

January 11, 2016

FIRST MEETING OF THE MONTH
TOWN BOARD TOWN OF MARLBOROUGH
21 MILTON TURNPIKE, MILTON NY
JANUARY 11, 2016 7:00 PM

Present: Supervisor Lanzetta
Councilman Molinelli
Councilman Corcoran
Councilman Baker
Councilman Koenig

Also Present: Colleen Corcoran, Town Clerk
Ron Blass, Town Attorney

Meeting began at 7:13PM.

ITEM #1 Call to order - Pledge of Allegiance

ITEM #2 Moment of Silence

ITEM #3 Motion to approve agenda

Councilman Koenig made a motion to amend the agenda to include ITEM #6.5 Executive Session. Motion seconded by Councilman Molinelli.

After a brief discussion the Board decided to wait until later in the meeting for Executive Session.

Councilman Koenig made a motion to amend the previous motion and amend the agenda to include ITEM #13.5 Executive Session. Motion seconded by Councilman Baker.

Councilman Molinelli made a motion to amend the agenda to include Resolution #28 To enter an agreement with Google Apps to ITEM #14. Motion seconded by Councilman Koenig.

Yeas: 5 Nays: 0 Carried

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ITEM #4 Motion to approve minutes from the meeting

Councilman Corcoran made a motion to approve minutes from the December 28, 2015 meeting. Motion seconded by Councilman Molinelli.

Yeas: 4 Nays: 0 Abstain: 1 (Lanzetta) Carried

ITEM #5 Authorize payment of bills

Councilman Baker made a motion to approve payment of the abstract in the amount of \$249,936.89. Motion seconded by Councilman Corcoran.

Yeas: 5 Nays: 0 Carried

ITEM #6 Comments on the agenda

ITEM #7 Presentations

Paul Quimby, lifetime resident of the Town of Marlborough and former Town Board member, stated that he feels the Town should rethink the sale or lease of the TOMVAC building and use it for a community center. A community center where people could have weddings, showers, birthdays, etc...

Mr. Quimby also stated that he is concerned with the traffic congestion by the CVS plaza. There are multiple businesses east and west. He suggested that the Board contact the State Traffic Commission regarding a traffic light.

The majority of the Board addressed Mr. Quimby's concerns.

ITEM #8 Report of departments

A) SUPERVISOR- ALPHONSO LANZETTA

No report

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B) BUILDING INSPECTOR – THOMAS CORCORAN

**THOMAS CORCORAN/BUILDING INSPECTOR
MONTHLY REPORT/BUILDING DEPARTMENT
MONTH OF: DECEMBER 2015**

CERTIFICATE OF OCCUPANCY 37 STOP WORK ORDER _____
REQUEST FOR INFORMATION 7 Z.BA APPLICATION _____
TRAILER PARK RENEWALS _____ ORDER TO REMEDY 10 _____
BUILDING EXTENSIONS 2 COMPLAINTS 38 _____
FIRE INSPECTIONS 5 BURN PERMITS ISSUED 15 _____
FIRE CALLS 1 CLOTHING BIN RENEWALS _____

BUILDING PERMITS 20

<input type="checkbox"/> ONE FAMILY	<input type="checkbox"/> 1 SIGNS
<input type="checkbox"/> TWO FAMILY	<input type="checkbox"/> REPAIRS/ALTERATIONS/CONVERSION
<input checked="" type="checkbox"/> 4 ELECTRICAL/GENERATOR	<input type="checkbox"/> 4 ADDITIONS/RENOVATIONS
<input type="checkbox"/> FURNACE/BOILER (INDOOR)	<input type="checkbox"/> 1 FIREPLACE/CHIMNEY LINER
<input type="checkbox"/> 1 DEMOLITION	<input type="checkbox"/> 1 DECKS/STAIRS
<input type="checkbox"/> TANK INSTALLATION/REMOVAL	<input type="checkbox"/> POLE BARN
<input type="checkbox"/> STOVES (WOODSTOVE, PELLET)	<input type="checkbox"/> MOBILE HOME
<input type="checkbox"/> POOL/HOT TUB	<input type="checkbox"/> 1 CARPORT/GARAGE
<input type="checkbox"/> 1 SHED	<input type="checkbox"/> 6 SOLAR PANELS
<input type="checkbox"/> ROOF	

ESTIMATED COST OF BUILDINGS \$160,308.00

CERTIFICATE OF OCCUPANCY	\$ <u>750.00</u>
REQUEST FOR INFORMATION	\$ <u>700.00</u>
BUILDING EXTENSIONS	\$ <u>300.00</u>
TRAILER PARK RENEWALS	\$
BUILDING PERMITS	\$ <u>3647.51</u>
FIRE INSPECTION FEES	\$ <u>160.00</u>
ZBA ESCROW FEES	\$
ZBA APPLICATION	\$
TOTAL MILEAGE: 1414 MILES	\$
TOTAL GAS USAGE: 88 GALLONS	\$
TOTAL MONTHLY ZONING FEES	\$
TOTAL MONTHLY RECEIPTS	\$ <u>5557.51</u>

There was a brief discussion regarding solar panels.

