colleen Corcoran, Town Clerk  
Mici Simonofsky, Resident/CAC Chair  
Maryanne Quick, Resident  
Mary Ann Galli, Resident

ITEM #1 Call to order - Pledge of Allegiance

ITEM #2 Moment of Silence

*Supervisor Corcoran asked for a special moment of silence to remember Carl DiDonato; a former judge and public servant and business owner in town.*

ITEM #3 Motion to approve agenda

***Councilman Molinelli made a motion to approve the agenda. Motion seconded by Councilman Cauchi.***

***Yeas: 5        Nays: 0        Carried***

ITEM #4 Motion to approve the December 11, 2023 Town Board Meeting minutes

***Councilwoman Sessa made a motion to approve the December 11, 2023 Town Board Meeting minutes. Motion seconded by Councilman Molinelli.***

***Yeas: 5        Nays: 0        Carried***

Motion to approve the January 3, 2024 Re org Meeting minutes

***Councilwoman Sessa made a motion to approve the January 3, 2024 Town Board Reorganization Meeting minutes. Motion seconded by Councilman Molinelli.***

***Yeas: 5        Nays: 0        Carried***

Motion to approve the January 3, 2024 Special Meeting minutes

***Councilwoman Sessa made a motion to approve the January 3, 2024 Special Town Board Meeting minutes. Motion seconded by Councilman Molinelli.***

***Yeas: 5        Nays: 0        Carried***

ITEM #5 Authorize payment of bills

***Councilman Molinelli made a motion to authorize payment of the abstract in the amount of \$236,659.81. Motion seconded by Councilman Cauchi.***

***Yeas: 5        Nays: 0        Carried***

ITEM #6 Comments on the agenda  
*No comments on the agenda.*

ITEM #7 Report of Departments and Boards  
 A) BUILDING INSPECTOR - THOMAS CORCORAN

**THOMAS CORCORAN - BUILDING INSPECTOR  
 MONTHLY REPORT - BUILDING DEPARTMENT  
 MONTH OF: DECEMBER 2023**

CERTIFICATE OF OCCUPANCY	<u>3</u>	STOP WORK ORDER	<u>0</u>
REQUEST FOR INFORMATION	<u>6</u>	FIRE CALLS	<u>2</u>
TRAILER PARK RENEWALS	<u>0</u>	ORDER TO REMEDY	<u>2</u>
BUILDING EXTENSIONS	<u>14</u>	COMPLAINTS	<u>16</u>
FIRE INSPECTIONS	<u>6</u>	CLOTHING BIN RENEWALS	<u>0</u>
TOTAL MILEAGE	<u>1,044</u>	TOTAL GAS USAGE	<u>65 Gals</u>

**BUILDING PERMITS**

ADDITION / RENOVATION	<u>6</u>	POOL / HOT TUB	<u>0</u>
BARN	<u>0</u>	ROOF	<u>0</u>
BURNING	<u>7</u>	SHED	<u>1</u>
COMMERCIAL	<u>0</u>	SIGNS	<u>0</u>
DECK/STAIRS	<u>3</u>	SINGLE FAMILY	<u>0</u>
DEMOLITION	<u>1</u>	SOLAR PANELS	<u>5</u>
ELECTRICAL / HVAC	<u>6</u>	TANK INSTALL / REMOVAL	<u>1</u>
FURNACE / BOILER	<u>0</u>	WIRELESS COMMUNICATION	<u>0</u>
GENERATOR	<u>1</u>	WOOD / PELLET STOVE	<u>0</u>
TOTAL PERMITS	<u>31</u>	EST. COST OF BUILDINGS	<u>\$711,525.00</u>

**FEES COLLECTED**

CERTIFICATE OF OCCUPANCY	<u>\$525.00</u>
PERMIT EXTENSIONS	<u>\$7,090.00</u>
BUILDING PERMITS	<u>\$6,143.48</u>
REQUEST FOR INFORMATION	<u>\$1,200.00</u>
TOTAL BUILDING FEES	<u>\$14,958.48</u>
FIRE INSPECTIONS	<u>\$380.00</u>
TRAILER PARK RENEWALS	<u>\$0.00</u>
TOTAL FIRE FEES	<u>\$380.00</u>
BURNING FEES	<u>\$35.00</u>
TOTAL FEES	<u>\$15,373.48</u>

B) POLICE CHIEF - GERALD COCOZZA

Police Department  
Town of Marlborough

MEMORANDUM

To: Town Board of the Town of Marlborough  
From: Chief Cocozza  
Date: January 8, 2023  
Subject: Activity Summary for the Month of December 2023



Following is a summary of the activity of the Police Department for the month of December 2023

<u>MOTOR VEHICLE ACCIDENT</u>	December 23	Yr. Date 23	December 22	Yr. Date 22
Personal injury	6	52	5	63
Fatal	0	1	1	1
Property Damage	9	213	25	233
Total	15	266	31	330

<u>SUMMONSES ISSUED</u>				
Vehicle and Traffic	60	1258	57	936
Parking	0	12	0	10

<u>COMPLAINT ACTIVITY</u>				
Total Blotter Entries	1144	12255	888	13769
Total Arrests	12	281	15	205

<u>TOTAL TELEPHONE CALLS</u>				
	1087	13924	1901	22

POLICE DEPARTMENT OVERTIME HOURS payroll 26 & 1

Full Time Officer Overtime	(see attached)	(see attached)		
Full Time Officer Grant O/T	(see attached)	(see attached)		
Part Time Officer Overtime	(see attached)	(see attached)		
Part Time Officer Gant O/T	(see attached)	(see attached)		
Full Time Dispatchers Overtime	8 (\$267) 138.5	16 (\$640) 210.5		
Part Time Dispatchers Overtime	24 (\$729) 300.5	67 (\$2010) 278		
Police Mileage	13863	130591	12711	122056

Police Department  
Town of Marlborough



MEMORANDUM

Activity Summary for the month of December 2023

Page 2.

