

FIRST MEETING OF THE MONTH
TOWN BOARD TOWN OF MARLBOROUGH
21 MILTON TURNPIKE, MILTON NY
AUGUST 12, 2024 7:00 PM
MINUTES OF MEETING

Present: Supervisor Corcoran
Councilman Molinelli
Councilman Zambito
Councilwoman Sessa

Colleen Corcoran, Town Clerk
Mici Simonofsky, Resident
Paul Ellis Graham, Resident

Absent: Councilman Cauchi

ITEM #1 Call to order - Pledge of Allegiance

ITEM #2 Moment of Silence

ITEM #3 Motion to approve agenda

Councilman Molinelli made a motion to approve the agenda. Motion seconded by Councilwoman Sessa.

Yea: 4 Nays: 0 Carried

ITEM #4 Motion to approve minutes

A). Motion to approve minutes from the July 22, 2024 Town Board Meeting

Councilwoman Sessa made a motion to approve minutes from the July 22, 2024 meeting. Motion seconded by Councilman Zambito.

Yea: 4 Nays: 0 Carried

ITEM #5 Authorize payment of bills

Councilman Molinelli made a motion to authorize payment of the abstract in the amount of \$366,322.97. Motion seconded by Councilman Zambito.

Yea: 4 Nays: 0 Carried

ITEM #6 Comments on the agenda

No comments on the agenda.

ITEM #7 Report of Departments and Boards

THOMAS CORCORAN - BUILDING INSPECTOR
MONTHLY REPORT - BUILDING DEPARTMENT
MONTH OF: JULY 2024

CERTIFICATE OF OCCUPANCY	3	STOP WORK ORDER	2
REQUEST FOR INFORMATION	17	FIRE CALLS	2
TRAILER PARK RENEWALS	0	ORDER TO REMEDY	14
BUILDING EXTENSIONS	8	COMPLAINTS	39
FIRE INSPECTIONS	8	CLOTHING BIN RENEWALS	0
 TOTAL MILEAGE	 1,593	 TOTAL GAS USAGE	 99 Gals

BUILDING PERMITS

ADDITION / RENOVATION	3	POOL / HOT TUB	2
BARN	0	ROOF	5
BURNING	13	SHED	6
CARPORT/GARAGE	1	SIGNS	1
COMMERCIAL	0	SINGLE FAMILY	2
DECK/STAIRS	1	SOLAR PANELS	4
DEMOLITION	1	TANK INSTALL / REMOVAL	2
ELECTRICAL / HVAC	5	WIRELESS COMMUNICATION	0
FURNACE / BOILER	2	WOOD / PELLET STOVE	0
 TOTAL PERMITS	 48	 EST. COST OF BUILDINGS	 \$2,253,876.00

FEES COLLECTED

CERTIFICATE OF OCCUPANCY	\$650.00
PERMIT EXTENSIONS	\$2,951.00
BUILDING PERMITS	\$12,123.11
REQUEST FOR INFORMATION	\$3,400.00
TOTAL BUILDING FEES	\$19,124.11
 FIRE INSPECTIONS	 \$1,200.00
TRAILER PARK RENEWALS	\$0.00
TOTAL FIRE FEES	\$1,200.00
 BURNING FEES	 \$60.00
 TOTAL FEES	 \$20,384.11

Police Department
Town of Marlborough

MEMORANDUM

To: Town Board of the Town of Marlborough
From: Chief Coccozza
Date: August 12,2024
Subject: Activity Summary for the Month of July 2024



Following is a summary of the activity of the Police Department for the month of June 2024

<u>MOTOR VEHICLE ACCIDENT</u>	July 24	Yr. Date 24	July 23	Yr. Date 23
Personal injury	4	24	4	23
Fatal	0	0	0	1
Property Damage	13	119	6	112
Total	17	143	Total 10	136

<u>SUMMONSES ISSUED</u>				
Vehicle and Traffic	70	995	178	816
Parking	7	29	0	9

<u>COMPLAINT ACTIVITY</u>				
Total Blotter Entries	1409	8783	1085	7108
Total Arrests	19	133	25	160

<u>TOTAL TELEPHONE CALLS</u>	1241	8722	1189	7746
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POLICE DEPARTMENT OVERTIME HOURS payroll 15 & 16

Full Time Officer Overtime	(see attached)	(see attached)
Full Time Officer Grant O/T	(see attached)	(see attached)
Part Time Officer Overtime	(see attached)	(see attached)
Part Time Officer Gant O/T	(see attached)	(see attached)
Full Time Dispatchers Overtime 0 (\$0)	84.75	33.5
Part Time Dispatchers Overtime 24 (\$951)	88	187
8 (\$317)		
55 (\$1670)		

<u>Police Mileage</u>	12281	88606	15095	69950
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Police Department
Town of Marlborough



MEMORANDUM

Activity Summary for the month of July 2024

Page 2.

