

FIRST MEETING OF THE MONTH
TOWN BOARD TOWN OF MARLBOROUGH
21 MILTON TURNPIKE, MILTON NY
MARCH 11, 2024 7:00 PM
MINUTES OF MEETING

Present: Supervisor Corcoran
Councilman Molinelli
Councilman Zambito
Councilwoman Sessa
Councilman Cauchi

Colleen Corcoran, Town Clerk

ITEM #1 Call to order - Pledge of Allegiance

ITEM #2 Moment of Silence

ITEM #3 Motion to approve agenda

Councilwoman Sessa made a motion to approve the agenda. Motion seconded by Councilman Zambito.

Yeas: 5 Nays: 0 Carried

ITEM #4 Motion to approve minutes

Councilwoman Sessa made a motion to approve minutes from the February 26, 2024 Town Board Meeting and Public Hearings as listed in A, B, C, and D below. Motion seconded by Councilman Zambito.

Yeas: 5 Nays: 0 Carried

A). Motion to approve minutes from the February 26, 2024 Town Board Meeting

B). Motion to approve minutes from the February 26, 2024 Public Hearing A LOCAL LAW OF THE TOWN OF MARLBOROUGH, ULSTER COUNTY, NEW YORK, AMENDING CHAPTER 155 "ZONING" ARTICLE VI "SUPPLEMENTARY REGULATIONS GOVERNING CERTAIN USES" SECTION 155-31 "SITE PLAN REVIEW" OF THE MARLBOROUGH TOWN CODE.

C). Motion to approve the minutes from the February 26, 2024 Public Hearing A LOCAL LAW OF THE TOWN OF MARLBOROUGH, ULSTER COUNTY, NEW YORK, AMENDING VARIOUS PROVISIONS OF CHAPTER 155 "ZONING" OF THE MARLBOROUGH TOWN CODE AS FOLLOWS: AMENDING SECTION 155-1 ADDING DEFINITIONS FOR "CANNABIS", "CANNABIS ESTABLISHMENT", "CANNABIS ON-SITE CONSUMPTION ESTABLISHMENT", "CANNABIS PRODUCTS" AND "CANNABIS RETAIL DISPENSARY", SECTION 155-12 "USE REGULATIONS", AND ADDING SECTION 155-32.5 "CANNABIS/MARIJUANA RETAIL SALES AND LOUNGES."

D). Motion to approve minutes from the February 26, 2024 Public Hearing A LOCAL LAW OF THE TOWN OF MARLBOROUGH, ULSTER COUNTY, NEW YORK, AMENDING CHAPTER 155 “ZONING” ARTICLE IX “ADMINISTRATION AND ENFORCEMENT” SECTION 155-41.1 “RIDGELINE AND STEEP SLOPE PROTECTION” OF THE MARLBOROUGH TOWN CODE.

ITEM #5 Authorize payment of bills

Councilman Sessa made a motion to authorize payment of the abstract in the amount of \$551,142.31. Motion seconded by Councilman Molinelli.

Yeas: 5 Nays: 0 Carried

ITEM #6 Comments on the agenda

No comments on the agenda.

ITEM #7 Report of Departments and Boards

**THOMAS CORCORAN - BUILDING INSPECTOR
MONTHLY REPORT - BUILDING DEPARTMENT
MONTH OF: FEBRUARY 2024**

CERTIFICATE OF OCCUPANCY	5	STOP WORK ORDER	1
REQUEST FOR INFORMATION	10	FIRE CALLS	1
TRAILER PARK RENEWALS	0	ORDER TO REMEDY	6
BUILDING EXTENSIONS	4	COMPLAINTS	24
FIRE INSPECTIONS	12	CLOTHING BIN RENEWALS	2
TOTAL MILEAGE	1,044	TOTAL GAS USAGE	65 GALS

BUILDING PERMITS

ADDITION / RENOVATION	3	POOL / HOT TUB	0
BARN	0	ROOF	2
BURNING	22	SHED	2
CARPORT/GARAGE	1	SIGNS	1
CLOTHING BINS	1	SINGLE FAMILY	0
DECK/STAIRS	1	SOLAR PANELS	1
DEMOLITION	1	TANK INSTALL / REMOVAL	0
ELECTRICAL / HVAC	4	WIRELESS COMMUNICATION	0
MULTI FAMILY	1	WOOD / PELLET STOVE	0
TOTAL PERMITS	40	EST. COST OF BUILDINGS	\$778,103.00

FEES COLLECTED

CERTIFICATE OF OCCUPANCY	\$875.00
PERMIT EXTENSIONS	\$3,170.00
BUILDING PERMITS	\$3,399.00
REQUEST FOR INFORMATION	\$1,975.00
TOTAL BUILDING FEES	\$9,419.00
FIRE INSPECTIONS	\$690.00
TRAILER PARK RENEWALS	\$0.00
TOTAL FIRE FEES	\$690.00
BURNING FEES	\$45.00
TOTAL FEES	\$10,154.00