Police Department Payroll 26 & 1 Regular Hours

	Dec. 23	Yr. Date	Dec. 22	Yr. Date
Full Time Police Officer	1144	132277	1224	13713
Part Time Police Officer	1281.5	14334	972	13070.75
Full Time Dispatcher	488	5242	504	3092
Part Time Dispatcher	300	3718.75	293	6553.5
Traffic Officer	20	600.5	0	501.5

Police Department Fuel Consumption

	Dec. 23	Yr. Date	Dec. 22	Yr. Date
Police	1218.620	11773.672	1011.571	11950.62

Use of Force

0-use of force YTD 1 - use of force  
0-deer YTD 5 - deer  
0 - Animal YTD 1 - animal  
0- Hands YTD 5 - hands  
0- Taser YTD 4- Taser  
0 OC spray YTD 1- OC Spray

0- use of force  
0 - deer YTD 12- deer  
0- Animal YTD 2-animal  
0- Hands YTD 3- hands  
0- Taser YTD 2- Taser

Civilian Complaints 0

Civilian Complaints 0

**Police Officer Overtime** ( these figures are not exact and are intended for budget use and tracking)  
 Figures are up to date of last payroll

<u>Line Item</u>	<u>Yr. to Date</u>	<u>Budgeted</u>	<u>remaining</u>	<u>% utilized</u>
Admin	\$1,315	\$3,233	\$1,918	41%
DARE	\$924	\$4,200	\$3,276	22%
F/T Court	\$496	\$3,052	\$2,556	16%
F/T Holiday *	\$13,336	\$42,335	\$28,999	32%
F/T Investigations	\$4,231	\$8,268	\$4,037	51%
F/T Shift Cover	\$13,405	\$18,197	\$4,792	74%
F/T Training	\$4,780	\$7,367	\$2,587	65%
P/T Court	\$137	\$4,557	\$4,420	3%
P/T Holiday *	\$21,722	\$10,020	(\$11,702)	217%
P/T Investigations	\$5,598	\$7,137	\$1,539	78%
P/T Shift Cover	\$12,709	\$16,604	\$3,895	77%
P/T Training	\$4,690	\$5,412	\$722	87%
F/T Firearms training & laser	\$4,551	\$3,578	(\$973)	127%
P/T Firearms training & Taser	\$4,138	\$7,684	\$3,546	54%
FT Special detail	\$1,237	\$7,156	\$5,919	17%
PT Special Detail	\$2,259	\$7,277	\$5,018	31%
<b>Total</b>	<b>\$95,528</b>	<b>\$156,077</b>	<b>\$60,549</b>	<b>61%</b>
*Holiday	\$35,058	\$52,355	\$17,297	67%

**Police Officer Grant Overtime** ( these figures are not exact and are intended for budget tracking only)  
 Figures are up to date of last payroll

<u>Line Item</u>	<u>Yr. to Date</u>	<u>Budgeted</u>	<u>remaining</u>	<u>% utilized</u>
<b>Grant Funds</b>				
BUNY (buckle up NY)	\$301	\$750	\$449	40%
DWI (driving while intoxicated)	\$3,696	\$5,000	\$1,304	74%
PTS (police traffic services)	\$2,603	\$2,250	(\$353)	116%



