

FIRST MEETING OF THE MONTH  
TOWN BOARD TOWN OF MARLBOROUGH  
21 MILTON TURNPIKE, MILTON NY  
MAY 12, 2025 7:00 PM  
MINUTES OF MEETING

Present: Supervisor Corcoran  
Councilman Zambito  
Councilwoman Sessa

Also Present: Colleen Corcoran, Town Clerk  
Amanda Meyer, Deputy Town Clerk  
Gerald Coccozza, Chief of Police  
Manette Bowman, Resident

Absent: Councilman Molinelli  
Councilman Cauchi

ITEM #1 Call to order - Pledge of Allegiance

ITEM #2 Moment of Silence

ITEM #3 Motion to approve agenda

***Councilwoman Sessa made a motion to approve the agenda. Motion seconded by Councilman Zambito.***

***Yeas: 3        Nays: 0        Carried***

ITEM #4 Motion to approve minutes from April 28, 2025 Town Board Meeting

***Councilwoman Sessa made a motion to approve minutes from the April 28, 2025 Town Board Meeting. Motion seconded by Councilman Zambito.***

***Yeas: 3        Nays: 0        Carried***

ITEM #5 Authorize payment of bills -**TOTAL \$328,109.28**

***Councilwoman Sessa made a motion to authorize payment of the abstract in the amount of \$328,109.28. Motion seconded by Councilman Zambito.***

***Yeas: 3        Nays: 0        Carried***

ITEM #6 Comments on the agenda

*No comments on the agenda.*

ITEM #7 Report of Departments and Boards

**THOMAS CORCORAN - BUILDING INSPECTOR  
MONTHLY REPORT - BUILDING DEPARTMENT  
MONTH OF: APRIL 2025**

CERTIFICATE OF OCCUPANCY	6	STOP WORK ORDER	1
REQUEST FOR INFORMATION	8	FIRE CALLS	0
TRAILER PARK RENEWALS	5	ORDER TO REMEDY	6
BUILDING EXTENSIONS	4	COMPLAINTS	31
FIRE INSPECTIONS	12	CLOTHING BIN RENEWALS	0
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TOTAL MILEAGE	1,909	TOTAL GAS USAGE	106 GALS

**BUILDING PERMITS**

ADDITION / RENOVATION	5	POOL / HOT TUB	4
BARN	0	ROOF	6
BURNING	2	SHED	7
CARPORT / GARAGE	2	SIGNS	0
DECK/STAIRS	4	SINGLE FAMILY	0
DEMOLITION	0	SOLAR PANELS	7
ELECTRICAL / HVAC	8	TANK INSTALL / REMOVAL	1
FURNACE / BOILER	4	WIRELESS COMMUNICATION	0
GENERATOR	0	WOOD / PELLET STOVE	0
<hr/>			
<b>TOTAL PERMITS</b>	<b>50</b>	<b>EST. COST OF BUILDINGS</b>	<b>\$753,566.00</b>

**FEES COLLECTED**

CERTIFICATE OF OCCUPANCY	\$1,175.00
PERMIT EXTENSIONS	\$2,970.50
BUILDING PERMITS	\$6,620.34
REQUEST FOR INFORMATION	\$1,600.00
<b>TOTAL BUILDING FEES</b>	<b>\$12,365.84</b>
<hr/>	
FIRE INSPECTIONS	\$1,490.00
TRAILER PARK RENEWALS	\$2,175.00
<b>TOTAL FIRE FEES</b>	<b>\$3,665.00</b>
<hr/>	
<b>BURNING FEES</b>	<b>\$0.00</b>
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<b>TOTAL FEES</b>	<b>\$16,030.84</b>

**Police Department  
Town of Marlborough**

## MEMORANDUM

To: Town Board of the Town of Marlborough

From: Chief Cocozza

Date: May 12, 2025

Subject: Activity Summary for the Month of April 2025




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Following is a summary of the activity of the Police Department for the month of April 2025

<u>MOTOR VEHICLE ACCIDENT</u>	April 25	Yr. Date 25	April 24	Yr. Date 24
Personal injury	3	19	4	10
Fatal	0	0	0	0
Property Damage	20	76	17	70
<b>Total</b>	<b>23</b>	<b>95</b>	<b>21</b>	<b>80</b>