Police Department Payroll 15 &16 Regular Hours

	July 24	Yr. Date		July 23	Yr. Date
Full Time Police Officer	960	7620.75		1280	8290
Part Time Police Officer	913	8712.25		869.5	8442
Full Time Dispatcher	392	3760		320	3146
Part Time Dispatcher	456.5	2479.5		372.5	2123
Traffic Officer	40	521.5		0	400.5

Police Department Fuel Consumption

Police	1095.928	8271.637	1164.173	7283.124
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Use of Force

1(display)-use of force YTD 0 - use of force
0- Hands YTD 2 – hands

0- use of force
1- Hands YTD 2- hands
1-Taser
Civilian Complaints 0



Incident Breakdown By Month Report

Print Date/Time: 08/09/2024 11:33
 Login ID: lyanamburgh.marpd
 Year: 2024

Marlborough Town Police Department
 ORI Number: NY0555800
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly
	#	%	#	%	#	%	#	%	#	%	#	%	#
7 Digit Cell	4	18.2	2	9.1	3	13.6	2	9.1	3	13.6	3	13.6	22
911 Abandoned	5	26.3	3	15.8	0	0.0	3	15.8	4	21.1	2	10.5	0
911 Misdial	1	14.3	1	14.3	0	0.0	1	14.3	2	28.6	1	14.3	0
911 No Voice Call	5	31.3	1	6.3	2	12.5	3	18.8	0	0.0	1	6.3	4
911 Prank Call	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Abandoned	0	0.0	2	40.0	0	0.0	1	20.0	0	0.0	1	20.0	0
Accident Personal	1	4.0	2	8.0	3	12.0	4	16.0	4	24.0	4	16.0	1
Accident Property	22	18.2	14	11.6	17	14.0	13	10.7	23	19.0	13	10.7	2
Alarm Burglary	31	20.3	13	8.5	15	9.8	12	7.8	32	20.9	19	12.4	22
Alarm Panic	2	22.2	1	11.1	0	0.0	3	33.3	2	22.2	1	11.1	0
Animal	9	9.8	5	5.4	9	9.8	10	10.9	15	16.3	26	28.3	17
Assault	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	1.1	0
Assist EMS	71	16.0	47	10.6	68	15.3	55	12.4	61	13.7	49	11.0	68
Assist Fire	20	16.3	13	10.6	8	6.5	14	11.4	19	15.4	18	14.6	19
Assist Other	3	10.3	2	6.9	5	17.2	7	24.1	2	6.9	5	17.2	3
ATV Complaint	0	0.0	0	0.0	0	0.0	7	46.7	3	20.0	1	6.7	4
BOLO	0	0.0	0	0.0	1	25.0	0	0.0	2	50.0	0	0.0	1
Burglary	0	0.0	0	0.0	1	25.0	1	0.0	1	25.0	0	0.0	0
Child Abuse	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	0
Civil Matter	3	20.0	4	26.7	2	13.3	0	0.0	1	6.7	3	20.0	2
CCPP	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Criminal Contempt	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Criminal Mischief	2	20.0	3	30.0	2	20.0	3	30.0	0	0.0	0	0.0	0
Custody Dispute	1	14.3	1	14.3	0	0.0	3	42.9	0	0.0	2	28.6	0
Disabled Vehicle	6	18.2	6	18.2	4	12.1	3	9.1	4	12.1	5	15.2	4
Disorderly	1	9.1	1	9.1	2	18.2	2	18.2	1	9.1	2	18.2	0

Page: 1 of 4



Incident Breakdown By Month Report

Print Date/Time: 08/09/2024 11:33
 Login ID: ivanamburgh.marlrd
 Year: 2024



Marlborough Town Police Department

ORI Number: NY0555800

Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#
Dispute	3	4.6	10	15.4	10	15.4	6	9.2	5	7.7	20	30.8	10
Domestic Dispute	14	17.3	14	17.3	8	9.9	14	17.3	7	8.6	10	12.3	10
Encon Violation	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Erratic Vehicle	10	11.2	6	6.7	15	16.9	12	13.5	15	16.9	11	12.4	17
Error	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Field Interview	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0
Fight	0	0.0	1	16.7	1	16.7	0	0.0	1	16.7	1	16.7	2
Fire Investigation	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0
Fireworks	0	0.0	1	11.1	0	0.0	0	0.0	3	33.3	2	22.2	3
Follow Up	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0
Foot Patrol	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0
Fraud	1	4.5	4	18.2	2	9.1	3	13.6	6	27.3	2	9.1	4
Harassment	3	12.5	6	25.0	3	12.5	2	8.3	6	25.0	3	12.5	1
HazMat	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Identity Theft	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Indecent Exposure	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Information	1	4.8	4	19.0	4	19.0	2	9.5	3	14.3	2	9.5	5
Juvenile	0	0.0	1	33.3	0	0.0	1	33.3	0	0.0	1	33.3	0
Larceny	8	27.6	5	17.2	4	13.8	2	6.9	3	10.3	4	13.8	2
Local Law	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Lock Out	5	10.4	10	20.8	6	12.5	7	14.6	7	14.6	5	10.4	0
Lost or Missing	0	0.0	1	12.5	0	0.0	1	12.5	2	25.0	3	37.5	1
Mental Health Law	2	40.0	1	20.0	1	20.0	0	0.0	1	20.0	0	0.0	0
New Call	1	11.1	1	11.1	3	33.3	0	0.0	3	33.3	1	11.1	0
Noise Complaint	2	7.7	3	11.5	1	3.8	7	26.9	2	7.7	7	26.9	2
Open Door	1	33.3	0	0.0	0	0.0	2	66.7	0	0.0	0	0.0	0