## Incident Breakdown By Month Report



Print Date/Time: 01/05/2024 11:20  
Login ID: jvanamburgh.marlapd  
Year: 2023

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
7 Digit Call	5	8.9	5	8.9	6	10.7	1	1.8	5	8.9	4	7.1	4	7.1	7	12.5	6	10.7	2	3.6	8	14.3	3	5.4	56	
911 Abandoned	1	3.7	2	7.4	3	11.1	1	3.7	1	3.7	0	0.0	1	3.7	1	3.7	0	0.0	5	18.5	4	14.8	8	29.6	27	
911 Misdial	0	0.0	2	15.4	1	7.7	3	23.1	1	7.7	1	7.7	0	0.0	3	23.1	0	0.0	0	0.0	0	0.0	2	15.4	13	
911 No Voice Call	0	0.0	1	5.0	1	5.0	3	15.0	2	10.0	1	5.0	3	15.0	3	15.0	3	15.0	2	10.0	1	5.0	0	0.0	20	
Abandoned	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	8.3	0	0.0	1	3.3	0	0.0	1	3.3	3	
Accident Personal	4	7.5	4	7.5	6	11.3	1	1.9	2	3.8	3	5.7	4	7.5	7	13.2	6	11.3	8	15.1	2	3.8	6	11.3	53	
Accident Property	12	5.6	15	7.0	23	10.8	13	6.1	23	10.8	20	9.4	6	2.8	21	9.9	16	7.5	23	10.8	32	15.0	9	4.2	213	
Alarm Burglary	16	6.8	17	7.2	27	11.5	26	11.1	16	6.8	16	6.8	23	9.8	19	8.1	24	10.2	14	6.0	17	7.2	20	8.5	235	
Alarm Panic	2	16.7	0	0.0	1	8.3	2	16.7	1	8.3	1	8.3	2	16.7	0	0.0	1	8.3	0	0.0	2	16.7	0	0.0	12	
Animal	10	7.5	11	8.3	16	12.0	8	6.0	17	12.8	11	8.3	12	9.0	15	11.3	10	7.5	8	6.0	7	5.3	8	6.0	133	
Assault	1	14.3	0	0.0	2	28.6	0	0.0	0	0.0	0	0.0	0	0.0	4	57.1	0	0.0	0	0.0	0	0.0	0	0.0	7	
Assist EMS	65	9.2	39	5.5	57	8.1	53	7.5	57	8.1	57	8.1	63	9.0	61	8.7	75	10.7	62	8.8	52	7.4	62	8.8	703	
Assist Fire	19	8.4	19	8.4	11	4.9	16	7.1	14	6.2	19	8.4	17	7.6	15	6.7	25	11.1	26	11.6	20	8.9	24	10.7	225	
Assist Other	8	13.6	5	8.5	3	5.1	7	11.9	3	5.1	7	11.9	0	0.0	3	5.1	6	10.2	3	5.1	9	15.3	5	8.5	59	
ATV Complaint	0	0.0	2	14.3	2	14.3	0	0.0	2	14.3	3	21.4	2	14.3	3	21.4	0	0.0	0	0.0	0	0.0	0	0.0	14	
BOLO	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	1	
Burglary	0	0.0	0	0.0	0	0.0	1	16.7	2	33.3	0	0.0	1	16.7	0	0.0	0	0.0	0	0.0	1	16.7	1	16.7	6	
Child Abuse	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	
Civil Matter	5	22.7	1	4.5	2	9.1	1	4.5	0	0.0	1	4.5	3	13.6	1	4.5	0	0.0	4	18.2	2	9.1	2	9.1	22	
Criminal Contempt	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	25.0	4	
Criminal Mischief	3	13.6	0	0.0	4	18.2	4	18.2	1	4.5	3	13.6	1	4.5	1	4.5	1	4.5	1	4.5	1	4.5	2	9.1	22	
Custody Dispute	3	37.5	0	0.0	0	0.0	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	1	12.5	0	0.0	2	25.0	1	12.5	8	
Disabled Vehicle	2	2.9	5	7.2	3	4.3	3	4.3	6	8.7	6	8.7	2	2.9	9	13.0	6	8.7	9	13.0	4	5.8	14	20.3	69	
Disorderly	2	11.1	0	0.0	1	5.6	4	22.2	4	22.2	1	5.6	0	0.0	1	5.6	0	0.0	1	5.6	4	22.2	0	0.0	18	
Dispute	7	8.1	5	5.8	0	0.0	0	0.0	8	9.3	14	16.3	15	17.4	13	15.1	6	7.0	5	5.8	8	9.3	5	5.8	86	
Domestic Dispute	17	11.1	11	7.2	8	5.2	11	7.2	14	9.2	8	5.2	9	5.9	12	7.8	15	9.8	17	11.1	14	9.2	17	11.1	153	



## Incident Breakdown By Month Report



Print Date/Time: 01/05/2024 11:20  
Login ID: jvananburgh.marlapd  
Year: 2023

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
Encon Violation	0	0	0	0	0	0	0	0	0	0	0	0	0
Erratic Vehicle	9	7.3	8	6.5	7	5.6	7	10.5	13	10.5	14	11.3	8
Error	0	0	0	0	0	0	0	0	0	0	0	0	0
Fight	1	11.1	2	22.2	1	11.1	0	0	0	0	0	0	0
Fire Alarm	0	0	0	0	0	0	0	0	0	0	0	0	0
Fireworks	1	12.5	0	0	0	0	0	0	0	0	0	0	0
Foot Patrol	0	0	0	0	0	0	0	0	0	0	0	0	0
Fraud	4	10.5	8	21.1	4	10.5	1	2.6	5.3	2	5.3	3	7.9
Harassment	3	4.4	4	5.9	9	13.2	7	10.3	2	2.9	12	17.6	3
Identity Theft	0	0	0	0	0	0	0	0	0	0	0	0	0
Information	7	9.3	10	13.3	11	14.7	3	4.0	8	10.7	4	5.3	9
Juvenile	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	7	10.9	2	3.1	4	6.3	4	6.3	7	10.9	6	9.4	2
Local Law	0	0	0	0	0	0	0	0	0	0	0	0	0
Look Out	3	3.6	5	6.0	3	3.6	3	3.6	11	13.3	9	10.8	10
Lost or Missing	2	7.7	2	7.7	0	0	0	0	0	0	0	0	0
Menacing	0	0	0	0	0	0	0	0	0	0	0	0	0
Mental Health Law	0	0	0	0	0	0	0	0	0	0	0	0	0
New Call	2	10.5	2	10.5	0	0	0	0	0	0	0	0	0
Noise Complaint	0	0	0	0	0	0	0	0	0	0	0	0	0
Officer Needs	0	0	0	0	0	0	0	0	0	0	0	0	0
Open Door	0	0	0	0	0	0	0	0	0	0	0	0	0
Police Public	7	11.3	11	17.7	8	12.9	10	16.1	5	8.1	5	8.1	1
Police Station	1	6.3	0	0	0	0	0	0	0	0	0	0	0
Property Check	626	9.9	526	8.3	485	7.7	530	8.4	645	10.2	368	5.8	508
Property Found	1	4.5	3	13.6	4	18.2	2	9.1	0	0	0	0	0





