

WORKSHOP MEETING  
TOWN BOARD TOWN OF MARLBOROUGH  
21 MILTON TURNPIKE, MILTON NY  
SEPTEMBER 23, 2024  
MINUTES OF MEETING

Present: Supervisor Corcoran  
Councilman Molinelli  
Councilman Cauchi  
Councilman Zambito  
Councilwoman Sessa

Also Present: Colleen Corcoran, Town Clerk  
Amanda Meyer, 2nd Deputy Town Clerk  
Gael Appler Jr., Deputy Supervisor  
Gerald Cocozza, Police Chief

ITEM #1 Call to order - Pledge of Allegiance

ITEM #2 Moment of Silence

ITEM #3 Motion to approve agenda

***Councilman Cauchi made a motion to amend the agenda to include an updated version of Resolution #77 from the Town attorney - To accept the road dedication of Bayside Drive and authorize the Supervisor to sign the consent of dedication. Motion seconded by Councilwoman Sessa.***

***Yeas: 5      Nays: 0      Carried***

***Councilman Molinelli made a motion to approve the agenda as amended. Motion seconded by Councilman Cauchi.***

***Yeas: 5      Nays: 0      Carried***

ITEM #4 Motion to approve minutes from the September 9, 2024 Town Board Meeting

***Councilman Cauchi made a motion to approve minutes from the September 9, 2024 meeting. Motion seconded by Councilman Zambito.***

***Yeas: 5      Nays: 0      Carried***

ITEM #5 Authorize payments of bills

***Councilman Zambito made a motion to authorize payment of the abstract in the amount of \$271,339.64. Motion seconded by Councilman Molinelli.***

***Yeas: 5      Nays: 0      Carried***

ITEM #6 Supervisor Updates

*Supervisor Corcoran reported that the DPW project will be moving forward within the next few weeks. Most of the material is ordered. They will start on the exterior first then move onto the interior. We are coming into cruise season, which means we will have cruise ships coming in and out of the Milton Landing dock. There is a meet and greet with the County for tourism and economic development on Thursday September 26<sup>th</sup>, MMiM, farms, businesses and the seniors were invited. Thanks to Councilman Zambito for finishing up the grounds at the Community Center which has been being used a lot. The budget is being worked on.*

ITEM #7 Presentations

*No presentations.*

ITEM #8 Comments on the agenda

*No comments on the agenda.*

ITEM #9 Reports of Committees

*Supervisor Corcoran read the MMiM report which is incorporated into the minutes as follows:*

September 23, 2024

Meet Me in Marlborough Town Board Report

We invite local businesses, civic groups, school groups, not for profits and organizations to participate in the upcoming fun community events. For more information please visit [www.meetmeinmarlborough.com](http://www.meetmeinmarlborough.com), click the special events tab.

Oct. - Sat. 10/5 & Sun. 10/6 rain date Bounty Festival

Oct. - Sat. 10/26 2 pm - 4 pm Kids Adults Trick or Treat in the Hamlet of Marlboro

Nov. Sat. 11/23 – Buy Local Event & Thanksgiving Farmers Market at the M.E.S.

Thank you,

MMiM BOD

*Councilwoman Sessa reiterated from the past few meetings of the upcoming events with the Recreation Committee. Also, the paper printed the wrong date for the Trunk or Treat and they will be updating it, to the correct date of October 26<sup>th</sup>.*

ITEM #10 New Business

A). October 14, 2024 Meeting-Columbus Day

***Supervisor Corcoran made a motion to change the Town Board meeting from October 14, 2024 to October 15, 2024 at 7:00 p.m. due to it being Columbus Day. Motion seconded by Councilman Cauchi.***

***Yeas: 5***

***Nays: 0***

***Carried***

ITEM #11 Workshop topics

A). Open Board discussion

*The Board had a discussion about the fees and usage of the Community Center. Chief Coccozza expressed his concern about where people are parking and the amount of traffic that comes through the pavilion area of the park. There are many kids playing and multiple recreation events happening.*

**ITEM #12 Correspondence**

*Supervisor Corcoran read a letter from Austin Siegert which is incorporated into the minutes as follows:*

*Dear Town of Marlborough,*

*My name is Austin Siegert, Location Manager of a Feature Film that is requesting permission to film in the town of Marlborough on October 21st and 22nd.*

*We are an independent film, directed by Don Scardino, about the journey of two touring musicians. The film is a musical journey and story of redemption, culminating in the lead actor transforming his barn space (other location) into a performance venue and finding new purpose in his life, after the loss of a relative.*

*Our planned scenes in the township are of the musicians playing The Falcon venue on their journey. The scenes primarily take place in the green room spaces of The Falcon and the stage spaces. The musical performances are planned to have a small number of background actors (15) but will be very limited in their scale and scope.*

*It would be a pleasure to film in the Town of Marlborough, if you have any further questions please contact me any time.*

*Austin Siegert*

*Location Manager*

*After All*

*(203)246-0029*

*[Austinasiegert@gmail.com](mailto:Austinasiegert@gmail.com)*

*There was a brief discussion on what their filming permit fee will be. The Board came to the agreement of \$250.00 a day.*

***Supervisor Corcoran made a motion for the film permit fee to be \$250.00 a day for Mr. Siegert's filming request. Motion seconded by Councilman Zambito.***

