

FIRST MEETING OF THE MONTH
TOWN BOARD TOWN OF MARLBOROUGH
21 MILTON TURNPIKE, MILTON NY
NOVEMBER 12, 2024 7:00 PM
MINUTES OF MEETING

Present: Supervisor Corcoran
Councilman Molinelli
Councilman Zambito

Also Present: Colleen Corcoran, Town Clerk
Amanda Meyer, 2nd Deputy Town Clerk
Anna Harrod-McGrew, Natural Resources & Environment Educator- Cornell Cooperative Extension

Absent: Councilman Cauchi
Councilwoman Sessa

ITEM #1 Call to order - Pledge of Allegiance

ITEM #2 Moment of Silence
Supervisor Corcoran thanked the Veterans.

ITEM #3 Motion to approve agenda
Councilman Molinelli made a motion to approve the agenda. Motion seconded by Councilman Zambito.

Yea: 3 Nays: 0 Carried

ITEM #4 Motion to approve minutes from October 28, 2024 Town Board Meeting
Councilman Molinelli made a motion to approve the minutes from the October 28, 2024 meeting. Motion seconded by Councilman Zambito.

Yea: 3 Nays: 0 Carried

ITEM #5 Authorize payment of bills
Councilman Zambito made a motion to authorize payment of the abstract in the amount of \$378,956.95. Motion seconded by Councilman Molinelli.

Yea: 3 Nays: 0 Carried

ITEM #6 Comments on the agenda
No comments on the agenda.

ITEM #7 Report of Departments and Boards
Supervisor Corcoran is asking for department heads to get a yearly report together to present for the December meeting.

THOMAS CORCORAN - BUILDING INSPECTOR
MONTHLY REPORT - BUILDING DEPARTMENT
MONTH OF: OCTOBER 2024

CERTIFICATE OF OCCUPANCY	8	STOP WORK ORDER	0
REQUEST FOR INFORMATION	25	FIRE CALLS	1
TRAILER PARK RENEWALS	0	ORDER TO REMEDY	16
BUILDING EXTENSIONS	2	COMPLAINTS	29
FIRE INSPECTIONS	18	CLOTHING BIN RENEWALS	0
 TOTAL MILEAGE	 1,708	 TOTAL GAS USAGE	 101 GALS

BUILDING PERMITS

ADDITION / RENOVATION	1	POOL / HOT TUB	0
BARN	1	ROOF	6
BURNING	4	SHED	2
CARPORT/GARAGE	0	SIGNS	0
DECK/STAIRS	2	SINGLE FAMILY	8
DEMOLITION	0	SOLAR PANELS	5
ELECTRICAL / HVAC	8	TANK INSTALL / REMOVAL	1
GENERATOR	1	WIRELESS COMMUNICATION	0
MOBILE HOME	1	WOOD / PELLET STOVE	3
 TOTAL PERMITS	 43	 EST. COST OF BUILDINGS	 \$3,192,690.00

FEES COLLECTED

CERTIFICATE OF OCCUPANCY	\$1,525.00
PERMIT EXTENSIONS	\$1,370.00
BUILDING PERMITS	\$13,772.07
REQUEST FOR INFORMATION	\$5,000.00
TOTAL BUILDING FEES	\$21,667.07
 FIRE INSPECTIONS	 \$1,070.00
TRAILER PARK RENEWALS	\$20.00
TOTAL FIRE FEES	\$1,090.00
 BURNING FEES	 \$0.00
 TOTAL FEES	 \$22,757.07

Police Department
Town of Marlborough

MEMORANDUM

To: Town Board of the Town of Marlborough
From: Chief Cocozza
Date: November 12,2024
Subject: Activity Summary for the Month of October 2024



Following is a summary of the activity of the Police Department for the month of October 2024

<u>MOTOR VEHICLE ACCIDENT</u>	October 24	Yr. Date 24	October 23	Yr. Date 23
Personal injury	4	40	8	44
Fatal	0	0	0	1
Property Damage	27	174	23	172
Total	31	214	Total 37	217

<u>SUMMONSES ISSUED</u>				
Vehicle and Traffic	51	1231	91	1148
Parking	3	39	2	11

<u>COMPLAINT ACTIVITY</u>				
Total Blotter Entries	1401	12653	1095	10120
Total Arrests	18	181	24	244

<u>TOTAL TELEPHONE CALLS</u>				
	1417	12707	1199	11643

POLICE DEPARTMENT OVERTIME HOURS payroll 21 & 22

Full Time Officer Overtime	(see attached)	(see attached)
Full Time Officer Grant O/T	(see attached)	(see attached)
Part Time Officer Overtime	(see attached)	(see attached)
Part Time Officer Gant O/T	(see attached)	(see attached)
Full Time Dispatchers Overtime	16 (\$651) 100.75	16 (\$634) 114
Part Time Dispatchers Overtime	16(\$500) 120	0 (\$0) 236.5

<u>Police Mileage</u>	12119	126,253	12549	104489
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**Police Department
Town of Marlborough**



MEMORANDUM

Activity Summary for the month of October 2024

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Police Department Payroll 21 & 22 Regular Hours

	October 24	Yr. Date	October 23	Yr. Date
Full Time Police Officer	960	10564.75	1283	10853
Part Time Police Officer	1287.5	12123.25	1271	10503
Full Time Dispatcher	320	4720	320	3786
Part Time Dispatcher	416	3800	339.25	2810.75
Traffic Officer	104	731.5	52	452.5

Police Department Fuel Consumption

Police	1163.869	10520.989	1060.485	8343.609
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Use of Force

0 -use of force	YTD 2 - use of force	1- use of force
0- Hands	YTD 2 – hands	0- Hands YTD 2- hands
Civilian Complaints	0	2-Taser
		Civilian Complaints 0

Police Officer Overtime (these figures are not exact and are intended for budget use and tracking)
 Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Admin	\$889	\$3,072	\$2,183	29%
DARE	\$1,434	\$4,431	\$2,997	32%
F/T Court	\$1,461	\$3,421	\$1,960	43%
F/T Holiday *	\$9,159	\$55,175	\$46,016	17%
F/T Investigations	\$3,644	\$8,552	\$4,908	43%
F/T Shift Cover	\$8,274	\$19,954	\$11,680	41%
F/T Training	\$511	\$14,225	\$13,714	4%
P/T Court	\$1,560	\$5,278	\$3,718	30%
P/T Holiday *	\$12,805	\$2,634	(\$10,171)	486%
P/T Investigations	\$4,581	\$7,533	\$2,952	61%
P/T Shift Cover	\$4,966	\$41,356	\$36,390	12%
P/T Training	\$224	\$6,544	\$6,320	3%
F/T Firearms training &laser	\$140	\$3,771	\$3,631	4%
P/T Firearms training &Taser	\$1,079	\$4,963	\$3,884	22%
FT Special detail	\$1,214	\$7,543	\$6,329	16%
PT Special Detail	\$394	\$8,093	\$7,699	5%
Total	\$52,335	\$196,545	\$144,210	27%
*Holiday	\$21,964	\$57,809	\$35,845	38%