## Incident Breakdown By Month Report



Print Date/Time: 01/05/2024 11:20  
Login ID: jvaranburgh.maripd  
Year: 2023  
Marlborough Town Police Department  
ORI Number: NY055800  
Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
Property Lost	2	4.4	5	11.1	3	6.7	4	8.9	3	6.7	3	6.7	45
Property Retrieval	7	28.0	1	4.0	0	0.0	2	8.0	0	0.0	2	8.0	25
Psychiatric	1	3.8	0	0.0	3	11.5	2	7.7	4	15.4	0	0.0	26
Railroad Incident	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Road Hazard	6	4.5	7	5.3	12	9.0	8	6.0	12	9.0	9	6.8	133
Robbery	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
School Check	59	8.7	61	9.0	33	4.9	45	6.6	61	9.0	55	8.1	677
School Incident	5	11.9	8	19.0	2	4.8	5	11.9	8	19.0	2	4.8	42
Serve Papers	3	10.0	2	6.7	2	6.7	2	6.7	2	6.7	2	6.7	30
Sex Offense	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Shots Fired	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Special Detail	1	2.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	45
Suicide or	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Suspicious	8	3.9	9	4.4	12	5.9	26	12.7	18	8.8	19	9.3	204
Traffic Complaint/	4	5.0	6	7.5	7	8.8	11	13.8	11	13.8	5	6.3	80
Traffic Stop	105	7.4	171	12.1	99	7.0	98	6.9	91	6.4	141	10.0	1416
Transport	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Trespass	1	4.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	22
Unknown Police	1	5.6	0	0.0	4	22.2	3	16.7	1	5.6	1	5.6	18
Unwanted Subject	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Vehicle and Traffic	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Vehicle	2	9.1	0	0.0	1	4.5	1	4.5	0	0.0	1	25.0	22
Warrant Execution	1	5.6	0	0.0	1	5.6	3	16.7	2	11.1	0	0.0	18
Water Emergency	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Weapons Seizure	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Wellfare Check	17	7.3	13	5.6	13	5.6	11	4.7	21	9.0	25	10.7	233



## Incident Breakdown By Month Report



Print Date/Time: 01/05/2024 11:20  
Login ID: jvanamburgh.marlpd  
Year: 2023

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All

Total:	1083	8.8	1013	8.3	919	7.5	969	7.9	1133	9.2	906	7.4	1085	8.9	976	8.0	941	7.7	1095	8.9	991	8.1	1144	9.3	12255
--------	------	-----	------	-----	-----	-----	-----	-----	------	-----	-----	-----	------	-----	-----	-----	-----	-----	------	-----	-----	-----	------	-----	-------

C) HIGHWAY SUPERINTENDENT – JOHN ALONGE

**SUPERINTENDENT OF HIGHWAYS**

Town of Marlborough  
1650 Route 9W, P.O. Box 305  
Milton, New York 12547



**John Alonge**  
Highway Superintendent

**Phone:** 845-795-2272 x 6

**Fax:** 845-795-6037

**Cell:** 845-849-5549

Supervisor Corcoran  
Town Clerk Colleen Corcoran  
Town Board Members

**Monthly Report for December 2023**

We finished cleaning up leaves in our ditch lines and had the flail mower cutting back roadside vegetation in both hamlets. We did road patrols, cleaning catch basins and pipe ends.

On 12/18 we had a severe rainstorm that eroded the road shoulders, damaged drains and created road hazards. The entire week was spent doing wash out repairs, replacing millings, removing debris and temporarily fixing a wash out on Bingham Rd.

We assisted the Water Department with repairing the road due to water main breaks on Jonathan Pl., Berry Rd., and Bloom St.

Met with GPI to go over the plans for the renovations at the Highway Department building. Also met with Crown Castle at the TOMVAC building about their fiber optic services.

**Fuel Usage:** Gas: 135,401 gal. Diesel: 806,998 gal.

Respectfully submitted,

John Alonge, Highway Superintendent

JA/cm

D) WATER SUPERINTENDENT - CHARLIE MUGGEO

**WATER SUPERINTENDENT  
TOWN OF MARLBOROUGH  
1650 ROUTE 9W, PO BOX 305  
MILTON, NY 12547**

**CHARLES MUGGEO  
WATER SUPERINTENDENT**

**FAX (845) 795-2031  
PHONE (845) 795-5100**

**DATE: 1/08/2024**

**TO: SUPERVISOR SCOTT CORCORAN  
TOWN BOARD MEMBERS  
TOWN CLERK**

**RE: MONTHLY REPORT FOR DECEMBER**

Water consumption totaled 13,715,000 gallons, which is a daily usage of 442,322.  
Compared to last month 15,186,000 gallons, which is a daily usage of 506,200.  
Compared to a year ago water consumption was 16,341,000 gallons for the month, which is a daily usage of 527,129.