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C) POLICE CHIEF – GERALD COCOZZA

Following is a summary of the activity of the Police Department for the month of December 2015

<u>MOTOR VEHICLE ACCIDENT</u>	Dec. 15	Yr. Date 15	Dec. 14	Yr. Date 14
Personal injury	7	56	2	53
Fatal	0	1	0	0
Property Damage	17	183	16	175
Report Not Required	3	47	2	53

Total	27	287	Total	20	281
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<u>SUMMONSES ISSUED</u>				
Vehicle and Traffic	50	1724	109	1523
Parking	1	20	3	14

<u>COMPLAINT ACTIVITY</u>				
Total Blotter Entries	292	3611	317	4169
Total Arrests	7	315	26	293

<u>TOTAL TELEPHONE CALLS</u>	1701	20422	1752	19537
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POLICE DEPARTMENT OVERTIME HOURS payroll 26 & 01

Full Time Officer Overtime	220	(\$11,000)	1231	62	(\$2895)	900
Full Time Office Grant Overtime	8.5	(\$425)	159.5			
Part Time Officer Overtime	89.5	(\$4133)	912.5	115.25	(\$4205)	886.25
Part Time Officer Grant Overtime	0	(\$0)	64			
Full Time Dispatchers Overtime	0	(\$0)	0	0	(\$0)	19
Part Time Dispatchers Overtime	48	(\$1296)	266.5	48	(\$1295)	144

<u>Police Mileage</u>	10470	145,204	11770	123051
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There was a very brief discussion regarding summonses and also a discussion regarding the heroin issue in the area.

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D) HIGHWAY SUPERINTENDENT – GAEL APPLER, SR.

Monthly Report for December 2015

ROADS: We did road patrols to clean off leaves from c.b.s and pipe ends. We also did some sign replacement as needed. We excavated and cleaned ditch lines on Prospect St. and Old Indian Rd. We finished our leaf clean up and blew leaves off of Dock Rd. and Old Indian Trail. We excavated and cleaned out a ditch line on Highland Ave. and also on Mahoney Rd. We started screening soil at the park on Sands Ave. but a rash of cold weather slowed this down. We did some litter patrols as needed, 8 bags of garbage and 10 tires from Gabriety, 2 A/C units from Mt. Zion and a bedroom set, including mattresses from Idlewild.

SNOW/ICE: On 12/28 we pretreated all of our roads in preparation for a forecast of ice, sleet and snow. The storm started the night of the 28th and our trucks were out by 4 am. We plowed off and treated all the roads as it continued until the morning when we cleaned up all the roads by 10 am. We ended up with around 3 inches of snow, sleet and freezing rain.

LANDFILL: We spent a couple of days cleaning up metal and loading the dumpster at the Landfill.

TREES/BRUSH: We took down 5 large trees in one day – 1 on Breezy Heights, 2 on South Rd. and 2 on Baileys Gap. We started cutting back brush with our flail mower, chipper and crew. We've done South Rd., North Rd., Sands Dock and are working our way up Mahoney Rd. into Baileys Gap area. We will continue this throughout the Town, weather permitting, all winter.

FUEL USAGE: Gas: 419.3 gallons Diesel: 873.1 gallons.

Gael R. Appler, Sr.
Highway Superintendent

GRA/cw

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E) WATER SUPERINTENDENT – CHARLIE MUGGEO

RE: MONTHLY REPORT FOR DECEMBER

Water consumption totaled 12.1 million gallons that is a daily usage of 390,000.

Compared to last month 12.9 million gallons and a 432,000 daily usage. Compared to a year ago water consumption was 13.2 million for the month which is a daily usage of 425,000. Water consumption for the year 2015 totaled 169,300 MG. That is 13,574 MG per month and a 371,000 per day. Compared to 2014 water consumption totaled 200,400 MG for the year. That is 16,944 MG per month and a daily use of 464,200,000

SUMMARY FOR THE MONTH:

HYDRANTS: Checked hydrants, to make sure that they are all draining properly, also started to put snow markers on. Repaired hydrant on Dock RD Paula DR. and Evy Lane.