<u>SUMMONSES ISSUED</u>	April 25	Yr. Date 25	April 24	Yr. Date 24
Vehicle and Traffic	49	257	199	602
Parking	1	28	1	14

<u>COMPLAINT ACTIVITY</u>	April 25	Yr. Date 25	April 24	Yr. Date 24
Total Blotter Entries	1402	5793	1183	4614
Total Arrests	17	67	25	77

<u>TOTAL TELEPHONE CALLS</u>	April 25	Yr. Date 25	April 24	Yr. Date 24
	1153	3918	1394	4735

POLICE DEPARTMENT OVERTIME HOURS payroll 9 & 10

Full Time Officer Overtime	(see attached)	(see attached)
Full Time Officer Grant O/T	(see attached)	(see attached)
Part Time Officer Overtime	(see attached)	(see attached)
Part Time Officer Gant O/T	(see attached)	(see attached)
Full Time Dispatchers Overtime	0 (\$0) 18.25	35 (\$1424) 61.25
Part Time Dispatchers Overtime	40 (\$1440) 112	16 (\$464) 48
<u>Police Mileage</u>	14816	54274
		14206
		50254

Police Department  
Town of Marlborough



MEMORANDUM

Activity Summary for the month of April 2025

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Police Department Payroll 9 & 10 Regular Hours

	April 25	Yr. Date	April 24	Yr. Date
Full Time Police Officer	986	3850	1116	4500.75
Part Time Police Officer	1200	5023	1180	5090.5
Full Time Dispatcher	320	1280	480	2408
Part Time Dispatcher	464	1845	318	1279.5
Traffic Officer	0	0	86.5	287.5

Police Department Fuel Consumption

Police	1165.631	5075.684	1193.845	4903.115
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Use of Force

0 -use of force YTD 0 - use of force  
2- Hands YTD 3 - hands  
0- Taser YTD 0- Taser

0- use of force  
0- Hands YTD 2- hands  
0Taser

Civilian Complaints 1

Civilian Complaints 0

**Police Officer Overtime** ( these figures are not exact and are intended for budget use and tracking)  
 Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Admin	\$437	\$3,229	\$2,792	14%
DARE	\$1,770	\$4,656	\$2,886	38%
F/T Court	\$0	\$6,243	\$6,243	0%
F/T Holiday *	\$4,847	\$53,652	\$48,805	9%
F/T Investigations	\$1,020	\$9,364	\$8,344	11%
F/T Shift Cover	\$1,022	\$21,849	\$20,827	5%
F/T Training	\$0	\$8,419	\$8,419	0%
P/T Court	\$406	\$7,401	\$6,995	5%
P/T Holiday *	\$7,865	\$3,943	(\$3,922)	199%
P/T Investigations	\$1,772	\$7,915	\$6,143	22%
P/T Shift Cover	\$3,955	\$27,719	\$23,764	14%
P/T Training	\$0	\$8,194	\$8,194	0%
F/T Firearms training &Taser	\$0	\$7,814	\$7,814	0%
P/T Firearms training &Taser	\$0	\$11,174	\$11,174	0%
FT Special detail	\$100	\$9,419	\$9,319	1%
PT Special Detail	\$135	\$6,644	\$6,509	2%
<b>Total</b>	<b>\$23,329</b>	<b>\$197,635</b>	<b>\$174,306</b>	<b>12%</b>
*Holiday	\$12,712	\$57,595	\$44,883	22%

**Police Officer Grant Overtime** ( these figures are not exact and are intended  
 Figures are up to date of last payroll

<u>Line Item</u>	<u>Yr. to Date</u>	<u>Budgeted</u>	<u>remaining</u>	<u>% utilized</u>
Grant Funds				
BUNY (buckle up NY)	\$0	\$614	\$614	0%
DWI (driving while intoxicated)	\$1,208	\$7,000	\$5,792	17%
PTS (police traffic services)	\$539	\$2,948	\$2,409	18%