**SUMMARY FOR THE MONTH**

**BILLING:** Bills were due at the end of the month. We had to alleviate some of the calls about bills.

**CURB BOXES:** We had to repair a curb box and stem valves on South St. and one on Birdsall Ave.

**METERS:** We had to repair 8 meters.

**SERVICE LINES:** Repaired service line on Main St. and one South Rd. in Milton

**VALVES:** We had to repair a water valve on South St. and Briarwood Ln.

We also had to repair a road cut from water main breaks on Jonathan Pl., Berry Ln., Bloom St. and on Route 9W with the help of the Highway Dept.

**SEWER LINE INSPECTIONS:** 1

**SERVICE LINE INSPECTIONS:** 4

**CLOSINGS:** 6

**MARKOUTS:** 45

**Gallons of Gas:** 225

**Gallons of Diesel:** 0

**Mileage for the month:** 1,700

# E) TOWN CLERK - COLLEEN CORCORAN

01/04/2024

## Town Clerk Monthly Report Monthly Report December 01, 2023 - December 31, 2023

Page 1

Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	35.00
			<b>Sub-Total:</b>	<b>\$35.00</b>
Conservation	Conservation	A1255	2	1.77
			<b>Sub-Total:</b>	<b>\$1.77</b>
Dog Licensing	Male, Neutered	A2544	3	15.00
			<b>Sub-Total:</b>	<b>\$15.00</b>
LANDFILL FEES	T/s Permits	00-2130	2	78.00
LANDFILL FEES	T/s Punch Cards	00-2130	19	1,386.00
			<b>Sub-Total:</b>	<b>\$1,464.00</b>
Misc Fees	Building Fees\Building Dept	00-2110	1	18,169.90
Misc Fees	Fire Fees/Building Dept	00-2110	1	900.00
			<b>Sub-Total:</b>	<b>\$19,069.90</b>
MISC. FEES	Accident Reports	00-1255	8	40.00
MISC. FEES	Bank Fees (NSF)	00-1256	1	25.00
MISC. FEES	Burgular Permits	00-2590	2	40.00
MISC. FEES	Certified Copies	00-1255	7	320.00
MISC. FEES	Foi Requests	00-1255	1	1.50
			<b>Sub-Total:</b>	<b>\$426.50</b>
Park and Rec Fees	Train Station Fee	2001	1	350.00
			<b>Sub-Total:</b>	<b>\$350.00</b>
<b>Total Local Shares Remitted:</b>				<b>\$21,362.17</b>
Amount paid to: NYS Ag. & Markets for spay/neuter program				3.00
Amount paid to: NYS Environmental Conservation				30.23
<b>Total State, County &amp; Local Revenues:</b>		<b>\$21,395.40</b>		<b>Total Non-Local Revenues: \$33.23</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor	Date	Town Clerk	Date
------------	------	------------	------

## F) WASTEWATER TREATMENT FACILITY- JULIAN FALCO

Water Quality Management, Inc.  
P.O. Box 655  
Marlboro, NY 12542

January 8, 2024

For the month of December 2023, both the Marlboro and Milton Wastewater Treatment Plants complied with all of the SPDES requirements. The following are monthly statistics for both plants;

### Marlboro WWTP

- Average Daily Flow = **176,000** gallons per day.
  - (>**100%** of design capacity.)
- Average BOD removal = **98%**
- Average Suspended Solids removal = **99%**

### Milton WWTP

- Average Daily flow = **50,000** gallons per day.
  - (About **91%** of design capacity)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **89%**

Both the Marlboro and Milton Treatment Plants operated normally during the month of December without any major changes or events. Please take note that Marlboro exceeded its flow limit for the month and the Milton facility was at 91% capacity. This was due to the several storm events that increased the amount of inflow and infiltration we experience. As these storm events are becoming more frequent and severe, we need to work with the Water/Highway department to actively monitor and improve both collection systems. It is important to reserve the remaining capacity of both Plants for future growth, not unwanted rain water. The average flow for the year 2023 was **126,000** gpd at Marlboro and **35,000** gpd at Milton. These flow rates are consistent with the previous 3 years but are increasing. Overall, both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me.

Thank you,  
Julian Falco  
Water Quality Management, Inc.

G) DOG CONTROL OFFICER - ANDREW MCKEE

21 Milton Turnpike  
Marlborough, New York, 12547

## Town of Marlborough Dog Control

~~Andrew McKee-Dog Control Officer~~     ~~Bethany Wager-McKee Deputy Dog Control Officer~~

Sunday, December 31, 2023     **December 2023 Monthly Report**

### Monthly Report –12/1/2023 through 12/31/2023

#### Overview:

We received a total of 11 calls this month including 3 calls to service from the Marlborough Police, New York State Police or Ulster County Sherriff.

Responded to 3 active complaints and/or cases which are now closed or resolved

We currently have 2 open case or complaint.

We Impounded 0 stray dogs this month.