WATERMAINS: We inspected and performed a tap on Main St, Milton.

SERVICELINES: Had repair service line on Albertson Lane.

About a dozen people in different areas of the town called for pressure problems. All seemed to be internal problems.

SERVICE LINE INSPECTIONS: 1

CLOSINGS: 2

MARKOUTS: 25

Gallons of Gas: 155

Gallons of Diesel: 0

Mileage for the month: 1300

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F) TOWN CLERK-COLLEEN CORCORAN

01/07/2016

Town Clerk Monthly Report Monthly Report
December 01, 2015 - December 31, 2015

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Account Description	Fee Description	Account#	Qty	Local Share	
Conservation	Conservation	A1255	1	1.76	
			Sub-Total:	\$1.76	
Dog Licensing	Female, Spayed	A2544	8	40.00	
Dog Licensing	Female, Unspayed	A2544	1	10.00	
Dog Licensing	Male, Neutered	A2544	11	55.00	
			Sub-Total:	\$105.00	
General Fund	Water Service	2144SW	1	500.00	
			Sub-Total:	\$500.00	
LANDFILL FEES	T/s Bags		1	50.00	
LANDFILL FEES	T/s Permits	00-2130	10	515.00	
LANDFILL FEES	T/s Punch Cards	00-2130	45	2,116.00	
			Sub-Total:	\$2,681.00	
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	3	52.50	
			Sub-Total:	\$52.50	
Misc Fees	Building Fees\Building Dept	00-2110	1	6,238.13	
Misc Fees	Fire Fees/Building Dept	00-2025	1	280.00	
			Sub-Total:	\$6,518.13	
MISC. FEES	Accident Reports	00-1255	13	65.00	
MISC. FEES	Certified Copies	00-1255	2	40.00	
MISC. FEES	Foi Requests	00-1255	2	70.50	
MISC. FEES	Minor Sales	00-2655	1	5,500.00	
			Sub-Total:	\$5,675.50	
Permit Fees	Sewer	00-212255	1	550.00	
			Sub-Total:	\$550.00	
			Total Local Shares Remitted:	\$16,083.89	
Amount paid to: NYS Ag. & Markets for spay/neuter program				22.00	
Amount paid to: NYS Environmental Conservation				30.24	
Amount paid to: State Health Dept. For Marriage Licenses				67.50	
Total State, County & Local Revenues:	\$16,203.63			Total Non-Local Revenues:	\$119.74

G) WASTEWATER TREATMENT FACILITY – ANTHONY FALCO

No report

H) DOG CONTROL OFFICER – ANDREW MCKEE

No report

I) ASSESSOR – CINDY HILBERT

No report

J) PLANNING-CHRIS BRAND

No report

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ITEM #9 Report of Committees

A) RECREATION

No report

B) SOUTHERN ULMSTER ALLIANCE

Supervisor Lanzetta stated that this committee no longer exists. They have money from a grant and it is being looked into how it can be distributed. Once that is resolved it can be taken off the agenda.

C) EMERGENCY MANAGEMENT PREPAREDNESS COMMITTEE

Councilman Koenig explained that 21 Milton Turnpike, Milton (New Town Hall), 1650 Route 9W, Milton (Highway/Water Department), and Marlboro Elementary School are in the evacuation zone. They will need to work with the school to make Marlboro High School part of the evacuation zone.

D) CAC

Supervisor Lanzetta stated that the Board can discuss what they would like the CAC to do this year.

E) IT COMMITTEE

Councilman Corcoran explained that there is a Resolution on the agenda for the Town to use Google Apps as an internet provider for storage and service that will save the Town about \$17,000.00 over 5 years.

Councilman Baker reported that the new website is ready to go live, he is working with the administrators to get the domain names to point to the IP address.

F) MILTON TRAIN STATION FOUNDATION

No report

G). MILTON LANDING CITIZENS COMMITTEE

Councilman Koenig said there was a little flooding at the landing. The estuary grant has been submitted and they should hear back around February.

There was a brief discussion about getting top soil for the Sands Avenue property.

H). RIVITALIZATION/ECONOMIC DEVELOPMENT COMMITTEE

There was a very brief discussion regarding a CFA grant; information will be forthcoming.

I). MEET ME IN MARLBOROUGH

Councilman Molinelli reported that at the last meeting there were new members. They discussed the wine trail and also redesigning the pamphlet and the website.

J). HAMLET OF MILTON ASSOCIATION COMMITTEE

Councilman Koenig reported that they took down the Christmas decorations and left some of the greenery. The motor blew on the machine that they used to drive around to water the flowers so they are trying to raise funds. About \$600.00 was raised so far. The majority of the Board discussed possible locations for a municipal parking lot in Milton.