**Police Department
Town of Marlborough**

MEMORANDUM

To: Town Board of the Town of Marlborough

From: Chief Cocozza

Date: March 11, 2024

Subject: Activity Summary for the Month of February 2024



Following is a summary of the activity of the Police Department for the month of February 2024

<u>MOTOR VEHICLE ACCIDENT</u>	February 24	Yr. Date 24	February 23	Yr. Date 23
Personal injury	2	3	4	8
Fatal	0	0	0	0
Property Damage	14	36	15	27
Total	16	39	19	35

<u>SUMMONSES ISSUED</u>	February 24	Yr. Date 24	February 23	Yr. Date 23
Vehicle and Traffic	118	269	175	300
Parking	3	6	0	0

<u>COMPLAINT ACTIVITY</u>	February 24	Yr. Date 24	February 23	Yr. Date 23
Total Blotter Entries	1148	2279	1013	2096
Total Arrests	22	22	23	52

<u>TOTAL TELEPHONE CALLS</u>	February 24	Yr. Date 24	February 23	Yr. Date 23
	1043	2230	876	1887

POLICE DEPARTMENT OVERTIME HOURS payroll 04 & 05

Full Time Officer Overtime	(see attached)	(see attached)
Full Time Officer Grant O/T	(see attached)	(see attached)
Part Time Officer Overtime	(see attached)	(see attached)
Part Time Officer Gant O/T	(see attached)	(see attached)
Full Time Dispatchers Overtime	16 (\$600) 16	0 (\$0) 0
Part Time Dispatchers Overtime	8 (\$232) 32	8 (\$225) 40

<u>Police Mileage</u>	12471	23296	10711	10711
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Police Department
Town of Marlborough

MEMORANDUM



Activity Summary for the month of February 2024

Page 2.

Police Department Payroll 4 & 5 Regular Hours

	February 24	Yr. Date	February 23	Yr. Date
Full Time Police Officer	1120	2264.75	1120	2272
Part Time Police Officer	1220.5	2507	1170.5	2171
Full Time Dispatcher	480	968	480	968
Part Time Dispatcher	344	648	515.5	515.5
Traffic Officer	56	120	80	116

Police Department Fuel Consumption

Police	1231.57	2502.288	933.226	1931.041
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Use of Force

0-use of force YTD 0 - use of force
0- Hands YTD 2 - hands

0- use of force
0- Hands YTD 0- hands

Civilian Complaints 0

Civilian Complaints 0

Police Officer Overtime (these figures are not exact and are intended for budget use and tracking)
Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Admin	\$196	\$3,072	\$2,876	6%
DARE	\$112	\$4,431	\$4,319	3%
F/T Court	\$112	\$3,421	\$3,309	3%
F/T Holiday *	\$5,406	\$55,175	\$49,769	10%
F/T Investigations	\$660	\$8,552	\$7,892	8%
F/T Shift Cover	\$2,301	\$19,954	\$17,653	12%
F/T Training	\$0	\$7,657	\$7,657	0%
P/T Court	\$122	\$5,278	\$5,156	2%
P/T Holiday *	\$6,229	\$2,634	(\$3,595)	236%
P/T Investigations	\$1,167	\$7,533	\$6,366	15%
P/T Shift Cover	\$1,011	\$47,973	\$46,962	2%
P/T Training	\$0	\$5,220	\$5,220	0%
F/T Firearms training &Taser	\$0	\$3,771	\$3,771	0%
P/T Firearms training &Taser	\$0	\$4,963	\$4,963	0%
FT Special detail	\$0	\$7,543	\$7,543	0%
PT Special Detail	\$0	\$8,093	\$8,093	0%
Total	\$17,316	\$195,270	\$177,954	9%
*Holiday	\$11,635	\$57,809	\$46,174	20%



Incident Breakdown By Month Report



Print Date/Time: 03/08/2024 11:15
Login ID: jvanamburgh.marlpd
Year: 2024

Marlborough Town Police Department
ORI Number: NY055800
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
7 Digit Call	4	66.7	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6	0.0
911 Abandoned	5	62.5	3	37.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8	0.0
911 Miscial	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.0
911 No Voice Call	5	71.4	1	14.3	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7	0.0
Abandoned	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.0
Accident Personal	1	25.0	2	50.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4	0.0
Accident Property	22	52.4	14	33.3	6	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	42	0.0
Alarm Burglary	31	62.0	13	26.0	6	12.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	50	0.0
Alarm Panic	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3	0.0
Animal	9	64.3	5	35.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	14	0.0
Assist EMS	71	50.4	47	33.3	23	16.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	141	0.0
Assist Fire	20	55.6	13	36.1	3	8.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	36	0.0
Assist Other	3	42.9	2	28.6	2	28.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7	0.0
Burglary	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.0
Civil Matter	3	33.3	4	44.4	2	22.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9	0.0
COPP	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.0
Criminal Mischief	2	40.0	3	60.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5	0.0
Custody Dispute	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.0
Disabled Vehicle	6	50.0	6	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12	0.0
Disorderly	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.0
Dispute	3	20.0	10	66.7	2	13.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	15	0.0
Domestic Dispute	14	46.7	14	46.7	2	6.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	30	0.0
Encon Violation	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.0
Erratic Vehicle	10	47.6	6	28.6	5	23.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	21	0.0
Fight	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.0
Fire Investigation	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.0