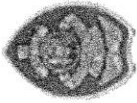
## Incident Breakdown By Month Report



Print Date/Time: 05/06/2025 10:26  
Login ID: jvanamburghmaripd  
Year: 2025

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
7 Digit Call	4	23.5	6	35.3	2	11.8	4	23.5	1	5.9	0	0.0	17
911 Abandoned	2	18.2	5	45.5	1	9.1	2	18.2	1	9.1	0	0.0	11
911 Misdiat	1	20.0	1	20.0	2	40.0	0	0.0	0	0.0	0	0.0	5
911 No Voice Call	0	0.0	1	14.3	4	57.1	1	14.3	1	14.3	0	0.0	7
Abandoned	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	1
Accident Personal	4	19.0	4	19.0	8	38.1	3	14.3	2	9.5	0	0.0	21
Accident Property	23	28.4	15	18.5	18	22.2	20	24.7	5	6.2	0	0.0	81
Alarm Burglary	25	24.5	18	17.6	28	27.5	25	24.5	6	5.9	0	0.0	102
Alarm Panic	0	0.0	1	20.0	1	20.0	2	40.0	1	20.0	0	0.0	5
Animal	8	17.8	16	35.6	8	17.8	11	24.4	2	4.4	0	0.0	45
Assault	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	1
Assist EMS	68	24.3	68	24.3	65	23.2	72	25.7	7	2.5	0	0.0	280
Assist Fire	13	23.2	13	23.2	11	19.6	18	32.1	1	1.8	0	0.0	56
Assist Other	2	13.3	5	33.3	3	20.0	4	26.7	1	6.7	0	0.0	15
ATV Complaint	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	2
Burglary	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Child Abuse	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	2
Civil Matter	2	33.3	2	33.3	1	16.7	1	16.7	0	0.0	0	0.0	6
Criminal Mischief	3	30.0	2	20.0	1	10.0	4	40.0	0	0.0	0	0.0	10
Custody Dispute	1	16.7	0	0.0	3	50.0	2	33.3	0	0.0	0	0.0	6
Disabled Vehicle	10	40.0	8	32.0	2	8.0	3	12.0	2	8.0	0	0.0	25
Disorderly	0	0.0	3	100.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Dispute	6	23.1	7	26.9	4	15.4	9	34.6	0	0.0	0	0.0	26
Domestic Dispute	21	35.0	15	25.0	14	23.3	10	16.7	0	0.0	0	0.0	80
Erratic Vehicle	10	28.6	4	11.4	11	31.4	9	25.7	1	2.9	0	0.0	35
Eviction	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	1



## Incident Breakdown By Month Report

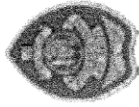


Print Date/Time: 05/06/2025 10:26  
Login ID: jvanamburgh.marfpd  
Year: 2025

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
Field Interview	0	0	0	0	0	0	0	0	0	0	0	0	0
Fight	0	0	0	0	0	0	0	0	0	0	0	0	0
Fire Investigation	0	0	0	0	0	0	0	0	0	0	0	0	0
Food Patrol	0	0	0	0	0	0	0	0	0	0	0	0	0
Fraud	5	38.5	2	15.4	3	23.1	3	23.1	0	0.0	0	0.0	13
Harassment	5	38.5	1	7.7	6	46.2	1	7.7	0	0.0	0	0.0	13
Identity Theft	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Information	2	14.3	4	28.6	5	35.7	3	21.4	0	0.0	0	0.0	14
Juvenile	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Larceny	5	38.5	4	30.8	1	7.7	3	23.1	0	0.0	0	0.0	13
Local Law	0	0.0	1	25.0	2	50.0	1	25.0	0	0.0	0	0.0	4
Lock Out	10	32.3	4	12.9	9	28.0	7	22.6	1	3.2	0	0.0	31
Lost or Missing	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Medical Alarm	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Mental Health Law	0	0.0	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	2
New Call	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Noise Complaint	0	0.0	1	11.1	1	11.1	5	55.6	2	22.2	0	0.0	9
Open Door	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	1
Police Public	3	17.6	3	17.6	6	35.3	5	29.4	0	0.0	0	0.0	17
Police Station	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Property Check	895	22.9	802	20.6	1073	27.5	915	23.4	217	5.6	0	0.0	3902
Property Found	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Property Lost	3	20.0	4	26.7	3	20.0	3	20.0	2	13.3	0	0.0	15
Property Retrieval	3	50.0	1	16.7	1	16.7	0	0.0	0	0.0	0	0.0	6
Psychiatric	2	15.4	2	15.4	5	38.5	4	30.8	0	0.0	0	0.0	13
Public Service	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1