K). WATER COMMITTEE

Councilman Koenig stated that he and Supervisor Lanzetta met with the Town attorney and the Town engineer so they can move forward with Newburgh.

L). TRANSFER STATION REVIEW COMMITTEE

Councilman Baker reported that he Town just signed a five year agreement with Ulster County Resource Recovery Agency; private hauling was more expensive. They are also working on cleaning up the Transfer Station; Councilman Baker is looking into getting rid of the tremendous amount of tires that are there.

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ITEM #10 Old Business

A). TOMVAC

Already discussed.

B). Survey of St. Andrews property for purchase

Councilman Koenig made a motion to remove Letter B) Survey of St. Andrews property for purchase from Old Business on the agenda. Motion seconded by Councilman Molinelli.

Yea: 5

Nays: 0

Carried

C). Municipal Parking

Already discussed

D). Proposed agreement with Newburgh

Already discussed

E). Milton Sewer Expansion 9W

Councilman Corcoran stated that the State Comptroller's Office is asking for some more information regarding the parcels that will be included in the sewer expansion.

F). Bayside

Councilman Corcoran said that there will be another meeting with Bayside on January 14th. Bayside put the money in escrow that was owed and they will be putting more in to pay for engineering.

G). Design Standards for Overlay District

Councilman Baker suggested getting a professional to help with the Boards ideas for design standards so they can get them in place.

Supervisor Lanzetta agreed and asked the Boards permission to contact John Behan who worked on other Town studies.

The majority of the Town Board members discussed the grants the Town has received. They also discussed whether or not the Master Plan should be done first and if the same professional should work on the Design Standards and the Master Plan.

It was decided that Councilman Baker and Supervisor Lanzetta would look into the items discussed.

H). Fueling System for the Town

Councilman Corcoran said the fuel was delivered today for the new tanks. The school district is handling the ordering and the administrative paperwork. The electrical contractor will be doing a final test and finalize the hook up of the pumps. The software trainer will be hooking up the "blue box" that will have all driver/vehicle information in it that will allow access to the employee with their key. All information is computerized with a lot of security built into the system and there will be monthly reports showing "red flagged" drivers or vehicles. Once everything is finalized with the new tanks, the last of the fuel in the old tanks will be used; then disposed of properly.

Councilman Koenig and Chief Cocozza commented that they will still keep paper logs for the fire and police departments.

I). Sign Law

The Board agreed to discuss the sign law at the next workshop meeting.

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J). Transfer Station

Councilman Baker said there was an increase in the bill for Ulster County Resource Recovery and the Transfer Station Review Committee will discuss the possibility of raising the local fees.

Councilman Baker made a motion to remove Letter J) Transfer Station from Old Business on the agenda. Motion seconded by Councilman Corcoran.

Yeas: 5 Nays: 0 Carried

ITEM #11 New Business

A). Planning Extensions-to discuss adding an extension fee to the fee schedule

Councilman Koenig made a motion to move Planning Extensions-to discuss adding an extension fee to the fee schedule to Old Business on the agenda. Motion seconded by Councilman Molinelli.

Years: 5 Nays: 0 Carried

Councilman Koenig said there is a metal building at the Transfer Station with a dirt floor. He suggested to the Board that they look into pouring a concrete floor so the Town can have more storage space.

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ITEM #12 Correspondence

Supervisor Lanzetta read the following correspondence from Thomas Corcoran which is incorporated into the minutes as follows:

TOWN OF MARLBOROUGH
21 MILTON TURNPIKE
MILTON, ULSTER COUNTY, NEW YORK 12547
Telephone Number (845) 795-2406 Extension # 7 : Fax Number (845) 795- 6171
DEPARTMENT OF BUILDINGS

THOMAS CORCORAN JR.
BUILDING INSPECTOR
CODE ENFORCER
FIRE INSPECTOR

January 8, 2016

To Supervisor Lanzetta and Town Board:

Re: Northeast Electrical Inspections, LLC

Northeast Electrical Inspections, LLC is looking for authorization to perform third party electrical inspections in The Town of Marlborough. Our office has reviewed the company's Certifications, Insurance, and resume and we are satisfied with all documents submitted. We now pass the attached information for your final review and ask that they be added to our list of Approved Electrical Inspectors for the Town.

Thank You.


Thomas J. Corcoran Jr.

CC: Councilman Baker
Councilman Corcoran
Councilman Koenig
Councilman Molinelli

Tom Corcoran further explained that the solar companies are working with Northeast Electrical Inspections so they requested to be on the list of inspectors.

