

September 26, 2016

WORKSHOP MEETING  
TOWN BOARD TOWN OF MARLBOROUGH  
21 MILTON TURNPIKE, MILTON NEW YORK  
SEPTEMBER 26, 2016 7:00 PM  
MINUTES OF MEETING

Present: Supervisor Lanzetta  
Councilman Molinelli  
Councilman Corcoran  
Councilman Baker  
Councilman Koenig

Danielle Cherubini, Deputy Town Clerk

*Meeting began at 7:07 p.m.*

## ITEM #1 Call to order - Pledge of Allegiance

## ITEM #2 Moment of Silence

### ITEM #3 Motion to approve agenda

***Councilman Koenig made a motion to add letter A) Estimates for Tree Removal at the Sewer Plant to New Business. Motion seconded by Councilman Molinelli.***

*Yeas: 5 Nays: 0 Carried*

*Councilman Molinelli made a motion to approve the agenda as amended. Motion seconded by Councilman Koenig.*

*Yeas: 5 Nays: 0 Carried*

ITEM #4 Motion to approve minutes from the September 12, 2016 Town Board Meeting  
*Councilman Koenig made a motion to approve minutes from the September 12, 2016 Town Board Meeting. Motion seconded by Councilman Corcoran.*

*Yeas: 5 Nays: 0 Carried*

## ITEM #5 Authorize payments of bills

*Councilman Corcoran made a motion to authorize payment of the abstract in the amount of \$141,181.65. Motion seconded by Councilman Baker.*

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**ITEM #6 Presentations**

*No presentations*

**ITEM #7 Comments on the agenda**

*No comments on the agenda*

**ITEM #8 Workshop topics**

*Supervisor Lanzetta stated that there hasn't been any movement regarding the topics listed under letters A through F and they will discuss the 2017 Budget at this time.*

- A) Sign Law
- B) Bayside (recreation building)
- C) 2016 Goals and Objectives
- D) Tomvac Building recreation use
- E) Milton Turnpike and 9w property
- F) Route 9W Corridor Study
- G) 2017 Budget

*Judge Kraiza stated that after budget meetings he had gathered numbers regarding pay structures so he could address all five Board members. He gave each Board member a packet containing information regarding salaries and court statistics. He also explained that in 2012, the Town of Marlborough Court ranking was 225 out of 1236, which he said is good for a small town. Rankings are based on funds collected. Since the Town started hiring a prosecutor, there are not many dismissals. When he started in 2013 they put a lot of old cases on the docket; there were about an extra 2800 to 2900 cases on the docket. In 2014, things settled down and in 2015 there was a difference in opinion with some items and the numbers dropped a bit. For this year so far though, the court collected \$317,000.00. He explained that there is an average of about 100 cases per week, therefore about 40% busier than 2012.*

*He briefly explained how cases are opened and closed and also what the judge's job entails.*

*Judge Kraiza also stated that the national average salary is higher for court clerks and judges. The median salary is \$39,000.00 for court clerks; he is asking for \$32,000.00 and \$36,000.00 for the clerks. There is \$8,000.00 in the budget set aside for a part time clerk that wasn't used. There was a discussion and disagreement regarding salaries and raises.*

*Supervisor Lanzetta explained that he and Councilman Corcoran have been doing the budget meetings and let the Board know they would like to give both of the clerks a 5% increase using part of the \$8,000.00 (which was in the budget for a part time court clerk) and keep the judges salaries at \$27,000.00.*

*The Board each explained their opinions about the raises and budgets constraints and also commended the judges and the clerks on the improvement in the court.*

*Judge Jackson stated that the court is running smoothly and they work as a team. He asked the Board to appreciate what the clerks do and the volume that they do. They didn't need a part time clerk because the two full timers are working to capacity. He also stated that the judges are being called a lot; they even get calls from neighboring towns and the state police and sheriff.*