Incident Breakdown By Month Report

Print Date/Time: 08/09/2024 11:33
 Login ID: jvananburgh.malpdd
 Year: 2024



Marlborough Town Police Department
 ORI Number: NY0555800
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly
	#	%	#	%	#	%	#	%	#	%	#	%	#
Police Public	5	11.9	7	16.7	3	7.1	8	19.0	10	23.8	6	14.3	0
Police Station	0	0.0	0	0.0	1	11.1	1	11.1	2	22.2	4	44.4	1
Property Check	538	11.2	591	12.3	597	12.4	587	12.2	817	17.0	683	14.2	824
Property Found	0	0.0	3	30.0	3	30.0	1	10.0	1	10.0	1	10.0	0
Property Lost	5	19.2	4	15.4	1	3.8	4	15.4	2	7.7	4	15.4	5
Property Retrieval	0	0.0	1	12.5	1	12.5	3	37.5	1	12.5	0	0.0	2
Psychiatric	3	12.0	2	8.0	2	8.0	5	20.0	3	12.0	4	16.0	1
Public Safety	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0
Road Hazard	18	22.0	8	9.8	13	15.9	6	7.3	7	8.5	13	15.9	14
School Check	74	11.1	60	9.0	71	10.7	88	13.3	98	14.8	85	12.8	150
School Incident	2	8.7	0	0.0	7	30.4	4	17.4	5	21.7	4	17.4	1
Serve Papers	1	7.7	1	7.7	3	23.1	4	30.8	0	0.0	2	15.4	1
Sex Offense	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Shots Fired	0	0.0	0	0.0	0	0.0	1	25.0	0	0.0	1	25.0	2
Sick/Unknown	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0
Special Detail	1	4.8	5	23.8	1	4.8	4	19.0	2	9.5	4	19.0	3
Suspicious	11	7.1	20	12.9	28	18.1	23	14.8	25	16.1	16	10.3	7
Traffic Complaint/	2	3.6	6	10.7	10	17.9	5	8.9	8	14.3	11	19.6	3
Traffic Stop	204	15.5	224	17.1	178	13.6	212	16.1	243	18.5	135	10.3	103
Transport	0	0.0	0	0.0	1	50.0	0	0.0	1	50.0	0	0.0	0
Trespass	0	0.0	2	28.6	1	14.3	1	14.3	1	14.3	1	14.3	0
Unknown Police	1	20.0	1	20.0	0	0.0	0	0.0	1	20.0	2	40.0	0
Unwanted Subject	1	14.3	1	14.3	2	28.6	0	0.0	1	14.3	1	14.3	0
Vehicle and Traffic	0	0.0	0	0.0	1	25.0	0	0.0	1	25.0	1	0.0	0
Vehicle	2	18.2	0	0.0	0	0.0	4	36.4	2	18.2	2	18.2	0
Warrant Execution	1	7.1	1	7.1	2	14.3	4	28.6	2	14.3	2	14.3	0

Page: 3 of 4



Incident Breakdown By Month Report

Print Date/Time: 08/09/2024 11:33
Login ID: jvanamburgh.marpol
Year: 2024

Marlborough Town Police Department
ORI Number: NY0555800
Incident Type: All

Incident Type	January			February			March			April			May			June			July			August			September			October			November			December			Yearly		
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	Total				
Water Emergency	0	0.0	1	50.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2				
Welfare Check	21	12.6	19	11.4	25	15.0	17	10.2	20	12.0	33	19.8	23	13.8	9	5.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	167						
Total:	1132	12.4	1148	12.6	1152	12.6	1183	13.0	1489	16.3	1271	13.9	1409	15.5	335	3.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9119						

Police Officer Overtime { these figures are not exact and are intended for budget use and tracking)
 Figures are up to date of last payroll

<u>Line Item</u>	<u>Yr. to Date</u>	<u>Budgeted</u>	<u>remaining</u>	<u>% utilized</u>
Admin	\$790	\$3,072	\$2,282	26%
DARE	\$1,372	\$4,431	\$3,059	31%
F/T Court	\$343	\$3,421	\$3,078	10%
F/T Holiday *	\$8,655	\$55,175	\$46,520	16%
F/T Investigations	\$2,931	\$8,552	\$5,621	34%
F/T Shift Cover	\$5,503	\$19,954	\$14,451	28%
F/T Training	\$511	\$14,225	\$13,714	4%
P/T Court	\$1,233	\$5,278	\$4,045	23%
P/T Holiday *	\$10,861	\$2,634	(\$8,227)	412%
P/T Investigations	\$3,844	\$7,533	\$3,689	51%
P/T Shift Cover	\$1,556	\$41,356	\$39,800	4%
P/T Training	\$224	\$6,544	\$6,320	3%
F/T Firearms training &Taser	\$0	\$3,771	\$3,771	0%
P/T Firearms training &Taser	\$0	\$4,963	\$4,963	0%
FT Special detail	\$1,068	\$7,543	\$6,475	14%
PT Special Detail	\$259	\$8,093	\$7,834	3%
Total	\$39,150	\$196,545	\$157,395	20%
*Holiday	\$19,516	\$57,809	\$38,293	34%

Police Officer Grant Overtime (these figures are not exact and are intended for budget tracking only)
Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Grant Funds				
BUNY (buckle up NY)	\$0	\$750	\$750	0%
DWI (driving while intoxicated)	\$1,517	\$5,000	\$3,483	30%
PTS (police traffic services)	\$436	\$2,250	\$1,814	19%

SUPERINTENDENT OF HIGHWAYS

*Town of Marlborough
1650 Route 9W, P.O. Box 305
Milton, New York 12547*



John Alonge
Highway Superintendent

Phone: 845-795-2272 x 6
Fax: 845-795-6037
Cell: 845-849-5549

Supervisor Corcoran
Town Clerk Colleen Corcoran
Town Board Members

Monthly Report for July 2024

We completed our paving project for this year. We paved South Rd., St. James Rd., the remaining section of Willow Tree Rd., Van Del Dr., Lillie Ln. and Ridgecrest Rd. We applied millings, topsoil or rip rap stone along the shoulders of the roads. We installed new street name signs on the roads and intersections that were part of the project.