0 appearance tickets were issued this month

There were no dog bites reported this month

We have 1 Dangerous Dog case under investigation

2024 is a great year to license your dog ! We have a friendly knowledgeable staff available at our Town Clerks office to assist you with the process. Please call 845-795-5100 for more information. Thank you and remember, All dogs are required by New York State Law to be licensed.

End of report.

H) ASSESSOR - CINDY HILBERT

*No report.*

I) PLANNING - CHRIS BRAND

# December 2023

## TOWN OF MARLBOROUGH PLANNING BOARD REVIEW

CHAIR: Chris Brand, MEMBERS: Fred Callo, James Garofalo, Steve Jennison, Cindy Lanzetta, Joe Lofaro, Bob Troncillito,

December 2023 Financial Report	
Application Fees	\$1,550
Escrow Fees	\$16,890.49
Recreation Fees	\$0
Invoices	\$16,608.63

**December 4, 2023**

**Regular Meeting 7:30 PM**

### Approval of Minutes

The minutes for the November 6, 2023, Meeting were approved unanimously.

### Announcements

None

### Communications

None

### Public Hearings

None

### Ongoing Application Review

STRALOW FARM 23-1023  
551 Lattintown Rd, Marlboro 108.2-2-45

FINAL SITE PLAN

### Technical Comments

1. At the 20 November 2023 Planning Board meeting a plan sheet was provided depicting the entire parcel. The applicants identified that the approval is for the "tiny home".
2. The project is before the Board for a short-term rental under Section 155-32.3. Short term rentals



- are limited to 2 guests per bedroom. The number of bedrooms should be identified and limited to that number of guests per bedroom.
3. It was requested that the "tiny home" be labeled as the structure to be utilized by the short-term rental.
  4. The applicants have identified that they have an extensive guide book for users of the site.
  5. Comments from the Jurisdictional Fire Department were requested regarding access to the short-term rental.
  6. Delineation of the required parking was requested. Parking area should be delineated with a permanent stabilized parking area rather than the area delineated on the plans as a grassed parking area,
  7. Short term rentals are covered under Section 155-32.3 which has a number of conditions, most of which are under the authority of the Building Department for compliance.
  8. The Code Enforcement Department's evaluation of the three residential structures now depicted on the lot should be received. Town Code Chapter 155-12.2 A - Additional Restrictions on Uses states "in all zones other than the C-1 and C-2 Zone, residential use of a lot shall be limited to one single family residence or if density allows one two-family residence on an individual lot". The lot currently contains what appears to be three residential structures, a house, a mobile home and the "tiny house", to be utilized as the short-term rental.
  9. A discussion was held regarding sanitary service to the "tiny house" structure. Information pertaining to the sanitary service to the structure should be identified. The applicants identified that human waste is removed from the "tiny house" by their clients. This should be confirmed, whether a compost toilet is utilized or some other form of sanitary waste treatment.
  10. The Bulk Table identifies the side-yard as 121 feet, which is for the two-story brick residence. The existing mobile home residence is 111.29 feet which should be the setback identified in the Bulk Table.
  11. Short term rentals are a special use which requires a Public Hearing.

#### **Board Actions**

The Board reviewed the technical comments noted above. The board discussed whether the existing human waste disposal system meets the UC Board of Health and Town of Marlborough requirements and requested the applicant provide documentation to ensure it does before providing further review.

#### **New Application Review**

**SLUTSKY AND BOWDREN STR Marlboro**  
79 Ridge Rd, Marlboro

**23-1028 SKETCH MINOR SITE PLAN**  
108.2-3-28.110

#### **Technical Comments**

1. The applicants are proposing the short term rental of the existing structure in the RAG-1 Zoning District. Short term rentals are a special use in the RAG Zone.
2. A schematic copy of a portion of a plan has been submitted. No Bulk Tables or other information has been supplied. The Planning Board should determine if the map as submitted is acceptable for use in the application.
3. Occupancy is limited to two guests per bedroom. Two bedrooms are identified on the application, allowing four guests total. The applicants have provided a registration with Ulster County.
4. Compliance with all sections of Chapter 155-32.3 is required. Majority of these requirements have to do with compliance with Building Department related matters.
5. The applicant has schematically shown parking areas on the submitted 8.5 x 11 photo copy. The Planning Board should determine if an actual site plan should be submitted depicting parking in compliance with Town parking requirements.
6. The application for short term rentals identifies a maximum of five overnight guests. Compliance with short term rental code with two bedrooms only permits four. This should be revised.

7. A Public Hearing is required for special use.

**Board Actions**

The Board reviewed the technical comments noted above A Public Hearing was scheduled for January 2, 2024.

**Special Topics Discussion**

The Board agreed to review revised documentation regarding the Lot Line Application for possible adoption at the next regular meeting.

**Adjournment**

**NEXT SCHEDULED MEETING: Monday December 18, 2023**

---

**December 18, 2023**

**Regular Meeting 7:30 PM**

**Approval of Minutes**

The Minutes for the November 20, 2023, and December 4, 2023, meetings were approved unanimously.

**Announcements**

Member Garaofalo submitted 2 hours of education/training.  
Member Lanzetta submitted 4 hours of education/training.