Incident Breakdown By Month Report



Marlborough Town Police Department
ORI Number: NY0555800
Incident Type: All

Print Date/Time: 11/06/2024 11:30
Login ID: ivanamburgh.marpd
Year: 2024

Incident Type	January #	January %	February #	February %	March #	March %	April #	April %	May #	May %	June #	June %	July #	July %	August #	August %	September #	September %	October #	October %	November #	November %	December #	December %	Yearly Totals
7 Digit Call	4	12.9	2	6.5	3	9.7	3	9.7	2	6.5	3	9.7	3	9.7	5	16.1	2	6.5	4	12.9	0	0.0	0	0.0	31
911 Abandoned	5	20.0	3	12.0	0	0.0	3	12.0	4	16.0	2	8.0	0	0.0	4	16.0	0	0.0	4	16.0	0	0.0	0	0.0	25
911 Misdialed	1	12.5	1	12.5	0	0.0	1	12.5	2	25.0	1	12.5	1	12.5	0	0.0	1	12.5	0	0.0	0	0.0	0	0.0	8
911 No Voice Call	5	20.8	1	4.2	2	8.3	3	12.5	0	0.0	1	4.2	4	16.7	0	0.0	3	12.5	5	20.8	0	0.0	0	0.0	24
911 Prank Call	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	1
Abandoned	0	0.0	2	28.6	0	0.0	1	14.3	1	14.3	0	0.0	1	14.3	0	0.0	1	14.3	1	14.3	0	0.0	0	0.0	7
Accident Personal	1	2.5	2	5.0	3	7.5	4	10.0	4	10.0	6	15.0	4	10.0	6	15.0	6	15.0	4	10.0	0	0.0	0	0.0	40
Accident Property	22	12.6	14	8.0	17	9.7	17	9.7	13	7.4	23	13.1	13	7.4	15	8.6	27	15.4	1	0.6	0	0.0	0	0.0	175
Alarm Burglary	31	14.2	13	5.9	15	6.8	12	5.5	32	14.6	19	8.7	22	10.0	33	15.1	10	4.6	29	13.2	3	1.4	0	0.0	219
Alarm Panic	2	15.4	1	7.7	0	0.0	3	23.1	2	15.4	1	7.7	0	0.0	1	7.7	2	15.4	1	7.7	0	0.0	0	0.0	13
Animal	9	7.6	5	4.2	9	7.6	10	8.5	15	12.7	26	22.0	17	14.4	8	6.8	8	6.8	11	9.3	0	0.0	0	0.0	118
Assault	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	33.3	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	3
Assist EMS	71	10.8	47	7.1	68	10.3	55	8.3	61	9.2	49	7.4	68	10.3	82	12.4	64	9.7	82	12.4	13	2.0	0	0.0	660
Assist Fire	20	11.8	13	7.7	8	4.7	14	8.3	19	11.2	18	10.7	19	11.2	27	16.0	9	5.3	18	10.7	4	2.4	0	0.0	169
Assist Other	3	7.7	2	5.1	5	12.8	7	17.9	2	5.1	5	12.8	3	7.7	4	10.3	3	7.7	5	12.8	0	0.0	0	0.0	39
ATV Complaint	0	0.0	0	0.0	0	0.0	7	33.3	3	14.3	1	4.8	4	19.0	1	4.8	3	14.3	2	9.5	0	0.0	0	0.0	21
BOLLO	0	0.0	0	0.0	1	20.0	0	0.0	0	0.0	2	40.0	0	0.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	18
Burglary	0	0.0	0	0.0	1	16.7	1	16.7	0	0.0	1	16.7	1	16.7	0	0.0	0	0.0	1	16.7	0	0.0	0	0.0	5
Child Abuse	0	0.0	0	0.0	0	0.0	0	0.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	2	50.0	0	0.0	0	0.0	4
Civil Matter	3	16.7	4	22.2	2	11.1	0	0.0	1	5.6	3	16.7	2	11.1	0	0.0	2	11.1	1	5.6	0	0.0	0	0.0	18
COPP	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Counterfeiting	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Criminal Contempt	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	33.3	0	0.0	1	33.3	1	33.3	0	0.0	0	0.0	3
Criminal Mischief	2	13.3	3	20.0	2	13.3	3	20.0	0	0.0	0	0.0	0	0.0	1	6.7	1	6.7	3	20.0	0	0.0	0	0.0	15
Custody Dispute	1	12.5	1	12.5	0	0.0	3	37.5	0	0.0	0	0.0	2	25.0	0	0.0	1	12.5	0	0.0	0	0.0	0	0.0	8
Disabled Vehicle	6	13.3	6	13.3	4	8.9	3	6.7	4	8.9	5	11.1	4	8.9	2	4.4	5	11.1	2	4.4	0	0.0	0	0.0	45



Incident Breakdown By Month Report



Marlborough Town Police Department
ORI Number: NY0555800
Incident Type: All

Incident Type	January #	January %	February #	February %	March #	March %	April #	April %	May #	May %	June #	June %	July #	July %	August #	August %	September #	September %	October #	October %	November #	November %	December #	December %	Yearly Totals
Disorderly	1	5.6	1	5.6	2	11.1	2	11.1	2	11.1	1	5.6	2	11.1	2	11.1	3	16.7	1	5.6	1	5.6	0	0.0	18
Dispute	3	3.2	10	10.6	10	10.6	6	6.4	5	5.3	20	21.3	10	10.6	5	5.3	11	11.7	12	12.8	2	2.1	0	0.0	94
Domestic Dispute	14	13.0	14	13.0	8	7.4	14	13.0	7	6.5	10	9.3	10	9.3	10	9.3	12	11.1	8	7.4	1	0.9	0	0.0	108
Emon Violation	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Erratic Vehicle	10	8.2	6	4.9	15	12.3	12	9.8	15	12.3	11	9.0	17	13.9	12	9.8	12	9.8	0	0.0	0	0.0	0	0.0	122
Error	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Field Interview	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	2
Fight	0	0.0	1	14.3	1	14.3	0	0.0	1	14.3	1	14.3	2	28.6	0	0.0	1	14.3	0	0.0	0	0.0	0	0.0	7
Fire Investigation	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fireworks	0	0.0	1	7.7	0	0.0	0	0.0	3	23.1	2	15.4	3	23.1	0	0.0	2	15.4	2	15.4	0	0.0	0	0.0	13
Follow Up	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	2
Foot Patrol	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	3
Forgery	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fraud	1	4.0	4	16.0	2	8.0	3	12.0	6	24.0	2	8.0	4	16.0	1	4.0	0	0.0	2	8.0	0	0.0	0	0.0	25
Harassment	3	7.7	6	15.4	3	7.7	2	5.1	6	15.4	3	7.7	1	2.6	8	20.5	3	7.7	4	10.3	0	0.0	0	0.0	39
HazMat	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Identity Theft	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Indecent Exposure	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Information	1	2.7	4	10.8	4	10.8	2	5.4	3	8.1	2	5.4	5	13.5	4	10.8	5	13.5	6	16.2	1	2.7	0	0.0	37
Juvenile	0	0.0	1	25.0	0	0.0	1	25.0	0	0.0	1	25.0	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	4
Larceny	8	22.2	5	13.9	4	11.1	2	5.5	3	8.3	4	11.1	2	5.6	4	11.1	1	2.8	3	8.3	0	0.0	0	0.0	36
Local Law	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	1	50.0	0	0.0	0	0.0	2	
Lock Out	5	6.9	10	13.9	6	8.3	6	8.3	7	9.7	7	9.7	2	2.8	11	15.3	11	15.3	7	9.7	0	0.0	0	0.0	72
Lost or Missing	0	0.0	1	8.3	0	0.0	1	8.3	2	16.7	3	25.0	1	8.3	2	16.7	0	0.0	2	16.7	0	0.0	0	0.0	12
Mental Health Law	2	33.3	1	16.7	1	16.7	0	0.0	0	0.0	1	16.7	0	0.0	0	0.0	0	0.0	1	16.7	0	0.0	0	0.0	6
New Call	1	11.1	1	11.1	3	33.3	0	0.0	3	33.3	1	11.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9