***Yeas: 5          Nays: 0          Carried***

*The Board members had a discussion about setting up a fee schedule for filming permits. Councilwoman Sessa said she would do some research.*

*Supervisor Corcoran read the following correspondence:*

*A letter from Marlboro Youth Football and Cheer requesting to use the Community Center Tuesday's and Thursday's starting October 1st through November 15th from 6-7:30 pm for cheerleading practice, and that all the fees be waived.*

***Councilman Cauchi made a motion to allow Marlboro Youth Football and Cheer to use the Community Center Tuesday's and Thursday's starting October 1st through November 15th from 6-7:30 pm for cheerleading practice, and that all the fees be waived. Motion second by Councilman Molinelli.***

***Yeas:5          Nays: 0          Carried***

ITEM #13 Public Comment

*Supervisor Corcoran suggested lowering the fees for the Community Center because he is hearing complaints that it is too high. The entire Board gave their opinion on what the fees or security deposit could be. The Board plans to discuss this further*

ITEM #14 Resolutions

A). Resolution #74 To hold a public hearing on the 2025 budget

B). Resolution #75 To adopt the Town of Marlborough Mitigation Plan

*Gael Appler Jr. explained a bit about what the Ulster County Mitigation Plan is and said it would be put on the town website. The entire plan was sent out; he will send out the shortened version that pertains to our Town. Cornell Cooperative Extension is working with the Town to include more information regarding emergencies. FEMA wants to make sure that people are not allowed to build in areas of risk. Marlborough has few risks. He is working with Michael Madison from the county to designate the Community Center as a Red Cross Shelter.*

*Supervisor Corcoran commended Mr. Appler for all the work he did on the plan. There was a brief discussion about the CAC getting points for this.*

***Councilwoman Sessa made a motion to table Resolution #75 to the next meeting to give more time to review the plan. Motion seconded by Councilman Molinelli.***

***Yeas: 5          Nays: 0          Carried***

C). Resolution #76 To appoint a part time police dispatcher

D). Resolution #77 To accept the road dedication of Bayside Drive and authorize the Supervisor to sign the consent of dedication

ITEM # 15 Adjournment

***Councilman Molinelli made a motion to adjourn the meeting at 7:57 p.m. Motion seconded by Councilman Cauchi.***

***Yeas: 5          Nays: 0          Carried***

*Respectfully submitted,  
Danielle Cherubini  
Deputy Town Clerk*

September 23, 2024

A). Resolution #74 To hold a public hearing on the 2025 budget

Supervisor Corcoran proposes the following:

Be it resolved, that consistent with Town Law Section 108, a public hearing on the 2025 preliminary budget will be held on October 15, 2024 at 7:00 PM

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Yes
Councilman Zambito	Yes
Supervisor Corcoran	Yes

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***TABLED***

B). Resolution #75 To adopt the Town of Marlborough Mitigation Plan

Supervisor Corcoran proposes the following:

Whereas, the Town of Marlborough Town Board recognizes the threat that natural hazards pose to people and property within the Town of Marlborough, and

Whereas. The Town Board has prepared a multi hazard mitigation plan hereby know as Ulster County NY 2024 Hazard Mitigation Plan, in accordance with the Disaster Mitigation Act of 2000, and

Whereas, the Ulster County NY 2024 Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long term risk to people and property in the Town of Marlborough from the impacts of future hazards and disasters, and

Whereas, adoption by the Town of Marlborough Town Board demonstrates their commitment to hazard mitigation and achieving the goals outlined in the Ulster County NY 2024 Hazard Mitigation Plan.

Now therefore be it resolved, by the Town of Marlborough New York that:

Section 1. In accordance with Town Code, the Town of Marlborough Town Board adopts the Ulster County NY 2024 Hazard Mitigation Plan. This plan approved by the community may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to the specific plan and does not absolve the community from updating the plan in 5 years.

And moves for its adoption:

Councilman Molinelli	-----
Councilwoman Sessa	-----
Councilman Cauchi	-----
Councilman Zambito	-----
Supervisor Corcoran	-----

September 23, 2024

C). Resolution #76 To appoint a part time police dispatcher

Supervisor Corcoran proposes the following:

Whereas, the Police committee has interviewed for the position of part time police dispatcher, and

Whereas, it is the recommendation of the Police committee as well as the Chief of Police to appoint Joseph Guillotin as part time police dispatcher.

Be it resolved, that Joseph Guillotin be appointed as part time police dispatcher effective immediately.

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Yes
Councilman Zambito	Yes
Supervisor Corcoran	Yes

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D). Resolution #77 To accept the road dedication of Bayside Drive and authorize the Supervisor to sign the consent of dedication

Supervisor Corcoran proposes the following:

Whereas, the Town Board has received a dedication and release as well as a Highway Superintendent's Order, pertaining to the dedication of Bayside Drive.

Whereas, the road has been built according to Town specifications and inspected by the Town Engineers and the Highway Superintendent.

Now therefore be it resolved, that the Town Board accepts the road dedication of Bayside Drive and authorizes the Supervisor to sign the consent of Town Board, and be it further resolved that the performance bond and security therefore in be released to the surety upon its replacement with a maintenance bond in the amount of \$ 74,785.29 in form and substance approved by the Town Attorney.

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Yes
Councilman Cauchi	Yes
Councilman Zambito	Yes
Supervisor Corcoran	Yes