Incident Breakdown By Month Report



Print Date/Time: 03/08/2024 11:15
Login ID: jvanamburgh.marlpd
Year: 2024

Marlborough Town Police Department
ORI Number: NY0555800
Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
Fireworks	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fraud	1	20.0	4	80.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Harassment	3	30.0	6	60.0	1	10.0	0	0.0	0	0.0	0	0.0	10
HazMat	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Identity Theft	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Indecent Exposure	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Information	1	14.3	4	57.1	2	28.6	0	0.0	0	0.0	0	0.0	7
Juvenile	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Larceny	8	57.1	5	35.7	1	7.1	0	0.0	0	0.0	0	0.0	14
Lock Out	5	31.3	10	62.5	1	6.3	0	0.0	0	0.0	0	0.0	16
Lost or Missing	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Mental Health Law	2	50.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	3
New Call	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	2
Noise Complaint	2	40.0	3	60.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Open Door	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Police Public	5	33.3	7	46.7	3	20.0	0	0.0	0	0.0	0	0.0	15
Property Check	538	41.9	591	46.0	155	12.1	0	0.0	0	0.0	0	0.0	1284
Property Found	0	0.0	3	75.0	1	25.0	0	0.0	0	0.0	0	0.0	4
Property Lost	5	50.0	4	40.0	1	10.0	0	0.0	0	0.0	0	0.0	10
Property Retrieval	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Psychiatric	3	50.0	2	33.3	1	16.7	0	0.0	0	0.0	0	0.0	6
Road Hazard	18	60.0	8	26.7	4	13.3	0	0.0	0	0.0	0	0.0	30
School Check	74	49.0	60	39.7	17	11.3	0	0.0	0	0.0	0	0.0	151
School Incident	2	33.3	0	0.0	4	66.7	0	0.0	0	0.0	0	0.0	6
Serve Papers	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Sex Offense	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1



Incident Breakdown By Month Report



Print Date/Time: 03/08/2024 11:15
Login ID: jvananburgh.marlpd
Year: 2024

Marlborough Town Police Department
ORI Number: NY0555800
Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
	#	#	#	#	#	#	#	#	#	#	#	#	#
Special Detail	1	5	0	0	0	0	0	0	0	0	0	0	6
Suspicious	11	20	2	0	0	0	0	0	0	0	0	0	33
Traffic Complaint/	2	6	3	0	0	0	0	0	0	0	0	0	11
Traffic Stop	204	224	27	0	0	0	0	0	0	0	0	0	455
Trespass	0	2	0	0	0	0	0	0	0	0	0	0	2
Unknown Police	1	50.0	0	0	0	0	0	0	0	0	0	0	2
Unwanted Subject	1	50.0	0	0	0	0	0	0	0	0	0	0	2
Vehicle	2	100.0	0	0	0	0	0	0	0	0	0	0	2
Warrant Execution	1	50.0	0	0	0	0	0	0	0	0	0	0	2
Water Emergency	0	1	0	0	0	0	0	0	0	0	0	0	1
Wellfare Check	21	44.7	7	0	0	0	0	0	0	0	0	0	47
Total:	1132	44.1	288	0	0	0	0	0	0	0	0	0	2568

SUPERINTENDENT OF HIGHWAYS

*Town of Marlborough
1650 Route 9W, P.O. Box 305
Milton, New York 12547*



John Alonge
Highway Superintendent

Phone: 845-795-2272 x 6
Fax: 845-795-6037
Cell: 845-849-5549

Supervisor Corcoran
Town Clerk Colleen Corcoran
Town Board Members

Monthly Report for February 2024

We had our over the rail mower out cutting all brush along our roads and guard rails. Several days were spent cutting brush and small trees on Willow Tree Rd. at the intersections of 9W and at South Rd.

We put riprap along Mahoney Rd. to repair the shoulders that were washed out from all the rain we have had. Our excavators have been out ditching several roads which included Bingham Rd., South Rd. and Willow Tree Rd. Several days were spent removing garbage along some of our roads.


On 2/9 our department attended the mandatory Workplace Violence and Sexual Harassment seminars at the Town Hall.

On 2/13 we were plowing and sanding all our roads and Town properties due to another snowstorm.

During the month we spent several days working at various Town owned sites. We had a crew demoing the inside of the garage building at the Dog Park. We had a crew working with KEM Excavation at the new Town Community Center in preparation for enlarging the parking lot.