Incident Breakdown By Month Report



Marlborough Town Police Department

Ort Number: NY055800

Incident Type: All

Print Date/Time: 11/06/2024 11:30
Login ID: jvanamburgh.marpd
Year: 2024

Incident Type	January #	January %	February #	February %	March #	March %	April #	April %	May #	May %	June #	June %	July #	July %	August #	August %	September #	September %	October #	October %	November #	November %	December #	December %	Yearly Totals
Noise Complaint	2	3.9	3	5.9	1	2.0	7	13.7	2	3.9	7	13.7	2	3.9	13	25.5	8	15.7	4	7.8	2	3.9	0	0.0	51
Open Door	1	33.3	0	0.0	0	0.0	0	0.0	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Police Public	5	7.5	7	10.4	3	4.5	3	4.5	8	11.9	10	14.9	6	9.0	10	14.9	5	7.5	9	13.4	1	1.5	0	0.0	67
Police Station	0	0.0	0	0.0	1	7.1	1	7.1	2	14.3	4	28.6	1	7.1	0	0.0	3	21.4	2	14.3	0	0.0	0	0.0	14
Property Check	538	7.6	591	8.3	597	8.4	587	8.3	817	11.5	683	9.6	824	11.6	653	9.4	732	10.3	868	12.3	178	2.5	0	0.0	7078
Property Found	0	0.0	3	21.4	3	21.4	1	7.1	1	7.1	1	7.1	1	7.1	1	7.1	0	0.0	3	21.4	0	0.0	0	0.0	14
Property Lost	5	15.2	4	12.1	1	3.0	4	12.1	2	6.1	4	12.1	5	15.2	2	6.1	2	6.1	4	12.1	0	0.0	0	0.0	33
Property Retrieval	0	0.0	1	7.1	1	7.1	3	21.4	1	7.1	0	0.0	2	14.3	2	14.3	2	14.3	0	0.0	0	0.0	0	0.0	14
Psychiatric	3	10.0	2	6.7	2	6.7	5	16.7	5	16.7	3	10.0	4	13.3	3	10.0	1	3.3	2	6.7	0	0.0	0	0.0	30
Public Safety	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Road Hazard	18	17.6	8	7.8	13	12.7	6	5.9	7	6.9	13	12.7	14	13.7	7	6.9	13	12.7	2	2.0	1	1.0	0	0.0	102
School Check	74	8.0	60	6.5	71	7.7	88	9.6	98	10.6	85	9.2	150	16.3	103	11.2	88	9.6	86	9.3	18	2.0	0	0.0	921
School Incident	2	7.7	0	0.0	7	26.9	4	15.4	5	19.2	4	15.4	1	3.8	0	0.0	1	3.8	1	3.8	0	0.0	0	0.0	26
Serve Papers	1	4.8	1	4.8	3	14.3	4	19.0	0	0.0	2	9.5	1	4.8	2	9.5	6	28.6	1	4.8	0	0.0	0	0.0	21
Sex Offense	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1		
Shots Fired	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	16.7	0	0.0	1	16.7	4	66.7	0	0.0	0	0.0	0	0.0	6
Slick/Unknown	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Special Detail	1	2.4	5	12.2	1	2.4	4	9.8	2	4.9	4	9.8	3	7.3	3	7.3	9	22.0	8	19.5	1	2.4	0	0.0	41
Suspicious	11	5.2	20	9.5	28	13.3	23	10.9	25	11.8	25	11.8	16	7.6	21	10.0	19	9.0	18	8.5	5	2.4	0	0.0	211
Traffic Complaint/	2	2.9	6	8.6	10	14.3	5	7.1	8	11.4	11	15.7	11	15.7	5	7.1	4	5.7	8	11.4	0	0.0	0	0.0	70
Traffic Stop	204	12.5	224	13.7	176	10.9	212	13.0	243	14.9	135	8.3	103	6.3	110	6.7	114	7.0	87	5.3	25	1.5	0.0	1635	
Transport	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Trespass	0	0.0	2	22.2	1	11.1	1	11.1	1	11.1	1	11.1	1	11.1	0	0.0	1	11.1	1	11.1	0	0.0	0	0.0	9
Unknown Police	1	11.1	1	11.1	0	0.0	0	0.0	0	0.0	1	11.1	2	22.2	2	22.2	1	11.1	1	11.1	0	0.0	0	0.0	9
Unwanted Subject	1	11.1	1	11.1	2	22.2	0	0.0	1	11.1	1	11.1	0	0.0	1	11.1	0	0.0	1	11.1	0	0.0	0	0.0	9
Vehicle and Traffic	0	0.0	0	0.0	1	16.7	0	0.0	1	16.7	1	16.7	0	0.0	0	0.0	2	33.3	0	0.0	0	0.0	0	0.0	6



Incident Breakdown By Month Report



Print Date/Time: 1/06/2024 11:30
Login ID: janamburgh.marpd
Year: 2024

Marlborough Town Police Department
ORI Number: NY0555800
Incident Type: All

Incident Type	January #	January %	February #	February %	March #	March %	April #	April %	May #	May %	June #	June %	July #	July %	August #	August %	September #	September %	October #	October %	November #	November %	December #	December %	Yearly Totals
Vehicle	2	14.3	0	0.0	0	0.0	4	28.6	2	14.3	2	14.3	0	0.0	1	7.1	2	14.3	1	7.1	0	0.0	0	0.0	14
Warrant Execution	1	5.0	1	5.0	2	10.0	2	10.0	4	20.0	2	10.0	1	5.0	1	5.0	4	20.0	0	0.0	0	0.0	0	0.0	20
Water Emergency	0	0.0	1	50.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Welfare Check	21	9.1	19	8.2	25	10.8	17	7.3	20	8.6	33	14.2	23	9.9	27	11.6	22	9.5	20	8.6	5	2.2	0	0.0	232
Total:	1132	8.8	1148	8.9	1152	8.9	1183	9.2	1489	11.5	1271	9.8	1409	10.9	1235	9.6	1234	9.6	1401	10.8	267	2.1	0	0.0	12921

**WATER SUPERINTENDENT
TOWN OF MARLBOROUGH
1650 ROUTE 9W, PO BOX 305
MILTON, NY 12547**

**CHARLES MUGGEO
WATER SUPERINTENDENT**

**FAX (845) 795-2031
PHONE (845) 795-5100**

DATE: 11/12/2024

**TO: SUPERVISOR SCOTT CORCORAN
TOWN BOARD MEMBERS
TOWN CLERK**

RE: MONTHLY REPORT FOR OCTOBER

Water consumption totaled 13,996,000 gallons, which is a daily usage of 451,502.
Compared to last month 16,950,000 gallons, which is a daily usage of 565,000.
Compared to a year ago water consumption was 15,583,000 gallons for the month, which
is a daily usage of 502,677.

SUMMARY FOR THE MONTH

CURB BOXES: We had to repair a curb box and stem valves on South St.
HYDRANTS: We repaired a fire hydrant on Sands Ave. and also one on Sherman Dr.
METERS: We are still replacing meters. We also read meters for billing.
SERVICE LINES: We had to install and inspect 2 new service lines.
WATERMAINS: We repaired an 8 inch water main on Milton Turnpike.
VALVES: We had to rebuild a valve on Dock Rd.
We had to repair the partition wall in the bathroom at the park.

SEWER LINE INSPECTIONS: 0
SERVICE LINE INSPECTIONS: 2
CLOSINGS: 7
MARKOUTS: 55
Gallons of Gas: 340
Gallons of Diesel: 30
Mileage for the month: 2,800

Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	55.00
			Sub-Total:	\$55.00
Conservation	Conservation	A1255	11	65.42
			Sub-Total:	\$65.42
Dog Licensing	Female, Spayed	A2544	7	35.00
Dog Licensing	Male, Neutered	A2544	14	65.00
Dog Licensing	Male, Unneutered	A2544	4	40.00
			Sub-Total:	\$140.00
General Fund	Water Service	2144SW	1	8,000.00
			Sub-Total:	\$8,000.00
LANDFILL FEES	T/s Permits	00-2130	2	70.00
LANDFILL FEES	T/s Punch Cards	00-2130	16	1,146.00
			Sub-Total:	\$1,216.00
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	4	70.00
			Sub-Total:	\$70.00
Misc Fees	Building Fees\Building Dept	00-2110	1	21,751.75
Misc Fees	Fire Fees/Building Dept	00-2110	1	1,960.00
			Sub-Total:	\$23,711.75
MISC. FEES	Accident Reports	00-1255	10	60.00
MISC. FEES	Burgular Permits	00-2590	1	20.00
MISC. FEES	Community Rm. w/ Kitchen	00-2001	1	650.00
MISC. FEES	Community Rm. w/o Kitchen	00-2001	1	325.00
MISC. FEES	Dog Warden	00-2611	1	135.00
MISC. FEES	Filming Permit	00-1255	1	500.00
MISC. FEES	Foi Requests	00-1255	2	1.75
MISC. FEES	One-Day Marriage Officiant License	00-1255	3	75.00
MISC. FEES	Park Fees	00-2001	2	300.00
			Sub-Total:	\$2,066.75
Permit Fees	Sewer	00-212255	1	2,000.00
			Sub-Total:	\$2,000.00
Account Description	Fee Description	Account#	Qty	Local Share
				Total Local Shares Remitted: \$37,324.92
Amount paid to: NYS Ag. & Markets for spay/neuter program				33.00
Amount paid to: NYS Environmental Conservation				1,120.58
Amount paid to: State Health Dept. For Marriage Licenses				90.00
Total State, County & Local Revenues:	\$38,568.50			Total Non-Local Revenues: \$1,243.58

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor _____ Date _____

Town Clerk _____ Date _____

Water Quality Management, Inc.
P.O. Box 733
Marlboro, NY 12542

November 7, 2024

For the month of October 2024, both the Marlboro and Milton Wastewater Treatment Plants complied with all of the SPDES requirements. The following are monthly statistics for both plants;

Marlboro WWTP

- Average Daily Flow = **72,000** gallons per day.
 - (41% of design capacity.)
- Average BOD removal = **95%**
- Average Suspended Solids removal = **98%**

Milton WWTP

- Average Daily flow = **28,000** gallons per day.
 - (About 51% of design capacity)
- Average BOD removal = **98%**
- Average Suspended Solids removal = **92%**

Both the Marlboro and Milton Treatment Plants operated normally during the month of October without any major changes or events. During the month we had unexpected DEC inspections for both facilities. They deemed both plants to be operating in a satisfactory manner and found no major deficiencies. The engineering firm has also completed the designs for the upgrades at the Marlboro Facility and have begun the bidding process. We have been meeting on site with potential contractors and are excited to see this project moving forward. Overall, both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me.

Thank you,
Julian Falco
Water Quality Management, Inc.

21 Milton Turnpike
Marlborough, New York, 12547

Town of Marlborough Dog Control

Andrew Mcree-Dog Control Officer Bethany Wager-Mcree Deputy Dog Control Officer

Friday November 1, 2024

October Monthly Report

Monthly Report -10/1/2024 through 10/31/2024

Overview:

We received a total of 12 calls this month including 1 call to service from the Marlborough Police, New York State Police or Ulster County Sheriff.