## Incident Breakdown By Month Report



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Year: 2025

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#
Road Hazard	10	27.0	5	13.5	15	40.5	5	13.5	2	5.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	37
School Check	118	30.3	98	25.1	86	22.1	71	18.2	17	4.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	390
School Incident	6	85.7	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Serve Papers	0	0.0	2	28.6	0	0.0	5	71.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Sex Offense	2	50.0	1	25.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Shots Fired	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Special Detail	13	31.0	7	16.7	13	31.0	8	19.0	1	2.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	42
Suspicious	31	32.6	12	12.6	18	18.9	29	30.5	5	5.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	95
Traffic Complaint/	10	15.2	30	45.5	12	18.2	11	16.7	3	4.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	66
Traffic Stop	93	21.5	103	23.8	137	31.6	86	19.9	14	3.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	433
Transport	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Trespass	0	0.0	1	14.3	1	14.3	4	57.1	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Unknown Police	0	0.0	1	20.0	1	20.0	2	40.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Unwanted Subject	0	0.0	1	33.3	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Vehicle and Traffic	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Vehicle	4	50.0	2	25.0	2	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Warrant Execution	3	37.5	1	12.5	3	37.5	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Welfare Check	26	28.3	16	17.4	26	28.3	17	18.5	7	7.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	92
Total:	1453	23.8	1314	21.5	1624	26.6	1402	23.0	306	5.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6099

**SUPERINTENDENT OF HIGHWAYS**

Town of Marlborough  
1650 Route 9W, P.O. Box 305  
Milton, New York 12547



**John Alonge**  
Highway Superintendent

**Phone:** 845-795-2272 x 6  
**Fax:** 845-795-6037  
**Cell:** 845-849-5549

Supervisor Corcoran  
Town Clerk Colleen Corcoran  
Town Board Members

**Monthly Report for April 2025**

This month was dedicated to making repairs to lawns and cul-de-sacs that may have been damaged during the winter season. We also spent several days repairing swales and ditch lines. Our street sweeper has started the spring cleanup on all Town roads. Several days were spent ditching sections of Old Indian Rd., Hampton Rd. and Idlewild Rd.

On 4/12 we plowed 3-4 inches of snow, the last storm of the season. Sanders and plows were removed, and all trucks are now ready for the summer.

On 4/28 Callanan Industries were able to send a crew to pave Sandra Dr., Riverwood Dr. and Hudson Bluff Circle.

We continued working on the renovations at our building. We installed new sheet rock, poured a new sidewalk and pads for the entrance and air conditioning unit, installed gutter drains and ran data cables. Also installed trim and painted several rooms.

We started working on the remodeling of the dog park building on Sands Ave. On 4/8 we installed a new electric line for the bocce courts at the Town Park. Tilcon donated Item 4 which was used to repair the walk around Young's baseball field. On 4/14 the kayak launch and floating dock at Milton Landing was installed for the season.

**Fuel Usage: Gas:** 71.330 gal.      **Diesel:** 1,397.701 gal.

Respectfully submitted,

John Alonge, Highway Superintendent

JA/cm

**WATER SUPERINTENDENT  
TOWN OF MARLBOROUGH  
1650 ROUTE 9W, PO BOX 305  
MILTON, NY 12547**

**CHARLES MUGGIO  
WATER SUPERINTENDENT**

**FAX (845) 795-2031  
PHONE (845) 795-5100**

**DATE: 5/12/2025**

**TO: SUPERVISOR SCOTT CORCORAN  
TOWN BOARD MEMBERS  
TOWN CLERK**

**RE: MONTHLY REPORT FOR APRIL**

Water consumption totaled 11,912,000 gallons, which is a daily usage 397,066.  
Compared to last month 13,062,000 gallons, which is a daily usage of 421,340.  
Compared to a year ago water consumption was 14,279,000 gallons for the month, which is daily usage of 475,977.