Spent several days prepping the Municipal parking lot at SC Designs on Western Ave. in preparation for the paving project. We assisted Alexander Asphalt with hauling all the blacktop.

On Old Indian Trail we ditched and installed rip rap to help prevent any more washouts. We installed several jersey barriers, painted them and assisted Alexander Asphalt in paving the section that was created to be able to open the road to all traffic, excluding trucks.

We framed out and poured concrete for the new bus stop pad at the Police Station.

For 2 days we sent 3 trucks to the Town of Esopus to help with their paving project.

The mower was out during the month cutting along the roadsides in both hamlets. A crew was out trimming vegetation around street signs.

Fuel Usage: Gas: 104.510 gal. Diesel: 1,472.927 gal.

Respectfully submitted,

John Alonge, Highway Superintendent

JA/cm

John Alonge explained that they temporarily fixed a culvert over the winter that was washed out in a storm on Bingham Road. They are now permanently fixing the 50-foot culvert. Bingham Rd. will be closed temporarily from Lattintown Rd. to Hampton Rd. There will be another culvert replaced on Hampton Hills Drive. It is expensive but everything is being done in house to save the taxpayers money.

Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	70.00
			Sub-Total:	\$70.00
Conservation	Conservation	A1255	6	15.78
			Sub-Total:	\$15.78
Dog Licensing	Female, Spayed	A2544	13	65.00
Dog Licensing	Female, Unspayed	A2544	1	10.00
Dog Licensing	Male, Neutered	A2544	10	50.00
Dog Licensing	Male, Unneutered	A2544	2	20.00
			Sub-Total:	\$145.00
Highway Fees	Road Cut Fee	2590DA	1	350.00
			Sub-Total:	\$350.00
LANDFILL FEES	T/s Permits	00-2130	2	88.00
LANDFILL FEES	T/s Punch Cards	00-2130	20	1,548.00
			Sub-Total:	\$1,636.00
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	2	35.00
			Sub-Total:	\$35.00
Misc Fees	Building Fees\Building Dept	00-2110	1	16,629.43
Misc Fees	Fire Fees/Building Dept	00-2110	1	2,590.00
Misc Fees	YRP Camp	00-2025	27	6,645.00
			Sub-Total:	\$25,864.43
MISC. FEES	Accident Reports	00-1255	21	251.50
MISC. FEES	Certified Copies	00-1255	5	150.00
MISC. FEES	Community Rm. w/ Kitchen	00-2001	3	1,500.00
MISC. FEES	Community Rm. w/o Kitchen	00-2001	2	1,300.00
MISC. FEES	Foi Requests	00-1255	5	50.59
MISC. FEES	Park Fees	00-2001	3	1,150.00
			Sub-Total:	\$4,402.09
				Total Local Shares Remitted: \$32,518.30
Amount paid to: NYS Ag. & Markets for spay/neuter program				32.00
Amount paid to: NYS Environmental Conservation				574.22
Amount paid to: State Health Dept. For Marriage Licenses				45.00
Total State, County & Local Revenues:	\$33,169.52			Total Non-Local Revenues: \$651.22

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor _____ Date _____

Town Clerk _____ Date _____

Water Quality Management, Inc.
P.O. Box 733
Marlboro, NY 12542

August 8, 2024

For the month of July 2024, both the Marlboro and Milton Wastewater Treatment Plants complied with all of the SPDES requirements. The following are monthly statistics for both plants;

Marlboro WWTP

- Average Daily Flow = **76,000** gallons per day.
 - (43% of design capacity.)
- Average BOD removal = **95%**
- Average Suspended Solids removal = **98%**

Milton WWTP

- Average Daily flow = **28,000** gallons per day.
 - (About 51% of design capacity)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **96%**

Both the Marlboro and Milton Treatment Plants operated normally during the month of July without any major changes or events. Other than performing routine maintenance and minor repairs, everything at both plants has been running smoothly. We are still waiting on the engineer, Brinnier & Larios, to move forward on the upgrades for the Marlboro treatment plant. These upgrades are becoming increasingly important now that the Bayside development is completed and the Dockside project will be connected in the near future. We will continue to call and check on the status with Dennis but as of now there has been no developments or contact. Overall, both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me.

Thank you,
Julian Falco
Water Quality Management, Inc.

July 2024

TOWN OF MARLBOROUGH PLANNING BOARD REVIEW

CHAIR: Chris Brand, MEMBERS: Fred Callo, James Garofalo, Steve Jennison, Cindy Lanzetta, Joe Lofaro, Bob Troncillito,

July 2024 Financial Report

Application Fees	\$900
Escrow Fees	\$6,154.63
Recreation Fees	\$0
Invoices	\$7,258.07

July 15, 2024
Regular Meeting 7:00 PM

Approval of Minutes

The minutes for the June 3, 2024, meeting were approved unanimously.