Responded to 4 active complaints and/or cases which are now closed or resolved

We currently have 1 open case or complaint.

We Impounded 0 stray dogs this month.

0 appearance tickets were issued this month

There were no dog bites reported this month

We have 0 Dangerous Dog cases under investigation

We have been receiving a high volume of calls relating to wild animals. If anyone has an emergency relating to a wild animal that is a direct and imminent threat to the safety of a person you should call the police immediately.

If you have concerns relating to the presence of, or behavior of a wild animal, or the health of a wild animal, you should call the New York State Department of Environmental Conservation Regional Office located on Putt Corners Rd. in New Paltz at 845-256-3000.

Thank you and have a safe November !

October 2024

TOWN OF MARLBOROUGH PLANNING BOARD REVIEW

CHAIR: Chris Brand, MEMBERS: Fred Callo, James Garofalo, Steve Jennison, Cindy Lanzetta, Joe Lofaro, Bob Troncillito,

October 2024 Financial Report	
Application Fees	\$2,958.94
Escrow Fees	\$11,475.20
Recreation Fees	\$0
Invoices	\$11,237.13

October 7, 2024
Regular Meeting 7:00 PM

Approval of Minutes

The minutes for the September 16, 2024, meeting were approved unanimously.

Announcements

None

Communications

None

Public Hearings

None

Ongoing Application Review

Schreiber 2 Lot Subdivision
45 Old Indian Road, Milton

24-2011

FINAL

SUBDIVISION

Technical Comments

1. Ulster County Health Department approval of the subsurface sanitary sewer disposal is outstanding.

2. A note has been placed on the plans stating proposed foundation shall be staked out prior to construction to ensure placement per current zoning requirements.
3. The map last revised 22 September 2024 has revised lot lines for each of the lots. Previously an easement for the grading activities was proposed where the driveway turns into the site on Lot 2 from the flagpole "to the flag" portion of the lot. Each lot line has been revised to allow fee ownership of the proposed grading area. The applicant's representative has identified that the lot line areas have been revised. Previous Lot 1 was identified as 2.47 +/- acres it is now depicted as 2.46 +/- acres. Previous Lot 2 was identified at 2.32 +/- acres Lot 2 currently states its 2.32 acres on the plan sheet. Confirm list of sizes.
4. Areas of disturbance have been added to the plans. Limit of disturbance identified as 0.7 acres.
5. A discussion at the previous Planning Board meeting being identified that all houses' wells and septic's within 200 feet of the application should be depicted.
6. Revisions to the EAF question No. 9 of the 16 September 2024 meeting should be addressed. Energy code answer should be checked less.

Board Actions

The Board approved both a SEQR Negative Declaration and Notice of Determination of Nonsignificance and Resolution of approval for the subdivision. The Board also approved \$2,000 in Recreation Fee Findings for the subdivision.

Lynn David Properties 397-407 Willow Tree, Milton	23-1026 102.2-5-23,25,26	FINAL	SUBDIVISION
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Technical Comments

1. The project received variances from the Zoning Board of Appeals. A 15 March 2024 variance letter identifies the variances received.
2. 14 August 2024 letter from the Highway Superintendent has been received regarding driveway access. The Highway Superintendent states "he has reviewed the proposed driveway cuts for the project as finds it safe, suitable site distances. Each driveway will need a 15 inch by 25-foot ADS plastic pipe with no shared driveways". Plans are to be revised to depict the requested culverts.
3. EAF was proposed to be revised regarding energy code compliance answer.

Board Actions

The Board approved both a SEQR Negative Declaration and Notice of Determination of Nonsignificance and Resolution of approval for the subdivision. The Board also approved \$6,000 in Recreation Fee Findings for the subdivision.

Wilklow 2 Lot Subdivision 37-43 Baileys Gap Rd., Marlboro	24-2008 95.4-1.15	FINAL	SUBDIVISION
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Technical Comments

1. The Planning Board had an extensive discussion regarding the shared well issue. Any approvals should address the shared well to the satisfaction to the Planning Board members and Planning Board Attorney.
2. The Zoning Board of Appeals granted a reduction in the agricultural buffer required under Section 155-52C of the Town Code.

Board Actions

The Board approved both a SEQR Negative Declaration and Notice of Determination of Nonsignificance and Resolution of approval for the subdivision. The Board also approved \$2,000 in Recreation Fee Findings for the subdivision.

ELP SOLAR TRUNCALI
335 Bingham Road, Marlboro

24-2004
108.3-3-21

SKETCH

SITE PLAN

Technical Comments

1. Additional coordination with the Fire Department should be undertaken. The Fire Department has requested a dry hydrant be incorporated at the project site. The location of the dry hydrant should be resolved during the planning process such that it can be depicted on the plan sheets.
2. The applicant's representative is requested to address the 18 August 2024 letter submitted on behalf of the residents at 324 Bingham Road. The Planning Board should evaluate the view shed analysis. Line-of-sight drawings are provided.
3. The applicants' representatives have provided flow path analysis for solar array areas with steep slopes. The velocity analysis provided is for vegetative channels. Vegetative channels do not exist within the solar farm area. Specific vegetation are included in the velocity design charts. This analysis is not applicable to the solar project.
4. The planting list on the landscaping plan show the number of each species to be planted.
5. The landscape plan has a note that states "allows buffer to naturally revegetate no mowing". The orchard trees to remain in the buffer zone will become unsightly without proper agricultural management of the orchard trees. In addition, orchard trees to remain without agricultural management practices can be host for pests and diseases associated with orchard crops.
6. Dimension the distance between the proposed solar rows.
7. The majority of the solar arrays on slopes that range between 5 and 10 %. There are areas within the solar arrays is greater than 10%. Compliance with the guidelines of the State of Maryland Environmental Stormwater Design Guidance for Solar Installations must be documented. Level spreaders and another stormwater management practices spaced appropriately within the solar arrays should be incorporated into the plans.
8. Areas where slopes are greater than 10% and where panels are not parallel to the contours should be treated as impervious areas in the model. Provide water quality volumes and runoff reduction volumes for these areas considered impervious.
9. The applicants have identified that noise will be generated by inverters transformers and BESS units. The amount of noise generated should be identified from the source and at the adjoining properties. Noise levels at the nearest residential property line should be identified for the Planning Board to evaluate issues regarding impacts with noise.

Board Actions

No Board action was taken.

MARLBORO PROPERTY MANAGEMENT
Burma Road, Marlboro

24-2012
108.3-1-21.132

SKETCH

SITE PLAN

Technical Comments

1. The Planning Board application requires all houses, wells and septic's to be depicted within 200 feet of the property.
2. The common driveway access and Maintenance Agreement will be required between proposed Lots 2 and 3.
3. Lot lines run to the center of the road. Roadway by use line should be determined utilizing metes and bounds along property frontage which front on Idlewild and Burma Road.
4. Septic system permits for Lots 2 & 3 have been submitted. Lot 2 is missing from the application in this office.
5. The Short Form EAF submitted should be signed by the appropriate individual.

6. Highway Superintendent's comments regarding driveway location should be received.
7. Two-foot contour intervals are required.
8. Sight distance at each driveway location should be depicted.
9. Roadways widths were requested to be labeled along the property frontage to determine front yard in accordance with code.
10. Bulk table setbacks for front yards on the lots should be taken from the boundary roadway by use.

Board Actions

No Board action was taken.

BUTTERMILK FALLS RESORT
220 North Rd, Milton

23-1019
103.1-2-12.100, 12.200

SKETCH

SITE PLAN

Technical Comments

1. The site discharge is directly to the Hudson River. The projects eastern property boundary is coterminous with the Hudson River. The Hudson River is the fourth order stream or greater negating the requirements for overbank flood protection and extreme storm protection. Overall, the site meets the requirements for overbank and flood protection and extreme storm protection for the overall site discharges.
2. The total stormwater discharge is reduced from the pre versus post development site runoff has been reduced for each of the 1, 10 and 100-year storm event.
3. The required water quality volume treatment has been calculated. 31,098 Cubic feet is required while 97,053 cubic feet is provided. A runoff reduction volume has been calculated utilizing NYSDEC worksheet forms to be 4,963 cubic feet required while 13,809 cubic feet are provided through the stormwater practices.
4. Fourteen bioretention areas are proposed on the site to treat runoff from proposed parking areas and proposed buildings. Six of the bioretention areas are identified as infiltration bioretention areas. Pretreatment of the bioretention areas is provided via gravel diaphragm and grass filter strips.
5. Provide spot elevations at the outlet control structures for Bioretention areas 7 and 8. Confirm invert at overflow.
6. Label all inverts, pipe sizes and slopes on all proposed pipe runs.
7. Label pipe size of existing pipe crossing at North Road from stormwater basin located at the northwest quadrant of the Mahoney Road north road intersection.
8. Show soil testing performed for each of the infiltration bioretention areas.
9. Address run off from the easterly portions of the banquet hall / hotel facility roofs.
10. Roof leaders should address the discharge to the steep slopes to the east. Stormwater practices that return the flow sheet to the sheet flow prior to discharging down the steep slope should be addressed.
11. A Stormwater Facilities Maintenance Agreement with the Town of Marlborough will be required for long term operation and maintenance of the stormwater facilities.
12. A 20 foot of 12-inch HDPE is identified at the north side of the easterly portion of Mahoney Road. This pipe should be depicted as to be eliminated.
13. The SWPPP should be updated with all information from the Office of Parks Recreation and Historic Preservation.
14. The plans contain a detail for a green parking area with subsurface detention. Areas for pervious parking should be depicted on the plans.
15. The emergency access road off of Van Orden is identified with a stabilized construction entrance. This area was identified to be emergency access only.
16. The drywell detail is identified on the plans for cottages. The location of these dry wells should be depicted on the plan sheets.
17. A phasing plan should be provided listing disturbance to five areas at any time.