**SUMMARY FOR THE MONTH**

**CURB BOXES:** We had to repair a curb box and stem valves on Western Ave.  
**METERS:** We replaced 12 meters, because of battery failure.  
**SERVICE LINES:** Repaired service lines on South St. and one on Cross Rd.  
**TOWN PARKS:** We opened the bathrooms for the start of the new season. In all the bathrooms, we installed new automatic flushers We installed water fountains in the ponds. We helped to install a new electric line for the new bocci pavilion.  
**WATER MAINS:** We repaired watermain cuts on the roads.

**SEWER LINE INSPECTIONS:** 0  
**SERVICE LINE INSPECTIONS:** 1  
**CLOSINGS:** 7  
**MARKOUTS:** 30  
**Gallons of Gas:** 266  
**Gallons of Diesel:** 0  
**Mileage for the month:** 2,145

Account Description	Fee Description	Account#	Qty	Local Share
Conservation	Conservation	A1255	14	22.59
			<b>Sub-Total:</b>	<b>\$22.59</b>
Dog Licensing	Female, Spayed	A2544	11	55.00
Dog Licensing	Female, Unspayed	A2544	1	10.00
Dog Licensing	Male, Neutered	A2544	9	45.00
Dog Licensing	Male, Unneutered	A2544	1	10.00
			<b>Sub-Total:</b>	<b>\$120.00</b>
General Fund	Water Service	SW.2655.000	2	6,000.00
			<b>Sub-Total:</b>	<b>\$6,000.00</b>
Highway Fees	Road Cut Fee	2590DA	2	700.00
			<b>Sub-Total:</b>	<b>\$700.00</b>
LANDFILL FEES	T/s Permits	00-2130	3	54.00
LANDFILL FEES	T/s Punch Cards	00-2130	17	894.00
			<b>Sub-Total:</b>	<b>\$948.00</b>
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	1	17.50
			<b>Sub-Total:</b>	<b>\$17.50</b>
Misc Fees	Building Fees\Building Dept	00-2110	1	16,707.26
Misc Fees	Fire Fees/Building Dept	00-2110	1	980.00
Misc Fees	YRP Zumba	00-2025	3	350.00
			<b>Sub-Total:</b>	<b>\$18,037.26</b>
MISC. FEES	Accident Reports	00-1255	6	30.00
MISC. FEES	Certified Copies	00-1255	8	200.00
MISC. FEES	Community Rm. w/ Kitchen	00-2001	1	900.00
MISC. FEES	Community Rm. w/o Kitchen	00-2001	3	2,100.00
MISC. FEES	Foi Requests	00-1255	2	51.75
MISC. FEES	Junkyard Licenses	00-2590	2	600.00
MISC. FEES	Park Fees	00-2001	1	300.00
			<b>Sub-Total:</b>	<b>\$4,181.75</b>
Park and Rec Fees	Train Station Fee	2001	1	225.00
			<b>Sub-Total:</b>	<b>\$225.00</b>

Account Description	Fee Description	Account#	Qty	Local Share
			<b>Total Local Shares Remitted:</b>	<b>\$30,252.10</b>
Amount paid to:	NYS Ag. & Markets for spay/neuter program			26.00
Amount paid to:	NYS Environmental Conservation			386.41
Amount paid to:	State Health Dept. For Marriage Licenses			22.50
<b>Total State, County &amp; Local Revenues:</b>				<b>\$30,687.01</b>
			<b>Total Non-Local Revenues:</b>	<b>\$434.91</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Water Quality Management, Inc.  
P.O. Box 733  
Marlboro, NY 12542

May 2, 2025

For the month of April 2025, both the Marlboro and Milton Wastewater Treatment Plants complied with all of the SPDES requirements. The following are monthly statistics for both plants;

**Marlboro WWTP**

- Average Daily Flow = **151,000** gallons per day.
  - (**86%** of design capacity.)
- Average BOD removal = **94%**
- Average Suspended Solids removal = **96%**

**Milton WWTP**

- Average Daily flow = **30,000** gallons per day.
  - (About **55%** of design capacity)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **89%**

Both the Marlboro and Milton Treatment Plants operated normally during the month of April without any major changes. Other than routine maintenance and daily upkeep both plants had no significant events to report on. Starting on May 1st we began to chlorinate and dechlorinate the Effluent at the Marlboro WWTP. This will continue until the end of October. Overall, both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me.