Announcements

None

Communications

None

Public Hearings

DiVIESTI, Michael and Jennifer
6-8 DiVesti Dr., Marlboro

23-1026 PUBLIC HEARING SUBDIVISION
108.4-7-14

Technical Comments

1. Applicant has received Zoning Board of Appeals approval for the bulk deficiencies. A 9 May 2024 letter from the ZBA identifies the variances granted.
2. The Planning Board waived topography for the project based on no new construction proposed. Waiver was granted 5 February 2024 meeting.
3. The Planning Board Attorney's review of the easements was requested. Easements were to be submitted to the Planning Board Attorney. 19 June 2024 letter from the applicant's representative

containing easement documents has been received. Information pertaining to the extinguishment of the access easement should be addressed.

4. The applicants have confirmed the number of lots using the private roadway. a Narrative Report was submitted identifying four tax parcels utilizing Divesti Drive.

5. The Planning Board should address any substantive comments received at the Public Hearing. If no substantive comments are received the Board would be in a position to issue a Negative Declaration for this unlisted action and authorize the Planning Board Attorney to write an approval letter with any appropriate conditions.

Board Actions

The Board opened and closed the Public Hearing with no input from the public. Ongoing issues with the number of proposed lots utilizing a private road were discussed. The applicant was advised to rectify the access issue if they wish to receive approval.

MARLBORO ON HUDSON
Hudson Circle, Marlboro

24-2006 **PUBLIC HEARING**
108.12-8-23

SITE PLAN

Technical Comments

1. The project is generally consistent with the intent of the original designs and approvals. It is recommended that the Planning Board authorize the Planning Board Attorney to prepare a draft SEQRA consistency determination based on the previous Negative Declarations issued for the project.
2. The project requires coverage under the NYSDEC Construction Stormwater Permit. This office will assist in issuing the MS4 Acceptance Form. Copies of the NYSDEC Permit should be received prior to stamping the plans.
3. The requested condominium documents have been submitted to the Planning Board Attorney for review.
4. The Planning Board should address any substantive comments received at the Public Hearing.

Board Actions

The Board opened the Public Hearing and heard concerns from two residents who had issues with drainage and questioned whether or not the applicant was authorized to be completing site work without receiving approvals. The Board voted unanimously to authorize their attorney to draft a Resolution of Approval for the next meeting..

Ongoing Application Review

ELP SOLAR TRUNCALI
335 Bingham Road, Marlboro

24-2004 **SKETCH**
108.3-3-21

SITE PLAN

Technical Comments

1. The applicants have submitted the interconnection agreement between the project and the publicly owned utility. Review of this document should be received from the Planning Board Attorney.
2. A Stormwater Pollution Prevention Plan must be prepared for the project. It is identified that only an Erosion and Sediment Control Plan will be prepared for the project. Based on this office's experience with solar projects, a site specific SWPPP containing both water quantity and water quality control should be implemented on the project.
3. The proposed solar array must follow the NYSDEC Solar Panel Guidance and the Department of Environmental Stormwater Design Guidance for solar installations. (As required by the NYSDEC) the proposed solar panels are not parallel to the contours as identified in the response letter. The response letter states that the panels are generally parallel to the

contours. Review of the site plan shows solar arrays not parallel to the contours.

4. The Department of Environmental Stormwater Guidance for Solar Installations requires additional erosion and sediment control for projects greater than 5-10% and greater than 10% slopes. This document should be evaluated with regards to stormwater management on the site.
5. A decommissioning cost estimate has been provided.
6. The slope analysis identifies large areas of slopes between 10 and 15% within the solar array areas.
7. The applicants have provided a glare study as required by the Town Code. The glare study identifies periods of glare occurring at three of the monitored locations. This glare would be for approximately 15-20 minutes at specified times of the day. The glare study identifies that the landscaping plan will serve to mitigate instances of glare.
8. A landscape plan prepared by Hubbard Land Design has been submitted. The landscape design identifies numerous orchard trees to remain. The landscape plan is supplemented with evergreen species and small shrubs. The plant list should contain the number of each species proposed to be planted. It is noted that the evergreen trees proposed to be planted are 4-5 feet in height. This height appears short based on the ability of the plants to provide screening. The landscape screening is proposed along the northerly property lines and easterly property lines in the vicinity of the neighboring houses.
9. It is unclear if the proposed orchard trees to remain are to be maintained. Issues regarding lack of maintenance of orchard trees can cause pest and disease issues with nearby orchards. In addition, unpruned orchard trees often become unsightly. The Planning Board should discuss the use of the orchard trees and the operation and maintenance of the orchards.
10. Continued coordination with the Jurisdictional Emergency Services should be undertaken. A signoff or comment letter from the emergency services should be provided to the Planning Board.
11. The plans should be submitted to Ulster County Planning based on the recent resubmission. A 239 review should also be submitted to the Town of Newburgh due to proximity to the municipal boundary.
12. Input from the Planning Board regarding the line of sight drawings regarding visual impacts to the project should be addressed. The applicants have identified that rendering/visual simulations will be provided to the Board for review as requested.
13. A no effect finding letter has been received from the Office of Parks, Recreation and Historic Preservation

Board Actions

The Board scheduled a Public Hearing for August 19, 2024.

MAZZA 2 LOT SUBDIVISION	24-2007	SKETCH	SUBDIVISION
2 Dragotta Road, Marlboro	108.4-6-5.100, 5.200		

Technical Comments

1. The project received variances from the Zoning Board of Appeals on 11 July 2024. ZBA variance letter identifies side yard and rear yard property lines.
2. This office has received information that the Town of Marlborough is no longer interested in receiving dedications of land for highway purposes in accordance with the Town Code.
3. Water & sewer and utilities for each lot have been confirmed identifying water and sewer lines to each of the lots.
4. The project requires a Public Hearing. The Public Hearing should be scheduled at the Planning Boards next available date for such hearing.