Board Actions

The Board authorized a SEQR Negative Declaration and Notice of Determination of Nonsignificance to be drafted for the next meeting.

New Application Review

KRISTIN POLONCO BnB 16 Wygan Rd, Marlboro	24-2015 108.2-9-22.113	SKETCH	SITE PLAN
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Technical Comments

1. The application identifies the proposed use of 2 or 3 bedrooms as bed and breakfast rentals under Code Section 15532.4. Bed and breakfast under the Code Section must be owner occupied which is the case here.
2. A parking plan identifying 4 parking spaces for the bed and breakfast should be submitted. Bed and breakfast parking requirements is 2, + 1 for each bedroom available for rental.
3. Notes on the plans should identify that max 2 guests per bedroom are permitted. Children 12 and under should not be counted as guests.
4. A plan showing the minor plan requirements for bed and breakfast identified in Item 14 thru 22 of the checklist.
5. Project is a special use in the zone where a public hearing is required.

Board Actions

The Board scheduled a Public Hearing to be held on November 4, 2024.

MADISON SQUARE YORK MARKLE 46 Partington Ln, Marlboro	24-2016 108.2-7-25.210	SKETCH	SITE PLAN
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Technical Comments

1. The application is for a short-term rental. Short term rentals are permitted under 15532.3 of the Town Code.
2. The definition of short-term rental identifies "fee title to which is owned by the person who i) owns the fee title ii) owns a dwelling unit is next door or directly across the street from short term rental unit as her/her primary residence". Request that the location of the second dwelling unit which documents compliance with this definition be identified in the application.
3. This office did not receive a plot plan sketch plan or other mapping with the application.
4. Occupancy is limited to 2 guests per bedroom. The number of occupants should be clearly depicted on the plot plans submitted.
5. A parking plan must be submitted to identify adequate parking for the use.
6. The access to the site appears to be a private road. Planning Board attorney comments regarding access via a private road should be discussed.

Board Actions

The Board scheduled a Public Hearing to be held on November 4, 2024.

JEFF ALDRICH 6 LOT SD Milton Turnpike, Milton	24-2017 103.1-1-33.210	SKETCH	SUBDIVISION
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Technical Comments

1. The project proposed 6 lot subdivision of an 86 +/- acre parcel of property with frontage on New Road Milton Turnpike. Proposed subdivision lots will access from New Road. Project also involves a lot line change transferring 1.1 acres of property.

2. The owner of the baseball field parcel (Town ?) should be a party to the application.
3. The project contains NYSDEC regulated wetlands. NYSDEC will be included in any Lead Agency circulation.
4. In accordance with Town Code 130-14.16 owner of any lot or parcel that abuts an approved private road shall be the fee owner to the center lot of the private road along the full width of the lot or parcel. A private road access maintenance agreement / easements must be approved by the Planning Board Attorney.
5. In all cases of private roads, dimensions used to determine compliance with zoning bulk, frontage and set back regulations shall be measured from or along the right of way lines indicated for private road.
6. Dead end private road shall end in a cul de sac.
7. Site distance at the private road and driveway access at new road should be depicted with appropriate site line measurements identified. Speed limit on New Road should be identified, a required and proposed site distance sheet should be provided.
8. Health Department approval for subsurface sanitary sewer disposal will be required.
9. A Stormwater Pollution Prevention Plan must be submitted.
10. The lot lines are depicted to be centerline of New Road this is a road by use. Metes and bounds of the road by use should be provided along the property frontage. Setback lines should be taken from the roadway by use lines.
11. The area of the solar farm should be addressed. Solar farm lease appears to encroach on proposed Lots 1 and 2.
12. EAF Item 10 should be checked with the answer being individual wells will be drilled. Same comment for EAF No. 11.

Board Actions

No Board action was taken.

Special Topics Discussion

Regulating the Development of Warehousing

Board Actions

The Board discussed the implication of large scale warehousing may have on the community.

Adjournment

NEXT SCHEDULED MEETING: Monday, October 21, 2024.

October 21, 2024
Regular Meeting 7:00 PM

Approval of Minutes

The approval for the October 7, 2024, meeting was tabled until the next regular meeting.

Announcements

None

Communications

None

Public Hearings

SUMMIT DRIVE PROPERTIES	23-1004	PUBLIC HEARING	SITE PLAN
Summit Dr, Marlboro	108.4-6-29.311		

Technical Comments

1. The project proposes to construct four, 6 unit multi-family dwellings (24 units) on the 7.32 acre parcel of property in the R Zone.
2. Section 155-30 Multiple Dwellings A(1)(e) maximum density shall be 6 dwelling units per acre. The definition sections of the Zoning Code contains a definition of Net Buildable Area "the gross acreage of a proposed development site less the acreage of lands rated as wetlands, slopes in excess of 25%, floodplains, water bodies and lands that are otherwise restricted from development such as by a utility easement". Net Density is defined as "a measure of the number of allowed dwelling units per acre of area. It shall be expressed in dwelling units per acre. The measure is arrived by dividing the number of allowed dwelling units by the Net Buildable Area". The project site contains slopes in some portions of the property that are in excess of 25%. These areas must be deleted from the Net Buildable Area. The applicant's representatives have provided a slope analysis map depicting areas on the site greater than 25%. The Slope Analysis identifies that 1.146 acres of the 7.32 acre parcel contains slopes greater than 25%. 6.7 acres of the site contain slopes less than 25%. This 6.7 acre area is the Net Buildable Area. This Net Buildable Area allows a total of 37 units under the R Zoning. The project is proposing 24 units, which equates to 3.9 units per acre of Net Buildable Area. It is requested that the Net Buildable Area calculations and units per acre be added to the plan sheet.
3. Project is proposing a sewer district extension to serve the development. Approval of the sewer district extension by the Town of Marlborough Town Board is required.
4. A Stormwater Facilities Maintenance Agreement will be required to be executed prior to final approval for operation and maintenance of any stormwater facilities.
5. The revised plans should be submitted to the jurisdictional Fire Department for review. Comments from the Fire Department should be received regarding hydrant locations, access and the turn around.
6. Plans should be reviewed by water and sewer department with regard to compliance with required standards.
7. Based on previous comments from the Planning Board, 8 grass paver parking spots have been added to the plan. Total of 44 parking spaces are proposed. Code requires 1.5 space per dwelling unit, or 36 spaces.
8. Two EV charging stations are proposed which will serve four of the parking locations.
9. NYSDEC approval for sewer main extension is required. A 30-foot-wide joint utility easement is identified on the plans. It is unclear as to the ownership of the proposed sanitary sewer line from the site. Discussions with the Town Board should confirm whether the on-site sanitary sewer is a lateral serving the project or a sewer main extension, owned and operated by the Town of

Marlborough. The site is in common ownership, and we recommend that the sanitary sewer serving the site be treated as a private lateral until the connection point to the Town's Sanitary Sewer System.

10. Details of the site lighting have been provided which identify it as Dark Sky compliant. An additional street light has been added at the project entrance drive per comments from the Planning Board.

Board Actions

The Board opened the Public Hearing and from many residents who voiced their concerns about the proposed Site Plan. The Board voted to keep the Public Hearing Open until the December 2, 2024, meeting.