Thank you,  
Julian Falco  
Water Quality Management, Inc.

# April 2025

## TOWN OF MARLBOROUGH PLANNING BOARD REVIEW

CHAIR: Chris Brand, MEMBERS: Fred Callo, Steve Jennison, John LaMela, Cindy Lanzetta, Joe Lofaro, Bob Troncillito,

April 2025 Financial Report	
Application Fees	\$1,750
Escrow Fees	\$12,150
Recreation Fees	\$2,000
Invoices	\$6,886.86

**April 7, 2025**  
**Regular Meeting 7:00 PM**

### Approval of Minutes

The minutes for the March 3 and March 17, 2025, meetings were approved.

### Announcements

Member LaMela announced two hours of completed training.

### Communications

None

### Public Hearings

None

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### Ongoing Application Review

**Mekeel Marlboro Mini Storage**  
1430 Route 9W, Marlboro

**24-2013**  
109.1-2-11

**SKETCH**

**SITE PLAN**

### Technical Comments

1. The project was submitted for a Lead Agency circulation on 17 March 2025. Outside agencies will have until 17 April 2025 to respond to the Notice of Intent for Lead Agency.

2. The jurisdictional Fire Department, Marlboro Hose Company No. 1 has issued a no issue or concerns letter dated 23 February 2025.
3. The hay bale barriers have been removed from the detail sheet.
4. The grass pavers have been removed from the DOT right-of-way. NYSDOT comments must be received regarding modifications to the emergency access road. Plans have been revised to identify a 15-foot-wide strip of land reserved for possible NYSDOT requirements. Additional information regarding this strip of land should be received.
5. The Planning Board should discuss whether sidewalks will be required in front of the property frontage.
6. The revised EAF submitted identifies 1 acre of disturbance. A project disturbing greater than 1 acre would require compliance with NYSDEC and Town of Marlborough Stormwater Management Regulations. The applicants are requested to confirm the actual amount of disturbance proposed in order to address stormwater requirements on the site. Limits of disturbance should be delineated on the plan.
7. The plans have been revised to delineate an access easement in favor of Lot 1. The access easement does not appear to extend to the actual project entrance way. Copies of the access easement should be submitted for the Planning Board Attorney review.
8. The full-size plan should be submitted for review. The reduced sized plans are not to scale.
9. The Planning Board requested the plans show the trees that are located along the property frontage.
10. Additional information on the wall mounting lighting should be provided. Cut sheets should be provided to identify whether the lights are dark sky compliant. It is noted, that 70-watt halogen lights are proposed at 8 feet height. Lights should be fully shielded. The applicant should evaluate whether LED lighting should be proposed.
11. A 30-inch storm sewer detail is proposed while 12-inch pipe is identified on the plans.
12. A DOT concrete curb detail is proposed however no curbing is depicted on the plans.
13. The applicants were requested to determine whether an easement exists for discharge of stormwater on to the adjoining property is permitted.
14. The 19 proposed parking spaces on the northern portion have been removed.

#### **Board Actions**

The Board moved to send the application to the Ulster County Planning Board for review. A Public Hearing was scheduled for either May 19th or June 2nd depending on the completion of comments from the Ulster County Planning Board and/or the applicant's readiness.

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#### **Dock Road**

103-137 Dock Rd, Marlboro

#### **24-2003**

109.1-3-13,14.2,15/108.4-3-29.1

#### **SKETCH**

#### **SITE PLAN**

#### **Technical Comments**

Not Read

#### **Board Actions**

None

#### **Notes**

The applicant requested to have review postponed until the May 5 meeting.

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**Bradley Rosen 2 Lot SD**  
184 Plattekill Rd, Marlboro

**24-2021**  
108.2-9-36

**FINAL**

**SUBDIVISION**

**Technical Comments**

1. The project is before the Board for final approval. The Public Hearing for the project was held on 3 March 2025. Plans were previously revised for the 3 March 2025 meeting addressing this offices previous comments.