Fuel Usage: Gas: NA gal. Diesel: NA gal.

Respectfully submitted,



John Alonge, Highway Superintendent

JA/cm

**WATER SUPERINTENDENT
TOWN OF MARLBOROUGH
1650 ROUTE 9W, PO BOX 305
MILTON, NY 12547**

**CHARLES MUGGEO
WATER SUPERINTENDENT**

**FAX (845) 795-2031
PHONE (845) 795-5100**

DATE: 2/12/2024

**TO: SUPERVISOR SCOTT CORCORAN
TOWN BOARD MEMBERS
TOWN CLERK**

RE: MONTHLY REPORT FOR FEBUARY

Water consumption totaled 13,487,000 gallons, which is a daily usage of 465,068.
Compared to last month 14,062,000 gallons, which is a daily usage of 453,612.
Compared to a year ago water consumption was 15,666,000 gallons for the month, which is a daily usage of 505,354.

SUMMARY FOR THE MONTH

BILLING: Mailed bills and had to alleviate calls for high bills.
HYDRANTS: We had to repair a hydrant on Plattekill Rd. that was hit by a car.
METERS: We also had to replace two frozen meters.
SERVICE LINES: Repaired service line on Mohawk Dr.
SEWER: We had to repair sewer riser on Western Ave.
VALVES: We had to repair a valve in the road on North Rd. and Van Orden in Milton.

SEWER LINE INSPECTIONS: 0
SERVICE LINE INSPECTIONS: 0
CLOSINGS: 1
MARKOUTS: 30
Gallons of Gas: 200
Gallons of Diesel:
Mileage for the month: 1,450

Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	75.00
			Sub-Total:	\$75.00
Dog Licensing	Female, Spayed	A2544	14	70.00
Dog Licensing	Female, Unspayed	A2544	2	20.00
Dog Licensing	Male, Neutered	A2544	9	45.00
Dog Licensing	Male, Unneutered	A2544	3	30.00
			Sub-Total:	\$165.00
General Fund	Towing Licenses	00-2590	1	300.00
General Fund	Water Service	2144SW	1	900.00
			Sub-Total:	\$1,200.00
LANDFILL FEES	T/s Permits	00-2130	7	434.00
LANDFILL FEES	T/s Punch Cards	00-2130	16	942.00
			Sub-Total:	\$1,376.00
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	4	70.00
			Sub-Total:	\$70.00
Misc Fees	Building Fees\Building Dept	00-2110	1	9,908.60
Misc Fees	Fire Fees/Building Dept	00-2110	1	1,180.00
			Sub-Total:	\$11,088.60
MISC. FEES	Accident Reports	00-1255	6	30.00
MISC. FEES	Bank Fees (NSF)	00-1256	2	50.00
MISC. FEES	Burgular Permits	00-2590	1	100.00
MISC. FEES	Certified Copies	00-1255	5	160.00
MISC. FEES	Foi Requests	00-1255	1	6.25
MISC. FEES	Hometown Hero	00-1255	1	15,250.00
MISC. FEES	One-Day Marriage Officiant License	00-1255	2	50.00
			Sub-Total:	\$15,646.25
Park and Rec Fees	Train Station Fee	2001	1	450.00
			Sub-Total:	\$450.00
Permit Fees	Sewer	00-212255	1	250.00
			Sub-Total:	\$250.00
			Total Local Shares Remitted:	\$30,320.85
Amount paid to: NYS Ag. & Markets for spay/neuter program				38.00
Amount paid to: State Health Dept. For Marriage Licenses				90.00
Total State, County & Local Revenues:				\$30,448.85
			Total Non-Local Revenues:	\$128.00

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Water Quality Management, Inc.
P.O. Box 655
Marlboro, NY 12542

March 7, 2024

For the month of February 2024, both the Marlboro and Milton Wastewater Treatment Plants complied with all of the SPDES requirements. The following are monthly statistics for both plants;

Marlboro WWTP

- Average Daily Flow = **108,000** gallons per day.
 - (62% of design capacity.)
- Average BOD removal = **98%**
- Average Suspended Solids removal = **98%**

Milton WWTP

- Average Daily flow = **29,000** gallons per day.
 - (About 53% of design capacity)
- Average BOD removal = **98%**
- Average Suspended Solids removal = **91%**

Both the Marlboro and Milton Treatment Plants operated normally during the month of February without any major changes or events. The flows for both plants have gotten back within our normal ranges. Peak Power was able to fix the issue with the Marlboro backup generator. They performed all the necessary yearly services and deemed the generator in good working order. During the month of February the DEC conducted their yearly inspection for both the Marlboro and Milton facilities. During the inspections they did not convey any issues or concerns, but we will not know until we receive their final reports. Overall, both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me.

Thank you,
Julian Falco
Water Quality Management, Inc.