MARLBOROUGH RESORT LATTINTOWN 24-2001pc **PUBLIC HEARING** **SITE PLAN**
626 Lattintown Rd, Marlboro 102.4-3-8.320, 102.4-2-12, 13, 29

Technical Comments

1. The applicant's have addressed previous SWPPP comments in a narrative response. A revised SWPPP addressing the comments must be submitted for further review.
2. Detailed plans showing all revisions must be provided.
3. The project access road has been revised to provide for turn outs/ passing lanes. This should be reviewed by the Towns Traffic Consultant with regard to single lane access to the site. Creighton Mannings traffic comments in general should also be received by the Board.
4. The proposed distillery use previously identified in the vicinity of Ridge Road has been relocated on the site to the vicinity of the proposed water tank. It is noted, that Ulster County Planning Department concerns regarding use and traffic to the previous distillery location were received.
5. Status of the water system design including the size of the proposed water tank should be addressed. Outside agency approvals for the water district extension may be required including, but not limiting the potential Town of Newburgh and NYCDEP. Water Taking/Water Conservation Program approval through NYSDEC is also required for water district extensions. Water main extension plans require Department of Health approval.
6. The project is proposed to be served by an on-site packaged sewer treatment plant. This facility will require approval from the New York State Department of Environmental Conservation and the New York State Health Department.
7. Ulster County Planning identify the requirement for additional detail plan for site lighting. Lighting plan in compliance with the Ulster County Planning comments should be provided.
8. Limits of disturbance should be added to the plans.
9. 8 one-bedroom cabins associated infrastructure have been removed and replaced by 2 four-bedroom guest cabins. The relocated cabins are grouped in an area with other cabins proposed.
10. The applicant's representative should review with the Planning Board the changes to the project since the previous appearance.
11. NYSDEC wetland permits are required for activities on the site which impact the wetlands and associated buffers. Status of any outside agency approvals should be addressed with the Board.

Board Actions

The Board opened the Public Hearing and heard from several residents who voiced their concerns about the proposed Site Plan and several who spoke in favor of the project. The Board closed the Public Hearing and voted to authorize a SEQR Negative Declaration and Notice of Determination of Nonsignificance to be drafted for the next meeting.

Ongoing Application Review

BUTTERMILK FALLS RESORT HOTEL
220 North Rd, Milton

23-1019 **SKETCH**
103.1-2-12.100, 12.200

SITE PLAN

Technical Comments

1. The Town of Marlborough Planning Board as Lead Agency for the project reviewed Part II EAF for the subject project. The subject project is a Type I Action under SEQRA requiring full coordinated review. Based on the answers provided in Part II EAF the applicant's representatives have prepared a Draft Negative Declaration for the Planning Board use. The Draft Negative Declaration has been reviewed by this office. Comments on the Draft Negative Declaration were provided to the applicant's representatives. The project is before the Board for consideration of adoption of the Negative Declaration.

Board Actions

The Board approved a SEQR Negative Declaration and Notice of Determination of Nonsignificance for the proposed Site Plan.

HIGHLAND SOLAR Solar
206 Milton Turnpike, Milton

24-2010pc **SKETCH**
95.4-3-7.11, 7.21, 7.22

SITE PLAN

Technical Comments

1. The applicants have identified that the lithium-ion battery storage component has been removed from the project.
2. This office circulated Notice of Intent for Lead Agency on 19 September 2024.
3. Visual simulations have been provided from Milton Turnpike, and South Road at Locust Grove Estates. The Milton Turnpike visuals depict the project with the landscaping at 5 years. Applicants have identified that the project is screened by intervening topography and vegetation from the Locust Grove facility. For reference, the Milton Sports Dome is depicted west of the project area. It is noted that the simulations were performed during leaf-on conditions.
4. The Wetland / Threatened and Endangered Species Report provided for the site identified three Army Corps Jurisdictional Wetlands, one non-jurisdictional wetlands, an intermittent stream and the open water farm pond on the site. No NYSDEC regulated wetlands were identified on the site and the stream was identified as a DEC Class C Stream. NYSDEC wetlands Regulations are proposed to change with revisions to the wetland regulations coming into effect on 1 January 2025. Applicant's environmental consultant is requested to evaluate whether these potential changes will impact wetlands regulated on the site by the NYSDEC.
5. The applicant's representatives have provided a habitat evaluation for threatened or endangered species including the Indiana and Northern Long-eared Bats, Bog Turtles and Monarch Butterflies. The report concludes that Monarch Butterfly is currently a candidate species not regulated. Impact analysis for Bog Turtles did not identify any Bog Turtle habitat on the site. The report identified a clearing restriction for trees to protect Bat Species between 1 October and 31 March of each year.
6. A Glare Study has been submitted which identifies no impacts regarding glare from the facility. A detailed report on the glare analysis as well as the report identifies no glare issues at any of the points analyzed.
7. A Decommissioning Plan and cost estimate has been prepared for the project. The Decommissioning Plan totals are based on guidance from NYSERDA and estimates from the Massachusetts Solar Market. These costs are identified to remove a 2 Megawatt solar system, while this is a 4.1 megawatt system. Cost estimate is multiplied by 2.05. approval of the Decommissioning Cost Estimate by the Town Board is required. Planning Board Attorney's comments regarding the initial posting security in the amount of \$141,366.00 with a five year review be received.

8. A Type III Rainfall distribution has been utilized to evaluate the project. This office concurs with use of the Type III rainfall in the Town of Marlborough.
9. The project has limited disturbance of any area one time to 5 acres or less. Project Phasing Plan has been incorporated into the plan set identifying the limits of disturbance. All areas at final grade shall be seeded and mulched within 14 days after reaching final grade.
10. Full soil restoration is proposed utilizing decompaction techniques. Decompaction is required for all areas impacted by construction vehicles during the construction process.
11. The proposed solar arrays are identified in many areas being perpendicular to steep slopes on the site. Areas where slopes are greater than 10% and solar arrays are not parallel to the slopes should be treated as impervious surface in the SWPPP. NYSDEC requires compliance with the State of Maryland Department of Environment, Stormwater Design Guidance, Solar Panel Installations.
12. The pre-development conditions identify significant volumes of run-off from the site through the existing pipe network from the wetland areas identified on the northeasterly corner of the property. The outlet control for this wetland area should be identified on the plans and modeled.
13. Additional details of the level spreaders proposed should be incorporated into the plan sheets. The detail depicts flat grade on either side of the level spreader. Steep slopes exist on site which should be addressed in the details.
14. Detail of the outlet control structure for Pond P1, the dry detention basin, should be provided.
15. The inverts and rims for the dry pond outlet control Device 1, 2 & 3 are all the same. The 48 inch by 30 inch horizontal grate would have to be higher than primary and Device #2.
16. Erosion control fiber rolls are identified as space 50 feet typical. Distance between fiber rolls is significantly greater than that in numerous locations on the plans. Plan Sheet 100 typical chart based on slopes should be provided for distance between level spreaders.
17. Proposed level spreaders depicted on Plan Sheets CG-102 and CG-101 are closer than 100 feet in most instances. In several locations they are greater than 100 feet.
18. The erosion and sediment control for the lay-down area should be addressed on the Erosion and Sediment Control Plans.

Board Actions

The Board scheduled a Public Hearing to be held at the December 2, 2024, meeting.

MARLBORO PROPERTY MANAGEMENT	24-2012	SKETCH	SUBDIVISION
Burma Rd, Marlboro		108.3-1-21.132	

Technical Comments

1. Adjoining houses, wells and septic's have been depicted on the plans.
2. The common driveway serving proposed Lots #2 and #3 has been relocated in a generally southerly direction to provide 199.9 feet of sight line distance to the north.
3. A Common Driveway Access & Maintenance Agreement will be required for lots 2 & 3.
4. It is recommended that the engineered septic plans be submitted to the Town to complete the file. Septic System Permits have been issued by Ulster County Health Department, referencing plans prepared by David Feeney, P.E. A lot #2 septic systems permit is missing from this offices file.
5. The front lot line has been calculated from 16.5 feet from the center line of the roadway.
6. The building envelope depicted on the plans should be revised based on the revised roadway boundaries depicted. Setbacks should be from the revised property line. Lot #1 setback line should be revised .
7. Turn-arounds or turn-outs in compliance with the fire code for the shared driveway should be added to the plans.
8. Conceptual approval of the driveway locations by the Highway Superintendent should be received. Driveway permits will be required to be secured prior to construction.
9. Limits of disturbance should be depicted on the plan to confirm less than 1 acre disturbance. If greater than 1 acre disturbance an SWPPP must be prepared. Grading Plans for the driveways and

houses should be prepared to determine limits of disturbance. Finish floor elevations for the structure should be identified on the plans.

10. The plus or minus symbols should be removed from lot areas.

11. A utility line is depicted crossing Lot #3. Any existing easements for this utility line should be depicted on the plans.

Board Actions

The Board scheduled a Public Hearing to be held at the December 2, 2024, meeting.

New Application Review

Special Topics Discussion

SOLAR DISCUSSION

Board Actions

The Board tabled the discussion until the next regular meeting.