**Board Actions**

The Board approved both the SEQRA Negative Declaration and Resolution of Approval. The Board also approved \$2,000 in Recreation fees.

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**Someplace Upstate Lot Line**  
20 Mt Rose, Marlboro

**25-1002**  
109.1-4-57, 58, 56.100

**SKETCH**

**SITE PLAN**

**Technical Comments**

1. In response to the Planning Boards circulation of its Notice of Intent for Lead Agency dated 20 January 2025 several agencies have responded. The applicants are requested to address each of the agency's comments. NYSDEC has identified potential freshwater wetlands in proximity to the site. The DEC has identified that the Full EAF does not provide sufficient information to determine the need for an SPDES Sanitary Permit.
2. New York State Parks, Recreation & Historic Preservation provided a 12 February 2025, letter regarding buildings that are eligible for listing on the State National Registers.
3. New York State Department of Transportation has requested a Traffic Impact Study be prepared and submitted to DOT for further review and comment. NYS Department of Transportation responded via a 29 January 2025 letter.
4. A letter has recently been received regarding a third-party consultant review of the Noise Study. It is requested the applicants representative address the comments and resubmit to the Planning Board and its Noise Consultant.
5. The Planning Board has referred the project to its Traffic Consultants, Creighton Manning Engineering. Comments from Creighton Manning Engineering should be received. Any comments received from Creighton Manning Engineering as well as DOT should be addressed.
6. The project has been revised to incorporate a lot line change. Plan removing lot lines creating a single 14.02-acre parcel of property.
7. The revised zoning bulk table identifies maximum building coverage at 20%. While the maximum is also 20%. Building coverage should be further calculated as it appears less than 20% based on the size of the existing structures.
8. Bus drop off was referenced in previous submissions. Locations of bus drop off areas should be identified on the plans. Buses should not be dropping off clients within Town roadways.
9. Highway Superintendents comments for access points should be received including the new access point for the proposed 66 vehicle parking area.
10. Updated correspondence from the Code Enforcement Officer should be received regarding compliance of the lot with the proposed lot line change.
11. This office continues to have concerns regarding the permanent use of portable toilet facilities for long term event use. Health Department approval for use of portable toilets for long term use based on intensity should be received. Location of all portable facilities proposed should be depicted on the plans including access for maintenance.
12. Status of the approval for portable water on the site from the Health Department should be received. It is unclear if the change of use will identify the site as a non-transient potable water system.
13. Additional detail for the proposed 66 vehicle parking lot area should be provided.



14. The applicants are requested to address whether the use of the pool in conjunction with the site will require Health Department approval.
15. The EAF identifies .7 acres of disturbance. Limits of disturbance should be depicted on the plans to confirm whether a Stormwater Management Plan and Construction Stormwater Permit be required.

#### **Board Actions**

The Board plans to coordinate another site visit. A Preliminary Conference was scheduled for June 2, 2025.

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#### **New Application Review**

None

#### **Special Topics Discussion**

None

#### **Adjournment**

**NEXT SCHEDULED MEETING: Monday, April 21, 2025**

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#### **April 21, 2025**

##### **Preliminary Conference/Joint Meeting:**

<b>Jeff Aldrich 6 LOT SD (50)</b>	<b>24-2017</b>	<b>6:30 PM</b>	
Milton Turnpike, Milton	103.1-1-33.210	<b>SKETCH</b>	<b>SUBDIVISION</b>

#### **Overview**

The discussion included the subdivision utilizing a private road vs. a public road. The applicant agreed to construct a Town Road. Curbing and sidewalks were also discussed. The consensus was that the preliminary partition of the subdivision would not necessitate sidewalks and/or curbs, but future construction would trigger the installation of both as per Town Code. Both Fire Companies agreed they preferred Cul de Sacs vs. hammerheads. The applicant agreed to construct a Cul de Sac.

#### **Regular Meeting 7:00 PM**

#### **Announcements**

None

#### **Communications**

None

#### **Public Hearings**

None

**Ongoing Application Review**

**Dock Road**

**24-2003**

**SKETCH**

**SITE PLAN**

103-137 Dock Rd, Marlboro 109.1-3-13,14.2,15/108.4-3-29.1

**Technical Comments**

Not Read

**Board Actions**

None

**Notes**

The applicant requested to have review postponed until the May 5 meeting.