**Communications**

None

**Public Hearings**

None

**Ongoing Application Review**

None

**New Application Review**

SHARON THOMAS	23-1029	SKETCH LOT LINE
287 Lattintown Rd, Marlboro	108.3.2-34.100, 35.100	

**Technical Comments**

1. Bulk Table should be modified to show existing and proposed conditions on each lot in addition to the requirements currently shown.
2. Lot 1 contains an existing foundation noted as "under construction". The foundation does not meet the rear yard setback requirements nor the agricultural setback requirements. Review of the Ulster County Parcel Mapper identifies the project site as recently having a mobile home structure on the site.
3. The well depicted on Lot #1 does not appear to meet required separation distances to property lines.
4. The front yard setback on Lot #2 does not meet the minimum required front yard setback. In

accordance with the recent policy of the Planning Board all pre-existing, non-conforming bulk requirements require submission to the ZBA for approval.

#### **Board Actions**

The Board discussed existing structures on the site as well as the pool and fire pit indicated on the plans. A motion was passed to refer the application to the ZBA.

#### **Special Topics Discussion**

**LYONS SD OLD INDIAN**

**23-1030PC**

**SKETCH SUBDIVISION**

**144 Old Indian Rd, Milton 102.4-1-7.2**

#### **Technical Comments**

1. 1. The project proposes an access road which is not consistent with the Town Private Road Specification Town Code Chapter 130-14.16 controls the design standards for private roadways. The roadway does not comply with Section 130-14.16 E (4) "The paved portion of a private road shall not be less than 24 feet in width and shall have, in addition, shoulders three feet in width on both sides of the road, which shoulders shall be compacted to maximum density, and shall also have a three-foot-wide drainage swale adjacent to each shoulder." Town Code Chapter 130-14.16 E(5) "The right-of-way reserved for all private roads shall not be less than 50 feet in width; rights-of-way for culs-de-sac shall not be less than 80 feet in diameter."
2. Section 130-14.17 Interpretation B "The Town Board, after consultation with the Highway Superintendent, shall have the authority to waive or to modify the requirements of these specifications when, in its opinion, all of the following conditions are applicable:
  - (1) Unique or peculiar conditions make it impracticable to follow the strict letter of these specifications without causing significant hardship to the property owner;
  - (2) Issuing the waiver or modification will not establish precedent which tends to encourage efforts to avoid the standards established in this chapter;
  - (3) The waiver or modification is not contrary to interests of public health, safety and welfare; and
  - (4) The Town Board shall balance the interests of the public against those of the applicant, and the Town Board must find that the detriment to be suffered by the public, if any, by the granting of the waiver or modification is not greater than the benefit to the applicant in granting the waiver or modification.
3. Section 130-14.17 C states "Where the requested waiver or modification affects a matter pending before, formerly before, or foreseeable to come before the Planning Board, no action shall be taken without providing the Planning Board with opportunity to comment on not less than 30 days' written notice."
4. As the street specifications are not contained within the Zoning Code the above referenced procedure, spelled out in Chapter 130, is the process the applicants must go through as the proposed project does not meet Chapter 130 Street Specifications. A review of the project will be undertaken should the project return to the Planning Board.

#### **Board Actions**

The Board discussed fire access and the existing driveway. A question of whether or not the parcels in the proposed are commonly owned or are two separate lots. A motion was passed to refer to the project to the Town Board for consideration.

#### **SUBDIVISION / LOT LINE APPLICATION REVISIONS**

The Board discussed the newly revised applications. The Board's attorney recommended the revised application be condensed in scope and will provide written comments for the Board to review.

**PROPOSED TOWN LAW DISCUSSION**

The Board reviewed the newly proposed Resolution #119 and #120 regarding Cannabis Establishments and Ridgeline and Steep Slope Protection. The Board's attorney will compile the discussion and present a preliminary findings report at the next meeting before submitting a final report to the Town Board.

**Adjournment**

**NEXT SCHEDULED MEETING: Tuesday January 2, 2024**

*Respectfully Submitted,*

*Chris Brand, Chairman, Town of Marlborough Planning Board*

ITEM #8 Report of Committees

A) RECREATION COMMITTEE

*Councilwoman Sessa reported that the committee will have their first meeting of the year on January 9, 2024 at Brix at 6:00 p.m. They plan to discuss the Easter Egg Hunt event; they have contacted the HV Sportsdome for dates and hoping for a Saturday morning. The committee will also discuss the Memorial Day Parade.*

B) EMERGENCY MANAGEMENT PREPAREDNESS COMMITTEE

*No report.*

C) CONSERVATION ADVISORY COMMITTEE

CAC Report to the Town Board  
January 8, 2024

At our December meeting we discussed at length creating an event around Earth Day. We will continue that discussion at our next meeting scheduled for Thursday, January 11.

We are gratified that our Facebook page continues to have increased viewership. We will be working with the Deputy Town Clerk to interface our Facebook page with the Town website similarly to the Town Recreation Committee, rather than creating an individual website for the CAC.