21 Milton Turnpike
Marlborough, New York, 12547

Town of Marlborough Dog Control

Andrew McKee-Dog Control Officer Bethany Wager-McKee Deputy Dog Control Officer

Friday, March 1, 2024

February 2024 Monthly Report

Monthly Report –2/1/2024 through 2/29/2024

Overview:

We received a total of 13 calls this month including 4 calls to service from the Marlborough Police, New York State Police or Ulster County Sheriff.

Responded to 2 active complaints and/or cases which are now closed or resolved

We currently have 1 open case or complaint.

We Impounded 0 stray dogs this month.

0 appearance tickets were issued this month

There were no dog bites reported this month

We have 1 Dangerous Dog case under investigation

We would like to remind residents that all dogs over four months of age are required to be licensed in New York State regardless of their size. This applies to service dogs also. Please contact our town clerk to get your dog license, it is quick and easy, all you need is a current rabies vaccination certificate for your dog valid from at least 30 days from the licensing date, thank you

End of report.

February 2024

TOWN OF MARLBOROUGH PLANNING BOARD REVIEW

CHAIR: Chris Brand, MEMBERS: Fred Callo, James Garofalo, Steve Jennison, Cindy Lanzetta, Joe Lofaro, Bob Troncillito,

February 2024 Financial Report	
Application Fees	\$0
Escrow Fees	\$3,750
Recreation Fees	\$2,000
Invoices	\$4,636.19

February 5, 2024
Regular Meeting 7:30 PM

Approval of Minutes

The minutes for the December 18, 2023, and January 2, 2024, meeting were approved unanimously

Announcements

Member Fred Callo announced he earned three hours of training credits.

Member Steve Jennison announced he earned four hours of training credits.

Planning Board Secretary Jen Flynn reminded the Board and those in attendance the next scheduled meeting for the Planning Board would be March 4, 2024.

Communications

None

Public Hearings

SLUTSKY AND BOWDREN STR
79 Ridge Rd, Marlboro

23-1028 PH MINOR SITE PLAN
108.2-3-28.110

Technical Comments

1. Previous comments from the 4 December 2023 Planning Board meeting should be addressed. Please review the minutes from the Planning Board meeting which has numerous Planning Board member comments.

2. Any substantive comments from the Public Hearing should be addressed by the applicant.

Board Actions

The Board opened and closed the Public Hearing with no input. The Board approved a motion to authorize their attorney to draft a Resolution of Approval for the March 4, 2024, meeting.

Ongoing Application Review

BUSH AND WATSON	23-1015	FINAL	LOT LINE
548 & 500 Lattintown Road, Marlboro	108.2-3-2 47		

Technical Comments

1. A Zoning Bulk Table has been added pursuant to our 20 November 2023 comments. The Zoning Bulk Table identifies several existing non-conforming bulk requirements on each of the lots.

- Watson lot: minimum lot width required 150 feet, provided is 85 feet.
- Watson lot: side yard 35 feet required, 14.2 provided. Bulk Table should be provided to identify each side yard and the total side yard in the RHE-1 Zone is 35 feet, with both totaling 80 feet.
- Bush lot: side yard 35 required, 12.8 provided.

Based on the policy of the Town of Marlborough Planning Board pre-existing non-conformities must receive Zoning Board approval prior to any Planning Board approvals.

2. A dedication parcel should be discussed with the Ulster County Department of Public Works.

Currently the lot lines are depicted to the center line of Lattintown Road.

3. Due to the length to width ratio of the Watson lot significantly increasing, we would recommend a note stating "No further subdivision" of the Watson lot be provided.

4. The location of water and sewer service for each of the lots has been depicted on the plans.1.

Board Actions

The Board approved a motion to send the applicant to the ZBA for several existing non-conforming bulk requirements on each of the lots.

STRALOW FARM	23-1023	PRELIMINARY	SITE PLAN
551 Lattintown Road, Marlboro	108.2-2-45		

Technical Comments

1. The "tiny house" has been identified on the revised plan as being the short-term rental.

2. A letter from the Town of Marlborough Code Enforcement/Building Inspector has been received identifying the uses on the site including the existing home, trailer and tiny house. In addition the letter identifies a conversation with Ulster County Board of Health, that they have no issue with the current proposed sanitary systems at the tiny house involving the removal of sanitary waste via a bagged system.

3. A proposed gravel FD turnaround has been identified pursuant to a request by the jurisdictional Fire Department. NYS Fire Code Appendix. D 103.1 identifies acceptable alternative to 120 foot hammerhead is a "T" type turnaround being 20x70 foot total. The turnaround depicted is 20x60. Once revised a sign-off from the Fire Department should be received.

4. The plans should clearly define the note which states "creative existing drive to be modified per Fire Department requirements". It is unclear what work would be accomplished to meet the request of the jurisdictional Fire Department.

Board Actions

The Board approved a motion to authorize their attorney to draft a Resolution of Approval for the March 4, 2024, meeting.