Adjournment

NEXT SCHEDULED MEETING: Monday, November 4, 2024

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board

ITEM #8 Presentation

A). Anna Harrod-McGrew - Climate Smart Resiliency Planning Tool

Anna Harrod-McGrew read an overview of the Climate Smart Resiliency Planning Tool which is incorporated into the minutes as follows:

Town of Marlborough Climate-Smart Resiliency Planning

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Prepared by Anna Harrod-McGrew, Cornell Cooperative Extension of Ulster County

Climate Smart Resiliency Planning Tool is a checklist to identify gaps in a community's planning process.

Cornell Cooperative Extension (CCE) Ulster County evaluated opportunities for the Town of Marlborough to improve its community's resilience to climate change with the Climate Smart Resiliency Planning Tool (CSRPT or Planning Tool). The Planning Tool reviews many long-term and short-term aspects of climate change and storm preparedness by reviewing Town and County planning documents, activities, and management. CCE staff reviewed the Town of Marlborough and Ulster County planning documents and consulted municipal staff members to complete the Planning Tool and develop recommendations based on the Planning Tool results. There was ongoing communication with the Town and Town's Climate Smart Communities Task Force throughout the project. The recommendations for opportunities to improve Marlborough's resilience to climate change and climate disasters are outlined in this report. The recommendations and report were presented to the Town Board and reviewed by the Town's Climate Smart Communities Task Force.

Municipal staff engaged in the Town of Marlborough Climate-Smart Planning assessment:

Naseem Haidaoui, *CSC Task Force Member*
Danielle Cherubini, *Deputy Town Clerk*
Scott Corcoran, *Town Supervisor*
Tom Corcoran, *Code Enforcement*
Tina Rosa, *Supervisor's Secretary*
John Alonge, *Highway Supervisor*

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The completed assessment and recommendations highlight areas of opportunity for the Town of Marlborough to integrate storm and climate change preparedness into its municipal operations and planning.

Areas of Strength

- The Town has adopted the New York State Climate Smart Communities Pledge intending to become certified as a climate-smart community by focusing on specific actions within the program to increase resiliency to climate change.
- The Town of Marlborough is participating in the FEMA-approved Ulster County Hazard Mitigation Plan update (2025), which:
 - Identifies and prioritizes climate hazards.
 - Describes the damage and cost of previous storms and disasters, past mitigation efforts, and estimates future financial losses that may result from flooding.
 - Includes municipal maps that indicate local hazard risks and identify critical facilities and infrastructure.
 - Includes adaptation strategies that have been evaluated and prioritized by cost, feasibility, timing, and efficacy.
- The Town has a website capable of sharing documents, links, and plans with the public. In 2024 the town worked with CCE Ulster County to add information on disaster preparedness to the website. Content includes local information on how to prepare for a range of climate related disasters as well as actions to take during those disasters.
- The Town updated their Comprehensive Plan within the last 10 years in conjunction with a Local Waterfront Revitalization Program (LWRP) (adopted in 2020).
- The Town has designated the Community Center as a cooling center and is working to make it a County designated cooling center.
- The Town is currently working with Cornell Cooperative Extension Ulster County (CCEUC) on **CSC PE9 Action: Climate Change Education & Engagement**. CCEUC compiled relevant and local disaster preparedness information to be hosted on the town website. This project includes a minimum of 12 social medial posts educating residents on various potential climate disasters.
- The Town is in the process of creating a Climate Action Plan in partnership with the Hudson Valley Regional Council to enact measures and policies to reduce greenhouse gas emissions and increase the community's resilience to climate change. **CSC PE2**

Action: Government Operations Climate Action Plans (12-16 pts) or Community Climate Action Plan (16 pts).

Areas of Opportunity

- The Town of Marlborough can leverage completion of the Climate Smart Resiliency Planning Tool for points toward Climate Smart Communities (CSC) certification under **CSC PE7 Action: Evaluate Policies for Climate Resilience (6 pts)**. For more information on the Climate Smart Communities Program and the actions listed in this document, visit the Climate Smart Communities portal.¹
- The Town of Marlborough can also leverage completion of a Local Waterfront Revitalization Program (2020) for points toward Climate Smart Communities (CSC) certification under **CSC PE7 Action: Climate Vulnerability Assessment (4 pts)**.
- In working with Cornell Cooperative Extension Ulster County in 2024 to develop a disaster preparedness webpage on the town website the Town can earn points for **CSC PE9 Action: Climate Change Education & Engagement (8pts)** as well as **CSC PE9 Action: Social Media (3pts)**.

Recommendations

The following opportunities emerged under each of the sections of the Climate Smart Resiliency Planning Tool assessment:

Section 2- Vulnerability and Risk Assessment

- Expand on the LWRP adopted in 2020 and conduct a complete vulnerability assessment detailing the consequences of current and future climate hazards **CSC PE7 Action: Climate Vulnerability Assessment (4-16 pts)**. Include how these events will affect internal operations, people, public health, the environment, the economy, and capital and operating costs. Consider using the Department of the State's Asset Inventory Worksheet and Risk Assessment Tool.²
- Ensure that vulnerability and risk assessments are shared with all relevant municipal officials and emergency managers.
- Incorporate estimates of future financial losses resulting from natural disasters into plans.

¹ Climate Smart Communities Portal: <https://climatesmart.ny.gov/>

² Department of the State's Asset Inventory Worksheet and Risk Assessment Tool: <https://stormrecovery.ny.gov/community-regions/hudson-valley-and-westchester>

Section 3- Public Outreach and Engagement

*The information below can also be shared on the Town's social media and newsletter, etc. for CSC points. **CSC PE9 Action: Social Media (3 pts.)***

- Before the threat of a storm, have public information plans in place to provide residents with information, including expected areas of impact, evacuation routes, and locations of pet and severe weather shelters.
- Adopt the public outreach plan focused on climate outreach and engagement for points toward **CSC PE9 Action: Climate Change Education and Engagement (4-8 pts.).**
 - Take advantage of festivals and other events held either in or near the Town of Marlborough to provide residents and visitors to the area with information about the Town's plans to become more resilient to climate change. This could be in the form of educational signage or in-person educational programs.
 - Hold a climate change education event at a Town function to inform the public about climate change, its effects on the Town, and efforts that the Town is making to make the community more resilient.
- Create a webpage for the Marlborough Climate Smart Task Force on the current Town website (or consider developing a new website) for points towards **CSC PE9 Action: Local Climate Action Website (3 pts.).** The website could focus on:
 - *The efforts and accomplishments of the community to reduce Greenhouse Gas (GHG) emissions. The webpage may include:*
 - A description of the local government's goals and projects related to local climate change mitigation and adaptation. This can include links to local reports and plans, such as GHG inventory reports, climate action plans, vulnerability assessments, and reports on progress toward achieving GHG targets and other goals.
 - Ways residents and businesses in the community can participate in efforts led by the local government to reduce GHG emissions and build community resiliency to climate change.
 - A summary of actions residents and businesses in the community can take to reduce their GHG emissions. The summary could include links to external resources that provide more information and describe the support available for actions related to, for example, energy efficiency, renewable energy, and clean transportation options, such as electric vehicles.

Section 4- Integration of Municipal Plans

- The State of New York has regulations to protect wetlands that are 12.4 acres or larger. Consider going beyond the Land Conservation Overlay regulations and adopting an ordinance to protect wetlands that are less than 12.4 acres, with a minimum buffer of

100 feet. Look to Section 2.1 Wetland Protection of the New York State Department of State Model Local Laws to Increase Resilience⁸ document for more guidance.

- When next updating the Town Comprehensive Plan, include sustainability elements within its contents for meeting **CSC PE6 Action: Comprehensive Plan with Sustainability Elements (3-21 pts)**, including:
 - Mention and incorporate resilience within the plan's mission, vision, and goals.
 - Reference and incorporate components of other relevant plans with sustainability elements (e.g., Natural Resource Inventory)
 - Explain the support and involvement of emergency managers and public works officials in creating the plan's contents.
 - Link recommendations to reduce hazard vulnerability through land-use planning.
 - Emphasize non-structural pre-disaster mitigation measures, such as acquiring land prone to damage from climate disasters.
 - Include strategies that determine whether to relocate structures that repeatedly experience climate disasters (e.g., flood or wind damage), including identifying an equitable approach for community involvement in decision-making and potential funding sources.
 - Cross-reference the County's multijurisdictional hazard mitigation plan.

Section 5: Disaster Preparedness and Recovery

- Although the county is part of the Storm Ready Community program, the Town of Marlborough is not an individual Storm Ready community. Consider participating in the National Weather Service Storm Ready Community program³, which helps communities proactively prepare for extreme weather and natural disasters.
- Create a Heat Emergency Plan **CSC PE7 Action: Heat Emergency Plan (6 pts.)**. Be sure to highlight cooling center locations (e.g., Community Center) where vulnerable populations can go and how the community will respond during a prolonged heat emergency.
- Create a formal evacuation plan with routes out of known climate hazard areas.
- Designate and advertise the location, route, and emergency circumstances of storm shelters within the community or establish a memorandum of agreement with a neighboring community to provide constituents shelter in the event of a storm emergency.

