

January 25, 2016

WORKSHOP MEETING  
TOWN BOARD TOWN OF MARLBOROUGH  
21 MILTON TURNPIKE, MILTON NEW YORK  
JANUARY 25, 2016  
MINUTES OF MEETING

Present: Supervisor Lanzetta  
Councilman Molinelli  
Councilman Corcoran  
Councilman Koenig  
Councilman Baker

Also Present: Danielle Cherubini, Deputy Town Clerk

## ITEM #1 Call to order - Pledge of Allegiance

## ITEM #2 Moment of Silence

*A moment of silence was observed for all the service men and women, especially those in harms way.*

### ITEM #3 Motion to approve agenda

*Councilman Koenig made a motion to amend the agenda to move ITEM #8 Workshop topics to ITEM #13. Motion seconded by Councilman Corcoran.*

*Yeas: 5 Nays: 0 Carried*

*Councilman Baker made a motion to amend the agenda to include letter B) 2016 Goals & Objectives to ITEM #13 Workshop topics. Motion seconded by Councilman Molinelli.*

## ITEM #4 Motion to approve minutes from the January 11, 2016 meeting

*Councilman Baker made a motion to approve minutes from the January 11, 2016 meeting. Motion seconded by Councilman Koenig.*

*Yeas: 5 Nays: 0 Carried*

Motion to approve minutes from the January 11, 2016 Reorganizational meeting  
***Councilman Baker motioned to approve the minutes from the January 11, 2016 Reorganizational meeting with an amendment to his vote from yes to abstain for ITEM #10 Resolution Authorizing Senior Citizens Rent. Motion seconded by Councilman Koenig.***

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ITEM #5 Authorize payment of bills

***Councilman Corcoran made a motion to approve payment of the abstract in the amount of \$793,471.02. Motion seconded by Councilman Koenig.***

**Yea: 5**

**Nays: 0**

**Carried**

ITEM #6 Presentations

*No presentations*

ITEM #7 Comments on the agenda

*No comments on the agenda*

ITEM #8 Old Business

A). TOMVAC

*No new information*

B). Municipal Parking

*Supervisor Lanzetta said he met with Father Tom who is going to talk to the Archdiocese about parking in the Milton Hamlet.*

C). Proposed agreement with Newburgh

*No new information*

D). Milton Sewer Expansion 9W

*No new information*

E). Bayside

*No new information*

F). Design Standards for Overlay District

*Councilman Baker stated that after reading the LWRP grant it seems that the design standards would be included in that grant.*

*Councilman Koenig said he thinks the design standards need to be done along with the LWRP and the Master Plan so they fit together.*

*Supervisor Lanzetta stated that the New York State Department of State is working on their budget to see where they will allocate their money and they will give the Town a list of things to get the \$135,000.00 grant. The Town can speak to consultants in the meantime.*

*The majority of the Board discussed the different grants. The LWRP would be done through the New York State Department of State, the Route 9W Corridor Study would be done through the Ulster County Department of Transportation, and the Master Plan would be done through the Town.*

G). Fueling System for the Town

*Councilman Corcoran said there should be a finalized agreement that will likely be on the next agenda.*

H). Sign Law

*Workshop topic*

I). Planning-Extensions-to discuss adding an extension fee to fee schedule

*No new information*

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**ITEM #9 New Business**

*No new business*

**ITEM #10 Correspondence**

*No correspondence*

**ITEM #11 Public Comment**

*Mark Reynolds asked for an update on Bayside.*

*Supervisor Lanzetta explained that there is no new movement with Bayside.*

*Councilman Baker reported that the Town's new website is now live. He encouraged everyone to take a look at it and to email him if anyone sees anything that needs to be updated or added. There is a feature called Notify Me that anyone can sign up for which will give them the option to receive an email and/or text notification of an alert, a calendar event, and announcements. There are forms on the website and more will be added. The website address is [www.townofmarlboroughny.com](http://www.townofmarlboroughny.com) or [www.townofmarlborough.org](http://www.townofmarlborough.org) .*

*Councilman Corcoran added that the Town is looking into a YouTube account so Town Board meetings can be viewed on the website.*

*Councilman Koenig suggested adding the website address onto Town letterhead and water bills.*

**ITEM #12 Resolutions**

A). Resolution #29 To modify salary payment schedule for the Zoning Board Member George Salinovich

**ITEM #13 Workshop Topics**

A). Sign Law

*Supervisor Lanzetta stated that a lot of work was put into the sign law document prior to 2009. At that time there was a public hearing and the Town received feedback from the county but the law was never codified. The current Board is going to look through it and see what they would like to keep and omit. The Town has a sign law but it is very minimal.*

*The Board discussed the sign law document with Tom Corcoran. There was a brief discussion regarding pre-existing signs, which signs would be exempt from the law and the provisions for the exemptions, and which signs are eyesores. After speaking with Mr. Corcoran, the Town Board omitted a section in the sign law document that stated all signs and changes to signs need to go before the Planning Board. Tom Corcoran explained that the Planning Board would approve a site plan that would include signs according to the provisions in the law, then he would follow up with the site plan and issue sign/building permits. If there is a change or an update to a sign, he would issue a sign permit as long as the sign conforms to the law. The purpose of the sign law is not to hinder business and also to increase safety in the Town.*

*The Board discussed different types of signs with Tom Corcoran such as bench signs, inflatable signs, projection signs, billboards, flashing signs, mobile billboards, posters, free standing signs, wall signs, window signs; discussed each type of sign and whether they would keep or omit.*

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*Some of the Board members commented on the restrictiveness and format of the document and questioned some items that could be misinterpreted. The Board briefly discussed possibly adding to the law what rules would apply if a property becomes part of the overlay zone and is then in the Highway Development zone. There was a misunderstanding in how the law reads for creating visual unity among signs. Tom Corcoran explained and the Board decided to alter some information.*

B). 2016 Goals & Objectives

*Councilman Baker stated that he sent out goals and objectives to the Board so they have guidelines for the year; he would appreciate comments then they can discuss.*

ITEM #14 Adjournment

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A). Resolution #29 To modify salary payment schedule for the Zoning Board Member George Salinovich

Supervisor Lanzetta proposes the following:

Whereas, members of the Zoning Board of Appeals is paid on a yearly basis, and

Whereas, member George Salinovich has requested his salary payment be made in bi monthly increments.

Be it resolved, that the Town of Marlborough Town Board will honor his request until the end of his term December 31, 2017.

And it moves for adoption

Councilman Corcoran	Yes
Councilman Molinelli	Yes
Councilman Koenig	Yes
Councilman Baker	Yes
Supervisor Lanzetta	Yes

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*Councilman Molinelli made a motion to adjourn the meeting at 9:04PM. Motion seconded by Councilman Koenig.*

*Yeas: 5 Nays: 0 Carried*

*Respectfully submitted,  
Danielle Cherubini  
Deputy Town Clerk*