DIVESTI MICHAEL & JENNIFER
551 Lattintown Road, Marlboro

23-1026
108.2-2-45

PRELIMINARY SUBDIVISION

Technical Comments

1. The Bulk Table is not present on the plans received. Previously, plans contained a Bulk Table which we commented on. Applicants are requested to update the most recently submitted plans to show the Bulk Table and any required variances. Upon receipt of the completed Bulk Table the Planning Board would be in a position to refer the variances to the Zoning Board of Appeals.
2. The applicant's representative have requested a waiver of topography as no improvements are proposed.
3. Easements and deeds have been submitted to the Planning Board Attorney's office for review.
4. Review of the plans identifies the following bulk deficiencies:

Parcel A:

- Front yard setback: 35 feet is required where 21.6 feet is provided.
- Above ground pool: Accessory Use in front yard.

Parcel B:

- Front yard setback: 35 feet required where 30 feet is provided.
- Side yard setback: 35 feet required where 34.6 feet is provided.

Board Actions

After discussion, the Board approved a motion to send the applicant to the ZBA for several existing non-conforming bulk requirements on each of the lots.

New Application Review

None

Special Topics Discussion

MARLBOROUGH RESORT LATTINTOWN
625 Lattintown Road, Marlboro

24-2001pc SKETCH PRELIMINARY
108.2-2-45

Technical Comments

1. The plan proposes a resort hotel in the RAG-1 Zone.
2. A Long Form EAF should be submitted in Draft form to assist the Planning Board in its review.
3. All tax lots must be combined into a single tax lot for the project as proposed.
4. Without benefit of the Environmental Assessment form the following is a list of studies and reports which would be required:
 - Traffic Study for both entrance drives
 - Stormwater Pollution Prevention Plan
 - Water system analysis
 - Sanitary sewer system analysis
 - Wetland delineations
5. Several of the uses do not appear as allowable uses in the RAG-1 Zone. The applicant's representative are requested to evaluate each of the uses with regard to permitted uses based on the underlying zoning. An example being the grocery store use identified on the plans.
6. An evaluation of the dead-end roadways proposed, with regard to Fire Code should be undertaken.
7. An analysis of adequate access to all structures should be provided based on Fire Code. Height of each of the buildings should be identified with regard to the need to provide aerial access. It appears based on the Phasing Plan that the secondary access point would only be constructed in Phase 3. This may be required to be provided based on the use.
8. A Concept Plan contains a water storage tank which is located in a required setback area.
9. Several existing bulk deficiencies are identified. Zoning Board of Appeals approval for existing bulk

separation issues will be required.

10. A Flood Study is identified as being performed. This should be submitted to the Planning Board for review.

11. Sight distance at each access road should be identified.

12. Is the project located in the water district?

13. It appears that multiple sewer alternatives are proposed, including packaged treatment plant, extension of sewer lines to Ridge Road, or subsurface sanitary sewer disposal systems. The applicant should identify an actual method of sanitary sewer treatment moving forward.

14. The applicants are requested to identify all required outside agency permits and approvals.

15. The applicant should discuss alternative access plans provided.

16. Section 155-18B should be evaluated with regard to the site.

17. Section 155-18A should be evaluated for the uses on the site.

Board Actions

The Board reviewed the applicant's comprehensive proposal to construct a +/- 130 room resort on the 152 acre parcel. The Board suggested the applicant schedule a Gateway Meeting with the Ulster County Planning Board to receive input from additional stakeholders and involved agencies.

SUBDIVISION / LOT LINE APPLICATION REVISIONS

The Board suggested additional edits be made in order to circulate a more finalized version for the attorney for review. Additional discussion will follow.

Adjournment

NEXT SCHEDULED MEETING: Monday, March 4, 2024

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board

ITEM #8 Presentation

Supervisor Corcoran presented a photo slide show to the public to update them on the status of the community center. The slide show included photos of the interior lighting, cathedral roof, auto door opener for accessibility, emergency exits and lights, fire detection, interior window sills, serving areas in the community rooms, office, bathrooms, server room, kitchen with appliances, audio visual including cameras. He stated that there is a plan in place for the exterior work. They are hammering rock to square off the parking lot to get the most parking. He showed a preliminary plan for the exterior parking, stairs, planting bed.

The Supervisor presented drone photos of Young's Field to show where the lights are proposed to be installed. He explained that the drain has been widened to control the flooding.

The Supervisor also reported that:

Tilcon will be donating rock for Young's and the community center for the parking lots.

The Milton Landing is under construction and the fishing pier repairs will begin soon. Train Station rentals are on hold for at least two months. Central Hudson will be moving some lights and poles at the landing.

The engineer went to the Old Indian Trail location and came up with a possible solution but Central Hudson will need to be involved.

Councilwoman Sessa asked if the Recreation Committee should plan an open house for the community center. Supervisor Corcoran said they can plan something when it is completed.