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*Chief Coccozza stated that for his 2017 budget there will be a savings on contractual obligations with the loss of higher paid full time employees. His budget would be less for 2017 which includes two new police cars; one SUV and one car. After purchasing 4 cars in one year (a few years back), because the fleet was deteriorating and maintenance costs were high, a plan was implemented where police cars would be purchased on a rotating basis; 1 car one year, 2 cars the next year etc... Chief explained to the Board why the fleet shouldn't be cut by one car this year. He stated that the SUV's will last longer than the patrol cars because they are not used as much. They could begin purchasing one car per year since they will all be new and/or fairly new, to keep the budget stable. They will still need to purchase 2 vehicles at one time, likely every 8-10 years because the SUV's will need replacement. They need two SUV's for use in the snow because the cars are not very good in more than 4-5 inches of snow. They could also use the SUV's for towing a light trailer and also for off road use.*

*James Garofalo commented on the Transfer Station contractual and revenue lines. He also commented on recreation fees.*

*Ralph Walters asked what the formula was to stay under the 2% tax cap and also questioned the increase of \$100,000.00 for healthcare.*

*Councilman Corcoran explained that they do not have the formula yet. He also explained that the Town has a high deductible health insurance plan (with co-pays) for 2016 and the Town pays the deductible so they have to budget for the whole maximum deductible for everyone although it isn't all used. For 2017, they chose a higher deductible plan (with no co-pays) which increases the budget and also makes it easier for everyone.*

*Ralph Walters commented that the budget for the two fire departments should not be discussed at the public hearing. He commented on the employee buyout for health insurance and commented on the fuel station revenue. He also explained expenses and revenues.*

*Mike Dovich commented on health care; he and some of the Board had a brief discussion about healthcare and the increasing costs.*

*Councilman Corcoran explained the 2017 Preliminary Budget in more detail. He stated that the town wide change is 0.29%, the general fund is up from last year about \$70,000.00 (2.07%) and the highway fund is up about \$30,000.00 (1.35%). They would like to take out another \$100,000.00 which would end up being about a 0-1% levy increase. The unexpended balances are -\$175,000.00 for the general fund and -\$25,000.00 for the highway fund. They figured into the budget a \$25,000.00 decrease in revenue for healthcare because they are not actually taking in as much as what was originally figured. (Newer employees paying in 10% toward their plan). Supervisor Lanzetta added that with the current budget a home that is assessed for \$250,000.00 the taxes would go up \$22.50 and a house that is assessed for \$400,000.00 taxes would go up \$36.00. The Board would like to decrease those figures.*

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The majority of the Board discussed whether or not they would like to reduce the park fund by \$20,000.00. They also discussed what they might like to do with the \$30,000.00 sidewalk fund. Supervisor Lanzetta stated that they are looking into getting a grant for 5' wide sidewalks that would run from Young Avenue to Western Avenue along the west side of Route 9W. There is a \$250,000.00 sidewalk grant from Frank Skartados. He is also pursuing a 1.1 million dollar matching grant through the Transportation Alternative Program (TAP) and will submit a pre-application to the Department of Transportation which is due by October 30, 2016.

*There was a discussion and disagreement about the handling of the unexpended funds and the projection of overages and underage's.*

## ITEM #9 Old Business

*Supervisor Lanzetta stated that there hasn't been any movement regarding the topics listed under letters A through I.*

- A). Sale of TOMVAC Building
- B). Municipal Parking in Hamlets of Marlboro and Milton
- C). Proposed Water Agreement with Newburgh
- D). Milton Sewer Expansion 9W/Milton Turnpike Intersection
- E). Bayside Project
- F). Design Standards for RT 9W Corridor Overlay District
- G). Sign Law-Zoning Changes
- H). Verizon Cell Tower on Milton Water Tank
- I). Milton Train Station Grant Exterior Rehabilitation

## ITEM #10 New Business

#### A) Estimates for Tree Removal at the Sewer Plant

*Supervisor Lanzetta read the estimates for tree removal at the sewer plant in Milton:*

*Acorn Tree Care* \$3,600.00

*DiLorenzo Tree Care* \$2,750.00

*Top Seed Landscape Design \$4,100.00*

*Supervisor Lanzetta recommended DiLorenzo Tree Care and asked for a motion.*

*Councilman Koenig made a motion to accept the bid from DiLorenzo Tree Care for \$2,750.00 to remove trees at the sewer plant in Milton. Motion seconded by Councilman Molinelli.*