Board Actions

The Board asked the attorney to provide clarification regarding Technical Comment #2. A written letter of interpretation will be provided to clarify procedural effects of this determination with regard to all future applications. A Public Hearing was scheduled for August 5, 2024.

BUTTERMILK FALLS RESORT HOTEL
220 North Rd., Milton

24-1019 SKETCH
103.1-2-12.100, 12.200

SITE PLAN

Technical Comments

1. The Planning Board should confirm that it has accepted Lead Agency for the project.
2. Status of Creighton Manning/Ken Werseteds's comments on traffic should be received.
3. A revised SWPPP has been submitted and is under review by this office.
4. Approval by the Office of Parks, Recreation, Historic Preservation of the archeological avoidance situation is outstanding.
5. Comments from the Jurisdictional Fire Department have been received, as well as a letter from the Town Code Compliance Officer. Code Compliance Officer has accepted 15 foot wide fire access roads in coordination with the Jurisdictional Fire Department. Two additional fire hydrants have been added to the plans at locations specified by the Fire Department.
6. The requirements for increased inspections in 303(d) Watersheds is in the NYSDEC SPDES General Permit for Stormwater Discharges- GP- 0-20-001 Part IVCe, for construction sites that directly discharge to one of the 303(d) water bodies listed in Appendix E, or is located in one of the watersheds listed in Appendix C, a qualified inspector shall conduct at least two site inspections every 7 calendar days. The two inspections shall be separated by a minimum of two full calendar days. This information should be incorporated into the SWPPP.
7. The Access Agreement for Tax Lot 12.100 must be provided to the Planning Board's Attorney for review, and must be filed as part of any final approval.
8. In response to previous condition #19, discussions with the Town Board whether they wish to receive this dedication should be undertaken. Recent changes in Town policy may impact the dedication of the roadway.
9. Review of the water systems and sanitary sewer disposal systems must be completed by NYSDEC and Ulster County Health Department as appropriate.
10. The project is a Special Use Permit, a Public Hearing for the project is required.

Board Actions

The Board moved to act as Lead Agency for the project. A Public Hearing was scheduled for August 5, 2024.

New Application Review

None

Special Topics Discussion

None

Adjournment

NEXT SCHEDULED MEETING: Monday, August 5, 2024

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board

ITEM #8 Presentation
No presentations.

ITEM #9 Old Business

Supervisor Corcoran stated that the ridgeline law will likely be on one of the next two meeting agendas; they are waiting for a full Board.

ITEM #10 New Business

A). Advertise for the open Board of Assessment Review position

Councilman Molinelli made a motion to advertise for an open position on the Board of Assessment Review. Motion seconded by Councilwoman Sessa.

Yea: 4 Nays: 0 Carried

ITEM #11 Correspondence

Supervisor Corcoran read the following correspondence:

A letter from Joyce Lent on behalf of the Cub/Boy Scouts Pack 73 requesting use of the pavilion on August 24, 2024 at no charge.

Councilwoman Sessa made a motion to allow the Cub/Boy Scouts Pack 73 use of the pavilion on August 24, 2024 at no charge. Motion seconded by Councilman Molinelli.

Yea: 4 Nays: 0 Carried

A letter from Frank Cafarchio, Secretary for Marlboro Milton Lions Club requesting usage of the meeting room at the Community Center every third Wednesday of each month starting in September from 7PM to 9PM. Also, on June 22, 2025 for a brunch meeting from 7AM to 4PM. Also, request the usage of the Milton Train Station on Sept 4th from 5:30PM to 9PM for a Membership Meeting and that all fees be waived.

Councilwoman Sessa made a motion to allow the Marlboro Milton Lions Club use of the Community Center every third Wednesday of each month starting in September from 7PM to 9PM. Also, on June 22, 2025 for a brunch meeting from 7AM to 4PM. Also, allow usage of the Milton Train Station on Sept 4th from 5:30PM to 9PM for a Membership Meeting and that all fees be waived. Motion seconded by Councilman Zambito.

Yea: 4 Nays: 0 Carried

A letter from Juliana Fiore on behalf of the MCSD JV/Varsity Volleyball requesting use of the Community Center at no charge or reduced fee on December 7, 2024 for an end of season volleyball banquet.

Councilwoman Sessa made a motion to allow the MCSD JV/Varsity Volleyball team use of the Community Center on December 7, 2024 and waive the fees. Motion seconded by Councilman Zambito.

Yea: 4 Nays: 0 Carried

A letter from Tom Coupart, Marlborough Republican Committee Chairman, requesting use of the Community Center on August 14, 2024 for a committee meeting at no charge.

Councilwoman Sessa made a motion to allow the Marlborough Republican Committee use of the Community Center at no charge on August 14, 2024. Motion seconded by Councilman Molinelli.

Yea: 4 Nays: 0 Carried

ITEM #12 Public Comments

Mici Simonofsky asked how the Highway Department renovations will be funded.

Supervisor Corcoran stated that there is a set amount of money in the budget for a bond that will cover costs.

Paul Ellis Graham stated that he lives on Ridgeview Ln. and expressed how he feels about the hole that is now in his view of the ridge and asked that the Board take that into consideration.