Section 6: Hazard Mitigation Implementation

- Continue pursuing Climate Smart Communities Certification.

³ National Weather Service Storm Ready Community Program: <https://www.weather.gov/StormReady>

- Expand the use of county, state, and federal grant programs (when available) to implement mitigation and resiliency projects.
- Consider engaging in wetland restoration and creating riparian buffers. This could be paid through grant money or a state program.

Potential Funding Sources

- [DEC Climate Smart Communities Grant Program](#)
- [DEC Grant Applications](#)
- [DEC Hudson River Estuary Program Grants](#)
- [FEMA Hazard Mitigation Grant Program](#)
- [FEMA Building Resilient Infrastructure and Communities Program](#)
- [FEMA Flood Mitigation Assistance Grant Program](#)
- [HUD Community Development Block Grants](#)
- [NYS Local Waterfront Revitalization Program \(LWRP\)](#)

ITEM #9 Old Business

No old business.

ITEM #10 New Business

Councilman Zambito commended and thanked Tom Schroeder for heading up the civil war cemetery refurbishment. Mr. Schroeder and his friend Andy Gattuso volunteered and helped clean up and reset headstones. Mr. Schroeder also reached out to the school to encourage students to help out as well.

Councilman Zambito stated that another project he will be working on is the planting of trees with the funds from a county grant on November 13, 2024; four at the dog park in Milton and two at the Presbyterian Church.

There was a round of applause for Councilman Zambito for all he does in the Town.

Supervisor Corcoran states that the DPW project is moving along and coming together. The Community Center is being used a lot. The seniors picked up another day (Tuesday) and Yoga and Zumba will be starting soon too.

ITEM #11 Correspondence

Supervisor Corcoran read the following correspondence:

A letter from Jenna Lazaroff on behalf of Marlboro High School requesting to use the Community Center for a fundraiser on January 17, 2025 and that all fees be waived.

Councilman Zambito made a motion to allow Marlboro High School to use the Community Center for a fundraiser on January 17, 2025 and that all fees be waived. Motion seconded by Councilman Molinelli.

Yea: 3 Nays: 0 Carried

A letter from Steve McKenna on behalf of the Cub Scout Pack 73 to use the Community Center for their Blue and Gold Ceremony on Saturday, February 8, 2025 and since they are a local nonprofit organization that all fees be waived.

Councilman Molinelli made a motion to allow the Cub Scouts to use the Community Center for their Blue and Gold Ceremony on Saturday February 8, 2025 and that all fees be waived. Motion seconded by Councilman Zambito.

Yea: 3 Nays: 0 Carried

ITEM #12 Public Comments

No public comments.

ITEM #13 Resolutions

- A). Resolution # 85 To authorize the Supervisor to sign an agreement with United Federation of Police Officers
- B). Resolution # 86 To authorize the release of site improvement bonds and consent of Town Board
- C). Resolution # 87 To amend the Town of Marlborough Employee Handbook
- D). Resolution # 88 To transfer funds

ITEM #14 Adjournment

Councilman Molinelli made a motion to adjourn the meeting at 7:35 PM. Motion seconded by Councilman Zambito.

Yea: 3 Nays: 0 Carried

*Respectfully submitted,
Danielle Cherubini
Deputy Town Clerk*

November 12, 2024

A). Resolution # 85 To authorize the Supervisor to sign an agreement with United Federation of Police Officers

Supervisor Corcoran proposes the following

Be it resolved, that the Town Board of the Town of Marlborough authorizes the Town Supervisor to sign an employee agreement with the United Federation of Police for the Town of Marlborough Full Time Dispatchers.

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Absent
Councilman Cauchi	Absent
Councilman Zambito	Yes
Supervisor Corcoran	Yes

November 12, 2024

B). Resolution # 86 To authorize the release of site improvement bonds and consent of Town Board

Supervisor Corcoran proposes the following:

WHEREAS, as a condition of site plan approval issued by the Town of Marlborough Planning Board and pursuant to a Supplemental Combined Performance Bond Agreement between Bayside Marlborough, LLC (“Bayside Marlborough”) and the Town of Marlborough (the “Town”), Bayside Marlborough caused the execution and delivery of the following bonds by Liberty Mutual Insurance Company (the “Surety”):

Site Improvement Bond dated May 18, 2023 in the amount of \$642,252.00, Bond No. 015213520

Site Improvement Bond dated May 18, 2023 in the amount of \$1,625,268.00, 642,252.00, Bond No. 015217235; and

Site Improvement Bond dated May 18, 2023 in the amount of \$149,096.00, Bond No. 015217237

Site Improvement Bond dated May 18, 2023 in the amount of \$747,852.85, Bond No. 015217238 (collectively, the “Bonds”); and

WHEREAS, the improvements secured by Bonds have been completed by Bayside Marlborough and inspected and approved by the Town;

NOW, THEREFORE, IT IS HEREBY RESOLVED, the Surety is hereby released from any liability under the Bonds; and it is further

RESOLVED, that the Town Clerk is hereby authorized and directed to return the Bonds to the Surety; and it is further

RESOLVED, that, in accordance with the provisions of § 171 of the Highway Law of the State of New York, consent is hereby given that the Town Superintendent of Highways of the Town of Marlborough make an order laying out Bayside Drive, the Town Road to consist of the lands described in the Dedication and Release of Bayside Marlborough and to extend as delineated as shown on Schedule “A” attached hereto; and it is further

RESOLVED, that the Town Highway Superintendent file the Dedication and Release in the Office of the Clerk of the Town of Marlborough.

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Absent
Councilman Cauchi	Absent
Councilman Zambito	Yes
Supervisor Corcoran	Yes

November 12, 2024

C). Resolution # 87 To amend the Town of Marlborough Employee Handbook

Supervisor Corcoran proposes the following:

Whereas, the Town Board of the Town of Marlborough adopted the Town of Marlborough Employee Handbook by resolution on June 25, 2012, and

Whereas, the Town Board wishes to amend the handbook to include the following:

Section 306 Health Insurance

Full-time employees, **the Town Supervisor**, Town Clerk and the Town Highway Superintendent shall be eligible to participate in the Town's health benefit programs.

Part-time employees, **the Supervisor**, the Town Board **Council members** and any Town Justice elected or appointed after adoption of this Handbook may participate in the Town's health benefit programs based on the employee paying 100% of the health-benefit premium.

~~The Town will provide medical insurance to all full time eligible employees upon hire. The Town Board will determine the amount of employee premium contribution.~~

The Town will provide medical insurance to all eligible employees upon hire. Employees hired prior to January 1, 2007 receive medical and dental insurance 100%. Employees hired after January 1, 2007 are required to pay 10% of health insurance and 5% of dental insurance premium attributed to the employee's benefit

307 Health Insurance "Buy-Out" Program

Full-time employees who are eligible for health insurance coverage but do not elect such coverage may be eligible for a 'buy-out'. The buy-out is for a period of one (1) year (January 1st through December 31st). New hires will start eligibility in accordance with health insurance eligibility policy; the effective date of participation in the buy-out is the same as the effective date of health insurance, as if the employee had chosen health insurance. The rate will be **\$40.00 \$61.54 per week, or \$500.00 \$800.00 per quarter.**

Section 327 Longevity

Non-union, non-elected official, and non-contractual full-time salary employees shall earn longevity in accordance with the following schedule

10 years **\$500 \$1,000**

11 years or more of service \$100 every year thereafter to a maximum of **\$1500 \$2,000** longevity payment

419 Cell Phone Reimbursement Policy

Each Town Board Council member, the Town Supervisor, the Secretary to the Supervisor, and the Budget Officer shall be reimbursed thirty dollars (\$30.00) (**\$40.00**) a month for his/her cell phone use. The one-time payment of (\$360.00) (**\$480.00**) for the year will be paid in the last payroll of the year

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Absent
Councilman Cauchi	Absent
Councilman Zambito	Yes
Supervisor Corcoran	Yes

November 12, 2024

D). Resolution # 88 To transfer funds

Supervisor Corcoran proposes the following:

Whereas, the Town Board needs to approve the transfer of funds

Be it resolved, the following be transferred

Transfer \$52,208.61 from Town Park Reserves account to the General fund to cover expenditures in budget line A.7110.400 for park improvements, and

Transfer \$52,414.65 from Building Reserve account to the General fund Account to cover expenditures in budget line A.1620.400 for building improvements

And moves for its adoption:

Councilman Molinelli	Yes
Councilwoman Sessa	Absent
Councilman Cauchi	Absent
Councilman Zambito	Yes
Supervisor Corcoran	Yes