Jannelle Kozsarek and I completed the 4 scheduled meetings with the Cohort and I will be seeking their assistance in the next months to complete the Greenhouse Gas Inventory. Featured at the most recent Cohort Zoom, the completion of a fleet inventory of Town owned vehicles to create a benchmark document would gain us 200 points or more depending on the number of vehicles involved. It also seems like a relatively easy spreadsheet to prepare. It would include the type of vehicle and fuel type, fuel consumption figures, and similar data. I spoke with the Highway Department secretary who has informed me that she has a list of all of the Highway Department vehicles which she would be willing to share if given authorization to do so. I am asking that you give us access to her records and allow her to be available to us to complete the inventory. Likewise, we need access to the Police Department statistics, and the Building Inspector and Water departments as well. If you would authorize that and direct us to the proper individuals to contact we will work on this as a priority.

There have been announcements of several additional grant opportunities for municipalities for the year 2024. We will be reviewing which of those would be the most effective to pursue for the Town's needs, but it is good to know that we, as a CAC, have access to many resources to help us qualify for some grant money. Specifically, if we could be included in commenting on the plans for the Highway building renovations, our contractors might be able to adapt the plans to coincide with grant moneys that would improve efficiency while paying for the specific improvement. I believe the RFP has already been released for those renovations but we would still have time to make suggestions before the building improvements are made.

We prepared initial comments and questions in regard to the Ridgeline Protection law via phone calls and individual inquiries among some CAC members. These were summarized and presented at tonight's Public Hearing. As I explained, our comments are not complete as we did not have the opportunity as a committee to review the changes in the law due to the timing of the announcement of the Public Hearing, as well as the holidays, which did not give us time to schedule a special meeting.

We're looking forward to a successful 2024 and working both for and with this Town Board.

Respectfully submitted,  
Mici Simonofsky for the CAC

*Supervisor Corcoran asked if we get points no matter what the fuel consumption is; the cars that the Town owns mostly have larger engines.*

*Councilman Molinelli explained that the size of the vehicles we have and need are not made in electric. He briefly explained how the charge on an electric car works, how long it lasts and how the grant isn't really saving money on a car.*

*Councilman Zambito asked what the goal of gathering this information; he stated his opinion that it doesn't seem practical to put so much effort into this because the Town cannot have electric vehicles and he explained some scenarios as to why. He suggested putting energy into other things that are practical for the Town and stated that the amount of money saved would be minuscule.*

*Mici Simonofsky explained that gathering the data for the vehicles is to get a baseline and the end goal is to help reduce carbon emissions throughout the state. The state would gather information to push for availability for different types of vehicles and if the Town chose to get an electric car, there will be grants. The Town can get credit and with more points they gain access to more grant possibilities for electric cars and other green projects.*

*There was a brief discussion about gathering information to help with grants for the Highway Department building project.*

#### **D) IT COMMITTEE**

*Supervisor Corcoran reported that the IT items that have been installed at the community center are: projector screens, telephone lines, cable, Wi-Fi and automatic door openers.*

*Also, two computers will need to be ordered for staff members.*

#### **E) MILTON TRAIN STATION FOUNDATION**

*No report.*

#### **F) MILTON LANDING CITIZENS COMMITTEE**

*No report.*

#### **G) MARLBORO HAMLET ECONOMIC DEVELOPMENT COMMITTEE**

*No report.*

#### **H) MEET ME IN MARLBOROUGH**

*No report.*

#### **I) HAMLET OF MILTON ASSOCIATION COMMITTEE**

*No report.*

#### **J) TRANSFER STATION REVIEW COMMITTEE**

*Supervisor Corcoran reported that the Town's Transfer Station Manager, Larry Fuhrmann passed away. He stated that he is thankful for the time that Mr. Fuhrmann put into the Transfer Station.*

#### **ITEM #9 Presentation**

*No presentations.*

#### **ITEM #10 Old Business**

##### **A). Tomvac Rehabilitation Update**

*Supervisor Corcoran reported that all the sheetrock is complete, walls are painted, drop ceilings are being worked on, wiring for emergency exit signs is done, heat and gas lines are complete, Central Hudson installed the meters and the Ansul system is being installed for the kitchen.*

#### **ITEM #11 New Business**

*No new business.*

#### **ITEM #12 Correspondence**

*No correspondence.*

ITEM #13 Public Comments

*Maryanne Quick, Old Indian Trail Resident, commented that she received the letter her attorney received from the Town attorney regarding the issue with Old Indian Trail that in her opinion doesn't say anything; she stated what information she disagrees with contained in the letter. Ms. Quick reiterated information stated at previous Town Board meetings. She explained the way they need to drive on their road to get to their house. She described what her opinion is of what happened to the road. Ms. Quick asked for a letter from the neighbors that live above them with regard to them being approached by the Town about an easement. She also stated that the letter she received said that the Town will dead end the north end of the road and fix the south end. She has asked if it can be made safe. There was a very brief discussion about a Central Hudson easement for poles.*

*Mary Ann Galli, Old Indian Road Resident, questioned what the time frame is for a zoning waiver that was referred to the Town Board by the Planning Board for property adjacent to her. Supervisor Corcoran stated that they are checking with legal to see if this should be referred to the Zoning Board and can let her know.*

ITEM #14 Resolutions

*No resolutions.*

ITEM #15 Adjournment

***Councilman Molinelli made a motion to adjourn the meeting at 8:28 p.m. Motion seconded by Councilman Cauchi.***

***Yeas: 5          Nays: 0          Carried***

*Respectfully submitted,  
Danielle Cherubini  
Deputy Town Clerk*