ITEM #13 Resolutions

A). Resolution # 59 To approve proposition by the Sara Hull Hallock Library

B). Resolution # 60 To authorize the Supervisor to sign and Intermunicipal contract with the Town of Lloyd

C). Resolution # 61 To authorize the Supervisor to sign a memorandum of agreement with the Marlborough Town Police Benevolent Association, Inc. for Part Time Police Officers

Supervisor Corcoran explained that most of the negotiations were done without an attorney. These contracts are for four years. There was a market adjustment for salaries and increase in differential pay. The officers will now pay into healthcare for 20 years.

D). Resolution # 62 To authorize the Supervisor to sign a memorandum of agreement with the Marlborough Town Police Benevolent Association, Inc for the Full Time Police Officers

E). Resolution # 63 To award the Marlborough DPW Garage Renovations-General Construction Contract

Supervisor Corcoran explained that this project was rebid. The total cost of construction was 1.9 million dollars and will not raise taxes. The plan is to be done by the end of December so the Highway Department can be ready for winter. The general contractor will be participating in the apprenticeship program.

There was a brief discussion about granting; there aren't any available right now for this type of work. The Highway Department will be doing some of the preparation work; they will need temporary trailers.

F). Resolution # 64 To award the Marlborough DPW Garage Renovations-Plumbing Contract

G). Resolution # 65 To award the Marlborough DPW Garage Renovations-HVAC Contract

H). Resolution # 66 To award the Marlborough DPW Garage Renovations-Electrical Contract

I). Resolution # 67 To retain Van DeWater and Van DeWater, LLP, to provide legal services

Supervisor Corcoran stated that this resolution is to hire legal to bring an ongoing issue with regard to code violations to the supreme court to enforce a cease and desist.

There was a brief discussion about the property owners status with the Zoning Board and about the code violations they have.

ITEM # 14 Adjournment

Councilman Molinelli made a motion to adjourn the meeting at 7:50PM. Motion seconded by Councilwoman Sessa.

Yea: 4 Nays: 0 Carried

*Respectfully submitted,
Danielle Cherubini
Deputy Town Clerk*

August 12, 2024

A). Resolution # 59 To approve proposition by the Sarah Hull Hallock Library

Supervisor Corcoran proposes the following:

NOTICE OF SUBMISSION OF QUESTION TO VOTERS OF THE TOWN OF MARLBOROUGH AT THE NEXT GENERAL ELECTION

Notice is hereby given that, pursuant to NYS Education Law 259 (1) (13) and in accordance with the provision of the NYS Election Law. The following question will be submitted to the qualified voters of the Town of Marlborough at the General Election to be held on the 5th day of November, 2024

SHALL THE ANNUAL CONTRIBUTION OF THE TOWN OF MARLBOROUGH FOR THE OPERATING BUDGET OF THE SARAH HULL HALLOCK FREE LIBRARY BE INCREASED BY NINETY-FOUR HUNDERED AND SIXY (\$9,460.00) DOLLARS TO THE SUM OF ONE HUNDRED NINETY-EIGHT THOUSAND SIX HUNDRED SIXY (\$198,660) DOLLARS ANNUALLY?

Further notice is hereby given that said election shall be held at the Town Hall and St. Mary's Hall in the Town of Marlborough, on the 5th day of November 2024, and that the polls will open on that day between the hours of 6am and 9pm

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Absent
Councilman Zambito	Yes
Supervisor Corcoran	Yes

August 12, 2024

B). Resolution #60 To authorize the Supervisor to sign a Intermunicipal contract with the Town of Lloyd

Supervisor Corcoran proposes the following:

Whereas, the Town of Marlborough and the Town of Lloyd had an intermunicipal contract for the coverage of the parties respective Board of Assessment Review due to possible conflicts of interest, and

Whereas, the Intermunicipal Contract expired in May, and

Whereas, both parties wish to renew the intermunicipal contract.

Be it resolved, that the Town Board of the Town of Marlborough hereby authorizes the Supervisor to sign an updated contract with an expiration date of August 2029.

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Absent
Councilman Zambito	Yes
Supervisor Corcoran	Yes

August 12, 2024

C). Resolution # 61 To authorize the Supervisor to sign a memorandum of agreement with the Marlborough Town Police Benevolent Association, Inc. for Part Time Police Officers

Supervisor Corcoran proposes the following:

Whereas, the Town of Marlborough and the PBA are parties to a collective bargaining agreement that had an expiration date of December 31, 2023, and

Whereas, the parties have now reached an agreement.

Now therefore be it resolved that the Town Board of the Town of Marlborough hereby authorizes the Town Supervisor to sign the memorandum of agreement with the PBA for the Part time Police Officers.

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Absent
Councilman Zambito	Yes
Supervisor Corcoran	Yes

August 12, 2024

D). Resolution # 62 To authorize the Supervisor to sign a memorandum of agreement with the Marlborough Town Police Benevolent Association, Inc for the Full Time Police Officers

Supervisor Corcoran proposes the following:

Whereas, the Town of Marlborough and the PBA are parties to a collective bargaining agreement that had an expiration date of December 31, 2023, and

Whereas, the parties have now reached an agreement.

Now therefore be it resolved that the Town Board of the Town of Marlborough hereby authorizes the Town Supervisor to sign the memorandum of agreement with the PBA for the Full time Police Officers.