Councilman Molinelli made a motion to allow Northeast Electrical Inspections to be added to the Town's list of electrical inspectors. Motion seconded by Councilman Koenig.

Yea: 5

Nays: 0

Carried

ITEM #13 Public Comment

James Garofalo suggested the Board let the public know how much money was spent for everything regarding St. Andrew's property. He understands that the property is landlocked; he suggested putting off the cancellation of the acquisition until the agreement is settled with Newburgh.

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Some of the Board members collectively explained that it is not feasible to build all the wells needed for a backup supply and the appropriate amount of water isn't there. The Department of Environmental Protection assured the Town that it has a tap that would be more feasible to use. The cost of the property is \$35,000.00 and the Town is going to cut that loss.

James Garofalo, suggested the Town see if they need the fuel pumps tested by the state. He also suggested letting the Planning Board know that they are looking for top soil. He also stated that the Town can put in a request to DOT to have them study the area by CVS for a traffic light.

Richard Michel, X-Treme Rides, 281 Lattintown Road, Marlboro stated that at the last meeting when his towing application was considered, it was brought to his attention that he needed to go in front of the Planning Board to change the site plan for his business. He stated that it would be helpful financially to be on the tow list and is willing to go through the Planning Board process if given some time if the tow application will be considered. There was a discussion with the majority of the Town Board members and Mr. Michel about the amount of vehicles parked at the location, the look of the location, what is allowed under the current site plan, and if a new site plan is even feasible for his type of business and layout of vehicles.

Tom Corcoran suggested seeing if it's possible that someone in this type of situation, could have a brief meeting with the Planning Board prior to having engineers and lawyers present to avoid those fees, to see if a proposed plan is worth going through the Planning Board process.

Supervisor Lanzetta stated that the Planning Board liaisons can see if that will be possible.

ITEM #13.5 Executive Session

Councilman Koenig made a motion to enter executive session at 8:47PM. Motion seconded by Councilman Baker.

Councilman Koenig made a motion to end executive session and resume the regular meeting at 9:35PM. Motion seconded by Councilman Baker.

Yeas: 5 Nays: 0 Carried

No decisions were made.

ITEM #14 Resolutions

- A). Resolution #27 To cancel acquisition of St. Andrews real property
- B). Resolution #28 To enter an agreement with Google Apps

ITEM #15 ADJOURNMENT

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A). Resolution #27 To cancel acquisition of St. Andrews real property

Supervisor Lanzetta proposes the following:

Whereas, the Town of Marlborough (the “Town”) and James St. Andrew (the “Owner”) entered into that certain Option Agreement to Buy Real Estate dated September 20, 2011 (the “Option Agreement”); and

Whereas, on June 17, 2013, the Town exercised the Option to complete the purchase of the Property in accordance with the terms and conditions of the Option Agreement; and

Whereas, contrary to the terms and conditions of the Option Agreement, the subject Property is land locked with no available means of ingress and egress; and

Whereas, the Town Board is unable to consummate the transaction.

Now, therefore, it is hereby

Resolved that the Town of Marlborough hereby withdraws from acquiring title to the subject Property due to the Owner’s inability to convey Property which the buyer is able to access and to use in accordance with the terms and conditions of the Option Agreement; and it is further

Resolved that the Supervisor is authorized to give notice to the personal representative of the estate of the Owner of the Town’s withdrawal from the transaction for the reasons stated herein and to take all such other measures which are reasonable and necessary to cancel the transaction.

And it moves for adoption

Councilman Corcoran	Yes
Councilman Molinelli	Yes
Councilman Koenig	Yes
Councilman Baker	Yes
Supervisor Lanzetta	Yes

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B). Resolution # 28 To enter an agreement with Google Apps

Supervisor Lanzetta proposes the following:

Whereas, the Town of Marlborough currently has an on premise Microsoft Exchange Server, for email and service storage, and

Whereas, the Town IT Committee has compared service and found that Google Apps in the cloud would provide additional services and storage at a significant savings to the Town.

Be it resolved, that The Town of Marlborough will enter into an agreement with Google Apps for the year 2016, and

Be it further resolved, that Google Apps will charge the Town \$5.00 a month per person.

And it moves for adoption

Councilman Corcoran	Yes
Councilman Molinelli	Yes
Councilman Koenig	Yes
Councilman Baker	Yes
Supervisor Lanzetta	Yes

Councilman Koenig made a motion to adjourn the meeting at 9:56PM. Motion seconded by Councilman Molinelli.

*Respectfully submitted,
Danielle Cherubini
Deputy Town Clerk*