**New Application Review**

None

**Special Topics Discussion**

None

**Adjournment**

**NEXT SCHEDULED MEETING: Monday, May 5, 2025.**

*Respectfully Submitted,*

*Chris Brand*

*Chairman Town of Marlborough Planning Board*

ITEM #8 Presentation

*No presentations.*

ITEM #9 Old Business

*No old business.*

ITEM #10 New Business

*Councilwoman Sessa reminded the public that the Memorial Day Parade will be Sunday, May 25, 2025 in Marlboro. The parade will begin at Marlboro High School and end at Marlboro Elementary School. It was asked that the deadline to register be posted on the Town's social media.*

***Supervisor Corcoran made a motion to change the date of the next Town Board meeting to Tuesday, May 27, 2025 at 7:00 p.m. since Monday is Memorial Day. Motion seconded by Councilwoman Sessa.***

***Yeas: 3          Nays: 0          Carried***

ITEM #11 Correspondence

*Supervisor Corcoran read the following correspondence:*

*A letter from the Marlboro Milton Lions Club requesting use of the Train Station on June 4, 2025 and to waive the fee for a scholarship dinner where they will present the awards to Marlboro High School seniors.*

***Councilman Zambito made a motion to waive the fee and allow the Marlboro Milton Lions Club use of the Train Station on June 4, 2025 for a scholarship dinner. Motion seconded by Councilwoman Sessa.***

***Yeas: 3          Nays: 0          Carried***

*A letter from the Marlborough Arts Coalition requesting use of the Train Station and to waive the fee from June 13, 2025 through June 15, 2025 for the Marlborough Open Studio Tour and October 10, 2025 through October 12, 2025 for the Art at the Landing exhibit.*

***Councilwoman Sessa made a motion to waive the fee and allow the Marlborough Arts Coalition use of the Train Station for the requested dates and events. Motion seconded by Councilman Zambito.***

***Yeas: 3          Nays: 0          Carried***

*A letter from Kathy Sylvester requesting use of the pavilion and to waive the fee for line dancing from June 2, 2025 through August 25, 2025 from 7:00 p.m. – 9:00 p.m.*

***Councilwoman Sessa made a motion to waive the fee and allow line dancing under the pavilion from June 2, 2025 through August 25, 2025 from 7:00 p.m. – 9:00 p.m. Motion seconded by Councilman Zambito.***

***Yeas: 3          Nays: 0          Carried***

*A letter from resident Dwayne Whitaker requesting use of the Train Station to hold church services on Sundays for 2-3 hours.*

*The Board discussed whether or not to allow church services at a town facility. It was decided that it would not suit the purpose of the facility. It was recommended that Mr. Whitaker reach out to the church in Milton on Church St. to see if they can work together.*

**ITEM #12 Public Comments**

*Manette Bowman states that she lives in town by the Garage Bar and Grill. She and her neighbors have been complaining for over a year now about the live bands. The noise is keeping elderly, babies and her up at night. The police have come many times but the band stops until they leave. She also states that the law says the noise ordinance is 65 decibels, and live bands are louder than that. Which then the building owner should get a fine.*

*Supervisor Corcoran stated that he and the Chief have had many conversations about this and are trying to resolve it. He also has spoken with the owner of the bar many times and has made them move the bands inside. Chief Coccozza explained that 65 decibel readings are taken at the property line which makes a difference due to many factors. He also states that he is going to have officers post there to try to solve the problem. Dave Zambito who is the owner of the building also stated that he looked into it and has had conversations with the owners and will do it again. Supervisor Corcoran and Chief Coccozza assured Ms. Bowman that they are taking care of it.*

**ITEM #13 Resolutions**

*No resolutions.*

**ITEM #14 Adjournment**

***Councilwoman Sessa made a motion to adjourn the meeting at 7:29 p.m. Motion seconded by Councilman Zambito.***

***Yeas: 3          Nays: 0          Carried***

*Respectfully submitted,  
Danielle Cherubini  
Deputy Town Clerk*