#### ITEM #11 Correspondence

*No correspondence*

#### ITEM #12 Public Comment

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ITEM #13 Resolutions

A). Resolution #86 To Authorize Supervisor Lanzetta to sign a new contract with Mobile Life

*Councilman Koenig made a motion to correct the word Mobil to Mobile throughout the entire resolution. Motion seconded by Councilman Molinelli.*

*Yea*s: 5                    *Nay*s: 0                    *Carried*

B). Resolution #87 To prepare and submit an application for the purpose of securing grant monies for the court

C). Resolution #88 To approve the 2017 Tentative Budget

D). Resolution #89 To appoint part time police officer

ITEM #14 Adjournment

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A). Resolution #86 To Authorize Supervisor Lanzetta to sign a new contract with Mobile Life

Supervisor Lanzetta proposes the following:

Whereas, Mobile Life Support Services, INC conducts general ambulance services for the Town of Marlborough, and

Whereas, both parties have agreed to retain the services, and

Whereas, the fees shall be the following

Contract year 2017 (January to December) is \$20,563.42 per month

Contract year 2018 (January to December) is \$20,769.00 per month

Be it resolved, that the Town Board of the Town of Marlborough hereby authorizes Supervisor Lanzetta to sign a new contract with Mobile Life Support Services, LLC

And moves for its adoption

Councilman Corcoran	Yes
Councilman Molinelli	Yes
Councilman Koenig	Yes
Councilman Baker	Yes
Supervisor Lanzetta	Yes

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B). Resolution #87 To prepare and submit an application for the purpose of securing grant monies for the court

Supervisor Lanzetta proposes the following:

Whereas, the Town of Marlborough desires to submit a New York State Office of Court Administration 2016 Justice Court Assistance Program grant application, and

Whereas, said grant application will be for funding of the following:

Video Surveillance	\$ 6,979.00
Court room signs	\$ 790.00
Furniture	\$ 277.00

Whereas, said JCAP grant application must be signed by both Town Justices and the Town Supervisor.

Now therefore be it resolved that the Town Board of the Town of Marlborough authorizes the JCAP grant application to be made on behalf of the Town of Marlborough.

Now therefore be it further resolved that, The Town Board of the Town of Marlborough authorizes the Supervisor to sign the JCAP grant application.

And moves for its adoption

Councilman Corcoran	Yes
Councilman Molinelli	Yes
Councilman Koenig	Yes
Councilman Baker	Yes
Supervisor Lanzetta	Yes

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C). Resolution #88 To approve the 2017 Tentative Budget

Supervisor Lanzetta proposes the following:

Whereas, the Town Board wishes to approve the 2017 Tentative budget, and

Whereas, consistent with Town Law Section 108, a public hearing on the Preliminary Budget will be held on October 10, 2016 at 7:00 PM

Now therefore be it resolved, that the 2017 Tentative Budget be approved.

And moves for its adoption

Councilman Corcoran	Yes
Councilman Molinelli	Yes
Councilman Koenig	Yes
Councilman Baker	Yes
Supervisor Lanzetta	Yes

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D). Resolution #89 To appoint part time police officer

Supervisor Lanzetta proposes the following:

Whereas, the police committee has interviewed for the position of part time police officer, and

Whereas, it is the recommendation of the Police Committee as well as the Chief of Police to appoint Gregg Hogancamp as part time police officer.

Be it resolved that Gregg Hogancamp be appointed as part time police officer effective immediately

And moves for its adoption

Councilman Corcoran	Yes
Councilman Molinelli	Yes
Councilman Koenig	Yes
Councilman Baker	Yes
Supervisor Lanzetta	Yes

***Councilman Koenig made a motion to adjourn the meeting at 8:45PM. Motion seconded by Councilman Molinelli.***

*Years: 5 Nays: 0 Carried*

*Respectfully submitted,  
Danielle Cherubini  
Deputy Town Clerk*