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Absent
Councilman Zambito	Yes
Supervisor Corcoran	Yes

August 12, 2024

E). Resolution # 63 To award the Town of Marlborough DPW Garage Renovations-General Construction Contract

Supervisor Corcoran proposes the following:

Whereas, Greenman-Pederson, Inc had prepared bid documents for the Town of Marlborough DPW Garage Renovations, and

Whereas, the Town of Marlborough Town Clerks Office at the direction of the Town Board advertised for the bids on June 24, 2024, and

Whereas, by 11:30 AM on July 26, 2024 the close of the receipt of bids, the Office of the Town Clerk had received three bids, and

Whereas, the following bids were received

Barone Construction Group	\$1,173,000.00
Tom Coupart Construction	\$1,395,000.00
Darlind Associates	\$1,839,000.00

Whereas, Greenan-Pederson had reviewed the bids for completeness and all references were checked, and

Whereas, it is the recommendation of Greenman-Pederson that the contract Town of Marlborough DPW Garage Renovations be awarded to the lowest bidder Barone Construction Group in the amount of \$1,173,000.00

And moves for its adoption

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Absent
Councilman Zambito	Yes
Supervisor Corcoran	Yes

August 12, 2024

F). Resolution # 64 To award the Marlborough DPW Garage Renovations-Plumbing Contract

Supervisor Corcoran proposes the following:

Whereas, Greenman-Pederson, Inc had prepared bid documents for the Town of Marlborough DPW Garage Renovations, and

Whereas, the Town of Marlborough Town Clerks Office at the direction of the Town Board advertised for the bids on June 24, 2024, and

Whereas, by 11:30 AM on July 26, 2024 the close of the receipt of bids, the Office of the Town Clerk had received two bids, and

Whereas, the following bids were received

Candelas Plumbing & HVAC	\$154,800.00
Integrity Mechanical	\$174,600.00

Whereas, Greenan-Pederson had reviewed the bids for completeness and all references were checked, and

Whereas, it is the recommendation of Greenman-Pederson that the contract Town of Marlborough DPW Garage Renovations be awarded to the lowest bidder Candelas Plumbing and HVAC in the amount of \$154,800.00

And moves for its adoption

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Absent
Councilman Zambito	Yes
Supervisor Corcoran	Yes

August 12, 2024

G). Resolution #65 To award the Marlborough DPW Garage Renovations-HVAC Contract

Supervisor Corcoran proposes the following:

Whereas, Greenman-Pederson, Inc had prepared bid documents for the Town of Marlborough DPW Garage Renovations, and

Whereas, the Town of Marlborough Town Clerks Office at the direction of the Town Board advertised for the bids on June 24, 2024, and

Whereas, by 11:30 AM on July 26, 2024 the close of the receipt of bids, the Office of the Town Clerk had received one bid, and

Whereas, the following bid was received

DJ Heating and Air Conditioning Inc.	\$343,000.00
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Whereas, Greenan-Pederson had reviewed the bids for completeness and all references were checked, and

Whereas, it is the recommendation of Greenman-Pederson that the contract Town of Marlborough DPW Garage Renovations be awarded to DJ Heating and Air Conditioning in the amount of \$343,000.00

And moves for its adoption

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Absent
Councilman Zambito	Yes
Supervisor Corcoran	Yes

August 12, 2024

H). Resolution # 66 To award the Marlborough DPW Garage Renovations-Electrical Contract

Supervisor Corcoran proposes the following:

Whereas, Greenman-Pederson, Inc had prepared bid documents for the Town of Marlborough DPW Garage Renovations, and

Whereas, the Town of Marlborough Town Clerks Office at the direction of the Town Board advertised for the bids on June 24, 2024, and

Whereas, by 11:30 AM on July 26, 2024 the close of the receipt of bids, the Office of the Town Clerk had received two bids, and

Whereas, the following bids were received

Upstate Electric	\$299,195.00
J&J Sass Electric	\$334,000.00

Whereas, Greenan-Pederson had reviewed the bids for completeness and all references were checked, and

Whereas, it is the recommendation of Greenman-Pederson that the contract Town of Marlborough DPW Garage Renovations be awarded to Upstate Electric in the amount of \$299,195.00

And moves for its adoption

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Absent
Councilman Zambito	Yes
Supervisor Corcoran	Yes

August 12, 2024

I). Resolution # 67 To retain Van DeWater and Van DeWater, LLP, to provide legal services

Supervisor Corcoran proposes the following:

WHEREAS, the Town Board of the Town of Marlborough has been advised by the Building Inspector that Adam H. J. Broza owner of 20-38 Mt. Rose Road, Town of Marlborough, New York, Section Block & Lot Number 109-1-4-57 (the "Premises") violated Town Code Sections 155 - 31(B).

WHEREAS, the Town Board has been requested to approve a commencement of an injunction action in Ulster County Supreme Court to enforce the Town of Marlborough Town Code as against the Premises owner (the "Action"); and

WHEREAS, the Town Board of the Town of Marlborough finds that it is in the best interest of the Town to retain the legal services of Van DeWater and Van DeWater, LLP, to provide legal advice and litigation services for this Action at the rate of \$295.00 per hour, plus disbursements.

Now therefore BE IT RESOLVED that the Town Board approves and ratifies commencement of an action to enjoin code violations by Adam H.J. Broza owners of 20-38 Mt. Rose Road, Town of Marlborough, New York; and

BE IT FURTHER RESOLVED that the Town Board authorizes the Supervisor to retain Van DeWater and Van DeWater, LLP, to provide legal services for this Action.

And moves for its adoption

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Absent
Councilman Zambito	Yes
Supervisor Corcoran	Yes