There was a brief discussion about planting trees at Young's Field.

ITEM #9 Old Business

A). Tomvac Rehabilitation Update

Supervisor Corcoran updated the public with a slideshow under presentations.

ITEM #10 New Business

A). Callanan Industries-state bid price for paving at the Town Community Center

There was a brief discussion about painting the lines; the lines are not included in the paving estimate.

Councilman Cauchi made a motion approve the state bid price for paving at the Town Community Center for \$69,185.13. Motion seconded by Councilman Zambito.

Yeas: 5 Nays: 0 Carried

ITEM #11 Correspondence

Supervisor Corcoran read the following correspondence:

- *A letter from the Marlboro United Soccer Club requesting use of the soccer field at no cost for specific dates for their spring season.*

The Supervisor checked with the clerk to make sure there are no conflicts and he asked her to re-iterate to the club director that bathroom use must be monitored and Councilman Zambito added that trash must be taken care of properly.

Councilwoman Sessa made a motion to allow the Marlboro United Soccer Club use of the soccer field at no cost for the specific dates requested. Motion seconded by Councilman Zambito.

Yeas: 5 Nays: 0 Carried

- *Correspondence from Data Collector, Judy Piazza stating her resignation from her position due to the health issues described in her letter.*

ITEM #12 Public Comments

No public comment.

ITEM #13 Resolutions

A). Resolution # 33 To advertise for Highway Items

B). Resolution # 34 To advertise for fuel items

Councilwoman Sessa made a motion to amend Resolution #34 to include the following items:

Item #3 Unleaded Gasoline (Regular - 87 Octane)

Item #4 Unleaded Gasoline (Mid-Grade - 89 Octane)

Item #5 Unleaded Gasoline (Premium – 93 Octane)

Item #6 Diesel (Ultra Low Sulfur)

Motion seconded by Councilman Zambito.

Yeas: 5 Nays: 0 Carried

C). Resolution # 35 To make 2023 budget amendments

D). Resolution # 36 To transfer funds

E). Resolution # 37 To adopt a useful life schedule

ITEM #14 Adjournment

Councilman Molinelli made a motion to adjourn the meeting at 7:35 p.m. Motion seconded by Councilman Cauchi.

Yeas: 5 Nays: 0 Carried

*Respectfully submitted,
Danielle Cherubini
Deputy Town Clerk*

March 11, 2024

A). Resolution # 33 To advertise for Highway Items

Supervisor Corcoran proposes the following:

Resolved, that the Town Board authorizes the Town Clerk to advertise for the following highway materials

Item#1 Road Materials-washed stone-3/4 stone, Item 4-delivered per New York State Specs
Item#2 Material Hauling-specs available at the Town Clerks Office

Now therefore be it resolved, that the Town Board authorizes the Town Clerk to place a legal notice in the official newspaper for the Town requesting sealed bids on highway items and that all bids must be accompanied by a signed non collusion affidavit, and

Be it further resolved, that all bids be received by the Office of the Town Clerk, 21 Milton Turnpike ,Milton NY 12547 until 2:00 PM April 15, 2024 at which time they will be opened and read aloud.

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Yes
Councilman Zambito	Yes
Supervisor Corcoran	Yes

March 11, 2024

B). Resolution # 34 To advertise for fuel items

Supervisor Corcoran proposes the following:

Resolved, that the Town Board authorizes the Town Clerk to advertise for the following items

Item #1 Propane

Item #2 Heating fuel

Item #3 Unleaded Gasoline (Regular - 87 Octane)

Item #4 Unleaded Gasoline (Mid-Grade - 89 Octane)

Item #5 Unleaded Gasoline (Premium – 93 Octane)

Item #6 Diesel (Ultra Low Sulfur)

Now therefore be it resolved, that the Town Board authorizes the Town Clerk to place a legal notice in the official newspaper for the Town requesting sealed bids on fuel items and that all bids must be accompanied by a signed non collusion affidavit, and

Be it further resolved, that all bids be received by the Office of the Town Clerk, 21 Milton Turnpike Milton NY 12547 until 2:00 PM April 15, 2024 at which time they will be opened and read aloud.

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Yes
Councilman Zambito	Yes
Supervisor Corcoran	Yes

March 11, 2024

C). Resolution # 35 To make 2023 budget amendments

Supervisor Corcoran proposes the following:

Be it resolved, that the Town Board of the Town of Marlborough approves the attached 2023 budget amendments

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Yes
Councilman Zambito	Yes
Supervisor Corcoran	Yes

2023 BUDGET AMENDMENTS

YEAR END

<u>Budget Line</u>	<u>Increase Expense</u>	<u>Increase Revenue</u>	<u>Decrease Expense</u>	<u>Description</u>
A.2025.000		\$9,917.00		Special rec charges
A.6772.400	\$2,567.00			Programs for the aging (extra dinner)
A.7110.100	\$5,486.00			Park Personal
A.7110.400	\$1,864.00			Park Contractual
A.7310.100			\$1,465.00	Summer Camp Youth Personal
A.7310.400	\$1,465.00			Summer Camp Programs
A.1120.000		\$121,089.00		Sales Tax
A.3889.000		\$3,675.00		Cultural Resource -donations
A.7520.400	\$20,000.00			Historical- for cultural resource
A.3989.000		\$24,776.00		Grant for Kyack Launch
A.7110.200	\$52,590.00			Kyack Launch and well at Town Park
A.1610.400	\$65,466.00			Central Service Admin (IT)
A1420.400	\$11,484.00			Attorney
A.3120.100	\$107,710.00			Police Personal
A31.20.400	\$18,375.00			Police Contractual
A.2680.000		\$52,037.00		Insurance recovery
A.3389.000		\$34,250.00		Public safety
A.1650.100			\$21,423.00	Central Comm Contractual (dispatch)
A.1990.400			\$18,375.00	Contingent Account
A.1620.400	\$78,734.00			Building Contractual
A.8000.200			\$41,512.00	Building Inspector Equipment (Truck purchased in 2022 budget in 2023)
A.8000.100			\$37,222.00	Building Inspector Personal (extra position not filled)
A.8000.400	\$1,228.00			Building Inspector Contratual
A.8010.400			\$1,228.00	Zoning Contractual
A.8020.400	\$2,009.00			Planning Contractual
A.8020.100	\$1,997.00			Planning Personal
A.2110.000		\$4,006.00		Zoning fees
A.1670.400	\$1,261.00			Central Printing
A.1680.400			\$1,261.00	Central Data
A.8160.400	\$1,437.00			Recycling Transfer
A.8161.400			\$1,437.00	Landfill Closure
A.1010.100	\$1,440.00			Town Board Personal
A.1220.100	\$2,150.00			Supervisor Personal
A.1320.400	\$4,773.00			Auditor Contractual
A.1410.100	\$1,824.00			Town Clerk Personal
A.1410.400	\$3,246.00			Town Clerk Contractual
A.4540.400	\$3,169.00			Ambulance
A.1689.000		\$16,602.00		Health income
DA.5130.200	\$6,517.00			Machinery Equipment
DA.5130.400			\$6,517.00	Machinery Contractual
DA.5110.100	\$2,150.00			General Repairs Personal
DA.9060.800	\$12,972.00			Hospital Medical Insurance
DA.5142.100			\$15,122.00	Snow Removal Personal
SW.2144.000		\$51,083.00		Water service charges
SW.2148.000		\$21,642.00		Penalties
SW.2701.000		\$12,691.00		Insurance recovery
SW.8340.400	\$85,416.00			Trans Distribution (newburgh and NYC water)
SW.8310.100	\$4,785.00			Water Personal services
SW.8320.400	\$2,802.00			Source Supply
SW.9060.800	\$2,424.00			Medical insurance
SW.8310.200			\$10,011.00	Water Equipment
	\$497,330.00	\$351,768.00	\$145,562.00	\$497,330.00

March 11, 2024

D). Resolution # 36 To transfer funds

Supervisor Corcoran proposes the following

Whereas, the Town Board needs to approve the transfer of funds

Be it resolved, the following be transferred

Transfer \$64,701.00 from Park Reserves fund to the general fund for the Highway Departments work at the Town Park in 2023

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Yes
Councilman Zambito	Yes
Supervisor Corcoran	Yes

March 11, 2024

E). Resolution # 37 To adopt a useful life schedule

Supervisor Corcoran proposes the following:

Whereas, fixed assets are noncurrent assets that have a useful life over one year, and

Whereas, fixed assets are depreciated over their useful life, and

Whereas, on March 13, 2023 the Town Board of the Town of Marlborough adopted a useful life schedule.

Be it resolved that the fixed assets useful life schedule be amended to include Heavy Equipment & Attachments, and

Be it resolved, to amend the useful life schedule of snowplows, Spreader/Sanders, Mower, and Trailers from 15 years to 10 years, and

Be it further resolved that the Town Board of the Town of Marlborough hereby adopts the attached updated schedule for their fixed assets

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Yes
Councilman Zambito	Yes
Supervisor Corcoran	Yes

Fixed assets useful life schedule

<u>Description</u>	<u>years</u>	<u>months</u>
Computers	5	60
Cameras	10	120
Live Scan	10	120
Snow Plows	10	120
Spreaders/Sanders	10	120
desks/file cabinets	20	240
Compressor/Generator	15	180
Sheds	20	240
Pumps	15	180
Mower	10	120
Water tank	15	180
Playground	20	240
cars	8	96
Trucks	10	120
buildings	50	600
Fencing	20	240
South Pier	30	360
Trailers	10	120
Kayak Launch	25	300
Well	25	300
Heavy Equipment & Attachments	10	120